



April 25, 2019 MEETING Agenda

Meeting Agenda

Wednesday, April 25, 2019 @ 6:30 p.m.

Physical Location: VERITAS Community School Library, 2600 Grimes Street

Virtual Meeting: Call in Number: 712-770-5505 Code: 462-901

Mission Statement:

VERITAS Community School empowers the scholar and athlete in every child to excel academically through health and wellness practices within a peaceful environment.

Conflict of Interest Statement:

Each member of the VERITAS Board of Directors has a fiduciary duty to conduct him or herself without conflict of the interests of VERITAS Community School. Each member has agreed in writing to comply fully with VERITAS' Conflict of Interest and Nepotism Policy.

Board Roster and Attendance

- Board Members:
 - i. Erika Bowen, Chair ebowen@board.veritascommunityschool.org
 - ii. Lee Teague, TeamCFA rep. lteague@board.veritascommunityschool.org
 - iii. Tom VanPopering tvanpopering@board.veritascommunityschool.org
 - iv. Lindsay Betzel lbetzel@board.veritascommunityschool.org
 - v. Ed Ritter eritter@board.veritascommunityschool.org
 - vi. Kristi O kopiola@board.veritascommunityschool.org

- Ex-Officio Members:
 - i. Kim Scott kscott@veritascommunityschool.org
 - ii. Lindsea Gore lgore@veritascommunityschool.org

- Board Advisors and Invited Guests:
 - i. Mark Chudzicki mchudzicki@veritascommunityschool.org
 - ii. Caitlin Fuller cfuller@veritascommunityschool.org

1. Call to Order—Reading of the VERITAS Mission Erika Bowen
2. Approval of March Minutes
3. Public Comments
 - Each presenter needs to have signed up and submitted comments in advance of the meeting time, and comments may not exceed two minutes.

4. Board of Directors Matters

Erika Bowen

- Calendar Approval for 19-20:
 - i. Motion to follow CMS class days calendar with staff teacher work days beginning August 12th and school beginning August 26th. Approved.
- Board structure- Approve two subcommittee members
 - i. Finance (Facility, Budget, Financing)
 - 1. Lee, Erika, Tom, Lindsay
 - ii. Development (Enrollment, Fundraising)
 - 1. Ed, Catherine, Kristi, Erika
- Ed- Board fundraising challenge
 - i. Key role of board financial stability and fundraising, board held accountable for fundraising, think about networks for contributing funds; set a 10K 100 day challenge, recruiting new board members. Would like finance committee looking at budget for fundraising.
- SWOT Analysis Discussion

5. Head of School Updates

Dr. Kim Scott

- (How many enrollment packets have been returned?)
- CFA Grant-Written based on having a merit based compensation system.. has a matrix attached for how to pay teachers. Will also use this to develop observation tools.
- Talked to CEO of CAF for invoice process (state holding up funding for Charlotte Area Fund).
- May 1st- Closing School bc teachers are going to rally in Raleigh (teacher workday).
- Summer Programming in place- Hugh McColl vision mobile unit coming to check vision and 2 set of glasses for kids who qualify. Ms. Solomon running summer program, Raleigh Green music program and coding, Roy Hatcher martial arts, Ms. Welch doing camps with incoming Kindergartner.
 - i. 45-63 students scheduled to be at the school
 - ii. Last summer school had no for pay programs
 - 1. Only EOG programs and Read to Achieve
- EOG math/ reading enrichment after school
- New hires- Will need PE teacher for next year. Mandarin speaking teacher hard to find; EC teacher to hire (39 kids on Fuller caseload).
- Bethlehem Centers

- EC Teacher hiring, will need to hire ELL teacher and EC teacher, also will need to hire PE teacher
 - i. When will hiring cycle take place?
 - ii. EC know we need to hire
 - iii. PE interviewing staff
 - 1. Could we contract in groups to come in and provide services
 - a. Martial Arts?
 - b. Yoga?
 - iv. Can have a staged budget based on 150, 175, 200, 225 kids
 - v. Hours of teachers and expected time they need to be in--leadership team of school
 - vi. East Voyager may have contact
 - vii. Mandarin Program folks who want to teach? Would another language be more appropriate?
 - 1. Spanish is more appropriate, children can incorporate more than Mandarin?
 - 2. Need to send letter to notify charter administrative about change in language requirement foreign language requirement instead of strictly Chinese
- Enrollment: looking at 204. 95 commit to return already submitted
 - i. Need to look at how student intent letters came in last year and how many actually said they were coming back versus said they were coming back in the 2018-2019 school year so we can see if there is a trend
 - ii. Currently 95 students are intending to come back, rest are being chased down
 - 1. NEED TO PUSH PARENTS TO COMMIT so we know where student enrollment stands
- Restorative Justice:
 - i. With enrollment, how are we providing the completeness of restorative justice for school? Board?

ii. UNCC Contacts

1. Betty Wray Butler-- potential board member or consultant to provide development for staff
2. Sonja Gadd- expert in restorative justice, 19 years intense training, more appropriate as a consultant

iii. MAY 7: STATE OF THE SCHOOL ADDRESS, What is now, what is happening and where we are going 6:00 pm

1. OPEN HOUSE AS WELL FOR SCHOOL

6. Financial/ Operational Updates

Mark Chudzicki

- FINANCE
 - Bottom line up 4,000
 - Enrolled 4 new students
 - Cash balance, higher than last two years
- **Finance Meeting Phone Call May 8, 2019, 6:00 pm**
- **Development Phone Call Meeting.**
 - **10,000 goal**
- **ENROLLMENT: 153 children currently enrolled**
 - **95 intent to return signed, 112 expected to return,**
 - **Staffing models:**
 - **How can we move children who might not be prepared for the next grade?**
 - **Leadership team will need to look at variety of budgets to assess how students will be placed if they are not meeting their EOG score**
- **Staffing Satisfaction**
 - **Coordinate with Mark to send out staff satisfaction/parent satisfaction**
- (Do we approve 19-20 budget in May? Can we look at budgets at a variety of enrollment counts? Also, we do not want to approve a budget same month we get it- need it a month out? Look in May and approve in June?)

Note: The next regular meeting of the Board of Directors is scheduled for:
Wednesday May 15th, 2019 at 6:30 pm at VERITAS Community School