



**Board of Directors Meeting
March 10, 2015**

A meeting of the Board of Directors of VERITAS Community School was held at 7:00 p.m. at VERITAS Community School, 4301 Shamrock Drive in Charlotte, North Carolina.

Attendance and Quorum:

The following directors were present at the meeting, and their attendance constitutes a quorum:

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| ▪ Vanecie Delva | vanecie.delva@gmail.com |
| ▪ Lisa Mancini | lmancini.veritas@gmail.com |
| ▪ Terrance McCaffery | terrance.mccaffery@gmail.com |
| ▪ Tracy Mott | tracyobrienmott@gmail.com |
| ▪ Ramesh Nayar | ramnayar76@gmail.com |
| ▪ Lydia Garza Olmsted | lgolmsted@gmail.com |
| ▪ Katy Ridnouer | katy@ridnouer.com |

Barbara Parrish was absent.

Guests: None

Call to Order:

The meeting was called to order at 7:13 p.m. by Chairperson, Katy Ridnouer.

Minutes Approval:

1. Upon a motion by Katy Ridnouer seconded by Lisa Mancini, and unanimously approved, it was:

MOVED: To delay approval of the March 5, 2015 meeting minutes until the regularly scheduled board meeting in April.

Business:

1. Public Comments: None.

Report Outs:

1. Enrollment: Katy Ridnouer provided an update regarding enrollment. There was a strong interest in Kindergarten and an additional class has been added for Kindergarten to address the demand. Since there are still available openings in the 1st, 2nd and 3rd grade classes a lottery will not be required:
 - i. Welcome Letter: The letters were emailed to families on Monday evening, March 9th notifying them of their child(s) acceptance into VERITAS. They were also invited to stop by the school on 3/10/15 between 7:00 -8:00 p.m. to obtain a hard copy of the enrollment packet.
 - ii. Enrollment Packet: The packet was included in the email with details on next steps and required documentation. An initial deadline of March 20th was provided for submission of a signed copy of page 1.
 - iii. Response: We will continue to focus our marketing efforts within the community, sports and family related activities, local preschool/daycare facilities and area churches and businesses to promote VERITAS. Katy will coordinate efforts by preparing a master list of businesses or events for outreach; each board member will receive assignments to avoid duplicate efforts and to ensure all targeted demographics are covered. There will be an additional phone blast and flyers supported by PEFNC in April promoting VERITAS.
 - iv. Enrollment Day: VERITAS' Enrollment Day has been scheduled for Wednesday, April 15, 2015 from 4:30 to 7:30 p.m.
2. Personnel: Katy Ridnouer advised there were no changes to the overview of the Beginning Teacher Support Plan she presented during the 3/5/15 Board Meeting and recommended Board approval.

Upon a motion by Katy Ridnouer, seconded by Terrance McCaffery and unanimously approved, it was:

MOVED: To accept the Beginning Teacher Support Plan as written.

3. Facilities: Katy Ridnouer met with the MAS Facility Administrator to discuss the 2/26/15 list of Repairs and Maintenance that was reviewed during the 3/5/15 Board Meeting.
 - i. The MAS agreed to all of the items listed with the request to continue to discuss the expense for mulch for the playground areas. Consideration will be given to share

- the expense of the mulch; Lydia and Katy will network and reach out to potential suppliers.
- ii. The Building Permit for adding the VERITAS sign in front of the school has been approved, and the sign will be constructed at the corner of Shamrock Drive and Cobleridge Drive within the next week, weather permitting.
4. Finances: Terrance McCaffery provided an update for the following areas:
- i. Accounting Software: He recommends ISIS accounting software system which is well regarded in the industry.
 - ii. Accounting Firms: He is in the process of obtaining quotes from three local LGC approved CPA firms to perform the annual audit due on October 31st. He will present the quotes with his recommendation to the board in April.
 - iii. Escrow Account: There is a new North Carolina state requirement that all charter schools must maintain an escrow account for \$50,000 to be used in the event of a closure. Terrance has reached out to TeamCFA to discuss a letter of credit for VERITAS to meet this requirement.
5. Lunch Service Policies: Terrance McCaffery presented three options for the schools food program that are aligned to the goals and objectives of VERITAS' Nourish to Flourish policy:
- i. Option 1: Partner with a local restaurateur to consult and partner with the school to establish a program for the first two school years. The consultation services would include kitchen design, hire and train a Chef that would take over the kitchen management in the third year, hire and train staff to prepare meals, create a menu and establish a local food sourcing program. A local successful farm-to-table restaurant owner would consider a partnership but will not participate in National School Lunch Program (NSLP) and will not cater meals.
 - ii. Option 2: Partner with a local catering company to design and deliver a food program that will meet the Nourish to Flourish standards. Terrance has met with a local caterer that has experience with local charter schools and will partner with VERITAS to fully cater meals using a combination of a warming kitchen and preparing meals in the schools' kitchen. This potential partner would customize a menu to support our objectives and the meals would be eligible for NSLP reimbursement to offset costs.
 - iii. Option 3: Partner with a traditional food vendor to outsource the food program which most likely would not meet VERITAS' mission, but this vendor would be cost effective and would deliver all meals and service them from a warming kitchen.
 - iv. Terrance has a meeting scheduled on March 16th with a Regional Charter School Consultant with Child Nutrition Services to discuss participation in the NSLP. He will report the outcome during the April Board Meeting.

6. Upcoming Events: Katy Ridnouer advised the Board of future events:

- i. Chat and Learn: We will have two Chat and Learn sessions for our parents before Enrollment Day. These sessions will be an open forum to meet with the VERITAS families to identify their wants/needs before the school year starts. The dates will be on Thursday, March 19th and Tuesday March 31st; both sessions will begin at 5:30 p.m.
- ii. TeamCFA Conference: The conference is scheduled for June 25th-27th in Denver, Colorado and is sponsored and paid for by TeamCFA. All Board members are invited and will report to Katy whether or not they are able to attend. TeamCFA has also budgeted for teachers to attend as well, and Katy will reach out to TeamCFA to determine how many can be reserved.

Adjournment:

1. Upon a motion by Katy Ridnouer, seconded by Vanecie Delva and unanimously approved, it was:

MOVED: To adjourn the meeting at 8:48 p.m.

Meeting Reminders:

The next board meeting will take place on April 14, 2015 at **7:30 p.m.** at VERITAS Community School in Charlotte, North Carolina.