

LAKE WYNONAH PROPERTY OWNERS ASSOCIATION

406 Navajo Drive
Auburn, PA 17922
Fax (570) 739-2419

No Fee Construction Authorization

Allow minimum of two weeks for processing.

All contractors must supply a certificate of insurance with LWPOA named as certificate holder. Additionally, contractors must be registered with the PA Attorney General's office and must use contracts meeting the requirements of the Home Improvement Consumer Protection Act and must refrain from engaging in any act or practice prohibited by the law.

LWPOA is not responsible for contractor's tools or equipment

LW Member's Name: Type of Repair:

Lot #: Street: Phone:

Contractor's Name: Contractor's Phone:

(Type of Construction Work (check one)

Interior of building:

Carpeting Paneling Electrical Wiring Painting Paper-hanging Other:

Exterior building:

Chimney Driveway Sealing Landscaping Pressure Washing
Repairs (new doors, windows, siding) Replacing the deck (same size only) Remove brush and lot clearing
Roof shingles and/or plywood Dumpster Other:

*Wayne Twp. Residents are required to get a Building and Electrical permit.

PA Contractor's Certificate# (Copy must be on file in the LWPOA office)

Certificate of Insurance yes N/A Insurance certificate must show the following: General Liability coverage of \$1,000,000 per occurrence showing our company and address as an "Additional Insured" endorsement; Workers Compensation coverage; and Business Auto coverage of \$500,000.

Our company name and address needs to be shown as:

Lake Wynonah Property Owner's Association
406 Navajo Drive
Auburn, PA 17922

Also: Lake Wynonah Property Owner's Association MUST be shown as Additional Insured in regards to General Liability insurance on the Certificate of Insurance. This information is normally placed in the bottom box titled "description of operations/locations/vehicles etc." Your agent can update your certificate with this information.

LW Member's Signature: Date of Application:

Applicant, if not the LW Member, acknowledges that he or she is authorized to sign this application on behalf of the owner.

LWPOA OFFICE USE

Approved By: Date of Approval:

Expiration Date:

Construction Authorization expires in 30 days

Supply a plot plan showing the location, size, set backs, etc that best describes your activity. Property owner is responsible to verify property lines to guarantee the proposed work is done within property boundaries.

	<u>HOUSE</u>	<u>DETACHED EXISTING BUILDING</u>	<u>NEW BUILDING</u>
TYPE OF ROOF	_____	_____	_____
COLOR OF ROOF	_____	_____	_____
TYPE OF EXTERIOR	_____	_____	_____
COLOR OF EXTERIOR	_____	_____	_____

SKETCH PLOT PLAN

Above, sketch a plot plan showing existing and new buildings; include dimensions of the new building and setback from the roads and property lines.