



Picayune Street Festival Guidelines

200 Hwy 11 S Picayune MS 39466 Phone 601-799-3070 info@picayunemainstreet.com

Application is hereby made for space at the Picayune Street Festival to exhibition and sale of products indicated & agreement to abide by all the following terms of this contract, to wit:

1. Priority will be given to local organizations, businesses and individuals. Picayune Main Street, Inc. reserves the right to refuse all applications.
2. PICAYUNE MAIN STREET, INC. shall not be responsible or liable for any injury or loss that may arise or come to lessee, or his/her employees or goods, for any cause whatsoever. City of Picayune provides 24-hour security during the weekend event. Security assumes no liability for participants property or belongings. PICAYUNE MAIN STREET, INC provides no insurance for participants property or belongings. Participants relieve the sponsor and the property owners of all responsibility about the safe keeping of property during the festival. Participants shall not park in nor block streets or any private driveways.
3. Antiques shall be limited to things that are old, collectible, and suitable to the character of an antique show. Crafts shall be limited to hand-made or hand-decorated Items. No YARD SALE type items are allowed. Limited Local Home-Based Consultants & local retail merchandise is allowed as approved by committee. Picayune Main Street, Inc. Street Festival Committee reserves the right to require the withdrawal of any item from display or sale for any reason whatsoever. Fireworks of any type are forbidden as Silly String, pop ball guns, rubber band guns and bubble blowing guns, knock off or illegal items, etc. Any change or additional merchandise other than on original application must be turned in to the office to add to application. This is a family event. We will not allow any item that has adult sexual content, use of profanity, or otherwise inappropriate for such an event.
4. No firearms of any kind are allowed without written approval by Picayune Police Department. No Knives allowed at event.
5. Participants shall furnish their own set-ups and necessary coverings. Picayune Main Street, Inc. will NOT provide tables, shelving, rain coverings, garbage bags, extension cords, etc. Tents are requested to be used to cover the sales area and should be 10x10 or 10x20 to fit the booth space that you have purchased. Infringing on adjoining space is prohibited. Tablecloths are required for tables. Vendors are required to furnish efficient tiedowns for tents. **No 12x12 tents.**
6. Trash must be bagged, tied and placed in designated areas. All areas must be kept clean and sanitary.
7. No food products may be left out overnight.
8. After locating your space, PLEASE offload merchandise and all setup equipment in designated space. Then move vehicle from street into authorized parking area. Set up may begin after 6pmon Friday. Be completely setup by 8:00am on Saturday. No vehicles on the street after 7:30am on Saturday.
NO VEHICLES WILL BE ALLOWED TO REMAIN ON FESTIVAL UTILIZED STREETS. No vehicles will be allowed on the streets to load until 5:00 p.m. Saturday or Sunday, and then only after all visitors/customers have cleared the streets.
9. All food vendors are responsible for disposing of their own cooking oil, water & food. Any waste items or products that you bring to sell or prepare food MUST be taken with you when you leave. Do not dump any food, water, grease, ashes, etc., in street gutters, storm drains, parking lots or porta-potties.
10. There will be no refunds once fees are paid. There are NO rain dates. (no refunds due to inclement weather)
11. Booths cannot be re-rented or sold by the vendor. Please have Confirmations and photo id to show Street Festival Committee Volunteers. Booths must remain open the 2 days of the event or will not be allowed to return to future events
12. All food vendors must have MS Health Department permits and approval. MS Health Department Phone: 601-798-5354
13. No Food Booth will be allowed to open without a certificate of Insurance with a minimum of \$1,000,000.00 general liability coverage. The Picayune Main Street, Inc. and the City of Picayune must be listed as Certificate Holder on the insurance certificate. The Picayune Street Festival must receive the insurance certificate no later than 30 days prior to the Festival to allow time to verify the information. MS Health department requires a permit fee on Saturday morning.
14. A Fire Extinguisher is required for any booth or trailer using any heat source for cooking or for any other use that could be considered a fire risk. The extinguisher must be of a sufficient type and size to handle any fire that could possibly erupt within your specific location. You will be asked to show our Street Festival Captain the extinguisher if you are required to have one and will not be allowed to operate your booth or trailer without one. If you have questions concerning the size and type needed, please check with your local fire marshal to determine the needs for your specific operation prior to setup
15. A clear, visible food menu of all items sold with pricing must be posted on your booth in plain view of customers. No changes can be made to the menu submitted with the application within thirty (30) days of event.
16. **All booths must remain open for the duration of the festival. ALL sidewalks and store fronts are to be kept clear.**

17. Food Vendors are not allowed to place fryers, tables, ice chest, chairs, food, signs etc. beyond their booth space.
18. Participants must remain in the designated space to hand out information and cannot walk around handing out printed info.
19. SMOKING or VAPING IS PROHIBITED IN ANY BOOTH, OR IN THE FRONT OF ANY BOOTH. The City of Picayune has adopted a "No Smoking" ordinance for any business, or food facility, which includes this Street Festival. If you must smoke/vape, please do it outside and away from any booth.
20. **NO PETS, SKATEBOARDS, BICYCLES, SKATES, SCOOTERS, OR UNAUTHORIZED SOLICITATIONS, DISTRIBUTIONS OR MOTOR VEHICLES.**
21. No booth of any kind will be allowed to give out FOUNTAIN DRINKS, CANNED OR BOTTLED DRINKS, COFFEE, TEA OR BOTTLED WATER
22. FEES: 10X20- \$150.00 Arts & Crafts; 10 X 20 Full Food Booth is \$400.00; A 10 X 20 SNACK ITEMS FOOD BOOTH IS \$250.00 for items such as Popcorn, Kettle Corn, Snowballs, Preserves, Candies, Cookies, Muffins, Cakes, etc. BE SURE YOUR APPLICATION CLEARLY STATES FULL DESCRIPTION OF THESE FOOD ITEMS. \$100.00 Beverage Permit to sale Coffee, Tea, Lemonade, Soft Drinks, & Bottled Water. Full Food Service Vendors may purchase an additional 10' of space at a cost of \$200.00. Please include this additional amount with your payment. Electricity is limited. See application for electrical cost. We recommend that you bring extension cords of at least 100 feet in length with you, as none are provided by Picayune Main Street, Inc. Electricity is to be used for booth operation only No other use of electricity, including campers or RV's, will be permitted at this Festival
23. Please inform us if you have any water requirements
24. SALES TAXES: All participants whether local or not, are responsible for collecting sales tax (7% non-food & 8% food) and pay taxes prior to departure at the Picayune Main Street, Inc. Booth. Sales tax checks are to be made payable to Picayune Main Street, Inc. Participants not paying taxes will be reported to MS State Tax Collections.
25. NOTE: 7:30 am on Saturday is "NO SHOW" time and your space will be forfeited, and possibly re-assigned.
26. Vendors leaving before the event is over on Sunday @ 5pm will not be allowed to return to future events
27. Please complete and mail the application with appropriate fees to PICAYUNE MAIN STREET, INC. P.O. Box 1656, Picayune, MS 39466-1656. Incomplete applications will be returned. Booth spaces will not be assigned until
 1. Committee approval of photographs of Merchandise
 2. Completed application
 3. Payment in full
28. Picayune Main Street continues to improve the quality of our festival. **All booths and products will be juried for appearance and accuracy of product.** Any booth not meeting the required guidelines and standards of Picayune Main Street will be given 1 warning if items stated in the warning are not corrected the vendor will not be allowed to return to future events.
29. **ELECTRICITY FEES** _____ 110 @ \$ 25 _____ 220 @ \$50 CHECK amps needed _____ 30 amp _____ 50 amp _____ 80 amp _____ 100 amp Bring minimum 100-foot extension cord for electricity. Extension cords are not provided.
30. Counterfeit Money Protocol. **BE AWARE CHECK ALL PAPER MONEY RECEIVED.** If you receive a counterfeit bill contact security, a volunteer or your Area Captain. Keep the suspected bill until security can verify. Please be as discreet as possible. Chances are if customer is aware it is counterfeit, they will walk away quietly or if they feel the bill is real, they will wait on security to verify. Many events have had trouble with counterfeit bills being passed.

NO PETS, SKATEBOARDS, BICYCLES, SKATES, SCOOTERS, OR UNAUTHORIZED SOLICITATIONS, DISTRIBUTIONS OR MOTOR VEHICLES ARE ALLOWED.

TO REQUEST "SPACE" RENEWAL FOR THE NEXT FESTIVAL, APPLICATION AND FEES MUST BE RECEIVED NO LATER THAN THIRTY (30) DAYS FOLLOWING THE CURRENT STREET FESTIVAL

Local Hotels

Days Inn Picayune
450 S. Lofton Avenue
Picayune, MS 601-799-1339

Econo Lodge Picayune
550 S. Lofton Drive
Picayune, MS 39466
1-855-873-6561

Heritage Inn Picayune
1122 Memorial Blvd,
Picayune, MS 39466
601-798-8874

Holiday Inn Express Hotel
1001 Dauphin Street
Picayune, MS 39466
601-749-2626

Local Bed & Breakfast

Henry Smith House
99 Henry Smith Rd,
Picayune, MS 39466
601-749-8606

Picayune Proper Bed & Breakfast
286 Magnolia Drive
Picayune MS 39466
601-749-4732

Local RV Parks

Sun Roamers
41 MS Pines Boulevard
Picayune MS 39466
601-798-5818

Clearwater RV Park & Campgrounds
1505 Caesar Road
Carriere MS 39426
601-749-8142