

Veritas Board Minutes

9/19/2018

Present:

Maria Leahy
Catherine Hutasukhut
Lee Teague
Erika Bowen
Kristi Opiola
Keri Revens (via telephone)
Thomas Van Popering

Ex-Officio Members:

Chris Bloom

Invited Guests:

Mark Chudzicki
Kim Scott
Lindsea Gore
Heidi Coke, Team CFA

- Approval of Board Minutes for June 2018 and September 2018, circulated and approved.
- Discussion and Approval of New Board Chair, Erika Bowen.
- Exit Interviews: all staff who have exited have been reached out to. Keri Revens was able to complete interviews but Kristi Opiola and Catherine Hutasukhut had outstanding parties to interview. Plan is to present an aggregate to the Board at the next meeting in October.
- Monthly Head of School Report:
 - Staff Changes: Spanish teacher had submitted her letter of resignation, TA submitted letter of resignation. Class restructuring to match enrollment numbers has taken place. Ms. Gore and Dr. Scott are also teaching in the classroom to support classes.
 - Mr. Figurski has been selected to be the Teacher/Staff Representative to the Board.
 - Monthly Coaching/Observation Reports is on going
 - Communications Report:
 - School Year Calendar Updated
 - Weekly Communication going out to parents, concern about whether parents are reading the newsletter
 - Social Media Report: more communication through twitter, Facebook and Instagram
 - Follow up on Events: ?
 - Enrollment Report: Current enrollment is 162. School added 20 students during the month of September. Looking to continue to recruit to fill seats. Discussion over best options to recruit students and feasibility of recruiting students in the Fall after school

has begun. Questions raised over how school missed the target for enrollment and how to continue to retain families so school can build a strong foundation.

- Assessed where and why families left the school, discussed exit information and sourcing of exit information.
- Academic Achievement Report:
 - MAP Testing completed for all grades. Third grade class maintained
 - Discussion by Ms. Gore on best practices that helped the rising 2nd grades maintain their skills during summer slump.
 - RIT Grade Level Performance Provided and discussed
- Behavior Status Report:
 - Continuing the practice of no school suspensions
- North Carolina Prayer Certification and Single Set of Assurances Approved by Board
- TEAM CFA Coaching Report
- Monthly Staff Report
 - Faculty elected Jason Figurski to act as Staff Rep
- Financial Reports provided
 - DOO presented financial report, discussed status of budget, noted 96 less students since original budget based on enrollment of 260 students, 162 actually enrolled.
 - School operating in the black based on reconfiguration of staffing model.
 - Discussion of goals for school enrollment in 2019-2020 year. Issue of lease renewal with CMS to be discussed, real estate committee needs to begin work
- BOARD RESIGNATIONS: MARIA LEAHY final board meeting, as a Vice Principal with Charlotte Catholic High School, Maria had to resign because of the conflict of interest between acting as an employee for the CCHS and a Board Member for Veritas. The entire board applauds Dr. Leahy for her tireless efforts on behalf of the Veritas Community and wish her the best of luck in her new adventures.