

HOUSING AUTHORITY OF THE CITY OF NEW BRITAIN  
16 ARMISTICE STREET, NEW BRITAIN, CT 06053

BOARD OF COMMISSIONERS

TELEPHONIC MEETING

June 17, 2020 @ 6:00 p.m.

**Jane Johnson Community Room  
Mt. Pleasant  
18 Armistice Street  
New Britain, CT. 06053**

The Board of Commissioners of the Housing Authority of the City of New Britain held a regular scheduled meeting on June 17, 2020 at 6:00 p.m.

Present: Chairman Anthony Bianca  
Treasurer, Frank Marrocco  
Commissioner Paul Edwards  
Commissioner, Alexandra Rivera

Also present: Executive Director John T. Hamilton  
Director of Operations, Joseph Woszczyna  
Alderman, Daniel Salerno joined at 6:16 p.m.

Chairman Bianca opened the meeting and called for roll call at 6:08 p.m. Declaring a quorum present he opened the floor for public participation.

PUBLIC PARTICIPATION: NONE

APPROVAL OF MINUTES: Chairman Bianca called for a motion to approve the minutes for May 20, 2020, Regular Meeting. Moved by Treasurer Marrocco, Seconded by Commissioner Edwards. Motion carried.

ACCEPTANCE OF EXECUTIVE DIRECTOR'S & FINANCE EXPENDITURES REPORTS:

Acceptance of the Executive Director's & Finance expenditures report for May 2020. John Hamilton shared we had a series of changes one being the Accounting Manager no longer with NBHA. . Our Fee Accountants BDO have stepped up to cover the Finance Department as well as Imagineers who are also processing the Section 8 payments in the Finance Department. He discussed how BDO and Imagineers filled that gap while we search for a Director of Finance. Commissioner Edwards ask why the initial meeting HUD request was then canceled by them. John's response was that the Financial Audit report for 2018 which was being reviewed and presented to the Board had already been address

through our Corrective Action Plan. Many of the items in the report reflected the Section 8 program in which Imagineers have done tremendous work since than in correcting those errors pointed it in the 2018 Audit. Other Departments that were effected were Operations Department with matters such as inventory controls. Finance Department was effected by not reporting back to HUD. John explained that many of the issues addressed in the audit have been corrected by hiring a new Director of Operations and purchasing a new Public Housing software. Yseline Gadson, Human Resource for the NBHA address the board and shared that many of the deficiencies listed in the report had a direct impact because of the personnel issues we have been dealing with since 2018. Treasurer Marrocco requested a line by line report from John regarding all items listed on the audit report. John confirmed he will make sure the Board receives a copy of his response to HUD highlighting every item on the audit report. Chairman Bianca requested that John cc the Board on all correspondence with HUD moving forward. Moved by Treasurer Marrocco, Seconded by Commissioner Edwards. Motion carried.

UNFINISHED BUSINESS:

Acceptance of the Executive Director's & Finance Expenditures Report for April 2020. Moved by Commissioner Edwards, Seconded by Commissioner Rivera. Motion carried

NEW BUSINESS:

To approve Resolution #20-008: To approve the Utility Allowance schedule for the Housing Authority of the City of New Britain Public Housing and Section 8 Housing Choice Voucher Programs effective from 06/01/2020 through 05/31/2021. Moved by Commissioner Edwards, Seconded by Treasurer Marrocco . Motion carried.

To approving Resolution #20-009: Adopt the fiscal year 2019 Section 8 Management Assessment Program (SEMAP) Corrective Action Plan with the U.S. Department of Housing and Urban Development. Moved by Commissioner Edwards, Seconded by Commissioner Rivera. Motion carried.

ADJOURNMENT: Motion to adjourn. Moved by Treasurer Marrocco. Seconded by Commissioner Edwards. There being no further items for discussion, Chairman Bianca adjourned at 6:44 p.m. Motion carried.

Date: \_\_\_\_\_

\_\_\_\_\_  
John T. Hamilton, Executive Director