

**MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
APRIL 7, 2021
VIA ZOOM MEETING**

Members (Attendance shown by X, Proxy shown by P)					
Apse, Jeff St. Charles Superintendent		Ganrude, Ron Winona Co. Sheriff	X	Patterson, Rená DOC Supervisor	X
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Robertson, Matt Asst. Winona City Atty	
Buswell, Steve Jail Administrator	X	Green, Justin Public Member	X	Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent		Kuehn, Michael Asst. Public Defender	X	Sonneman, Karin Winona Co. Attorney	X
Freiheit, Annette WAPS Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc	X	Volkman, Travis Goodview Police Dept.	X
Fritz, Ken County Administrator	X	Moeller, Eileen Winona City Council	X	Williams, Tom Winona Police Chief	P

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Eric Engrav (City of Winona Police Department-proxy for Tom Williams); Jayston Seeling (Community Member); Kay Peterson (Winona Volunteer Services), Zach Kayser (Winona Post); Dave Glithero (Assistant Jail Administrator); Nancy Brown (Winona Community Foundation Executive Director); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Laura Madsen (SEMCIL); Erik Sievers (HVMHC Executive Director); Phil Huerta (ASAP Coordinator).

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for April 7, 2021:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from March 3, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Winona Community Foundation (WCF) by Nancy Brown: Nancy provided an overview of Winona Community Foundation, as follows:
 - WCF has been in existence since 1987. Nancy has been with WCF for two years and during that time the organization’s focus has been on raising awareness of WCF and the work it does.

- A community foundation is a tax exempt charitable organization that provides philanthropic support in a geographic area through grantmaking, fundraising and fund management
- The three primary constituents of WCF are (1) donors – who make gifts or money or property to WCF; (2) nonprofits – who can apply for grants given by WCF or receive additional support by way of fiscal sponsorships and (3) professional advisors, such as attorneys, financial advisors and accountants who work with individuals who would like to make gifts of money or property.
- The Friend of Treatment Court is an example of a fiscal sponsorship provided by WDF. When someone makes a gift to Friends, the money comes to WCF who issues a donation receipt and then works with Treatment Court to purchase supplies and other items as approved by the Treatment Court Team. Winona County Dive Rescue is another example of a fiscal sponsorship.
- WCF's goal is to grow philanthropy locally and make it accessible to everyone.
- WCF has a volunteer board of directors and three paid staff.
- WCF awards community grants twice a year in March and August. These grants are available to the Winona Community, including within a 15 mile radius of Winona. Because of additional funding from COVID, they were recently able to award over \$105,000 in local grants.
- WCF offers several different types of funds for people who want to donate money or property, as follows:
 - Donor advised funds: the donor makes the gifts and retains the right to advise as to who receive the funds.
 - Designated: the donor makes a gift (usually through an estate) and puts the responsibility on WCF to make sure that the designated recipients get the money year after year.
 - Field of interest funds: the donor indicates cause or interest that is important to them, such as early childhood education, and leaves it up to the WCF Board to meet that expectation.
 - Scholarships: gifts given for the benefit of individuals, usually for an educational purpose.
 - Agency: where WCF holds the funds for another nonprofit organization, typically used when a charity gets a large gift but doesn't have the staff or expertise to manage the funds.
- WCF's goal is to grow the assets it manages, be a permanent source of funding for nonprofits and provide needed support for the community

B. COVID Updates-Annette Freiheit, Erik Sievers, Laura Madsen & Karen Sanness:

- Winona Area Public Schools (Annette Freiheit): As of tomorrow, 6-12th grades will return to in person learning, full time. All early childhood and grade five students have been in person since the end of January. The ALC will remain in a hybrid model because that is what works best for them. Plans are underway for prom and graduation as well as a few other traditional events that were not possible last year.
- HVMHC (Erik Sievers): The space at the HVMHC building which was formerly occupied by Winona Health rehab is now vacant, as the rehab program moved to the new YMCA. Over the next 45 days, HVMHC plans to create and implement plans for the space which will allow their site-based providers to have better,

larger spaces for providing services. The goal is to be able to see clients in person by the middle of June.

- SEMCIL (Laura Madsen): Laura noted that SEMCIL is able to assist anyone who identifies as having a disability with navigating the process of getting a COVID vaccine. She encouraged attendees to send people to her directly for assistance.
- COVID Vaccines (Karen Sanness): The COVID Vaccine Clinics administered by Public Health continue to pull in several thousand locals each week. The Minnesota Dept. of Public Health is revising its formula, so the vaccine allocations will change. The Moderna vaccine cannot be administered to 16 or 17 year olds, so that must be kept in mind when scheduling appointments.

C. Update on Replacement Jail-Steve Buswell: On April 13th, the Winona County Board will receive a presentation on the schematic design for the jail. The cells are neutralized, which means that they are designed to accommodate people with mental health concerns. Work also continues with engineering for mechanical, electronic and other systems. More information will be available in the County Board Meeting Packet, which should be posted sometime on Thursday.

D. Event Flyers-Karin Sonneman & Kalene Engel: Included within the CJCC Meeting Packet are several flyers on upcoming events or trainings, as follows:

- Volunteer Services and Fastenal Food Drop, April 9th from 10 to gone at 1858 West Service Drive
- Victim Services and Sexual Assault Interagency Council Events for April
 - April 19, 2-7:30 p.m. Navigating the Virtual Playground Webinar
 - April 22, 6-7 p.m.: Identify Theft Protection Basics
 - April 24, 3-4:30 p.m.: Sexual Assault Awareness Walk
- WRAP+ Trainings
 - April 20 and 27, 8:30 – 10 am: Understanding Mental Health Terminology
 - April 20 & 27, 10-noon: Understanding the Civil Commitment Process
- NIC Leadership Training in Diversity, Equity and Inclusion Culture, April 20th from noon to 1pm
- National Drug Takeback Day on April 24th from 10 am to 2pm at Winona YMCA

Karin and Kalene are also participating in a multi part racial justice and inclusion program sponsored by the National Network of Criminal Justice Coordinating Councils. Project FINE's Annual Fundraiser will be held on June 20th at Signatures Event Center from 5pm to 7 pm.

5) **Committee Reports:**

A. Crime Prevention/ASAP-Phil Huerta and Carin Hyter: Phil has been back in the coordinator role for a couple weeks and his digging through the work plan that was submitted as part of the 2nd grant. Some of the things that there are looking at during the

new few months is to expand the responsible beverage server training and enhance the substance abuse education offered in the schools. They are also looking into establishing subcommittees, likely focused on specific substances, such as tobacco and alcohol. To kick off the alcohol subcommittee, ASAP is sponsoring a youth alcohol prevention event on April 26th for 10th graders which will include people from ASAP and two people with lived experiences. There are still a few board positions open, one for a member of the media and another for a civic or volunteer board role. ASAP is based out of the new Winona YMCA building.

Next Meeting: April 28, 2021 at 10:30 a.m. via Zoom

- B. Community Outreach & Diversity Committee-Karin Sonneman: CJCC members and supporting organizations continue to complete their virtual tour clips. They are posted on the CJCC website; please encourage others to take a look at the videos. If you haven't yet done your video, please do so. The next meeting is a week earlier than the normal meeting due to scheduling issues.

Next Meeting: April 14, 2021 at noon via Zoom

- C. Jail and Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Committee members received updates on WRAP+. Also taking place this month was the SIM Map Workshop and the Engage Winona-led Community Listening Sessions. We will soon receive reports from both events and will likely have some follow-up work to do. Judy Gilow has agreed to re-convene the Stepping Up Workgroup, which took a break as the replacement jail issue was being addressed. It is anticipated that some of the work arising out of the SIM Map Workshop will be incorporated into a workplan for the Stepping Up Workgroup. Thank you to everyone who participated in the SIM Map Workshop. It was very well attended with excellent discussion of the issues.

Next Meeting: April 28, 2021 at noon via Zoom

- D. Juvenile Justice Committee – Rebecca Church: The committee did not meet in March.

Next Meeting: April 15, 2021 at noon via Zoom

- E. Courts Committee – Judge Nancy Buytendorp: The expungement link on the Attorney General's website has generated 14 applications for expungement to Winona County. The eviction moratorium is still in place; the Third Judicial District is working on a district-wide plan for addressing evictions once the moratorium is lifted. Treatment Court has 13 participants and recently celebrated a graduation. Special thanks to Chris Meyer for speaking at the graduation. A team from Winona State is completing a program evaluation. Two officers from the Winona Police Department joined the team. Members of the team will be attending the statewide treatment court conference. Preliminary discussions are being held with Houston County to determine whether Winona can take on participants from Houston County, since it does not have enough participants to support its own court. The County website now contains a page for treatment court. Veteran's treatment court has 32 participants and will start in person hearings at the Rochester VFW in April. Becky Brandt and the district-wide case

processing team recently presented to the Winona County Bar Association and have been asked to repeat that for law office staff and others who were not able to attend the original presentation. Currently, jury trials are being held in person. All other hearings are, by default, held via zoom unless permission is received to hold them in person. A statewide committee has been formed to explore the possibility of converting some hearings to Zoom hearings on a permanent basis. Angela offered to survey the local bar association to get feedback for the statewide committee; Judge Buytendorp will make sure the results are provided to the committee.

Next Meeting: April 15, 2021 at 8:15 a.m. via Zoom

Adjourn: 12:51 p.m.

Next Meeting: May 5, 2021 at noon via Zoom. Tammy Moyer from SEMMCHRA will be presenting on Section 8 Housing.