



December 18, 2019 Minutes Final

Meeting Agenda

October 16, 2019 @ 6:30 p.m.

Physical Location: VERITAS Community School Library, 2600 Grimes Street

Virtual Meeting: Call in Number: 712-770-5505 Code: 462-901

Mission Statement:

VERITAS Community School empowers the scholar and athlete in every child to excel academically through health and wellness practices within a peaceful environment.

Conflict of Interest Statement:

Each member of the VERITAS Board of Directors has a fiduciary duty to conduct him or herself without conflict of the interests of VERITAS Community School. Each member has agreed in writing to comply fully with VERITAS' Conflict of Interest and Nepotism Policy.

Board Roster and Attendance

- Board Members:
 - i. Erika Bowen, Chair ebowen@board.veritascommunityschool.org
 - ii. Lee Teague, TeamCFA rep. lteague@board.veritascommunityschool.org
 - iii. Lindsay Betzel lbetzel@board.veritascommunityschool.org
 - iv. Ed Ritter eritter@board.veritascommunityschool.org
 - v. Catherine Hutasuhut-ab chutasuhut@board.veritascommunityschool.org
 - vi. Kristi Opiola kopiola@board.veritascommunityschool.org
 - vii. Gretchen Bottrill gbottrill@board.veritascommunityschool.org
 - viii. Jamie Daniell jdaniell@board.veritascommunityschool.org
 - ix. Cat Choudary cchoudary@board.veritascommunityschool.org
 - x. Mimi Siadek msiadek@board.veritascommunityschool.org

- Ex-Officio Members:
 - i. Kim Scott kscott@veritascommunityschool.org

- Board Advisors and Invited Guests:
 - i. Mark Chudzicki mchudzicki@veritascommunityschool.org

- Call to Order—Reading of the VERITAS Mission Erika Bowen

- Public Comments Each presenter needs to have signed up and submitted comments in advance of the meeting time, and comments may not exceed two minutes.

- Financial/ Operational Updates Mark Chudzicki
Cash balance is higher than forecasted. There are no other material changes to the financials since the last board meeting.

- Board of Directors
 - Approval of November Minutes
 - We will delay approving November board minutes until January.
 - Finance Committee Updates Ed
 - An amendment to the existing facility loan has been proposed to modify the loan payments for this year to be interest only.
 - Lee motioned to approve the amendment and Cat seconded. All on the board approved.
 - A new credit facility has been drafted to provide a line of credit that will convert half to a grant and half to a loan at the conclusion of the credit term.
 - Gretchen motioned to approve the new line of credit and Ed seconded. All on the board approved.
 - Financial controls will be reviewed and modified as needed.
 - The letter of support drafted by Challenge Foundation will be signed by the board chair and head of school and sent out prior to the end of the year.
 - Academic Committee Updates Erika
 - Further discussion of expansion to 7th grade is warranted depending on the outcome of family surveys and level of interest from 6th grade students.
 - The committee is reviewing the restorative practices currently in place at Veritas to determine if any additions or changes are needed to adhere to best practices.
 - Grant/community partnership updates Ed
 - Foundation for the Carolinas grants will open up early next year. We need to look at what topics would be a good fit for Veritas' needs and strengths.
 - Ed reached out to Read Charlotte to talk about a possible partnership for help with reading in the early grades.
 - OCS Advisory Board Meeting Update Lee
 - OCS voted to recommend a 3 year renewal because of low enrollment this year. The state board will vote in February.
 - Development & Marketing Updates Jaime
 - Magnets, yard signs, banners, Facebook and Instagram
 - Need for updated content on website

- Head of School Updates Dr. Kim Scott
 - Current enrollment: 112

Note: The next regular meeting of the Board of Directors is scheduled for:
Wed Jan 15, 2020 at 6:30 pm at VERITAS Community School

- Report on new families interested in the school and upcoming open houses. Dr. Scott is considering designating one day per month for new students to join the school, so we can have a more effective onboarding process.
- There is a new EC teacher on board, with 3 years experience.
- Open houses and other marketing activities are planned out through the end of the year in a schedule provided to the board.

Lee motioned to adjourn. Lindsay seconded.

Future Meetings:

Wed Feb 19, 2020

Wed March 18, 2020

Wed April 22, 2020 (Spring break on 3rd Wednesday)

May 20, 2020

Note: The next regular meeting of the Board of Directors is scheduled for:
Wed Jan 15, 2020 at 6:30 pm at VERITAS Community School