



**NORTHWEST BARREL RACING ASSOCIATION
SANCTION FORM**

Lisa Heiser • 10955 25th Street SW • Dickinson, ND 58601-8328
(701) 290-0293 • nwbra@nwbra.com

Date: _____ Producer or Organization Making Request: _____

Contact Person: _____ Email: _____

Website: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Arena Name*: _____

Address*: _____ City: _____ State: _____ Zip: _____

**Required for Insurance Purposes*

To Sanction an NWBRA Barrel Race:

1. Complete and return the Sanction Form. It is recommended that the sanction form and advertisement be received 21 days prior to the date of the event to be advertised in the official newspaper of the NWBRA and on website.
2. Sanction fee is **\$25/race** for the first four (4) barrel races and \$15/race for additional barrel races in a calendar year (**October to October**), along with \$1/run of all entries.
3. Show is not considered sanctioned unless all fees are received.
4. Notification is required when shows are canceled or rescheduled.
5. A complete list of all entries with times, results and payout of each division must be mailed or emailed within 7 days after the show. The \$1/run must be paid to NWBRA within 7 days after the show. NWBRA shall be paid \$1/run by both members and non-members.
6. The \$1/run is **paid in all divisions** including pee wee, youth and senior divisions. A rolled time is another run. The \$1.00 per run goes to the NWBRA FINALS FUND. *There is no \$1/run on exhibitions.*
7. Electric timers are required at all NWBRA sanctioned events.
8. If a non-member fee is charged, it must be split with the NWBRA (A non-member fee is *not* required)
9. Producer agrees to follow NWBRA Rules and Regulations.
10. Producer agrees to collect and mail all NWBRA **membership forms** for members attending their event.
11. If the arena or producer would want or need an additional insured endorsement (\$95/endorsement) please contact Lisa Heiser 701-290-0293 or fill out the insurance request form on www.nwbra.com. This fee is paid to NWBRA.

NOTICE: THIS SANCTION FORM IS NOT VALID UNTIL SIGNED BELOW.

If this form is accepted by the Northwest Barrel Racing Association ("NWBRA") and all fees are received when due, the event referred to herein will be deemed to be "sanctioned" by the NWBRA. For all purposes herein "sanctioned" means NWBRA shall recognize the qualifications earned at such event.

The Producer organization, association, or individual ("Producer") hereby assumes, and shall hold NWBRA harmless from, any and all liability arising from the sanctioned event.

The sanctioning of an event shall not be deemed to create any partnership or other business relationship between NWBRA and the Producer. NWBRA **DOES NOT** sponsor, manage, supervise, or provide insurance covering the Producer, participants, and/or spectators of a sanctioned event. By signing below, the Producer hereby agrees it is a completely independent and separate business apart from the NWBRA and shall be solely responsible for the completion of all IRS Form-1099 and similar documents related to the sanctioned event. The Producer hereby agrees it shall require all participants and volunteers in and for a sanctioned event to execute the Release and Agreement Not to Sue.

Producer or Organization

By: _____



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LIST ALL DATES OF SANCTIONED RACES – Use additional sheet for greater than 12 events

Date #1 _____	Date #5 _____	Date #9 _____
Date #2 _____	Date #6 _____	Date #10 _____
Date #3 _____	Date #7 _____	Date #11 _____
Date #4 _____	Date #8 _____	Date #12 _____

**double headers are 2 race dates*

SANCTION FEES

of Races _____ X \$25 (first 4 only) = \$ _____

other Races _____ X \$15 (all other races) = \$ _____

of Certificates Used: _____

Total Sanction Fee \$ _____

Example: A race held Aug 1, 5 & 10 would be \$75; a double header is two races \$50; a series containing 6 races would be \$130.

FOR YOUR SANCTIONED EVENTS TO BE PUBLISHED ON THE NWBRA WEB PAGE AND IN THE OFFICIAL NWBRA NEWSPAPER, *The Wrangler*, YOU MUST EMAIL YOUR ADVERTISEMENT TO: nwbra@nwbra.com

Example of what to put in advertisement:

- Date & other series dates (if applicable)
- City/State & Arena Location
- Order of Events
- Entry Closing Time & Start time of first event
- Classes (Example: Open, Youth, Senior, PeeWee)
- Splits in each Class (Example: 3D with full second splits, 4D with ½ second splits, etc.)
- Added \$\$\$
- Total Entry Fee for each class
- Payout Percentages
- Exhibitions or Time Only Fee
- Contact person & phone number
- Website

The Wrangler deadline dates for advertisement of events are the 5th & 20th of the month. Advertisements and sanction forms must be received 7 days prior to the deadline dates in order for listing to be provided in the next available publication. Sanctions may be made within 24 hours with approval by contacting Lisa Heiser 701-290-0293.

FOR RESULTS TO BE PUBLISHED IN THE OFFICIAL NWBRA NEWSPAPER, *The Wrangler*, YOU MUST EMAIL YOUR RESULTS IN EXCEL FORMAT WITHIN 7 DAYS OF THE EVENT. *If you do not have email or have additional questions, please contact Lisa at (701) 290-0293.*

A Complete List of Entries with times may be e-mailed or mailed. Please include a check for \$1/run for each contestant entry—made payable to **NWBRA** and emailed to:

NWBRA: Lisa Heiser, 10955 25th Street SW, Dickinson, ND 58601-8328
nwbra@nwbra.com