

2020 CJCC Main Council Minutes

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JANUARY 8, 2020
KENSINGTON BANQUET ROOM

Members Present: Mike Kuehn (Assistant Public Defender); Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovecsi (County Commissioner); Annette Freiheit (Superintendent, Winona Area Public Schools); Ron Ganrude (Winona County Sheriff); Travis Volkman (Goodview Police Dept.); Steven Buswell (Winona County Jail Administrator); Judy Gilow (Public Member); Ken Fritz (County Administrator).

Members Absent: Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Michelle Alexander (City of Winona); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District); Karen Sanness (Community Services Director); Rená Patterson (Corrections Supervisor); The Honorable Nancy Buytendorp (District Court Judge); Karrie Espinoza (Court Administrator), Fatima Said (Project FINE).

Guests Present: Kalene Engel (CJCC Executive Director); Trisha Chandler (Jail Intake Worker); Rebecca Church (Asst. Winona County Attorney); Carin Hyter (Treatment Court Coordinator); Cullen Schwemer (Retired Psychiatrist); Preston Selleck (Veteran's Treatment Court Coordinator); Renee Rumpca (Dept of Corrections; Proxy for Rená Patterson), Crystal Hegge (Advocacy Center, formerly Women's Resource Center)

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:03 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for January 8, 2020:** Agenda was approved as presented by consensus.
- 3) **Review/Revise/Approve Draft Minutes from November 6, 2019:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. Grant-funded Southeast Tech Classes: Included in the meeting packet was a brochure on the free classes that are being offered through Southeast Tech. Members are encouraged to refer interested and qualified individuals to the program.
 - B. Legislative Outreach Event Invite: The Legislative Outreach Event will be taking place next Saturday, January 18th, from 9 am to 11 am at the Winona History Center. The format will include short speeches from each elected official followed by questions from the audience.

5) **Letter of Support for Restoration of Health Insurance Benefits for Pre-Trial**

Defendants: The National Association of Counties (NaCO) is encouraging counties to provide support for the restoration of federal health care benefits for non-convicted and justice involved individuals. Currently, all incarcerated individuals are excluded from receiving Medicaid (Medical Assistance) benefits, regardless of whether they have been convicted of the crime for which they are charged. Thus, even individuals who are presumed innocent are stripped of health care benefits. Karin is requesting support for writing letters to our state senators and congressmen to encourage them to support the reinstatement of federal health care benefits for non-convicted, incarcerated individuals. After discussion and by consensus, council members agreed to have Karin and Kalene draft and send such letters.

6) **Committee Reports:**

A. Juvenile Justice Committee-Rebecca Church: Having completed the gathering of data requested by the Jail Advisory Committee, the focus of the committee this year will be to develop and support a Family Dependency Treatment Court. A separate workgroup has been working on this and will be meeting next week to discuss a vision, mission and target population. Currently there is no additional funding for a family dependency treatment court, but options are being considered. Truancy Court has been fairly quiet, but is expected to pick up now that the holidays are done. Overall, the numbers of trancies have been on the decline, as Restorative Justice and the schools are working on reducing the numbers that need to be taken to court.

Next Meeting: January 22, 2020 at noon at Kensington Banquet Room

B. Courts Committee-Hon. Nancy Buytendorp: The Courts Committee met in November, but not in December. Treatment Court recently celebrated two graduations, leaving the remaining numbers somewhat low. The team is discussing how to increase numbers. Another workgroup is working on forming a mentorship program. Karin and Carin spoke to members of Karin's church about Treatment Court and received a donation. Carin also gave a presentation on Treatment Court to the County Board. In November, the JMHC Grant technical assistance providers were present for a site visit. Committee members are continuing to discuss a Warrant Resolution Day. Kathy Sublett spoke to committee members about an expungement clinic that she wants to start in Winona County. The Department of Corrections is seeking more referrals for the STS (Sentence to Service) Program. The Public Defender's Office will be providing representation for both out-of-custody and in-custody defendants. Court Administration is continuing to work on improving district-wide case processing procedures.

Next meeting: January 16, 2020 at 8 a.m. at Court Admin Conf. Room

C. Crime Prevention/ASAP-Travis Volkman: The Coalition has devoted a lot of effort to T21 over the past few months. Despite the passage of T21 at the federal level, ASAP will continue to work on more specific restrictions at the local level. At least one other county, St. Louis, is working on banning all vaping devices. At the year-end meeting, awards were handed out to individuals who have made significant contributions to the Coalition. Beth Moe, Carin Hyter and students from the Winona High Tech Nest were

all recognized for their contributions. A small group of individuals is meeting to discuss program sustainability, including applying for additional grant funding.

Next Meeting: January 13, 2020 at 2:30 p.m. at B.A. Miller Auditorium

- D. Community Outreach & Diversity Committee-Karin Sonneman: In addition to planning the Elected Officials' Outreach Event, the committee is discussing the 2020 Law Day Event, which will be held on April 30th and May 1st. The mock trial will cover both vaping and bullying.

Next Meeting: January 15, 2020 at noon at County Attorney's Office

- E. Jail and Jail Alternatives Committee & Jail Planning Committee-Justin Green: The Jail Planning Committee spent most of the meeting discussing what a new jail might look like. Recommendations have been made for the architect and construction manager and those will come before the County Board on January 28th. Most of the Jail and Jail Alternatives Committee Meeting was spent on a presentation by representatives of the Winona Community HUB. The HUB is a joint effort of many organizations/entities in the Winona community and is intended to help individuals better access community resources. Livewell Winona is the center of the HUB, accepting and processing referrals and keeping track of results. Individual case managers, called "Community Connectors" use the results of a comprehensive assessment to determine what kind of help people need and how to access existing resources. At the time the group presented to the JJA, there was one community connector with another soon to be hired. Currently, the target population for the HUB includes food insecure families with children under 18; however, that criteria can be adjusted. The program is currently grant-funded and is evolving. Kalene will make arrangements to have representatives of the HUB present to the full CJCC.

Next Meeting: January 22, 2020 at noon at Kensington Banquet Room

7) Other

- A. Community State Health Advisory Committee: Marie attended a meeting of this committee recently and learned that a workgroup is working on a program for children of incarcerated parents.
- B. Refugee Acceptance Public Hearing: A public hearing will be held on January 28th prior to or at the Winona County Board Meeting regarding the President's proposal of opting in or out of accepting refugees in the community.
- C. Jail Presentation: Steve Buswell is doing another presentation about the jail on January 16th at the VFW.

Adjourn: 12:47 p.m.

Next Meeting: February 5, 2020 at noon at Kensington Banquet Room, 157 West Third Street, Winona

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
FEBRUARY 5, 2020
KENSINGTON BANQUET ROOM

Members Present: Mike Kuehn (Assistant Public Defender); Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovecsi (County Commissioner); Annette Freiheit (Superintendent, Winona Area Public Schools); Ron Ganrude (Winona County Sheriff); Travis Volkman (Goodview Police Dept.); Steven Buswell (Winona County Jail Administrator); Judy Gilow (Public Member); Ken Fritz (County Administrator); Karen Sanness (Community Services Director); Rená Patterson (Corrections Supervisor); Fatima Said (Project FINE).

Members Absent: Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Michelle Alexander (City of Winona); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District); The Honorable Nancy Buytendorp (District Court Judge); Karrie Espinoza (Court Administrator).

Guests Present: Kalene Engel (CJCC Executive Director); Carin Hyter (Treatment Court Coordinator); Erik Sievers (Hiawatha Valley Mental Health Center); Chris Meyer (Winona County Board of Commissioners); Nathan Jensen (Winona Workforce Center; Bridge Klinger (Winona Police Department – Proxy for Paul Bostrack); Dave Glithero (Winona County Jail).

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:05 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for February 5, 2020:** Agenda was approved as presented by consensus.
- 3) **Review/Revise/Approve Draft Minutes from January 8, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. Project FINE Report to Community-Fatima Said: Project FINE will be hosting its Annual Report to Community and 30th Anniversary on February 19, 2020 starting at 5 p.m. at St. Mary's University. A short program highlighting Project FINE's accomplishments and community impact will be held at 5:45 p.m. All CJCC members are invited to attend.
 - B. Grant-Funded Southeast Tech Classes – Nathan Jensen: Nathan distributed flyers for the grant-funded manufacturing and welding courses that are being offered this semester. The classes are targeted towards anyone with a criminal background, women of color over 18, any women over 50 and low income individuals.

C. Diversion Solutions – Tom McCullough and Scott Adkisson: Tom and Scott provided the following information on Diversion Solutions:

- The program allows people to regain driving privileges while paying off their fines over time.
- The program began as a pilot in the Twin Cities, Brainerd and Duluth and is now approved by statute.
- The program reduces court caseloads, collects fines, gives eligible individuals the ability to get their life on track and increases the number of insured drivers.
- It is intended for people who have a Driving after Suspension or Driving After Revocation charge, but not for drivers inimical to public safety.
- A participant must be working or have a source of income to be on the program (because they have to be able to pay the fines back).
- A participant must be insured in order to participate; DS has arrangements with several insurers who agree to provide insurance.
- The program aggregates individual fines and fees and repayment is based upon ability to pay.
- After attending an educational class, and taking their written test, the individual obtains insurance and starts paying fees into their own account, which is applied to the oldest violation first and continues until they pay the fines back.
- With the program, the participants get their license back immediately.
- If a participant has a drivers violation, they are kicked out of the program.
- In 2019, the recidivism rate for drivers was 1.8% (recidivism meaning another citation). The graduation rate is over 95%.
- Many participating agencies are handing out a packet of information about DS at the same time they are giving the person the DAR/DAS citation. The packet has an orange half card on the front, so it is called the “orange card packet.”
- The program is able to deal with citations in different Minnesota counties, but is unable to cross state lines.
- The fee is \$350, no matter how long the person is in the program. Agencies who enter into a contract for referrals receive \$100 of that fee to be used in their community.
- Agencies who contract also receive access to data on referred participants.
- The prosecutor has the final say on who can participate in the program. The State must also approve.
- Some agencies have chosen to not have a contract. They simply refer people to the program.

D. Strategic Planning: Karin and Kalene requested that each committee spend time determining what the committee wants to accomplish this year.

5) **Committee Reports:**

A. Jail & Jail Alternatives Committee & Jail Advisory Committee-Justin Green: The committee discussed different strategies that could address the jail population and ensure that the people who are in the jail are the ones who need to be there. Concerns were raised about the caps on probation terms, especially for individuals who needed the extra

structure of probation to stay compliant with medications. Steve Buswell commented that Kendra's Law (from New York) might be a way to address long term compliance with medications. The Justice and Mental Health Collaboration Grant Site Visit report was distributed and will be discussed at future meetings. Kalene noted that the addition of a financial worker to the adult mental health team has produced great results as far as getting jail inmates quicker access to insurance and services.

Next Meeting: February 26, 2020 at noon at Kensington Banquet Room

- B. Juvenile Justice Committee-Karin Sonneman: A workgroup of the committee has held several planning meetings to develop a Family Dependency Treatment Court. Scheduling of juvenile is problematic, as parents and children are experiencing long wait times for their case to be heard. Concerns were also raised about delays in referrals and processing of truancy cases.

Next meeting: March 19, 2020 at noon at COB Conference Room

- C. Courts Committee-Karin Sonneman: In Judge Buytendorp's absence, Karin encouraged members to review the minutes. Treatment Court: Treatment Court has gained two more participants, bringing the total to 11. The eight week parenting class recently concluded, with excellent feedback from participants. It will be repeated in the fall or spring. Carin will be attending another 3rd Judicial District Treatment Court Coordinator meeting next week. Tasks to address at the meeting will include planning for Capitol Day for Treatment Courts, which the 3rd District is coordinating this year. Treatment Court will be held at 1pm on Thursday and will feature a guest speaker from Tennessee. Winona County Re-Entry Assistance Program (WRAP): The report from the Technical Assistance Advisor's Site Visit has been finalized and is in the meeting packet. The report contains several suggestions for improving the program. The advisors highly encouraged us to seek additional grant funding to sustain the program. Kalene submitted the quarterly grant reports. She also completed the Planning and Implementation Guide updates and will be submitting it for approval by the Office of Justice Programs. Funding requests have increased this quarter.

Next meeting: February 20, 2020 at 8 a.m. in Court Admin Conf. Room

- E. Crime Prevention/ASAP-Travis Volkman: ASAP has undergone some administrative changes, including the addition of some new sector representatives and a change of director from Phil Huerta to Rebecca Sims. The director position is a .1 FTE which is responsible for overseeing the coordinator, Elle Mark. Members worked on the T21 initiative, which has passed at the national level. At the next meeting, the program evaluator will be discussing the most recent Winona County specific Student Survey results.

Next Meeting: February 24, 2020 at 2:30 p.m. at B.A. Miller Auditorium

- F. Community Outreach & Diversity Committee-Karin Sonneman: The Elected Official's Outreach Event was cancelled due to bad weather. The committee is working on the 020

Law Day Event, which will be held on April 30th and May 1st. The mock trial will cover both vaping and bullying.

Next Meeting: February 19, 2020 at noon at County Attorney's Office

- 6) **Other:** Bridget reported that the Human Rights Commission and Winona Police Department are co-sponsoring a Human Trafficking Awareness Event on March 2nd at 6:00 p.m. at Sobieski Park Lodge.

Adjourn: 12:55 p.m.

Next Meeting: March 4, 2020 at noon at Kensington Banquet Room, 157 West Third Street, Winona

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
MARCH 4, 2020
KENSINGTON BANQUET ROOM

Members Present: Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovcesi (County Commissioner); Annette Freiheit (Superintendent, Winona Area Public Schools); Travis Volkman (Goodview Police Dept.); Steven Buswell (Winona County Jail Administrator); Ken Fritz (County Administrator); Karen Sanness (Community Services Director); Fatima Said (Project FINE); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District); Karrie Espinoza (Court Administrator)

Members Absent: Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Michelle Alexander (City of Winona); The Honorable Nancy Buytendorp (District Court Judge); Mike Kuehn (Assistant Public Defender); Ron Ganrude (Winona County Sheriff); Judy Gilow (Public Member); Rená Patterson (Corrections Supervisor).

Guests Present: Kalene Engel (CJCC Executive Director); Carin Hyter (Treatment Court Coordinator); Renee Rumpca (Dept of Corrections – Proxy For Rena Patterson); Trish Chandler (Jail Intake Worker); Callie Schmidt (Common Ground); Meg Mitchell (3rd District Public Defender – Proxy for Michael Kuehn), Cyndi Gorsett (DHS Intern); Rebecca Church (Asst. Co. Atty); Maurella Cunningham (Winona Area Public Schools); Kelli Fluharty and Rachel Stoll (Winona Health); Heather Lorenz (Livewell Winona).

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:03 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for March 4, 2020:** Agenda was approved with addition of information item from Callie Schultz.
- 3) **Review/Revise/Approve Draft Minutes from February 5, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. Common Ground Update-Callie Schmidt: Common Ground has opened a Women’s Sober House. It is a five bed facility, with three openings available. There is no cost to stay at the house but the individual must be engaged in outpatient treatment services.
 - B. Viterbo Opioid Events: Viterbo University is hosting a Town Hall on the evening of March 12th and an educational summit on March 13th during the day—both of which are focused on the Opioid Crisis.

- C. Strategic Planning: Committees will report out on strategic planning during the committee reports.
- D. Winona Community Hub – Kelly Fluharty, Heather Lorenz, Rachel Stoll: Kelly, Heather and Rachel provided the following information on Diversion Solutions:
- The Winona Community Hub was created as a result of the work of the Winona Wellbeing Collaborative which was looking at community issues and searching for a way to effectively address health and related issues.
 - The Hub is based upon Pathways Community Hub model which has proven very successful in Ohio and, more locally, in La Crosse County.
 - The main tenants of the program are to find, treat and measure.
 - i. **Find**: Community partners have developed a shared criteria for admission to the program. Multiple agencies, including the County and the school, serve as referral agencies.
 1. Currently, the criteria for admission is a family which includes minor children with some evidence of food insecurity and either on Medicaid or uninsured.
 2. As additional pathways are added, the criteria for admission will expand.
 3. Livewell Winona (Heather Lorenz) serves as the connection point, to which referrals are made. In a sense, Livewell is the air traffic controller which will make referrals to different care coordinating agencies. Livewell Winona also oversees training and policy development.
 - ii. **Treat**: Protocols have been developed to address the risk factors that are present. A whole family, holistic approach is used.
 1. Rachel Stoll is the Community Connector who is based at Winona Health and works directly with participants.
 - iii. **Measure**: There is a closed loop referral tracking process with defined outcomes. This allows for a community level of tracking and a way to know whether the program is effective. Community connector software will be used to collect data/results.
 - The first clients were accepted in September of 2019.
 - There is currently one community connector. In a more advance model, there would be more partner agencies that could support a connector.
 - The hub provides standards, protocols, education and standardization. It allows all people involved in the person’s care to be working towards the family’s self-identified needs.
 - Health insurers can contract with the Hub to provide payments if/when the goals are achieved; if a community connector has a health worker certification, the services they provide can be billable.
- E. Strategic Planning: Karin and Kalene requested that each committee spend time determining what the committee wants to accomplish this year.

5) Committee Reports:

- A. Community Outreach & Diversity Committee-Karin Sonneman: Insofar as strategic planning is concerned, the committee wants to continue to host its annual events, including the Elected Officials Outreach Event, Law Day and the Community Collaboration Summit. Members also want to continue to collaborate with other agencies/entities to support their events.

Next Meeting: March 18, 2020 at noon at County Attorney's Office

- B. Jail & Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Much of the meeting was spent on discussing/revising a report on the need for juvenile bed space in the new jail, which was requested by Ken Fritz. Ken explained that the county had submitted a bonding request for \$5 million for this purpose and testimony was scheduled to be taken soon. Once the report is complete, it will be presented to the Jail & Jail Alternatives Committee and Juvenile Justice Committee for approval and then come before the CJCC as an action item. Karen Sanness noted that she had discussed secure detention space for juveniles in Winona with representatives from Houston and Wabasha Counties and they were interested in utilizing the space.

With respect to strategic planning, the following goals were identified (1) support new jail construction including exploring additional programming options to reduce incarceration; (2) continue to support the WRAP Program, including sustainability and (3) support the addition of a jail social worker and improvements in jail medical/mental health options.

Next Meeting: March 25, 2020 at noon at Kensington Banquet Room

- B. Juvenile Justice Committee-Rebecca Church: The committee did not meet in February, as it meets every other month. The main project that is being worked on through a workgroup of this committee is the Family Dependency Treatment Court. Rebecca noted that there is a new organization coming to Winona in August which will provide a safe place for youth to go, similar to what is currently in place in La Crosse. The location will be in the Winona Mall.

Next meeting: March 19, 2020 at noon at COB Conference Room

- C. Courts Committee-Karin Sonneman: Carin provided a Treatment Court update. On March 26th at 1 pm in Courtroom #3 a graduation ceremony will be held for 2 participants. Recovery Track (a GPS monitoring company) will be speaking to the team about its services. Carin will be speaking to students in the WSU nursing and criminal justice programs. A workgroup has been meeting to discuss warrant resolutions; thus far nearly 200 warrants have been quashed. An additional 50 individuals with warrants will be invited to a "warrant resolution event" to resolve those warrants. The following strategic planning topics were identified by committee members: warrant resolution; better utilization of the court reminder system; exploration of a probation violation specialty court; support of treatment court/other specialty courts; improved court scheduling and calendar management and serve as a resource for the construction of a

new jail. Renee Rumpca noted that probation is required to file a probation violation report on A&D warrants, so it is not accurate to say (as the Courts Minutes do) that a violation is not filed. What might happen is that the violation is filed, but the warrant to keep the individual in jail on the violation is not signed and processed and provided to the jail before the A&D hold expires. Steve Buswell explained that the concern is that someone is brought in on an A&D and held for 72 hours and then released, then the warrant is issued and they have to re-arrest the individual, creating more work for additional agencies. Karin suggested that a discussion be held between the affected parties post-CJCC meeting.

Next meeting: March 19, 2020 at 8 a.m. in Court Admin Conf. Room

- F. Crime Prevention/ASAP-Travis Volkman: There has been a little shuffling in personnel, with new sector representatives and some rearrangement within oversight position. The workgroups within ASAP are also being reconfigured to focus on a specific substance. Melissa Adolfsen presented the data on the Minnesota Student Survey. Some trends identified included increased use of tobacco (with a reduction in perception of risk) and decreased use of marijuana and prescription drugs. Students who attended the CADCA National Leadership Forum gave a presentation on the forum.

Next Meeting: March 16, 2020 at 2:30 p.m. at Acorn Room, Winona Health

Adjourn: 1:19 p.m.

Next Meeting: April 1, 2020 at noon at Kensington Banquet Room, 157 West Third Street, Winona

**THE CRIMINAL JUSTICE COORDINATING COUNCIL
DID NOT MEET IN APRIL OF 2020 DUE TO THE
COVID-19 PANDEMIC**

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
MAY 6, 2020
VIA ZOOM MEETING

Members Present: Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovacs (County Commissioner); Annette Freiheit (Superintendent, Winona Area Public Schools); Travis Volkman (Goodview Police Dept.); Steven Buswell (Winona County Jail Administrator); Ken Fritz (County Administrator); Karen Sanness (Community Services Director); Fatima Said (Project FINE); Karrie Espinoza (Court Administrator); The Honorable Nancy Buytendorp (District Court Judge); Mike Kuehn (Assistant Public Defender); Ron Ganrude (Winona County Sheriff); Judy Gilow (Public Member).

Members Absent: Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Michelle Alexander (City of Winona); Rená Patterson (Corrections Supervisor); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District)

Guests Present: Kalene Engel (CJCC Executive Director); Carin Hyter (Treatment Court Coordinator); Trish Chandler (Jail Intake Worker); Callie Schmidt (Common Ground); Meg Mitchell (3rd District Public Defender), Rebecca Church (Asst. Co. Atty); Chris Meyer (County Commissioner); Crystal Hegge (WRC of Winona); Cullen Schwemer, David Glithero.

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:05 p.m.
- 2) **Review/Revise/Approve Agenda for May 6, 2020:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from March 4, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Item:** Common Ground-Callie Schmidt: Common Ground now has two sober houses in Winona—one at 329 West 3rd and another at 1629 West 5th. The sober house that had opened earlier this year as a women’s sober house will be converted to a men’s sober house due to low numbers of women in the home. The current female resident will be moved to another sober house operated by Common Ground. The housing is free for residents as long as they attend the outpatient treatment program that is offered. Eventually, peer recovery specialists will be hired to provide supportive services, such as checkins and transportation. The houses have entry codes which will be provided to probation or other supervisory authorities upon request. The Recovery House operated by Common Ground (on Broadway) is a medium to low intensity inpatient treatment program with 24/7 supervision, counselors on site and twice a day treatment. The sober housing is outpatient treatment with lodging, but no 24 hour supervision. Residents would ideally stay in the sober housing for up to three months, then step down to a lower level of treatment. Callie navigated to the Common Ground website <http://www.commongroundmn.org/> to demonstrate

how to access the application forms and handbook as well as photos of the houses. Common Ground will also be opening an inpatient treatment program in Cannon Falls.

- 5) **Roundtable Discussion on COVID-19 Effects:** Instead of committee reports, a roundtable discussion was held for members to explain how COVID-19 had affected their operations. Please see the attached handout for a summary of the roundtable discussion.
- 6) **Other:** Marie Kovecsi reported that Hiawatha Valley Mental Health Center was hosting three free mental health webinars for the public on May 12 (Parents); 13th (Teens) and 14th (Adults). The webinars begin at 6:00 p.m. each day and the link to the webinar is <https://www.hvmhc.org/free-webinars/>.

Adjourn: 1:06 p.m.

Next Meeting: June 3, 2020 via Zoom meeting

CJCC Member/Guest Responses to COVID-19 Changes in Operations

As of 5/6/20

Sheriff's Department-Ron Ganrude

1. **Are there services that you are no longer offering?** *Sheriff's Office keeps front door locked to eliminate face to face interactions.*
2. **What changes/adjustments did you make in response to COVID-19?** *Our Records Dept people are working from home. They have their computers and desk phones. The non-emergency calls that come into the Sheriff's Office can be answered by Records Personnel. We changed the way we handle Gun permit applications. Our Jail inmate numbers are down so we are taking advantage of the opportunity to have jail staff reviewing and destroying old jail records. Deputies are handling as many calls by phone as they can. We have staff disinfecting/cleaning the jail at least every 4 hours. New arrestees have to wear a mask when entering the jail. They have their temperature taken right away and are screened for illness. They are quarantined for 14 days (if held in custody). More ITV for inmates with court proceedings. The Sheriff and Chief Deputy work alternate shifts so as to limit their contacts with the same people.*
3. **What is one significant challenge you faced and how did you overcome it?**
4. **What kind of changes do you foresee in your operations during the next month and/or when restrictions are lifted?** *Eventually, handling more things in person. The jail numbers have gone up some; traffic stops have been increasing.*
5. **Are there any challenges that you would like to share with the group for feedback/suggestions on how to overcome that challenge?**
6. **Do you believe your operations will permanently change as a result of the COVID experience? How?**

Women's Resource Center-Crystal Hegge

1. **Are there services that you are no longer offering?** *We are currently offering all of our crisis and support services. We have suspended our domestic violence support group in-person and moved to remote facilitation. We are still referring new clients to the support group. We are not engaging in any much of our educational outreach presentations. We have been involved in some virtual panels. All of the volunteers and interns were let go, but paid staff remain.*
2. **What changes/adjustments did you make in response to COVID-19?** *We have closed our facility to in-person appointments unless it is absolutely necessary. We are moving into a virtual tele advocacy environment with upgraded equipment. We are setting up virtual walk-ins through Doxy.me.*
3. **What is what significant challenge you faced and how did you overcome it?** *Transitioning to remote work has been difficult because we were not equipped to do it efficiently. The Center had received funds to make this possible and is in the process of setting up the tech. While the number of cases have not increased dramatically (See Winona Post for article published 5/6/20), the complexity of the cases has increased and with it, the time spent on each case.*
4. **What kind of changes do you foresee in your operations during the next month and/or when restrictions are lifted?** *We are continuing to have staggered office shifts through the month of May. We have implemented more processes to reach individuals that will continue to serve the county.*
5. **Are there any challenges that you would like to share with the group for feedback/suggestions on how to overcome that challenge?** *They would like to find a way to be present by phone for first appearances*
6. **Do you believe your operations will permanently change as a result of the COVID experience? How?.** *We will continue to do more tele advocacy than we were prior to COVID.*

Project FINE-Fatima Said/Katie Van Eijl

1. **Are there services that you are no longer offering?** *Project FINE has been hit hard. Because of the stay at home order and limits on gatherings, we are not able to host our in-person educational sessions. We have also seen a decrease in our Language Services because of reduced hours at service providers.*
2. **What changes/adjustments did you make in response to COVID-19?** *We have increased our Advocacy & Information Referral services, as we have seen a rise in the number of requests for this service due to the pandemic and hardships people are facing. We have done educational sessions on different online meetings; have shared accurate and correct information on what is happening and what to do and have helped people understand how to deal with issues like job loss, all in their language. This increase has been very significant, with our staff receiving approximately 50-75 requests each day. Common issues that they address include not being able to do homework or connect to the internet, trying to find a new job, talking with employers and trying to figure out how to find food. Much of the effort is concentrated on basic needs We are also manning the 24/7 line.*
3. **What is one significant challenge you faced and how did you overcome it?** *Not being able to host our educational sessions is a challenge, but we have moved everything we can to an online format and our staff are working to continue to provide programming in this new way. We have daily meetings with staff to share updates and learn how to help each other. We have been able to distribute some funds through the Winona Community Foundation.*
4. **What kind of changes do you foresee in your operations during the next month and/or when restrictions are lifted?** *We plan to continue to practice social distancing and follow recommendations for group size, and will keep looking for ways to stay connected and serve the community.*
5. **Are there any challenges that you would like to share with the group for feedback/suggestions on how to overcome that challenge?** *Not at this time. However, the Taste of International Cuisine Dinner had to be cancelled but a virtual event will take its place and all are encouraged to attend.*
6. **Do you believe your operations will permanently change as a result of the COVID experience? How?** *With the uncertainty of this pandemic, it is hard to know if the changes are temporary. We anticipate that we may change some things as a result of this, but are not sure at this time. Our board has been discussing our progress and our response on a regular basis, and when the pandemic is over, we plan to spend time processing and evaluating what we did well and areas for improvement.*

Common Ground-Callie Schmidt

1. **Are there services that you are no longer offering?** *We are offering the same programming as we have before. Staff is working from home and are not necessarily being required to work a 40 hour week, which helps with self care.*
2. **What changes/adjustments did you make in response to COVID-19?** *Our staff are working full-time from home at this time, doing group and other appointments via Telehealth versus in-office, along with our DWI class. We are now able to offer individual appointments and UAs in person.*
3. **What is one significant challenge you faced and how did you overcome it?** *Not being able to physically see our client's and their demeanor in-person. That eye-contact isn't there as it used to be, in making a personal connection. Also, since we had no previous training with Zoom/Telehealth, as it was a quick change, with no previous training.*
4. **What kind of changes do you foresee in your operations during the next month and/or when restrictions are lifted?** *We plan to give more opportunities to our staff members to work on their own self-care activities outside of work when the restrictions are lifted.*
5. **Are there any challenges that you would like to share with the group for feedback/suggestions on how to overcome that challenge?** *As for our biggest challenge - some Zoom training videos might be helpful to view if you have never used it before. Learning how to adjust to group online.*

- 6. Do you believe you operations will permanently change as a result of the COVID experience? How?**
We have discussed offering hybrid groups, allowing people to join group via Zoom if needed due to lack of transportation, bad weather, sick, childcare etc. This will help eliminate the excuses for nonattendance. May also offer some assessments online if needed.

Winona Area Public Schools-Annette Freiheit

- 1. Are there services that you are no longer offering?** *We have scaled back our services for distance learning. We only offer child care for emergency workers as defined by the EO and for school district staff also as defined by the EO. Our food service delivers meals to any child below the age of 18, including non-public schoolchildren, when requested by parents. They do general stops throughout the community for delivery of a lunch and a breakfast. We have shifted some of our staff to help with packing meals and doing zoom meetings. Mostly everyone is working from home.*
- 2. What changes/adjustments did you make in response to COVID-19?** *See response in 1). Our staff is trying to make sure to connect with kids every day and have gone above and beyond to do so.*
- 3. What is one significant challenge you faced and how did you overcome it?** *Getting devices in the hands of students and ensuring the family had internet. For those families who can't get internet we do provide paper copies of materials. Connecting with students and families continues to be a challenge and we try multiple ways to connect. The lack of in person contact has been tough.*
- 4. What kind of changes do you foresee in your operations during the next month and/or when restrictions are lifted?** *We are working on plans for graduation and waiting for more guidance from the state. We will be going into summer mode at the end of distance learning so until then I don't see any changes. We may encounter more staff who would like to come into the building and we have put guidelines that must be followed if they request to come on campus. We are also waiting for guidelines for our summer programming: extended school year for our special education students, Getting Ready Together for incoming kindergartners with need for additional learning opportunities before starting in the fall; and Key Kids summer care program.*
- 5. Are there any challenges that you would like to share with the group for feedback/suggestions on how to overcome that challenge?** *Our biggest challenge and concern is for the social emotional impact on all of our students and staff. Summer programming will also be a challenge.*
- 6. Do you believe your operations will permanently change as a result of the COVID experience? How?** *Yes, it will. We will be taking a deeper dive into delivery of education and better practices for learning and teaching whether we are in distance learning or in the classrooms. We will be instituting better hygiene practices. We will also have to examine and implement best practices for addressing the mental health of our students and staff. The long-term impacts of the stay at home and distance learning are unknown at this time, but will be in the forefront of our planning for next school year.*

Treatment Court of Winona County – Carin Hyter

- 1. Are there services that you are no longer offering?** *Our cognitive thinking class is currently postponed until we can meet in person again. This class serves both Treatment Court participants graduates and probationers outside of Treatment Court. In addition, we are not allowing our participants to complete community service hours at non-profits or businesses. They may complete community service on an individual basis and outdoors, such as a trash clean up around the lake.*
- 2. What changes/adjustments did you make in response to COVID-19?** *We did not hold Treatment Court hearings for a little over a month after COVID19 began. We had our first Zoom hearing on 4/30 and it was a success. We will continue to hold court hearings via Zoom for the foreseeable future. Case management is conducted via home visits with participants (outside of their home on the porch or in the yard with social distancing and mask wearing). This visits are short and to the point, so we utilize Google*

Duo video chatting for more in depth case management services. We instituted a “Recovery Challenge” where participants can earn points (and eventually prizes) for attending treatment, mental health, recovery meetings, sponsor work (all virtually) and for other creative activities such as making a mask, journaling to the team, outdoor fitness, making healthy meals, and connecting with a sober support system. This was a hit, and is really helping some of our participants who might otherwise isolate, stay busy.

3. **What is one significant challenge you faced and how did you overcome it?** *The inability to drug test our participants randomly and frequently was our biggest challenge. Our participants usually drug test at the jail, which has been shut down to the public. This leaves probation and myself to drug test when we can. We have a good system in place now, but it didn’t come without lots of concern with the recovery of our participants. We did have a couple relapses during this time, which was sad to see. We work very closely with those that are struggling, and have seen progress since their relapses. We wish we could offer more services to hold our participants accountable. With court hearings being pushed out on the calendar, it has been and will be difficult to sentence anyone into the program as a new participant. The amount of participants we have in the program over the next couple months, maybe more, will be affected by COVID19. One of our graduates passed away during COVID19 (unrelated to the disease). Consoling our graduates and participants over the phone and without our Treatment Court community together in person supporting one another during that week was especially difficult.*
4. **What kind of changes do you foresee in your operations during the next month and/or when restrictions are lifted?** *I foresee us remaining this way for some time. Our court hearings typically have 25+ people, so social distancing will be a challenge when the time comes to attend court in person again. We may have to get creative and stagger hearing times, or something to that affect. The virtual case management visits have been going very well for us. We may do more of that in the future. We have two participants ready to graduate from the program. We might have to hold a virtual graduation ceremony in June.*
5. **Are there any challenges that you would like to share with the group for feedback/suggestions on how to overcome that challenge?** *I could use some more ideas for community service projects that are safe during this time for our participants to engage in.*
6. **Do you believe your operations will permanently change as a result of the COVID experience? How?** *I do not think it will change dramatically. Virtual case management meetings may increase. Less of a paper trail, more online assignments for our participants is in the future too. Virtual court hearings would be the biggest change for Treatment Court.*

Courts – Judge Buytendorp

- The court system is operating through a Supreme Court Order that places certain cases in priority status. Right now, the courts are hearing high priority cases but limiting the number of people that can be in the courthouse. Even the number of judge units (which consists of a judge, court reporter and law clerk) are being limited. Witnesses must testify by phone or ITV and not in person due to the need to limit people in the courtroom.
- Winona and Mower cases are being heard by one judge at a time. For example, last week Judge Buytendorp handled high priority cases in Winona and Mower County.
- The technology being used currently includes ITV and a bridge line. This morning some magistrate cases will held via Zoom meetings and later today a CHIPS case will be held in Winona County via Zoom. Next week some of the lower priority cases will be held via Zoom meetings.
- Even if the governor does not extend the stay-at-home order, the courts will not go back to business as usual.

- The Judicial Council is meeting on May 14th and a committee will be working on how to open court operations. The biggest concerns are jury trials; no jury trials will be held until June 1st. Other issues to be addressed include how to do screenings, what cleanliness and personal protection device protocols to implement and whether alternative locations can be utilized.

Court Administration – Karrie Espinoza

- The majority of court administration staff is working remotely. VOIP phones are working well.
- Remote hearings will be expanded. Adoptions on permanency files can be added.
- Implied consent hearings can be held remotely.
- A challenge is to keep accurate records of the proceedings.
- Everyone agrees that it will not be back to business as usual right away.
- Court administration is sort of in limbo until the judicial council decides how they want to roll out more services.

Public Defender’s Office – Meg Mitchell

- The office reacted quickly when the schools were shut down on March 17th. Within a few days, all staff were basically working from home, which required great coordination and the acquisition of some technology equipment. (The three office locations in this district are Winona, Rochester and Owatonna).
- Offices are closed to the public.
- Attorneys have call forwarding for calls made to the office and an on call person handles the calls to the general number.
- The area jails have been great with arranging no contact client visits in the jail.
- Many entities worked together on release motions to keep jail population numbers down.
- At the end of March, the office obtained Teams Software so they are able to have team meetings with staff.
- In preparation for the mid-May lifting of the Stay at Home order, the office has purchased masks.
- They are working on understanding confidentiality issues with Zoom and Zoom Breakout Rooms and ask for grace and forgiveness if/when hearings need to be interrupted or cancelled if those issues arise during the context of a hearing.
- Olmsted County will hold the first pilot jury trial

ASAP/Livewell Winona – Deb McClellan

- Deb took over as the Director of ASAP from Janneke Sobeck. Elle Mark left ASAP on April 1st to accept another position but an intern from WSU was recently approved to take over the coordinator role. ASAP is in the 5th and final year of its DFC grant. A team of people is working on finalizing everything needed to submit a grant for the next five year period. Because most of the items on the action plan revolve around school being in session, those activities have come to a screeching halt. The coalition is discussing ways to engage kids during the summer. As far as the Community Hub is concerned, they are hoping to add more community health workers from different agencies. Grant funding is available for Community Health Worker training. Kalene provided a brief overview of the program design for the new Justice and Mental Health Collaboration Grant, which would incorporate a community health worker.

Empower CTC – Mary Olson

1. Are there services that you are no longer offering?

No, Empower CTC is running at full capacity. We are offering telehealth in Winona, Rochester and Wabasha. All clinicians are working from the office thereby privacy and security are met for our clients. If a client wants to be seen face to face we will do all possible to ensure their safety as well as ours. We offer chemical dependency groups both via Zoom as well as some face to face. We continue to offer domestic violence groups in Winona and Rochester via Zoom. Chemical dependency and Diagnostic assessments are being done as well as individual mental health therapy.

2. What changes/adjustments did you make in response to COVID-19?

We have implemented services via Telehealth. EmPower has purchased a Tiered professional zoom license which meets all HIPPA requirements. With the implementation of Telehealth, some of our clinicians are taking on clients in the evening hours, which is helpful for clients.

3. What is one significant challenge you faced and how did you overcome it?

It has actually gone very well in adjusting to the crisis we all work through. We are always looking to increase our capacity to help people and our staff has done a great job of working to accommodate others.

4. What kind of changes do you foresee in your operations during the next month and/or when restrictions are lifted?

We at EmPower are and have continued to reassess our programming since EmPower began years ago. So change is nothing new and we feel it is to the benefit of our clients that we give what they need.

5. Are there any challenges that you would like to share with the group for feedback/suggestions on how to overcome that challenge?

We believe being flexible and able to change and move with the ever changing directions handed down from the Governor allows us to continue services to clients.

6. Do you believe your operations will permanently change as a result of the COVID experience? How?

We do not seem much in the way of change in our business of "Empowering individuals and families to effect change and live fulfilled lives", other than hoping people will reach out for our services in this time of unrest. Our hope is that as people who have had to face social isolation, fears, worry, and doubt that we all learn the important things in life. That we seek help and understanding from each other during this time.

Volunteer Services

1. Are there services that you are no longer offering?

We closed the clothes shop thrift store in mid-March, otherwise no.

2. What changes/adjustments did you make in response to COVID-19?

On March 13, we reduced the number of individuals allowed to enter the food shelf at one time from nineteen to six and days later, dropped that number to three. On March 24, we revamped our "client choice" model to an "emergency distribution" model because Channel One FoodBank started selling us pre-packed boxes of non-perishable food. In doing so, we redesigned how we give food away.

Currently, households receive a prepacked box of nonperishable food plus basics like dairy, meat, produce and bread as available. We are purchasing milk and eggs locally since their availability from Channel One is sporadic. We suspended the use of food shelf cards so there is no need for anyone to come into the office and register, especially those recently unemployed. A volunteer verbally collects a person's information and enters it into our database when they get their food. Only one person from a household can enter the building to get food and a volunteer places the food in the cart while the person waits in a designated area. We are offering curbside pickup and grocery deliveries for select households who are most at risk and need to stay in place.

3. What is one significant challenge you faced and how did you overcome it?

Volunteers stopped volunteering for a variety of reasons. Luckily, there were individuals in the community willing to take on and fill our open volunteer roles in the food shelf, home delivered meals program and in our new delivery service.

4. What kind of changes do you foresee in your operations during the next month and/or when restrictions are lifted?

We will continue to hand out boxes of prepackaged food as long as that is what we are able to get from our food bank. We will change back to our regular ordering when they are ready to do so. It will be a challenge to communicate changes to our shoppers when we make process changes again.

I would like to see the clothes shop open in June. We will likely limit the number of shoppers coming into the store for the near future. Reopening depends on us getting our volunteer cashiers back and willing to work.

5. Are there any challenges that you would like to share with the group for feedback/suggestions on how to overcome that challenge?

A challenge for me is how to process the varying ideas and suggestions coming from everyone on how to proceed and move forward.

6. Do you believe your operations will permanently change as a result of the COVID experience?

Changes and adjustments are part of any business. We will adapt as best we can to the situation presented to us.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JUNE 3, 2020
VIA ZOOM MEETING

Members Present: Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovcesi (County Commissioner); Annette Freiheit (Superintendent, Winona Area Public Schools); Travis Volkman (Goodview Police Dept.); Steven Buswell (Winona County Jail Administrator); Ken Fritz (County Administrator); Fatima Said (Project FINE); Karrie Espinoza (Court Administrator); The Honorable Nancy Buytendorp (District Court Judge); Mike Kuehn (Assistant Public Defender); Ron Ganrude (Winona County Sheriff); Judy Gilow (Public Member); Rená Patterson (Supervisor, Department of Corrections).

Members Absent: Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Michelle Alexander (City of Winona); Karen Sanness (Community Services Director); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District);

Guests Present: Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Callie Schmidt (Common Ground); Meg Mitchell (3rd District Public Defender), Rebecca Church (Asst. Co. Atty); Brad Nelson (3rd Judicial District Ignition Interlock Program).

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:03 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for June 3, 2020:** Agenda was approved by consensus
- 3) **Review/Revise/Approve Draft Minutes from May 6, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:** (Courts Committee report was presented first due to scheduling issues, but is still listed under committee reports).
 - A. MinnPost Article on Driver's License Suspensions for Unpaid Fines (Karin Sonneman): Included in the meeting packet was an opinion piece co-authored by John Choi, Karin Sonneman and James Backstrom encouraging legislators to pass legislation to stop suspending driver's licenses for unpaid fees. Karin was asked to join in the article as an outstate representative and since this group has supported such efforts in the past, she felt that it was important to share the article with the group.
 - B. Project FINE Virtual Fundraiser (Fatima Said): Project FINE is celebrating its 30th year of operation this year. Its annual "Taste of International Cuisine Fundraiser" cannot be held due to COVID-19 concerns. However, Project FINE will still be hosting a virtual

fundraiser, which will take place on June 14th at 5 p.m. on Facebook live. Members and guests are encouraged to donate to this worth cause.

C. Ignition Interlock Program (Brad Nelson): Brad Nelson provided the following information the Ignition Interlock Program:

- Brad presented to this group in 2017, shortly after the program started.
- The program was started by Judge Williamson. Kevin Burke (Probation) is currently on his advisory council.
- Recently, Winona County has started to get their fair share of the pie for the 11 counties who participate in the program.
- Brad's job is to help people through struggles after a DWI arrest, probation, multiple driving after cancellation, etc.
- The sooner Brad can get a referral to help someone, the better.
- Many people struggle with understanding or following the Department of Vehicle Services guidelines and are unable to get the things in place that the need to in order to regain their driving privileges.
- Some of the judges are handing Brad's business card out; at times he gets a call within an hour of a court appearance to start the process.
- Brad does an interview with the client to find out their circumstances and abilities. He tries to gauge their baseline abilities to determine how much help they will need from him to work through the process.
- He finds that the biggest problem for most people is that they don't have a plan.
- He helps make sure that documents get submitted to the right place so that the state needs what they need in order to reinstate a person's license with ignition interlock.
- Ignition interlock is the state's requirement for people to get their driving privileges back (either revoked or cancelled). Once ignition interlock is installed in a car, anyone who drives that car must do a breath test into the device to start the car. The device takes a picture of who is doing the testing. It is not live-time monitoring and is not a total catchall for ensuring that a car does not move unless the driver has not consumed alcohol. There are substances that will give false positives or cause interference with the test, but the device does have a retest program.
- The district ignition interlock program has funds to pay for installation if people qualify and it also pays for Brad to submit documents to the state. He leads people through what they need to do and tracks to make sure they are complying with state requirements.
- Brad doesn't charge for his service and doesn't get a commission. He will help people even if they don't qualify financially.
- Brad's phone number is changing soon and he will get the information for his new phone number out to his referral sources. The best way to reach him is to call.
- Trish noted that she does hand an information packet on the program out to people who are arrested for DWIs.

5) Committee Reports:

- A. Crime Prevention/ASAP-Travis Volkman: Autumn Kusske-Anderson is the new Program Coordinator, replacing Elle Mark. Autumn, who recently graduated from Winona State University, discussed her thoughts and ideas for ASAP with the Coalition and plans to bring some great things to the table. Efforts are underway to apply for a continuation grant for years 6-10 of the program. As part of this, the strategic plan, goals and mission are being reviewed. Due to the COVID-shutdown, ASAP has not been able to do some of the programming that they had planned in the schools and community. Therefore, the expenditures (and match) are significantly low and will need to be addressed.

Next Meeting: June 15, 2020 at 2:30 p.m. via Zoom or location TBA

- B. Community Outreach & Diversity Committee-Karin Sonneman: Because the COVID-shutdown has affected the in-person outreach efforts that this committee normally does, the majority of the meeting was devoted to increasing the online presence of CJCC. An intern in Karin's office will assist with creating a Facebook page. Kalene will work on updating the website to contain more content.

Next Meeting: June 17, 2020 at noon via Zoom

- C. Jail & Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Most of the meeting was spent discussing the WRAP+ grant proposal, which builds upon the existing re-entry program. At its June 9th meeting, the County Board will be considering contracts for both the jail construction manager and architect. Karin noted that work on the purchase of the property on which to build the jail is continuing, as she is working with the attorney of the prior owner of the property. Unfortunately, the Department of Transportation will not be ready to sell the property back to the prior owner until September of 2020 and the jail is slated to be shut down unless there is a "shovel in the ground" before that time.

Next Meeting: June 24, 2020 at noon via Zoom

- D. Juvenile Justice Committee-Rebecca Church: Nathaniel Coleman of The Good Fight Club talked about the program he started in La Crosse, which will soon be coming to Winona. The program started as a boxing program, where youth could get out some of their aggressions, but has grown into much more. The minutes contain a lot of detail on the program. When the program opens in Winona, Mr. Coleman will be looking for volunteers to assist with the program and help him learn the lay of the land in Winona. Planning for the Family Dependency Treatment Court was temporarily stalled due to COVID, but is back on track with regular Zoom meetings. The paperwork for program approval has been submitted to the state. The original plans were to aim for an October 1st start, but it isn't clear if that can still occur.

Next meeting: July 16, 2020 at noon via Zoom or location TBA

E. Courts Committee-Judge Nancy Buytendorp: Per Carin Hyter, Treatment Court currently has 12 participants and are holding sessions via Zoom. A new recovery challenge program was started for participants to keep them engaged. Two participants are set to graduate soon and the ceremony will likely be held remotely. Preston Selleck provided an update on Veteran's Treatment Court, which currently has 19 participants. Winona County has 4 active participants and 2 pending participants. Kalene provided an overview of the new WRAP program (WRAP+) which was proposed in a recently submitted grant application. Extensive discussion was held on remote hearings and how to address glitches or issues. For the most part, the remote hearings have been working well and there has been a statewide decrease in no-shows for hearings. Karrie Espinoza gave an update on court scheduling. A subcommittee will be discussing how to address the backlog. Attorneys have been encouraged to submit plea petitions to resolve cases. The warrant resolution day was cancelled due to COVID, but the committee is interested in piloting a virtual warrant resolution option, which may actually have better results. The pilot will be started with a few cases per week to see how it goes.

Next meeting: June 18, 2020 at 8 a.m. via Zoom

6) Other

- Judy Gilow was contacted by The Stepping Up Initiative about a survey they are conducting. She will provide contact information for people who they are interested in surveying.
- Winona Area Public Schools will be celebrating its 150th graduating class this month. There will be a parade escorted by police and firemen, a "drive through" graduation and a broadcast on the local radio station.
- If you would like to hear from any groups or programs or know of anyone who would like to present to the CJCC, please contact Kalene.
- Court Administration is converting to VOIP phones so their phone numbers will be changing soon.

Adjourn: 12:52 p.m.

Next Meeting: July 1, 2020 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JULY 1, 2020
VIA ZOOM MEETING

Members Present: Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovcesi (County Commissioner); Travis Volkman (Goodview Police Dept.); Fatima Said (Project FINE); Karrie Espinoza (Court Administrator); The Honorable Nancy Buytendorp (District Court Judge); Mike Kuehn (Assistant Public Defender) Judy Gilow (Public Member); Karen Sanness (Community Services Director).

Members Absent: Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Michelle Alexander (City of Winona); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District); Annette Freiheit (Superintendent, Winona Area Public Schools); Steven Buswell (Winona County Jail Administrator); Ken Fritz (County Administrator); Ron Ganrude (Winona County Sheriff); Rená Patterson (Supervisor, Dept. of Corrections).

Guests Present: Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); on Ground); Chris Meyer (Winona County Commissioner); Rebecca Church (Asst. Co. Atty); Crystal Hegge (Advocacy Center of Winona); Kay Peterson (Volunteer Services); Carin Hyter (Treatment Court Coordinator).

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:03 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for July 1, 2020:** Agenda was approved by consensus
- 3) **Review/Revise/Approve Draft Minutes from June 3, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. Presentation on Winona Volunteer Services (Kay Peterson): Kay provided an overview of the services offered by Winona Volunteer Services, as follows:
 - Food Shelf: Due to COVID-19, the food service operations have changed. Hours of operation have been reduced but are gradually being expanded. Visitors are allowed to select fresh produce, dairy, frozen meat and bread and are provided with a pre-packaged boxes of non-perishable food. WVS has also assisted with the distribution of pre-packaged boxes of food in various locations in Winona County which were made possible through coronavirus relief funds. Income guidelines for food assistance have increased, but the overall usage has decreased during the pandemic.

- Clothing Store: The clothing store re-opened in June. Despite being open half the time, they have had a lot of traffic and have made the same amount of money as they did during regular hours of operation.
- Home Delivered Meals: WVS coordinates a once-per-day meal delivery program, with meals prepared by Steak Shop Catering. The qualifying criteria for the program is that a person is homebound and has difficulty making their own meals. People on the program either have the meals provided through a waiver obtained from the county or self-pay at a rate of \$5.35 per meal. Volunteers deliver the meals.
- Coordinated Assistance: The coordinated assistance service arose out of the work of the Poverty Roundtable, which was searching for a way to better coordinate requests for assistance and connect people with resources. Since 2006, WVS has served as the referral hub for emergency assistance, such as rent assistance, gas cards, hotel vouchers, emergency clothing and food and others. The program is funded through local churches and the Winona Community Foundation. They also work with Grace Place and Habitat for Humanity Re-Store on household goods and furnishing requests.
- Relationship between WVS and Winona Community Hub: Both WVS and the Community Hub are intended to be referral hubs, to which people can be referred for assistance. The Hub referral criteria was originally focused on food insecurity (which is a focus area of WVS), so it may have been confusing for referral partners. However, during the pandemic, the Hub expanded its criteria to include homelessness which allowed the two entities to partner and work closely together to meet the housing needs of the homeless. Rachel Stoll, the Community Connector for the Hub, is able to go into client's homes and do follow up with them, which is something that WVS is not positioned to do. However, individuals must be willing to be referred to the Hub.
- Ways to Help: The best ways to help WVS is through referrals and donations. Volunteers are also welcome and appreciated.

B. Updates on Courthouse Re-Opening (Karin Sonneman, Judge Buytendorp, Karrie Espinoza): For the past few months, Karin has been hosting Friday morning zoom meetings for local justice partners to discuss the re-opening of the courthouse. Visitors to the courthouse will notice some of the results of that planning with the new signage and safety/sanitization equipment and protocols. For the most part, hearings are still being held by zoom. Two of the courtrooms are set up for social distancing. Thus far, only three in person hearings have been held and the jury trial that was scheduled to begin this month has settled. Much time has been spent to develop plans for socially distance jury trials, as the state judicial council requires plan approval. Winona County's plans have been approved at the district level and will now be reviewed by the State. Hearings that were cancelled due to COVID are gradually being rescheduled, with priority given to child protection and probation violation hearings. Foot traffic at the counter is slow. The planning group will continue courthouse re-opening discussions on Friday mornings, with the next meeting scheduled for July 10th.

- C. Update on New Jail (Karin Sonneman): The County Board approved contracts for the architect (Klein McCarthy) and construction managers at risk (Market & Johnson) in early June. A kickoff meeting of the Jail Construction Committee is scheduled for July 15th via zoom. Some members of the County Board had questions about the jail size and need and have submitted additional questions, which are being worked on by members of the jail planning committee. A working session of the board has been scheduled for July 14th following the regular board meeting so that those questions (and others) can be addressed.

5) **Committee Reports:**

- A. Courts Committee-Judge Nancy Buytendorp: Per a new state requirement, Treatment Court is working on a sustainability plan, action plan and plan for three challenges to address during the upcoming year. The Family Dependency Treatment Court has been approved by the state to proceed with the planning/application stage of the program. Marie Kovecsi noted that the County Board is supportive of the concept of diversion programs. (The funding support has been limited). Per an e-mail update from Preston Selleck, Veteran's Treatment Court has 19 participants, with approximately ¼ of those from Winona County. Work on resolving warrants continues, with plans to schedule a few cases with old warrants for a zoom hearing as a pilot project. Remote court hearings are going smoothly and the backlog of hearings are being scheduled. Judge Buytendorp has asked the County Attorney's Office and Department of Corrections for a list of cases that are high priority for scheduling. Karrie Espinoza reminded everyone that Court Administration has new phone numbers.

Next meeting: July 16, 2020 at 8 a.m. via Zoom

- B. Crime Prevention/ASAP-Travis Volkman: Due to COVID-19 and the lack of activities for youth, ASAP has not been able to do many activities, but is trying to partner with the Winona Public Library. The grant application for years 6-10 is in the process of being finalized. For the new grant cycle, the program has narrowed its focus to alcohol and tobacco (including vaping). Some adjustments in allocation of time have also been made to account for the additional time commitment required of the program director.

Next Meeting: July 20, 2020 at 2:30 p.m. via Zoom or location TBA

- C. Community Outreach & Diversity Committee-Karin Sonneman: The committee did not meet in June.

Next Meeting: July 15, 2020 at noon via Zoom

- D. Jail & Jail Alternatives Committee & Jail Advisory Committee-Justin Green: The committee did not meet in June.

Next Meeting: July 29, 2020 at noon via Zoom

- D. Juvenile Justice Committee-Rebecca Church: The committee did not meet in June. However, the Family Dependency Treatment Court Workgroup has continued to meet to continue its planning efforts. The Minnesota Judicial Branch has given preliminary approval to the FDTC and the committee is exploring funding options.

Next meeting: TBA at noon via Zoom

6) **Other**

- CJCC members who would like an exclusive CJCC post-it note/tape flag/pen giveaway should stop by Kalene's office. Karin also has some patriotic stress balls free for the asking.
- Advocacy Center of Winona now offers a virtual waiting room for clients who wish to talk to an advocate. The link for the services on the website: <http://www.advocacywinona.org/> <http://www.advocacywinona.org/>
- The Project FINE virtual fundraiser was a success. Thanks to all who contributed.

Adjourn: 12:56 p.m.

Next Meeting: August 5, 2020 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
AUGUST 5, 2020
VIA ZOOM MEETING

Members Present: Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovacs (County Commissioner); Travis Volkman (Goodview Police Dept.); Judy Gilow (Public Member); Karen Sanness (Community Services Director); Ken Fritz (County Administrator); Rená Patterson (Supervisor, Dept. of Corrections); Steve Buswell (Winona County Jail Administrator).

Members Absent: Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Michelle Alexander (City of Winona); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District); Annette Freiheit (Superintendent, Winona Area Public Schools); Ron Ganrude (Winona County Sheriff); Fatima Said (Project FINE); Karrie Espinoza (Court Administrator); The Honorable Nancy Buytendorp (District Court Judge); Mike Kuehn (Assistant Public Defender).

Guests Present: Kalene Engel (CJCC Executive Director); Autumn Kusske-Anderson (Winona County ASAP); Crystal Hegge (Advocacy Center of Winona); Jerry Obieglo (Winona County Veteran's Services); Trish Chandler (Jail Intake Worker); Chris Meyer (Winona County Commissioner); Meg Mitchell (3rd District Public Defender's Office); Carin Hyter (Treatment Court Coordinator).

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:04 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for August 5, 2020:** Agenda was approved by consensus
- 3) **Review/Revise/Approve Draft Minutes from July 1, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. Presentation on Winona County Veterans Services (Jerry Obieglo): Jerry provided an overview of the services provided by Winona County Veterans Services, as follows:
 - From the moment someone enters the service they are “government property” such that if something happens to them, the government may be responsible for benefits. A large part of what Veterans Services does is to help veterans obtain the benefits to which they are entitled.
 - Usually the first step in the process is to verify that the person's status as a veteran

- The next step is to take a look at what they did in the service and whether that may have caused them to have a disability. There are some presumptive disabilities for certain kinds of service, so if those disabilities can be diagnosed, they can receive benefits.
- If a person is disabled, there may be funding available for their children to go to college.
- Other, non-disability based benefits are also available, including
 - A one time grant from the state, which he encourages people to wait to use. He was successful in getting \$9,000 to help a veteran with roof repairs;
 - Subsistence benefits to provide short term assistance as long as the veteran can show that they will be stable in the future;
 - Dental program through the State of Minnesota;
 - Various programs to keep a veteran from becoming homeless;
 - Emergency assistance for hotel stays;
 - Wheelchair ramps/installs (through donations) and hauling of medical equipment. They are also able to take donations of motorized wheelchairs.

Jerry noted that there are over 3,200 veterans in Winona County, but the government only counts those who are receiving a check, so their number is 2,200. Jerry was involved in the startup of Veterans Treatment Court (which was first discussed when he was the Jail Programs Director). At that time, Winona did not have the numbers to support a Veterans Court, but when the program was viewed as a district-wide effort, Jerry advocated for Winona County being a part of it. Currently, Jerry works with Preston Selleck (Vet Court Coordinator) to confirm the veteran status of the participants. He also taps into participants for community service at the VFW. Jerry recently became famous when his name was mentioned in the Wall Street Journal in relation to Derek Chauvin (with whom he served in Germany).

- B. COVID UPDATES (Ken Fritz): The County Board recently approved distributions from the 6.2 million dollars in CARES Act funding received by Winona County. The funds must be spent by the end of November and must be spent due to COVID-related needs. The list of programs receiving funding for distribution include the following:
- SEMMCHRA: \$750,000 for individual emergency housing assistance
 - SEMMCHRA: \$250,000 for small business emergency grants;
 - Winona Health: \$125,000 for free COVID testing
 - WRAP: \$10,000 for transitional needs for criminally justice involved individuals
 - \$982,000 for rural broadband expansion to enhance underserved or unserved areas for remote learning or working
 - Volunteer Services: \$125,000 for individual economic assistance grants
 - \$20,000 to foster care families to offset COVID related costs
 - \$20,000 to the County's emergency assistance grant program

Additional funding allocations that are being considered include small business/not for profit grants administered by the Chamber of Commerce; funding to Hiawatha Valley Mental Health Center for COVID-related mental health costs; funding for a Day Shelter to be administered by Catholic Charities; funding for the schools and others.

Karin noted that the WRAP Task Force met immediately prior to the CJCC meeting to discuss parameters for distribution of those funds. Kalene inquired about how to ensure coordination between agencies and Ken noted that Volunteer Services, SEMMCHRA and the Chamber intend to coordinate and cross reference, suggesting that WRAP do likewise. Karin inquired as to whether funding could be used to purchase additional computer terminals to communicate with clients in jail, as the existing terminals are being used for Zoom hearings. Ken felt that would be an appropriate expenditure of those funds.

- C. Update on New Jail (Karin Sonneman/Steve Buswell): The Winona County Jail and Construction Design Committee held a kickoff meeting in mid-July and a subcommittee meeting later in the month. The subcommittee meeting actually extended over a period of days because of the need to walk through various scenarios of building use and access to determine a good flow. If a facility is not designed with a good flow, the staffing needs and costs increase. The 2900 rules (governing the building of a new facility) provide the outline for what must be done but there are many areas to be considered, such as programming space, general property, a medical unit, food services, receiving, garbage, a sally port, visitation, medical visits, intake for booking, dispatch and more. Travis inquired about the timeline for building. Steve noted that the architect's "aggressive plan" would have ground breaking in March, April or May of 2021.

5) **Committee Reports:**

- A. Juvenile Justice-Kalene Engel (for Rebecca Church): The committee did not meet in July. However, the Family Dependency Treatment Court Workgroup has continued to meet to continue its planning efforts. Carin Hyter, Rebecca Church and Karin Sonneman met to discuss and develop a proposed budget. Karen Sanness located a grant that could providing the funding necessary to get the program started. Justin has information on the local contact for the grantor and suggested that Kalene reach out to him for more information. Karen and Kalene will coordinate next steps.

Next Meeting: August 20, 2020 at noon via Zoom

- B. Courts Committee-Karin Sonneman (for Judge Nancy Buytendorp): Treatment Court currently has 10 participants; one is scheduled to graduate on August 20th at 1:00 p.m. The current budget cycle was completed on July 31st and the \$700 budget overage (due to COVID) was covered by the district. The new budget was recently approved by the state, as was the activities and events plan. As a follow up to the expungement topic in the minutes, Karin, Kalene and Carin participated in a Zoom meeting with representatives of Legal Aid of Olmsted County. In addition to discussing LAOC's expungement clinic, they also heard about their eviction diversion program. They will use the information to explore potential options for Winona County. For additional information on topics discussed at the Courts Committee, please see the minutes.

Next meeting: August 20, 2020 at 8:15 a.m. via Zoom

- C. Crime Prevention/ASAP-Travis Volkman: The current Drug Free Communities Grant (under which ASAP is funded) requires a significant in-kind match. Concerns have been raised that the match amount will be insufficient, although it is possible that corrections to the way in which the hours were tracked could remedy that issue somewhat. Regardless, the Board is reviewing ways to increase the match hours. Much of the meeting was spent discussing a new bill that requires curriculum in vaping and e-cigarettes for middle school students. ASAP will be reaching out to area schools to offer assistance in coordinating curriculum. Karin mentioned the need to continue efforts to prohibit tobacco use among persons under age 21. Kalene suggested a possible partnership between Treatment Court participants and ASAP to increase match hours.

Next Meeting: August 17, 2020 at 2:30 p.m. via Zoom

- D. Community Outreach & Diversity Committee-Karin Sonneman: The committee did not meet in July; however, based upon a discussion at the WRAP Task Force Meeting, it is likely that the committee will be working on a presentation about programs in the criminal justice system.

Next Meeting: August 19, 2020 at noon via Zoom

- E. Jail & Jail Alternatives Committee & Jail Advisory Committee-Justin Green: The committee received updates on the WRAP Program, efforts of various local efforts to address housing issues and updates on the progress of the new jail (see minutes for details). The majority of the meeting was spent hearing from representatives of Zumbro Valley Scattered Sites, which is a supportive housing program in Rochester. The program seemed like it might translate well into the Winona community, so one of the aforementioned housing groups will likely be following up with them.

Next Meeting: August 26, 2020 at noon via Zoom

Adjourn: 1:00 p.m.

Next Meeting: September 2, 2020 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
SEPTEMBER 2, 2020
VIA ZOOM MEETING

Members Present: Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovcesi (County Commissioner); Travis Volkman (Goodview Police Dept.); Judy Gilow (Public Member); Karen Sanness (Community Services Director); Ken Fritz (County Administrator); Rená Patterson (Supervisor, Dept. of Corrections); Annette Freiheit (Superintendent, Winona Area Public Schools); Ron Ganrude (Winona County Sheriff); Fatima Said (Project FINE); The Honorable Nancy Buytendorp (District Court Judge); Mike Kuehn (Assistant Public Defender).

Members Absent: Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Michelle Alexander (City of Winona); Gwen Carman (Superintendent, Lewiston-Altura School District); Karrie Espinoza (Court Administrator); Steve Buswell (Winona County Jail Administrator).

Guests Present: Kalene Engel (CJCC Executive Director); Autumn Kusske-Anderson (Winona County ASAP); Trish Chandler (Jail Intake Worker); Chris Meyer (Winona County Commissioner); Jeff Mueller (Winona County Chief Deputy Sheriff); Carin Hyter (Treatment Court of Winona County); Amy Sixty and Laura Madsen (SEMCIL).

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:04 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for September 2, 2020:** Agenda was approved by consensus
- 3) **Review/Revise/Approve Draft Minutes from August 5, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. Veteran’s Treatment Court Commencement Ceremony: The first commencement ceremony for Veteran’s Treatment Court will be held on September 11, 2020 at 10:30 a.m. at Soldiers Field in Rochester, Minnesota. All are invited.
 - B. Presentation on Southeastern Minnesota Center for Independent Living (SEMCIL)- Laura Madsen and Amy Sixty: Laura and Amy provided an overview of the services provided by SEMCIL, as follows:
 - A “center for independent living” or CIL is more of a philosophical term or resource center than it is an actual location.
 - Every county in the State of Minnesota must have a CIL which serves that area.

- SEMCIL is based out of Rochester and serves 11 counties in southeastern Minnesota.
- Laura, Amy and two other people work out of a Winona location. Their office primarily serves counties along the Mississippi-Winona, Houston, Fillmore, Wabasha and Goodhue.
- The SEMCIL Referral Number is 507-385-3917. The referral email is ILreferral@semcil.org. The Winona referrals are directed to Amy.
- CILs receive general funding from the state which pays for basic services and overhead. They also receive some funding from grants, such as vocational rehab grants (which have substantially declined during the past year).
- SEMCIL clients are called consumers. The age range for consumers they can serve is “birth to death.”
- They focus on a person-centered plan. They tell people that they are “driving the bus” and SEMCIL workers are just putting the gas in it.
- Anyone who self-identifies as having a disability is eligible for SEMCIL services. They do not need to provide proof or have a certain level of disability. The disability can be a physical disability or mental illness or both.
- Services:
 - i. **Disability Hub:** One service offered by SEMCIL is the Disability Hub, which is based out of Rochester. The Hub has a toll-free number that anyone who is looking for resources can call.
 - ii. **Access:** Another service offered by SEMCIL is Access which assists people in making their home or business handicapped accessible.
 - iii. **Assistive Technology Lab:** SEMCIL also operates an assistive technology lab, which is located in Rochester. This allows people to try out assistive technology devices before they buy them. With COVID, the assistive technology director has been creative in finding virtual ways to provide access to the lab.
 - iv. **Independent Living Skills:** Laura and Amy help consumers build independent living skills to give them the freedom to live the life they choose. These services can range from helping a person learn job search skills, to helping them connect with local services, to helping them learn about their rights and advocate for them. Their goal is to help consumers build real life skills so that they can help themselves more independently in the future. They work in numerous school districts and kids in transition (ages 14-24) are a focus area for them. They recently did a Housing 101 Program in Winona to help students gain skills on how to secure rental housing. Their assistance is intended to be short term and task focused. Many consumers have one goal, so they work on that goal until they meet it and then either close the file or have the person identify a new goal.

Contact Information: Amy Sixty and Laura Madsen
www.semcil.org; Referral: 507-285-3917; ILreferral@semcil.org;
 Facebook page for Southeastern Minnesota Center for Independent Living.

C. COVID Updates (Judge Buytendorp & Ken Fritz):

- Courthouse Updates (Judge Buytendorp): Courts are continuing with the current Supreme Court Order which provides that all hearings will be via Zoom by default unless the judges orders otherwise. Zoom hearings are not ideal for all hearings, but work well for some case types. There are in-person hearing dates scheduled on the court calendar.
 - CARES Funding (Ken Fritz): The County has partnered with several agencies to distribute COVID CARES money. SEMMCHRA has two grant programs—one for individuals for housing expenses and another for small businesses. Winona Volunteer Services is administering grants for individuals experiencing COVID-related hardships. The Winona Chamber of Commerce is administering a grant program for small businesses. Ken has reached out to public and private schools to inquire about COVID-related needs. The money must be spent by November 30th or it reverts back to the State.
- D. Update on New Jail (Ron Ganrude): Ron, Steve Buswell and Jeff Mueller recently visited the jails in Kandiyohi County and Chisago County. Ron was impressed with the latter. They also continue to have weekly zoom meetings with the architect and the construction manager at risk. There are plans to have adequate programming space in the jail. Optimistically, groundbreaking for the jail will occur in the spring of 2021. The jail population has been gradually increasing; the calls for service numbers are similar to pre-COVID numbers.

5) **Committee Reports:**

- A. Jail & Jail Alternatives-Justin Green: Karen Bunkowski and Paul Ellison provided an excellent overview of the civil commitment process. See the minutes for more details. An update on the new jail (similar to the above update) was also provided.
Next Meeting: September 23, 2020 at noon via Zoom
- B. Juvenile Justice-Karin Sonneman (for Rebecca Church): The main focus of the committee has been to plan and implement a family dependency treatment court using a model similar to treatment court. The workgroup working on that issue is seeking grant funding. Juvenile detention cases have decreased dramatically due to COVID.
Next Meeting: September 17, 2020 at noon via Zoom
- C. Courts Committee-Judge Nancy Buytendorp: Committee members debriefed on efforts to resolve old warrants and will continue efforts to clear those up in small batches. A workgroup participated in a Zoom meeting with representatives from Olmsted County to learn more about their expungement clinic. This issue was referred to the Law Library Board. Treatment Court numbers are down; referrals are being accepted. Veteran's Treatment Court will have its first graduation on September 11th. A small workgroup was formed to work on an eviction diversion clinic, modeled after the Olmsted County clinic. Discussion was held on whether Zoom hearings are likely to continue post-COVID (they are) and what type of space would be needed in the jail to accommodate those hearings.

Next meeting: September 17, 2020 at 8:15 a.m. via Zoom

- D. Crime Prevention/ASAP-Travis Volkman: ASAP is looking into hosting a drive-in movie this fall. Coalition members have had several meetings to discuss contingency plans of the Year 6-10 Drug Free Communities Grant is not received. The current grant expires at the end of December, but the new grant awards will not be announced until that time. Coalition members have asked Coordinator Kusske-Anderson to develop three different contingency plans. She has also reached out to the regional coordinator and grant evaluator to brainstorm on possible funding opportunities.

Next Meeting: September 21, 2020 at TBD

- E. Community Outreach & Diversity Committee-Karin Sonneman: Committee members will be putting together a virtual event to highlight the work of CJCC and its partners. Kalene is working on an outline and timeline for the presentation, as well as updating the website and creating a Facebook page for CJCC. Fatima noted that Project FINE is hosting Welcoming Week and Citizenship Day. She encouraged people to visit Project FINE's Facebook page for more information.

Next Meeting: September 16, 2020 at noon via Zoom

- F. Other:
- a. The League of Women's Voters is hosting a suffragette rally tonight at 4pm at the Lake Park Bandshell.
 - b. A memorial service for Baby Angel will be held on Saturday, September 5th at 10 a.m. at the Woodlawn Cemetery.
 - c. The Winona Day Center is now open at the site of the Winona Warming Shelter. It is open Tuesdays, Thursdays and Saturdays, providing wi-fi, food, showers, PPE and groups facilitated by Mike Fahey of Hiawatha Valley Mental Health Center.
 - d. On Monday, September 7th at 10:00 a.m., a ceremony will be held at St. Marys Cemetery to honor John Schneider, who was killed in the line of duty 40 years ago.

Adjourn: 1:01 p.m.

Next Meeting: October 7, 2020 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
OCTOBER 7, 2020
VIA ZOOM MEETING

Members Present: Justin Green (Public Member); Karin Sonneman (Winona County Attorney), Marie Kovcesi (County Commissioner); Travis Volkman (Goodview Police Dept.); Judy Gilow (Public Member); Karen Sanness (Community Services Director); Ken Fritz (County Administrator); Rená Patterson (Supervisor, Dept. of Corrections); Annette Freiheit (Superintendent, Winona Area Public Schools); Mike Kuehn (Assistant Public Defender); Tom Williams (City of Winona Police Chief); Becky Brandt (Court Administrator)

Members Absent: Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Gwen Carman (Superintendent, Lewiston-Altura School District); Fatima Said (Project FINE); The Honorable Nancy Buytendorp (District Court Judge); Ron Ganrude (Winona County Sheriff); Steve Buswell (Winona County Jail Administrator).

Guests Present: Kalene Engel (CJCC Executive Director); Eileen Moeller (City of Winona-Proxy for Michelle Alexander); Autumn Kusske-Anderson (Winona County ASAP); Trish Chandler (Jail Intake Worker); Chris Meyer (Winona County Commissioner); Carin Hyter (Treatment Court of Winona County); Laura Madsen (SEMCIL); Rebecca Church (Assistant Winona County Attorney), Jay Rasmussen (City of Winona Deputy Police Chief); Eric Engrav (City of Winona Deputy Police Chief); Meg Mitchell (3rd District Public Defender); Crystal Hegge (Advocacy Center of Winona); Carla Burton (Grace Place).

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:05 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for October 7, 2020:** Agenda was approved by consensus
- 3) **Review/Revise/Approve Draft Minutes from September 2, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. Adult Education Opportunities: Flyers for the Accelerated Welding Academy and MN State College Southeast and the Winona Adult Literacy Program were distributed in the Meeting Packet.
 - B. Presentation on Grace Place (GP)-Carla Burton: Carla provided an overview of the history of and services provided by Grace Place, as follows:
 - GP has been in existence for 28 years, has locations in Winona, Rushford and Trempealeau and has a vision to support families. GP has been at its current location in Winona for 16 years.

- GP provides individual and group mentoring, utilizing music and movement to provide a unique mentoring/educational experience.
- GP operates a thrift store from which it receives revenue. It also has a “free shelf” where people in need can get up to six items for free each month.
- GP offers godly play, to share the language of the Christian faith through movement. They work with parents of children who are 18 months and younger to provide massage, appropriate touch and safe interaction.
- GP meets with teen mothers at the Alternative Learning Center
- When GP originally started, it ran a shelter for women and children. GP always intended to get back into shelter work and, recently, an opportunity presented itself for them to do so.
 - The Catholic Workers, who own the Dan Corcoran House at 802 West Broadway, were looking to pass on the house to an entity with a similar purpose. Of the three applicants, Grace Place was chosen to receive the house.
 - The house will be used as a transitional house for women and children who don't have a place to go.
 - GP purchased the home at the beginning of the year and have invited community members/groups to help remodel the rooms, including sponsorships of rooms.
 - In addition to individual help and donations, they have also received donations from Pleasant Valley and donated labor from tradespeople.
 - They are currently working on remodeling the bathrooms and kitchen.
 - The shelter will bridge the gap between homelessness and permanent housing.
 - Residents will be connected with GP, including mentoring, and other agencies.
 - The house will be operated under a boarding and lodging license, which doesn't require live-in staff. However, GP intends to have paid and volunteer staff on-site.
 - The house is large enough for 9 individuals, one of which is a staff person.
 - Families will be allowed to stay for up to 1 year, to allow them time to obtain permanent housing.
 - GP will support people to get volunteer work or a job or to attend school to advance them to a living wage.
 - Services will include social, emotional and spiritual services as well as daily living skills, such as budgeting.
 - GP had hoped to open Transitional Shelter by the end of the year, but it will probably be delayed until the Spring of 2021.

C. COVID Updates-Ken Fritz: COVID CARES funding is available from multiple sources for both individuals and businesses. Winona Volunteer Services, SEMCAC, SEMMCHRA, WRAP and Winona County Community Services are distributing funding for individuals. The Winona Chamber of Commerce and SEMMCHRA have offered business grants. The funding must be used by the end of November. See the following link for more information about available funding:

<http://www.winonapost.com/Article/ArticleID/70402/Businesses-families-get-boost-from-CARES-Act-funds>

- D. Update on New Jail: The Jail Design & Construction Committee is continuing with the planning process, while a subcommittee of that group is discussing the programming (space) needs. Several tours of other jails have been or will be completed and schematic designs are being reviewed. Karin's office is working with the Minnesota Department of Transportation on the acquisition of the land located next to the current Law Enforcement Center.

5) **Committee Reports:**

- A. Community Outreach & Diversity Committee-Karin Sonneman: The committee is working on a virtual education event about the criminal justice system, with a target delivery date of January of 2021. The event will include video clips from CJCC members describing who they are, what they do and how it relates to the criminal justice system.

Next Meeting: October 21, 2020 at noon via Zoom

- B. Jail & Jail Alternatives Committee-Justin Green: The majority of the meeting was spent listening to an overview of the Redemption Project, which was created by an former federal inmate to help people in prison find and obtain meaningful employment upon release. Although the program is currently operating in the Minnesota federal system, there are plans to expand it to state prisons and county jails; however, this may be several years down the road. For more information, visit www.redemptionproject.org.

Next Meeting: October 28, 2020 at noon via Zoom

- C. Juvenile Justice-Rebecca Church: Dr. Leah Morken gave a presentation on strategies to support distance learning. She is available to give this presentation to any groups who are interested. Her presentation and contact information is included in the attachment to the minutes. The Family Dependency Treatment Workgroup continues to make great progress on developing the program. Karen Sanness authorized a grant request which was submitted to the Otto Bremer Foundation. Obtaining funding is the next major hurdle to implementation. The committee continues to advocate for the need for having some juvenile beds in the new jail.

Next Meeting: November 19, 2020 at noon via Zoom

- D. Courts Committee-Karin Sonneman/Carin Hyter: A workgroup of the committee is developing expungement and eviction diversion clinics. Treatment Court has 8 participants, with two expected to join shortly. A recent treatment court graduate was featured in the Winona Daily News and assisted Grace Place with a fundraiser. The State Treatment Court Coordinator Meeting was held in September. Coordinators have been told to expect budget shortfalls in the next biennial budget. Winona was able to use some of its current budget cycle's funding to prepurchase supplies. A new statewide case

management software program is being rolled out this month. The alumni aftercare and criminal thinking groups are meeting outdoors and going well. Veteran's Treatment Court celebrated its first graduations on September 11th.

Next meeting: October 15, 2020 at 8:15 a.m. via Zoom

- E. Crime Prevention/ASAP-Travis Volkman: ASAP has applied for grant funding for a second five year period, but will not find out if it was funded until December 31st. Therefore, coalition members are developing sustainability plans. Autumn will be leaving ASAP in December to return to her hometown. On October 10th, ASAP will be hosting a Carpool Cinema and on October 24th, a Drug Take Back Event. Karin noted that CJCC had a separate Crime Prevention Committee prior to ASAP's creation five years ago. She and Travis have been in discussions to transition back to a separate committee.

Next Meeting: October 19, 2020 to be determined

- F. Other:
- a. Hiawatha Valley Mental Health Center is hosting three free webinars on October 22 and 29 and November 5th. The link is available on the HVMHC website at: <https://www.hvmhc.org/free-webinars/>
 - b. SEMCIL is sponsoring an in-person driver's test at the WKM Building on November 4th. Please contact Laura Madsen for more information.
 - c. Advocacy Center of Winona is hosting a mural viewing of a ceramic mural that was completed by survivors and that will be installed by indigenous artist, Natchez. Time slots must be reserved due to social distancing requirements. Crystal Hegge posted the link to sign-up in the chat; reservations can also be made by calling the Advocacy Center of Winona.
 - d. Winona County and the City are collaborating on establishing an early voting center at the County Office Building which will be open from October 27th through November 2nd.
 - e. Winona County has been chosen as one of five outstate COVID testing spots. The site will be located in the Winona Mall and will be available 5-6 days per week. It is expected to be operational by next week.

Adjourn: 1:03 p.m.

Next Meeting: November 4, 2020 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
NOVEMBER 4, 2020
VIA ZOOM MEETING

Members Present: Karin Sonneman (Winona County Attorney), Marie Kovecsi (County Commissioner); Travis Volkman (Goodview Police Dept.); Karen Sanness (Community Services Director); Mike Kuehn (Assistant Public Defender); Becky Brandt (Court Administrator); Fatima Said (Project FINE); Steve Buswell (Winona County Jail Administrator); Lonnie Roloff (Goodview Police Chief); Ron Ganrude (Winona County Sheriff).

Members Absent: Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Gwen Carman (Superintendent, Lewiston-Altura School District); The Honorable Nancy Buytendorp (District Court Judge); Ken Fritz (County Administrator); Annette Freiheit (Superintendent, Winona Area Public Schools); Tom Williams (City of Winona Police Chief); Justin Green (Public Member); Michelle Alexander (Winona City Councilperson).

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Carin Hyter (Treatment Court of Winona County); Rebecca Church (Assistant Winona County Attorney); Crystal Hegge (Advocacy Center of Winona); Jocelyn Poehler (Southern Minnesota Regional Legal Services); Jeff Mueller (Winona County Sheriff Chief Deputy); Greg Olson (County Commissioner); Renee Rumpca (Dept of Corrections – Proxy for Rená Patterson); Eileen Moeller (City of Winona-Proxy for Michelle Alexander); Judy Gilow (Public Member).

Minutes by Kalene Engel

- 1) **Call to Order & Introductions:** Karin Sonneman called the meeting to order at 12:05 p.m. Members and guests introduced themselves.
- 2) **Review/Revise/Approve Agenda for November 4, 2020:** Agenda was approved by consensus
- 3) **Review/Revise/Approve Draft Minutes from October 7, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. Presentation on Southern Minnesota Regional Legal Services (SMRLS)-Jocelyn Poehler: Jocelyn provided an overview of the services provided by SMRLS, as SMRLS, as follows:
 - SMRLS is a nonprofit legal aid law firm that provides free legal assistance to low income individuals and client groups on civil law matters.
 - The legal services they provide relate to securing and protecting basic needs, including family law, government benefits, housing immigration, senior law, consumer law and expungements.

- SMRLS covers the southern 33 counties of Minnesota with southeast regional offices in Winona, Albert Lea and Rochester. Additional offices are located in the southwest region and in the Twin Cities.
- Persons seeking assistance should start by contacting the intake line at 1-888-575-2954. An intake screener will gather basic information and determine income eligibility (which is at or below 200% of federal poverty guidelines).
- Eligible clients are connected with a hotline attorney who obtains more information about the legal problem and either provides advice or passes the client onto staff attorneys for representation.
- Staff legal work is divided by substantive areas, as follows: family law, housing, economic justice (government benefits), agricultural worker program, immigration, education law, senior law and consumer law.
 - Priorities in the family law are on preserving stability and protecting victims of violence, so common actions include divorce, custody, protective orders, custody modification to protect the child and some third party cases.
 - In the housing area, SMRLS focuses on getting people relief if the law is not being followed. They will not help with straight non-payment of rent cases.
 - In the economic justice area, the focus is on protecting cash grants, helping people obtain emergency assistance, medical assistance or social security denials, unemployment insurance, background study work disqualifications and expungements.
 - In the agricultural worker program, SMRLS actually goes into the fields to try and contact clients and offer assistance, letting them know that they have employer rights (workplace safety, discrimination, etc.)
 - The immigration cases are usually handled by Twin Cities area attorneys and include help with VISAs, but not asylum cases.
 - Education law cases are typically for issues like school expulsions, students experiencing homelessness or bullying/harassment.
 - For senior law, the focus is on the greatest social and economic needs, including elder abuse and nursing home payment disputes or discharge.
 - SMRLS has more recently become involved in some consumer law cases, such as debt collections and garnishment.
- SMRLS also runs a Volunteer Attorney Program which pairs low income clients who do not meet SMRLS income qualifications or for whom SMRLS has a conflict of interest with volunteer attorneys. The VAP also conducts pro se divorce clinics and wills clinics.
- Services provided are based upon where the case is venued. Therefore, people from a different state may qualify for SMRLS services if the case is venued in Minnesota.
- A new project being implemented by SMRLS is to install legal services “kiosks” in various locations throughout the state to allow people to communicate with legal aid and/or fill out forms. SMRLS is seeking areas for places to house the kiosks, preferably a conference room with a door that can shut or places accessible to the public. The Winona County Law Library was mentioned as a possible place in Winona.

- B. COVID Updates-Karin Sonneman: There are no specific updates, other than that the numbers continue to increase and that everyone must be resilient and persistent in following public health guidelines.
- C. Update on New Jail-Steve Buswell: Committees working on the project are focusing on figuring out what kind of space is necessary for the personnel and other non-inmates needs (such as evidence storage, programming, etc).
- D. CJCC Member Survey-Kalene Engel: Kalene will be distributing a Google Forms survey on the CJCC within the next month to obtain feedback on the functioning of the CJCC. Members were encouraged to complete it prior to November 25th.
- E. Grant Award – Karin Sonneman: The Justice and Mental Health Collaboration Grant for WRAP+ (Winona Re-Entry Assistance Program Plus) was selected for funding by the Bureau of Justice Assistance, Office of Justice Programs. The notification was made on October 16th; the County Board will be asked to approve the award at its November 10th board meeting. Thank you to Kalene for all her hard work in writing the grant!

5) **Committee Reports:**

- A. Crime Prevention/ASAP-Travis Volkman: ASAP (Alliance for Substance Abuse Prevention) held a drug takeback event in October. This event provides an opportunity for people to clear out their old pills so that they are not accessible to others. ASAP also sponsored a carpool cinema (drive-in movie) at which the Warrior Drum Corps performed. The event was well attended (105 people) and was a good way to promote ASAP and offer a healthy activity while observing social distancing protocols. ASAP is still waiting to hear on its federal grant application. The executive board has been meeting to discuss sustainability plans.

Next Meeting: November 16, 2020 to be determined

- B. Community Outreach & Diversity Committee-Karin Sonneman: The committee increased its social medial presence by launching a Facebook page. In the works is a virtual video event about the criminal justice system. Members and justice system partners will be asked to provide a short video clip explaining their agency/department's work, their role and their relationship to the criminal justice system. Video clips completed by Fatima Said and Claire Exley were played to the group. Kalene will be sending out a tutorial and template for people to use in completing their own video clips.

Next Meeting: November 18, 2020 at noon via Zoom

- C. Jail & Jail Alternatives Committee-Justin Green: Please reference the minutes for a comprehensive summary of the meeting. Much of the meeting was spent discussing the end of the old WRAP grant and the start of the new grant. Kalene and Justice will be working on an application for technical assistance for the Sequential Intercept Mapping update that will be completed as part of the new grant. Updates on the new jail, similar to what was provided earlier in the CJCC meeting, were also provided.

Next Meeting: November 25, 2020 at noon via Zoom

- D. Juvenile Justice-Rebecca Church: Neither the Juvenile Justice Committee, nor the Family Dependency Treatment Court Workgroup met in October; however, both are scheduled to meet in November. We are waiting to hear back on the grant application for Family Dependency Treatment Court.

Next Meeting: November 19, 2020 at noon via Zoom

- E. Courts Committee-Karin Sonneman/Carin Hyter: The Courts Committee is looking at both an expungement clinic and eviction diversion program. Because of the peacetime emergency order, no eviction cases are presently being heard. However, several counties (including Winona) will be participating in an eviction diversion program which will promote out-of-court settlements for eviction cases. Another group is working with court administration and Judge Buytendorp to schedule some drug docket days to cut down on the backlog of drug cases. Treatment Court celebrated its 8 year anniversary in October. Since inception, Treatment Court has had 37 graduates; a lot of graduates have been successfully discharged from probation within the last couple of months and at least one of them was able to vote for the first time EVER in the November 3, 2020 election. On Friday, Carin will find out whether the pending program evaluation grant application was approved for funding. State-funded treatment courts have been told to anticipate budget cuts in 2022-23. Carin will have a Treatment Court intern during the spring semester.

Next meeting: November 19, 2020 at 8:15 a.m. via Zoom

Adjourn: 1:00 p.m.

Next Meeting: December 2, 2020 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
DECEMBER 2, 2020
VIA ZOOM MEETING

Members Present: Karin Sonneman (Winona County Attorney), Marie Kovecsi (County Commissioner); Travis Volkman (Goodview Police Dept.); Karen Sanness (Community Services Director); Mike Kuehn (Assistant Public Defender); Becky Brandt (Court Administrator); Fatima Said (Project FINE); Steve Buswell (Winona County Jail Administrator); Ron Ganrude (Winona County Sheriff); Angela Lallemon (Winona County Bar Association); The Honorable Nancy Buytendorp (District Court Judge); Ken Fritz (County Administrator); Annette Freiheit (Superintendent, Winona Area Public Schools); Tom Williams (City of Winona Police Chief); Justin Green (Public Member); Rená Patterson (Department of Corrections); Judy Gilow (Public Member).

Members Absent: Mike Flaherty (Assistant Winona City Attorney); Gwen Carman (Superintendent, Lewiston-Altura School District); Michelle Alexander (Winona City Councilperson); Lonnie Roloff (Goodview Police Chief);

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Carin Hyter (Treatment Court of Winona County); Rebecca Church (Assistant Winona County Attorney); Crystal Hegge (Advocacy Center of Winona); Jeff Mueller (Winona County Sheriff Chief Deputy); Deb McClellan (Livewell Winona); Cullen Schwemer; Laura Madsen (SEMCIL); Meg Mitchell (3rd District Public Defender's Office); Chad Cagle (Catholic Charities of Southern Minnesota).

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for December 2, 2020:** Agenda was approved by consensus
- 3) **Review/Revise/Approve Draft Minutes from November 4, 2020:** Minutes approved by consensus without changes.
- 4) **Information/Action Items:**
 - A. COVID Updates: Members and guests provided COVID updates as follows:
 - Winona Area Public Schools is on distance learning for all students currently.
 - The 6.1 million dollars in federal CARES funding has been spent in our community. Significant efforts were made by many organizations to make this possible.
 - Emergency Management and Public Health host a monthly virtual update on COVID. This is in addition to the weekly statistical updates that are provided via social media.

- B. Update on New Jail: The jail subcommittees charged with coming up with options for the County Board to consider have provided their recommendations to Klein McCarthy, who will be assembling the information for a presentation to the Board. On December 14th starting at 7:00 p.m. a virtual jail forum will take place. This forum will be a panel discussion, similar to the Community Collaboration on the Jail that was held in 2018.
- C. CJCC Member Survey: Eighteen members completed the CJCC survey by the deadline. The lucky winner of the \$20 Fleet Farm gift card was . . . Annette Freiheit. People who have not yet completed the survey should do so as soon as possible so the results can be tallied and shared at the January meeting.
- D. Handouts: Flyers on the Hiawatha Valley Virtual Peer Support Network, Eviction Prevention & Diversion Program and Snow Angels Program were distributed in the meeting packet.
- E. Presentation on Winona Warming Center and Day Center-Chad Cagle: Chad Cagle provided an overview of the Winona Warming Center and Winona Day Center, as follows:
- The Warming Center started five years ago through the work of committed community volunteers. It is now being operated by Catholic Charities of Southern Minnesota.
 - The Center is located at the 69 East Third, at the location of the former Community Bible Church (now Edge Church).
 - The hours of operation are 8pm to 8am every day from November 1st through March 31st.
 - The nightly client capacity is 20 clients. The beds are socially distanced and separated by Plexiglas, so the capacity hasn't decreased due to COVID.
 - The Warming Center is being staffed by paid staff, due to the need for stability in staffing.
 - Amenities offered at the Warming Center include showers, laundry, food, beds, wi-fi and information on resources.
 - So far this year, approximately 12-15 people have stayed at the Center each night. There are approximately 20 "regulars" every year at the Center.
 - Donations of money should be mailed to Catholic Charities; donations of items can be taken to the Center between 8 and 10pm. Most needed items include shampoo, socks and coats, non-perishable food (bought new) and paper goods (toilet paper, paper towels).
 - The Day Center is a new service this year and is also being run by Catholic Charities. The Filling the Gaps Group is also operating a day shelter at Lake Park Lodge from 8:15 a.m. to noon.
 - The hours for the Day Center are noon to 7 p.m.
 - The Day Center is located at 79 West Third Street, is staffed mostly by volunteers and offers food, restrooms, social space, computer/wi-fi and connections to the Peer Support Network. The Center also has resource information available.

5) Committee Reports:

- A. Courts Committee-Karin Sonneman for Judge Buytendorp: Winona County is working on getting listed on the existing Attorney General's expungement website, so that requests for expungement in Winona County can be funneled to the Winona County Attorney's Office. The Eviction Prevention & Diversion Program information has been distributed; the diversion program is ready to start once the stays on eviction filings is lifted. Treatment Court has 10 (soon to be 11) participants. It has been a trying month for some of the graduates due to lack of structure and for some participants due to COVID, but they plan to rebound from it. The state awarded an \$8,000 grant for an evaluation which will be completed by a team of Winona State professors by June 30th. In January, Kate will be interning with Carin, as well as working on CJCC projects. The WRAP+ Grant will be starting its planning and implementation phase tomorrow. The Drug Docket was held last week and was successful, with 74 cases heard and 32 resolutions. Jury trials are suspended until February unless permission is secured from both the Chief Judge Williamson and Justice Gildea. Court Administration continues to chip away at the backlog of cases to get them scheduled.

Next Meeting: December 17, 2020 at 8:15 a.m. via Zoom

- B. Crime Prevention (ASAP)-Carin Hyter and Deb McClellan: Autumn Kusske-Anderson left her position as Coordinator on November 30th to accept a job closer to home. Until they receive word on the status of the pending grant application, the ASAP Coalition intends to share the work needed to remain operational. In January, regardless of the outcome of the grant application, they will take time to plan for the future of the program, with goals of keeping ties with the school and Winona Health. Deb noted that she received an email indicating that grant results would be released during the 2nd week of December.

Next Meeting: To be determined.

- C. Community Outreach & Diversity Committee-Karin Sonneman: Kalene has received a few more virtual tour videos and will be reaching out to people who have not completed theirs to provide reminders and assistance. The committee is also responsible for the upcoming jail forum.

Next Meeting: December 16, 2020 at noon via Zoom

- D. Jail and Jail Alternatives Committee-Justin Green: The committee did not meeting in November.

Next Meeting: December 9, 2020 at noon via Zoom

- E. Juvenile Justice Committee-Rebecca Church: The main activity being worked on is the preparation and submission of another grant application for the Family Dependency Treatment Court, as the Otto Bremer application was not funded. The process of writing that grant has revealed that there is more work to do to develop the structure of that

program. Juvenile court hearings are going well, but truancy cases are kind of up in the air.

Next meeting: November 19, 2020 at 8:15 a.m. via Zoom

- 6) **Other:** Kalene screen-shared the Attorney General's Expungement website. She also informed people that Minnesota DEED is sponsoring a virtual job search workshop for people with criminal backgrounds on December 9th. Karin wished everyone Happy Holidays!

Adjourn: 12:53 p.m.

Next Meeting: January 6, 2021 at noon via Zoom