



## Feb 19, 2020 Minutes

### Meeting Agenda

Feb 19, 2020 @ 6:00 p.m.

**Physical Location:** VERITAS Community School Library, 2600 Grimes Street

**Virtual Meeting:** Call in Number: 712-770-5505 Code: 462-901

### Mission Statement:

*VERITAS Community School empowers the scholar and athlete in every child to excel academically through health and wellness practices within a peaceful environment.*

### Conflict of Interest Statement:

Each member of the VERITAS Board of Directors has a fiduciary duty to conduct him or herself without conflict of the interests of VERITAS Community School. Each member has agreed in writing to comply fully with VERITAS' Conflict of Interest and Nepotism Policy.

### Board Roster and Attendance

- Board Members:

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|---------------------------------|--|
| i. Erika Bowen, Chair           | <a href="mailto:ebowen@board.veritascommunityschool.org">ebowen@board.veritascommunityschool.org</a>         |
| ii. Lee Teague, TeamCFA rep.    | <a href="mailto:lteague@board.veritascommunityschool.org">lteague@board.veritascommunityschool.org</a>       |
| iii. Lindsay Betzel             | <a href="mailto:lbetzel@board.veritascommunityschool.org">lbetzel@board.veritascommunityschool.org</a>       |
| iv. Ed Ritter                   | <a href="mailto:eritter@board.veritascommunityschool.org">eritter@board.veritascommunityschool.org</a>       |
| v. Catherine Hutasuhut (phone)  | <a href="mailto:chutasuhut@board.veritascommunityschool.org">chutasuhut@board.veritascommunityschool.org</a> |
| vi. Kristi Opiola               | <a href="mailto:kopiola@board.veritascommunityschool.org">kopiola@board.veritascommunityschool.org</a>       |
| vii. Gretchen Bottrill (absent) | <a href="mailto:gbottrill@board.veritascommunityschool.org">gbottrill@board.veritascommunityschool.org</a>   |
| viii. Jaime Daniell             | <a href="mailto:jdaniell@board.veritascommunityschool.org">jdaniell@board.veritascommunityschool.org</a>     |
| ix. Cat Choudary                | <a href="mailto:cchoudary@board.veritascommunityschool.org">cchoudary@board.veritascommunityschool.org</a>   |
| x. Mimi Siadek                  | <a href="mailto:msiadek@board.veritascommunityschool.org">msiadek@board.veritascommunityschool.org</a>       |

- Ex-Officio Members:

- |              |  |
|--------------|--|
| i. Kim Scott | <a href="mailto:kscott@veritascommunityschool.org">kscott@veritascommunityschool.org</a> |
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- Board Advisors and Invited Guests:

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|----------------------|--|
| i. Mark Chudzicki    | <a href="mailto:mchudzicki@veritascommunityschool.org">mchudzicki@veritascommunityschool.org</a> |
| ii. Tracey Banker    | Challenge Foundation Properties  |
| iii. Dr. Tehia Glass | UNCC   |

- Call to Order—Reading of the VERITAS Mission Erika Bowen
- Public Comments Each presenter needs to have signed up and submitted comments in advance of the meeting time, and comments may not exceed two minutes.

- Financial/ Operational Updates Mark & Ed
  - No major changes in finances
  - Fundraising update: Fun Run coming up on March 26th, will be looking for the board to send out communications for fundraising
  - Will wait to do the first cash draw next month after we see how things are progressing on forecasted funds
  - Reviewing merit pay options and looking at how to make adjustments mid-year
  - Reviewing financial controls with Mark on Friday
  - Policy Review: Title I family policies - Two of our policies need to be updated to be in compliance. We need to refine and vote on these in the next board meeting.
  - Admissions and enrollment policy - failing to meet a couple of requirements
  - Policy Review: Grievance policy and expulsion policy will be first on the list for review
  - Lead paint remediation - two spots outside where lead was found, mainly around Bethlehem Center area, \$12k proposal for remediation that may be split between us and Bethlehem Center
    - Remediation plan has been submitted and approved
    - 60 days to resolve - should have a firm date for work by 2/24
  
- Board of Directors
  - Approval of Nov, Dec, Jan Minutes
    - Ed motions to approve
    - Lee seconds
    - All vote in favor
  - Motion to approve 20-21 Meeting Dates (listed below)
    - Lee motions to approve
    - Erika seconds
    - All vote in favor
  - Exec Committee Updates
    - Vote: Approve new exec committee (Ed move to Vice Chair, Gretchen to Treasurer, Lindsay to Secretary)
      - Jaime motions to approve
      - All vote in favor
    - Share results from Parent Survey Lindsay
      - Reviewed overarching results in parent satisfaction and concerns
      - Staff survey is in progress, will share results once complete
  - Academic Committee Updates Erika/ Mimi
    - Looping Research
      - Teachers stay with the same students for 2 years
      - Research shows it builds great relationships and particularly helps students with promise, provides stability
      - Saves time in the second year, helps diagnose academic problems
      - Data backs up the benefits - scores go up, attendance goes up
      - Drawbacks: parents who conflict with a teacher have them for 2 years
    - Grant tracker

- Sent out to the board for tracking and response
    - Mimi will take the lead on grant writing and finding others to help
  - READ Charlotte - have self-led training available, will invite volunteers in for training during a Friday PD session
- Development & Marketing Updates Jaime
  - 3 options on marketing and recruitment - best price point could start immediately, sent a marketing plan, Jaime will fund for first 3 months
- Head of School report Dr. Scott
  - 109 students
  - 51 enrollment applications
  - Open house 2/20 (10am and 6pm) - 26 of the 50 enrollees are coming
  - Lottery occurred 2/14
  - 7th grade: need to have a parent meeting in March to provide more details, all 8 6th grade parents have told Dr. Scott they want to stay for 7th
  - Crossway: company wants to offer intervention services to EC students, being used at Charlotte Lab
- Vote: Approve Staffing Proposals
  - New teachers:
    - 2nd grade - Woods 11 years with CMS
    - 4/5/6/ - Jennifer Clemmons
  - Ed motions to approve staffing proposals
  - Lee seconds
  - All vote in favor
- Motion for Closed Session: Personnel matters
  - Erika motions to go into closed session
  - Lee seconds
  - Close out of closed session
    - Lee seconds
    - Approved
- Motion to close meeting
  - Motion by Lee
  - Seconded by Erika
  - All approve

## Training Topics

- Proposed 2020-2021 Board Meeting Dates
  - June 24, 2020
  - July 15, 2020 (or a July planning retreat half day?)
  - August 19, 2020
  - September 16, 2020
  - October 14, 2020
  - November 18, 2020

- December 16, 2020
- January 20, 2021
- February 17, 2021
- March 17, 2021
- April 21, 2021
- May 19, 2021
- Motion to approve above board calendar?

- Head of School Report

Dr. Kim Scott

**Future Meetings:**

Wed March 18, 2020

Wed April 22, 2020 (Spring break on 3rd Wednesday)

May 20, 2020