



Dr. Devon MacEachron

Strategic Learning Assessment

## Comprehensive Psychoeducational Assessment

### ADMINISTRATIVE POLICIES AND FEES

#### SERVICES AND FEES

Comprehensive Psychoeducational Assessment: includes a parent interview and discussions, review and synthesis of background materials, screening for social, emotional and behavioral issues, assessment of the cognitive processing abilities and skills that affect learning and school performance, assessment of academic skills in reading, writing, mathematics, and oral language, interests assessment, and a written report detailing the student's profile of learning strengths and weaknesses with a detailed learning plan. Findings are discussed at a parent meeting and a separate follow-up meeting with the student.

Fee: \$7,000

Families who wish to schedule an assessment are requested to provide 50% payment (\$3,500) in advance to reserve the scheduled appointments. The balance (\$3,500) of the total fee is due upon the completion and delivery of the written report.

Consultation: Initial consultations to discuss the student and family's situation may be billed in 15-minute increments at my \$350/hour rate. Consultations are charged in 15-minute unit blocks at the rate of \$87.50 per unit block. If the family decides to go forward with an assessment with me, the consultation fee will be deducted from the fee for the assessment.

For a reasonable period of time after an assessment has been completed, I continue to make myself available to answer questions and help parents implement recommendations without additional charge.

Families who wish to continue to consult beyond this period of time will be asked if they wish to do so on an hourly fee basis. The hourly rate is \$350. Lengthy e-mail communications will be billed in the same manner. Consultations with other treatment providers (e.g. therapists, executive function coaches, advocates) will be billed at the same rate. Classroom visits to observe students, visits with school administrators, attendance at PPT or IEP meetings, etc., if requested by the parent, will be billed at the hourly rate. The preparation of an optional school report will be billed at the hourly rate and generally takes at least 2-4 hours to complete.

#### BILLING AND PAYMENTS

Cash, checks, and credit card payments are accepted. Receipts will be provided if requested. A charge of \$35 will be levied for checks returned due to insufficient funds.

#### CANCELLATIONS

Because appointments are scheduled weeks or months in advance, if you must cancel or reschedule, please do so as far in advance as possible so I can attempt to schedule another student for the time slot we had scheduled for your child. I check My voicemail and e-mail regularly, and every attempt will be made to reschedule your child for another date.

Cancellation of other appointments (e.g. school meetings) requires 24-hour's notice. Otherwise, I will have to charge the full estimated fee for my attendance at the appointment.

## INSURANCE REIMBURSEMENT

Although some insurance companies will cover the cost of a psychoeducational assessment, families are advised that full reimbursement cannot be expected in most cases. It is best to enter into the assessment process with the expectation that the family will be responsible for payment in full. I will provide an invoice which should be all that is needed for you to submit a claim to your insurance company. If your insurance company requests additional information or a phone call, I must bill for the time it takes me at my hourly rate as appeals can be very time consuming.

## CONFIDENTIALITY

The information that you and your child share with me is protected under confidentiality rules found in the codes of ethics of the American Psychological Association, the Health Insurance Portability and Accountability Act (HIPAA), and the laws of the State of New York and your home state.

There are, however, some exceptions. I routinely thank the referral sources who recommended me to you. If I learn of child abuse, neglect, or other serious threats of harm to a child, I may take protective action. I am ethically permitted to release information to prevent potential acts of suicide. If you or your child are required to testify about your case in a court of law I may be required to testify and compelled to respond to an irrevocable court order. Finally, if you file a complaint or lawsuit against me I may need to disclose information in my defense.

I have read, understood and agree to abide by the above policies and fee schedule.

Signature \_\_\_\_\_

Relationship to Child if a minor \_\_\_\_\_

Date \_\_\_\_\_