



October 16, 2019 Minutes Final

Meeting Agenda

October 16, 2019 @ 6:30 p.m.

Physical Location: VERITAS Community School Library, 2600 Grimes Street

Virtual Meeting: Call in Number: 712-770-5505 Code: 462-901

Mission Statement:

VERITAS Community School empowers the scholar and athlete in every child to excel academically through health and wellness practices within a peaceful environment.

Conflict of Interest Statement:

Each member of the VERITAS Board of Directors has a fiduciary duty to conduct him or herself without conflict of the interests of VERITAS Community School. Each member has agreed in writing to comply fully with VERITAS' Conflict of Interest and Nepotism Policy.

Board Roster and Attendance

- Board Members:
 - i. Erika Bowen, Chair ebowen@board.veritascommunityschool.org
 - ii. Lee Teague, TeamCFA rep. lteague@board.veritascommunityschool.org
 - iii. Tom VanPopering (phone) tvanpopering@board.veritascommunityschool.org
 - iv. Lindsay Betzel lbetzel@board.veritascommunityschool.org
 - v. Ed Ritter (phone) eritter@board.veritascommunityschool.org
 - vi. Catherine Hutasuhut chutasuhut@board.veritascommunityschool.org
 - vii. Kristi Opiola kopiola@board.veritascommunityschool.org

- Ex-Officio Members:
 - i. Kim Scott kscott@veritascommunityschool.org

- Board Advisors and Invited Guests:
 - i. Mark Chudzicki mchudzicki@veritascommunityschool.org
 - ii. Lindsea Gore lgore@veritascommunityschool.org
 - iii. Gretchen Bottrill gretchen.bottrill@regions.com
 - iv. Jamie Daniell jaimedaniell@performss.com

1. Call to Order—Reading of the VERITAS Mission Erika Bowen

2. Public Comments Each presenter needs to have signed up and submitted comments in advance of the meeting time, and comments may not exceed two minutes.
 - Jo Duffin- Listening to see what's new, what's going on

- Mrs. Diaz-
- Patrice Solomon-

3. Financial/ Operational Updates

Mark Chudzicki

- Not much new on financials
- \$150,000 cash balance debt to cover over the course of the year.
- Bethlehem mostly moved in, expect to have students 1st of next month.

4. Board of Directors

Erika Bowen

- New Board Member Introductions and Elections
 - Jamie Daniel- 7 years on board, owner and CEO called Performance Staffing, 11 yo daughter (6th grade), what I've learned at other board; women's advisory board on county commissioner; took charge of development committee at other school; great ideas around marketing but not making the things, started career working with adolescents in a youth program (social services and psychology), passion for children, the only thing people can't take from you is education; Ed says Jamie was on search committees for administrative roles, donor this past spring
 - Gretchen- Oil and Gas lender with Regions financial (southeast regional bank, BOA before), mother of 4 kids, 3 sons, all in Charlotte working and daughter junior at UNC, member at First Presbyterian Church, working for committee looking to join/help with mental health issues, focus on upward mobility issues, (Westerly Hills school partnership with First Presbyterian, similar commitment with Regions/Veritas), have lots of young folks to have a reading with Regions day. Ed- very impressed by commitment that Regions has put forth and committing to one organization vs multiple.
- Strategic Plan: Review of overall goals (reading through strategic strategies)
 - Erika notes that this strategic plan outlines and defines the commitment of the board to sustain the school through the next several years while anticipating potential financial and enrollment difficulties.
 - No questions or additions from board or school staff at this time.
 - Ed motions to adopt the 7 strategic planks; Lee seconded, all approved.
- Fundraising Goals-
 - \$100,000 commitment from the board. \$7500 from the spring;
- Sub-Committee review and updated structure
 - Finance & Community Partnerships
 - Ed as Chair, Lee, Lindsay
 - Academics & Wellness
 - Kristie, Erika, Tom
 - Development & Marketing
 - Jamie (chair), Catherine

Approval of new board members/ board positions:

Ed Motion to approve Gretchen and Jamie as board members. All approve.

Lee motion, Kristie seconds for Lindsay to be Vice Chair and Ed as Treasure

- Board binder update- in progress; Lindsay compiling for November board meetings

5. Head of School Updates

Dr. Kim Scott

Including but not limited to (Enrollment, Partnerships, Academics, Professional Development, Grants, After School Programming etc.)

- Beginning Teacher Support Plan- State requirement that we have the plan, written documentation of what we do to support new teachers. Plan has been written with DPI assistance. Kristie motion for us to approve, Catherine 2nd, all approve.
- Presentation due for renewal year on Nov 13rd. 15 min to do presentation, asking questions about operations, finance, governance, etc. Nov 1st 1 page something due. Lindsay: What is purpose, possible outcomes? It's for them to decide how long they will renew us for, we might get a 5 year, probably 3 year.
- EC teacher and art teacher resigned, have an art teacher we sent offer letter
- Art teacher starting in 2 weeks
- EC teacher doing a second interview, following up on her ability to do compliance
- Ms. Fuller is agreeing to act title "Director of EC" and available for IEP meetings
 - Ms. Fuller staying on board as Director of EC keeps the school in compliance
- 17 EC Students currently enrolled at the school
 - Lost how many EC students? ----UNCLEAR
- 121 at ADM 20 day period
- Current enrollment: 115
- CFP Check for \$19,000.00. Teaching grant merit based for staff salary
- Friday, October 18. reading with Regions
- 5:30-8:00 pm FALL FESTIVAL: October 18.
-
- NC New Teacher Association Mentoring Process with teachers going well and setting up professional responsibilities
- NOVEMBER:
 - VIKING FEAST: November 26:
 - REGIONS CAN SEND VOLUNTEERS
 - JAMIE'S COMPANY CAN SEND VOLUNTEERS
 - SIGN UP GENIUS
- DECEMBER 17 HOLIDAYS AROUND THE WORLD
- CHARTER RENEWAL:
 - What is the plan going forward for language?
 - Board Approved the change
 - Art teacher is also able to teach Spanish
 - Art Teacher subbing is Ms. Solomon needing supplies, she does not have a curriculum currently,
- Payment not sent out to staff
- Trauma Informed Conference February 16-18, 2020 creating trauma sensitive school

Payroll:

Payraises not reflected in their checks--will be correcting all matters retroactive

Reconciliation of income- payments

Building/Operations:

HVAC

Water Heater

Facilities Budget

Janitor

Bathroom: Bad plumbing toilet issues--is this an issue of CMS to look at?

Note: The next regular meeting of the Board of Directors is scheduled for:
Wed Nov 20, 2019 at 6:30 pm at VERITAS Community School

Future Meetings:

Wed Dec 18, 2019

Wed Jan 15, 2020

Wed Feb 19, 2020

Wed March 18, 2020

Wed April 22, 2020 (Spring break on 3rd Wednesday)

May 20, 2020

\

