

WINONA COUNTY RE-ENTRY ASSISTANCE PROGRAM

IN-CUSTODIES FLOWCHART Updated 12/1/19

BOOKING: Inmate Booked into Jail: Jail staff performs CMHS-W/M (Correctional Mental Health Screen) and ORAS-CSST (Ohio Risk Assessment System—Community Supervision Screening Tool) at booking. Jail staff records scores in LETG (Law Enforcement Technology Group) software. Jail Intake Worker obtains CMHS and ORAS-CSST scores and sheets and records in WRAP software. FIRST APPEARANCES: Judge orders inmate to complete WRAP Application documents as part of release process (like booking and fingerprinting). Jail Intake Worker attends 1st appearances and keeps track of release conditions. Jail Staff provides inmate with WRAP Application documents (and ORAS-CSST, if not yet completed) and assists in completion. (Jail Intake Worker can also assist with this, time permitting.) Completed forms are given to Jail Intake Worker. Jail Intake Worker assembles file with client eligibility form (including CMHS score), ORAS-CSST, WRAP Application documents and transmits to Grant Mgr/Pgm Director for Target Population Screening. JIW or GM/PD records results of bail evaluation score, ORAS-CSST and CMHS in WRAP Software. Rejected Grant Manager/Program Director performs Target Population Screening and assigns accepted client to appropriate track and case manager; sends acceptance/rejection letters; records data Applicants Probation Vet Court MI/CD Pub Def **CHIPS** Early Treatment Intervention Track Track Track Track Track Court Case Managers develop case plans and provide ongoing case management; make requests for funding to Grant Mgr/Pgm Dir, collect data and providing it to Grant Mgr/Pgm Dir for reporting purposes Rejected for Professional WRAP Team meets or e-meets to Override Approval; not a decide override for rejected client but additional serapplicants; decide extraordinary vices may be recommendfunding requests and for general ed/offered during WRAP case management consultation Team Meeting decide Flex Fund Requests