



Board of Directors Meeting September 10, 2014

A meeting of the Board of Directors of VERITAS Community School was held on September 10, 2014 at Alfred Williams & Company in Charlotte, North Carolina.

Attendance and Quorum:

The following directors were present at the meeting, and their attendance constitutes a quorum:

- | | |
|----------------------|------------------------------|
| • Vanecie Delva | vanecie.delva@gmail.com |
| • Tierney Everhart | tierney.everhart@gmail.com |
| • Terrance McCaffery | terrance.mccaffery@gmail.com |
| • Katy Ridnouer | katy@ridnouer.com |
| • Lisa Mancini | lmancini.veritas@gmail.com |
| • Ramesh Nayar | ramesh.nayar@wellsfargo.com |
| • Barbara Parrish | barbara-parrish@att.net |

Joeann Bradley was absent.

Guest: Tony Helton from TeamCFA.

Call to Order:

The meeting was called to order at 7:33 p.m. by Chairperson, Katy Ridnouer.

Minutes Approval:

1. Upon a motion by Katy Ridnouer, seconded by Lisa Mancini, and unanimously approved, it was:

MOVED: To accept their meeting minutes of August 13, 2014, as written.

Treasury Approval:

1. Upon a motion by Katy Ridnouer, seconded by Barbara Parrish, and unanimously approved, it was:

MOVED: To accept their September Financial Statement as written.

Business:

1. Resignation of Dan Barber: Katy Ridnouer shared his letter of resignation. The Board members expressed their gratitude for the time and hard work Dan gave to VERITAS.
 - a. Upon a motion by Katy Ridnouer, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To accept the resignation of Dan Barber.

2. TeamCFA: Tony discussed the process and status of VERITAS' application with TeamCFA. After a phone conference and follow-up Q&A between Katy Ridnouer and the members of the Academic Committee via email, the application was unanimously approved by the Academic Committee and will move on to the Business and Governance committees. A final vote will take place approximately in mid-November.

Report Outs:

The Board members reviewed their respective Report Outs and received feedback for next steps.

3. Governance:
 - a. Lisa Mancini presented the by-laws for discussion. A discussion took place of revisions needed to improve the by-laws. It was decided that $\frac{2}{3}$ of the Board will make a quorum and that $\frac{2}{3}$ of the Board will constitute as a majority. Other suggestions were to define audit committee and to add the NC Charitable Solicitation License. The new iteration of the by-laws will be presented again next month for final approval.
 - b. Katy presented the Conflict of Interest Policy.
 - i. Upon a motion by Katy Ridnouer, seconded by Ramesh Nayar, and unanimously approved, it was:

MOVED: To accept the Conflict of Interest Policy.

4. Technology: Vanecie Delva facilitated a training to show options for revising and editing in the Google Drive.
5. Facility: Katy reported an update of potential properties. The Shamrock property is currently unable to accept a leasing agreement from VERITAS; however, further deliberations will occur to negotiate leasing terms or to secure a funding agent for the property. Katy will continue to pursue other potential sites through consulting contacts within the targeted neighborhoods and online social networks.
6. Marketing: Vanecie announced and displayed the Marketing Plan with three strategies: communication, fundraising, and enrollment.

7. Enrollment: Katy Ridnouer presented the enrollment packet and procedure and asked Board to submit changes to the document online prior to the October Board meeting.
8. Student Handbook: Tierney Everhart delivered an update of the family handbook's progress to reflect the Peaceful People curriculum per the recommendation of the Charter School Advisory Board. The committee has completed some sections, and they will continue to develop it fully.
9. Personnel: Katy Ridnouer updated the board on the progress.
 - a. PEFNC will be assisting us in our recruitment efforts through the development of community meetings in locations within our targeted area.
 - b. In addition, as recommended by Lisa Mancini, changes will be made to the job description for the Director of Student and Academic Services to highlight the importance of being able to work within a team environment.

October Report Outs:

1. School Safety: Tierney
 - a. School Safety Plan
2. Transportation: Vanecie
 - a. Transportation Plan
3. Technology: Vanecie
 - a. Website Development
4. Personnel: Lisa
 - a. Employee Policies
5. Handbooks: Tierney
 - a. Employee handbook
 - b. Family handbook
6. Instructional Programming: Barbara
 - a. Education Plan
 - b. Professional Development
 - c. Curriculum Scope and Sequence for all grades and all subjects
 - d. School Calendar
 - e. Inventory of Instructional Resources and Materials
7. Student Accountability: Barbara
 - a. Testing plan
8. Lunch Service Policies: Terrance
 - a. Free and Reduced Lunch Participation Plan

Adjournment

1. Upon a motion by Katy Ridnouer, seconded by Lisa Mancini, and unanimously approved, it was:

MOVED: To accept their meeting was adjourned at 10:04 p.m.

Meeting Reminders:

The next board meeting will take place on October 8, 2014 at 7:30 p.m. at Alfred Williams & Company in Charlotte, North Carolina.

Secretary

Date

9/9/14

VERITAS Community School Board of Directors
c/o Katy Ridnouer, Chair
2943 Providence Trail Lane
Charlotte NC 28270

Dear VERITAS Community School Board of Directors,

It is with a great deal of mixed emotions that I respectfully submit my resignation as Vice Chair of the VERITAS Community School Board and also as a member of the Board. This past summer, in my position as the Program Manager for Tufts University English Language Programs, I had the exciting opportunity to be involved in the creation of an international teacher training program that we have great hopes will be a model for training foreign teachers in best practices in teaching. We piloted this program, with online modules in the spring and a four week residential component this past summer, with a group of 17 teachers of various grade levels and subject area disciplines from across China. Needless to say this program was extremely successful. As a result of the success of this inaugural program, my team and I were able to secure a 10 year, \$5 million grant from the Japanese Ministry of Education to begin offering a similar program for Japanese teachers, tentatively slated to begin in the spring of 2015. This new venture, coupled with our continued commitment to training teachers from across China as well as interest from contacts and schools in Russia to offer similar programs, has been very fulfilling yet very tiresome and stressful at the same time. Since each of these training programs bring with them an online component, offered during the fall and spring, as well as a summer residential component, my commitment to these programs, and their success, has increased exponentially. Unfortunately, in order to devote the time and energy necessary to this endeavor I can no longer maintain the same level of commitment to my responsibilities with VERITAS and feel it is best, at this point, to resign my position with the board.

I want to thank each of you for allowing me to be a part of this dynamic team and to play a role in the writing of VERITAS' charter application and creation of what I am confident will be an amazing school dedicated to providing under-served and underprivileged Charlotte students with the quality of education they so greatly deserve. I especially want to thank Katy for bringing me on board as part of this team and for continuing to work tirelessly to ensure the success of VERITAS. While I am saddened that my other commitments will prevent me from being a part of VERITAS when it opens, I am proud to have been able to play the role that I have been able to play and am confident that each of your tireless efforts will result in the creation of the premier Charlotte charter school!

Sincerely,

Dan Barber

Dan Barber
Vice Chairperson
VERITAS Community School Board of Directors