



## **SUPPORT SERVICE WORKER - HOUSEKEEPING – Casual Position**

Menno Place is accepting applications for Support Service Worker. Menno Place is one of BC's largest campuses-of-care providing residential care, assisted living, home support and independent living to 700 residents. Founded in 1953 by the Mennonite Benevolent Society, we have been privileged to serve the physical, emotional, spiritual and relational needs of thousands of residents and their families <http://www.mennoplace.ca>

The Support Service Worker is an integral member of the Menno Place team and is required to have a commitment to the vision, mission and values of Menno Place performing duties following Menno Place policies and procedures and ensuring safety for residents and staff.

The successful candidate will be responsible to:

- Cleans and sanitizes areas such as floors, stairways, walls, windows and walkways by methods such as sweeping, spot washing, damp mopping, wet mopping, scrubbing, stripping, sealing, waxing, buffing and polishing.
- Cleans carpets and rugs by methods such as vacuuming, shampooing, brushing and shaking
- Cleans items such as furniture, woodwork, ledges, fixtures and blinds by methods such as dusting, polishing and wiping
- Cleans and disinfects washrooms and replenishes items such as soap and towels
- Washes walls, windows and ceilings
- Strips and makes beds; cleans and tidies items such as cupboards, lockers, basins and tables; hangs and removes items such as drapes and bed curtains.
- Empties and cleans waste containers and removes and processes waste material as required.
- Reports damaged and/or inoperable fixtures and furniture.
- Clears snow from building entrances.
- Cleans tumblers and extractors as required
- Collects soiled linen from user areas and distributes clean linen to user areas
- Unloads extractor and sorts and folds linen.
- Transports heavy equipment or furniture.
- Transports stock and materials to all areas.
- Unloads and unpacks stock, equipment and material
- Performs other related duties as assigned.

**Successful applicant must have:**

- Grade 10 education or an equivalent combination of education, training, and experience
- Ability to communicate effectively in English both verbally and in writing
- Ability to operate related equipment
- Physical ability to lift 25 pounds and carry out the duties of the position
- Ability to organize work
- Demonstrated ability to work alone or in a team setting
- Short notice availability is an asset
- Strong work ethic
- Demonstrated ability to maintain respectful, courteous, supportive relationships with resident and their families

**Health and Safety**

- Works safely to reduce the risk of injury to self, co-workers, residents, families and visitors
- Is alert to and promptly reports all actual or potentially hazardous situations to immediate supervisor. Does not operate or use faulty equipment.
- Participates in fire safety demonstrations and fire drills, and knows the facility fire and disaster plan.

**Prerequisite for Hire:** Criminal Record Check, TB Clearance, Influenza Immunization.

If you are interested in this opportunity, please apply online at [www.mennoplace.ca/employment-application](http://www.mennoplace.ca/employment-application) . Competitive compensation and benefits.

**You will be required to:**

- Upload a Resume (PDF, Word doc)
- Supply three references with contact information (2 work-related references, 1 character reference)

We thank all applicants however only those short-listed candidates will be contacted.