



CAMP MICHIGAMME

Grace Hall Manager

Detailed Job Description



Primary Functions:

- Supervision of the Grace Hall kitchen/dining complex and food service staff
- Responsible for all duties related to maintaining an excellent standard of food service and safety
- Responsible for maintaining a clean, safe, sanitary, and positive work environment and guest experience

Supervisor: Camp Director

Qualifications:

- Must be at least 21 years old with excellent communication skills
- Prior food service training/experience
- Prior experience supervising a kitchen and staff, time management with regard to meal preparation, and a background in serving healthy, appropriate meals for various age groups.
- Be responsible, pro-active and practice good safety procedures at all times
- Ability to learn to do tasks as assigned
- Enthusiastic, self-driven, organized, and patient
- Must pass a pre-employment background check
- Be able to commit to the summer season (May 28th - Aug 25th with additional opportunities May-Sept)
- Beliefs and lifestyle consistent with United Methodist Church values

Salary and Other Benefits:

Room and board are provided for all summer staff members in a community living environment as a benefit to their position. In addition to room and board, a weekly salary will be awarded based on a 6 day work week with 2 personal hours off each day and 24 hours off each week. The weekly salary will be decided by the CD, DOE.

Primary Responsibilities:

- Maintain a positive, friendly 'Christian servant' attitude toward all our campers, guests, volunteers and fellow staff.
- Maintains a safe working environment for all by following best practices and recognizing potential hazards and mitigating them.
- Maintains all safety standards related to guidelines as required by State of Michigan, County of Marquette, American Camp Association in accordance with training providing through ServSafe National Restaurant Association and ongoing GFS support.
- Responsible for complete oversight of all kitchen equipment maintenance, daily reporting, safe prep serving, storage, and rotation, following all guideline for proper temperature and kitchen sanitation duties and dishwashing.
- Ability to supervise, train and mentor and work with others in team environment, and accept all duties as assigned that do not deviate from supporting the overall mission of the organization.
- Be emotionally resilient and have effective adaption to changes in schedule and work assignment.
- Recognize your leadership role at camp and rise to the expectations of such a role, providing others with a positive role model to follow.

Physical Requirements: This position requires physical endurance in prolonged standing and walking over uneven terrain as well as bending, stooping, stairs, and stretching. It also requires one to live in a camp setting with irregular work hours.

Emotional Requirements: This position requires control and awareness of one's mental and emotional state and the ability to cope with challenging, stressful and possibly emergent situations in a calm, cohesive manner while in a leadership supervisory role of campers.

Note: All positions at Camp Michigamme are "at will" positions. This means employment can be terminated at any time for any reason by the employer or the employee.

Contact Erica Thomas, Camp Director at director@campmichigamme.org or call 805-710-4752 for more information. Applications can be found at www.campmichigamme.org under the Employment tab.