



MARCH 20, 2019 MINUTES

March 20, 2019 MEETING Agenda

Meeting Agenda

Wednesday, March 20, 2019 @ 6:30 p.m.

Physical Location: VERITAS Community School Library, 2600 Grimes Street

Virtual Meeting: Call in Number: 641-715-3580 Code: 462-901

Mission Statement:

VERITAS Community School empowers the scholar and athlete in every child to excel academically through health and wellness practices within a peaceful environment.

Conflict of Interest Statement:

Each member of the VERITAS Board of Directors has a fiduciary duty to conduct him or herself without conflict of the interests of VERITAS Community School. Each member has agreed in writing to comply fully with VERITAS' Conflict of Interest and Nepotism Policy.

Board Roster and Attendance

- Board Members:
 - i. Erika Bowen, Chair ebowen@board.veritascommunityschool.org
 - ii. Catherine Hutasuhut chutasuhut@board.veritascommunityschool.org
 - iii. Lee Teague, TeamCFA rep. lteague@board.veritascommunityschool.org
 - iv. Tom VanPopering tvannopering@board.veritascommunityschool.org
- New Board Members to be voted in: Lindsay Betzel and Ed Ritter

- Ex-Officio Members:
 - i. Kim Scott kscott@veritascommunityschool.org
 - ii. Lindsea Gore lgore@veritascommunityschool.org

- Board Advisors and Invited Guests:
 - i. Mark Chudzicki mchudzicki@veritascommunityschool.org

1. Call to Order—Reading of the VERITAS Mission Erika Bowen
2. Approval of Feb Minutes- Approved
3. Public Comments
 - Each presenter needs to have signed up and submitted comments in advance of the meeting time, and comments may not exceed two minutes: No none Board members on the call

4. Board of Directors Matters

Erika Bowen

- Approval of new board members- Approved Lindsay Betzel and Ed Ritter
- Board meeting schedule for 19-20 School Year proposed:
 - i. Wed, Aug 21, 2019
 - ii. Wed Sept 18, 2019
 - iii. Wed Oct 16, 2019
 - iv. Wed Nov 20, 2019
 - v. Wed Dec 18, 2019
 - vi. Wed Jan 15, 2020
 - vii. Wed Feb 19, 2020
 - viii. Wed March 18, 2020
 - ix. Wed April 22, 2020 (Spring break on 3rd Wednesday)
 - x. May 20, 2020
- Calendar Discussion for 20-21: Do we break from CMS calendar to add flexibility for staff workdays?
- Board structure- thinking through subcommittees
 - i. Current Board Membership is at 7 can be as large as 12.
 1. Sugar Creek has 12 members but has a student body of over 1700 students
 - a. Has 8 subcommittees, Tom will email all subcommittees and will send the ones he believes are most effective for Veritas
 2. Would like a parent, an elected staff member (would need to look to charter to confirm that there isn't a conflict)
 3. Recruit parents to serve on committees and then recruit them into the Board
- Real Estate Discussion:
 - i. Need to be able to qualify for loan if we want to build
 - ii. Leasing is easier
 - iii. Can do a lease to own model
 - iv. If we can have an enrollment of 250 financing more feasible
 - v. Current lease term gives us a notification of June 30, 2019. If CMS does not renew we have one year for rehoming the school
 1. Need a subcommittee for real estate hunt
 2. 15-20% of budget will be allocated to lease or purchase property
 - a. Need to do a proforma first
 - b. Short term would need to lease then move
 3. Can we do a bond, if so what will be the enrollment number we will need?
 - a. Requirements for a charter operator to obtain buy in
 4. CMS allies: who can we develop relationships with that can build side conversations with and allies as we look to school lease renewal

5. Head of School Updates

Dr. Kim Scott

- Curriculum- Pacing guides, developing with each teacher, looking at way to enter progress reports to enter mastery
- Community Outreach/ Enrollment updates
- Academic Updates/ Testing Data
 - i. Looking at implementing standards on report cards that show mastery of skills

- ii. EOG focus after spring break esp. with students on the bubble
 - 1. Did a mock EOG to see where the children were
 - 2. Plan on taking the released EOG as the third benchmark for children
 - 3. Children on the bubble can receive enrichment, tutoring
- Personnel/ Staffing: 100%
 - i. 2 looking at replacing
 - ii. 100% returning
 - iii. Mrs. Ferari and Mrs. Horgan-
 - iv. Mrs. Goshea (new front desk)
- Student/ Behavior
- Cheryl Turner @ Sugar Creek- like the idea of Veritas
- Mark Jarrell (County Commissioner- gave names to reach out to 15 people-3 with YMCA, Latino Chamber of Commerce, Malcolm Graham with Council,): likes the health and wellness, NODA and Brightwalk
 - i. Offer to host meetings on campus
 - 1. County Commissioners
- Hugo Bus
- Family Coding Night
- Hornets Game: 50 tickets given by Charlotte Hornets, will give blast on jumbotron
- Kindergarten Week in April
- April 5% event at the McColl Center, lots of children, same day as Midwood Parent Education Event
- GRANT OUTCOME:
 - i. Area Fund: Moved it to April 2019, grant is for 1 million, 180,000
 - ii. McColl: Hugh McColl has not responded back, we did MOU for 200,000\
 - iii. CFA grant: April 15: 50,000.00
 - iv. Other grant:
 - 1. Target
 - 2. Donors Choice
- ENROLLMENT REPORT:
 - i. Looking to do monthly event
 - ii. How strong is the KG program
 - 1. Parent attachment KG
 - 2. Ms. Gross

Financial/ Operational Updates

Mark Chudzicki

- Finances/ Fundraising
 - Enrollment Applications
 - i. 87% of applications:
 - 1. Google, parents, flyers
 - 2. Churches?:
 - a. St. Paul
 - b. Weeping Willow AME Zion
 - i. Both are waiting on us for what we need
 - 3. Bethlehem--have not done roll out yet
 - 4. Sugar Creek--comes from word of mouth
- Bethlehem Center Partnership

- i. No applications from Bethlehem
- Facility Updates- Repairs list
 - i.
- Fundraising
 - i. 2500
 - ii. 35,000 was set to help with the expenses.
 - iii. Fun run fundraiser didn't provide amount of money anticipated.
- School Commercial Liability: April 1, 2019
 - i. Do not have time to do it this year so will need to do it next year
 - 1. Tom would need to contribute back commission back to the school
 - 2. Underwriter needs more paperwork
 - ii. UTICA is a good company
 - 1. Premium being paid is not really competitive
 - 2. Umbrella insurance
 - 3. Insurance based on being over 200
- SEPTEMBER/OCTOBER 2019--NEED TO PUT INSURANCE ON AGENDA SO WE WILL BE PREPARED TO HUNT FOR BETTER RATES
- Change in food policy--FOOD POLICY CHANGES
 - i. Chewy granola bars with chocolate
 - ii. 10-15 grams of sugar ok
 - iii. Flavored water ok as long as no sugar
 - iv. WRITTEN UP AND SHARED FROM MS. GORE.
- SUMMER CAMP:
 - i. DANCE CAMP
 - ii. RENTAL SPACE

6. Note: The next regular meeting of the Board of Directors is scheduled for:
Wednesday April 24th, 2019 at 6:30 pm at VERITAS Community School