



March 18, 2020 Agenda

Meeting Agenda

March 18, 2020 @ 6:00 p.m.

Physical Location: VERITAS Community School Library, 2600 Grimes Street

Virtual Meeting: Call in Number: 712-770-5505 Code: 462-901

Mission Statement:

VERITAS Community School empowers the scholar and athlete in every child to excel academically through health and wellness practices within a peaceful environment.

Conflict of Interest Statement:

Each member of the VERITAS Board of Directors has a fiduciary duty to conduct him or herself without conflict of the interests of VERITAS Community School. Each member has agreed in writing to comply fully with VERITAS' Conflict of Interest and Nepotism Policy.

Board Roster and Attendance

- Board Members:
 - i. Erika Bowen, Chair (yes) ebowen@board.veritascommunityschool.org
 - ii. Lee Teague, TeamCFA rep (ab). lteague@board.veritascommunityschool.org
 - iii. Lindsay Betzel (ab) lbetzel@board.veritascommunityschool.org
 - iv. Ed Ritter (yes) eritter@board.veritascommunityschool.org
 - v. Catherine Hutasuhut yes chutasuhut@board.veritascommunityschool.org
 - vi. Kristi Opiola- yes kopiola@board.veritascommunityschool.org
 - vii. Gretchen Bottrill-yes gbottrill@board.veritascommunityschool.org
 - viii. Jaime Daniell-yes jdaniell@board.veritascommunityschool.org
 - ix. Cat Choudary- (abs) cchoudary@board.veritascommunityschool.org
 - x. Mimi Siadek- yes msiadek@board.veritascommunityschool.org

- Ex-Officio Members:
 - i. Kim Scott kscott@veritascommunityschool.org

- Board Advisors and Invited Guests:
 - i. Mark Chudzicki mchudzicki@veritascommunityschool.org

- Call to Order—Reading of the VERITAS Mission Erika Bowen

- Public Comments Each presenter needs to have signed up and submitted comments in advance of the meeting time, and comments may not exceed two minutes.
Robyn Diaz- Also on call

- Financial/ Operational Updates Mark & Ed
 - Title I policy approval
 - How to hold accountable for compliance with our own policies?
 - ACTION: revisit RALC chart
 - Eventually split Governance and Finance committees to help with oversight
 - Ed motions to approve Red-line copy, Jaime Seconds, all approve
 - Parent/ Family Engagement Policy approval
 - Ed motions to approve, Gretchen seconds, all approve
 - 19-20 Summer Program Plan
 - Add 3rd grade math
 - Ed motions to approve, Gretchen seconds, all approve
- Board of Directors
 - Approval of Feb Minutes
 - Ed motion to approve, Lee seconds, all approve
 - Exec Committee Updates
 - HOS Search Updates-
 - Share overview of top candidates
 - Jaime has talked to 6-7
 - Several other top candidates on deck if he doesn't work out.
 - Finance Committee Updates
 - Not much change from last month- projecting \$8000 extra for teacher assistants, plus \$10,000 for EC compliance (to Crossways contract)
 - 2 months of spending in reserve, we've been running closer to 1 month
 - Recommend drawing down \$50,000 from Challenge Foundation LOC in March
 - Don't anticipate another draw until fall
 - Jaime motions to approve \$50k draw, Ed seconds, all approve
 - Learned from Acadia that they can't make changes unless from board approved contract, or federal or state policy
 - Approve Crossways EC contract
 - 50 hours/ month for 2 months @ \$100/ hour
 - Ed motions, Catherine second, all approve
 - Academic Committee Updates Erika/ Mimi
 - READS/ HELP Saturday Training and Volunteer Updates
 - Designed to help with reading fluency, have to meet with volunteer 3x/ week 10-15 minutes.
 - Veritas teachers interested in also receiving training
 - Aim for 4:00 hour @ end of day
- Head of School Report Dr. Kim Scott
 - Facilities: Lead Abatement, Bethlehem Center. Moving timeline up w/ kids being out of building

- Policies: Review Enrollment and Discipline policies for April meeting.
- Enrollment: Currently at 103. Sent list of moves, losses.
- Steve w/ Enrollment Professor: Virtual open house; he is tweaking to look for impact, will be held Saturday @ 6:15. Trying to be strategic. First time for virtual open house. Can be recorded and posted to website. Importance of Dr. Scott being the face of the school. Some students are recording themselves to add to the open house.
 - i. 58 potential families (ahead of this time last year)
- Staffing:
 - i. 2nd grade teacher worked one week then quit. Hired long-term sub and teacher assistant- they have already been hired and working (2nd grade class.) Took over so Mrs. Duffin can go back to being a teacher assistant.
 - ii. Ms. Huffman- TA started, was a lift driver, not sure if it will be feasible to keep her on staff.
- Distance Learning Plan
 - i. 4-6 were already used to using Google Classroom
 - ii. Staff came to work 8 hours on Sunday, today rolled out distance learning process, very few glitches except for internet at home.
 - iii. 17 students w/o internet but have hotspots on order. Went through free systems first but impossible
 - 1. Costs: No budget impact from moving to e-learning... T-Mobile contract \$20/ month with no hardware costs \$340/ month for 17 kids. It's unlimited data, high speed unmetered.
 - iv. Teachers on phone doing outreach, facetime, successful first day.
 - v. Suggest-document attempts w/ tech, etc.
 - vi. DPI said focus on academics, food, and childcare. No childcare at this time.
 - 1. Food: Tuesday- Rolled out 60 boxes of food for the week (donations from Bright Blessings) Churches gave food, etc.
 - 2. Cat C- has teamed with PDS to help next week for refilling family food boxes.
 - 3. Beyond that... talked with cafeteria to plan for long-term help
 - 4. Regions here and list of needs sent to bank team. Gretchen can help with the when and how much- what is easier (financial and let school purchase) or something different?
- Communications:
 - i. Parents prefer phone calls and texts vs. email and paper newsletter.

Motion to close the meeting- Ed, Kristie 2nd, all approved.

Future Meetings:

Wed April 22, 2020 (Spring break on 3rd Wednesday)
 May 20, 2020

