

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JANUARY 4, 2012 MEETING
THE KENSINGTON BANQUET ROOM

Members Present: Justin Green (Public Member); Fatima Said (Public Member); J.P. Plachecki (Winona County Bar Association); Carmaine Sturino (Assistant Public Defender); Travis Volkman (Goodview Police Dept); Vice-Chair Karin Sonneman (Winona County Attorney); CJCC Chair Sally Cumiskey (Court Administrator); Gerry Krage (Winona City Council); Rená Patterson (Corrections' Supervisor); Julie Thompson (Interim Director, Winona County Community Services); Duane Hebert (County Administrator); Steve Buswell (Jail Administrator); The Honorable Nancy Buytendorp (Winona County District Court Judge); Mena Kaehler (Winona County Commissioner).

Members Absent: Deb Salyards (Winona City Council Member); Paul Bostrack (City of Winona Police); Chief Dave Brand (Winona County Sheriff); Judy Gilow (Public Member); Mike Flaherty (Assistant City of Winona Attorney).

Guests Present: Kalene Engel (CJCC Executive Director); Kevin Kearney (Winona Police Department); Ron Ganrude; Anne Drazkowski; Tom Williams (Proxy for Paul Bostrack); Bronson Mengedoht (Intern); Roseann Shaw (Proxy for Mike Flaherty).

Minutes by Anne Drazkowski.

- 1) **Call to Order:** 12:04
- 2) **Review/revise/approve Agenda for January 4, 2012:** Rena Patterson requested to add the introduction of her new intern. Kalene asked to add a review of the each committees' goals and objectives for the year, as determined at the Strategic Planning Session in October.
- 3) **Review/revise/approve draft Minutes from December 7, 2011:** Approved without changes.
- 4) **General Business:**
 - A. **Intern:** Rena Patterson introduced Bronson Mengedoht as the new intern for Department of Corrections.
 - B. **Review Goals and Objectives of Committees:**
 - **Juvenile Justice:**
 - Local non-secure foster options;
 - Juvenile transport process;
 - Coordination of transition circles with Family Group Decision-Making;
 - Review obligations/services provided by out-of-home placement facilities;
 - Re-entry services for 18-year old delinquents;
 - Streamline juvenile transport process.
 - **Courts:**
 - E-charging/citations and e-filing;
 - Substance abuse courts;
 - Discovery/data exchange;
 - Continue to improve communication between justice system partners.
 - **Crime Prevention:**
 - Passage of county-wide social host ordinance;

- Completion of the After School Activities survey and implementation of recommendations from the survey;
- Develop/implement Operation Fake-Out Program;
- Expand Restorative Justice on campus;
- Increased sexual assault education.
- **Community Outreach & Diversity:**
 - Continue community outreach events such as Law Day, National Night Out, County Fair, and Synthetic Drug Presentations;
 - Continue legislative outreach;
 - Expand Human Rights Commission to Winona County.
- **Jail & Jail Alternatives:**
 - Sustain the CARE Program;
 - Develop a Pre-Trial Services Program;
 - Resolve jail furlough and transportation issues;
 - Monitor discussions about a regional jail;
 - Monitor Advanced Correctional Healthcare Program.

5) Committee Reports:

- A. **Juvenile Justice Committee-Rena Patterson:** The group discussed local juvenile placement options and invited Andrea Ulrich and Jenny Losinski to the next meeting to answer some of the group's questions on rules and licensing. The SCY program was briefly discussed and a brochure was distributed. In regards to juvenile placement, Carmaine's research of placement options will be reviewed to discover what is being provided at each facility. An additional meeting for juvenile transports was held to discuss continuing problems with juvenile transports. A new procedure was developed which increased communication between departments.

Next Meeting: January 13, 2012 at 12:00 p.m. at DOC Conference Room

- B. **Courts Committee-The Honorable Nancy Buytendorp:** Jail transports were discussed and a new form has been created for the judges to use for furloughs. The Substance Abuse Court members are registered for training on March 19-23, 2012 and the training will be held in Minneapolis. E-charging is going well, but there are some issues between the law enforcement and the county attorney's office which still need to be resolved. David Holewinski will be in Winona on January 24th at noon to discuss services provided through the Veteran's Administration for veterans in the justice system. Kathryn Jargo of WCCS will also be presenting on Winona County treatment options.

Next Meeting: January 19, 2012 at 8 a.m. in Jury Room

- C. **Community Outreach/Diversity Committee-Kevin Kearney:** Bullying has become an issue in many area schools. Therefore, the group is researching the issue and existing bullying resources before taking action. The CJCC Appreciation Luncheon was a success. Drug drop boxes were mentioned and the group discussed ways to raise awareness of their existence and locations. The Crime Stoppers Board is working on getting more people interested in Crime Stoppers and reporting crimes. A Project FINE Immigration Law Event is scheduled for February 28, 2012 in St. Charles. The event will consist of a presentation and then individual meetings by attorneys with participants. The Winona County Sexual and Domestic Violence Primary Prevention Project is finalizing their 2012 action plan.

Next Meeting: January 18, 2012 at 8:00 a.m. at Kensington Banquet Room

- D. **Jail & Jail Alternatives Committee-Justin Green:** The Pretrial Services Workgroup meets Friday at 12:00. Kalene has been working on finding possible software options to help in providing accurate information and aid in meeting the committee's goals. The healthcare system in the jail was also evaluated and Justin Green agreed to work with the jail to develop an evaluation plan. All other details of the meeting are contained in the monthly meeting minutes.

Next Meeting: January 24, 2011 at 1:30 p.m. at Kensington Banquet Room

- E. **Crime Prevention Committee-Travis Volkman:** There has been an interest in implementing Crime-Free Multi Housing within the area and it will continue to be discussed at the next meeting. There is also possible arson cases occurring in Winona and there was a meeting held on December 20th at the Veteran Center to discuss this issue. Another meeting will be held on January 18th at 6:00 at the Legion. The County Attorney's office is still working on resolving language issues within the Social Host Ordinance. Lastly, the After School Activities survey results has been delayed as many of the surveys from the teachers and parents have not yet been received. The group will wait until these surveys are collected before they report on the results.

Next Meeting: January 23, 2012 at 2:30 p.m. at Kensington Banquet Room

- 6) **Thank you to Julie Thompson:** Duane Hebert announced Julie Thompson's retirement from Winona County and thanked her for all of her work on behalf of the County and CJCC.

- 7) **Adjournment:** 12:25

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
FEBRUARY 1, 2012 MEETING
THE KENSINGTON BANQUET ROOM

Members Present: Fatima Said (Public Member); J.P. Plachecki (Winona County Bar Association); Carmaine Sturino (Assistant Public Defender); Travis Volkman (Goodview Police Dept); Vice-Chair Karin Sonneman (Winona County Attorney); CJCC Chair Sally Cumiskey (Court Administrator); Rená Patterson (Corrections' Supervisor); Duane Hebert (County Administrator); Steve Buswell (Jail Administrator); The Honorable Nancy Buytendorp (Winona County District Court Judge); Mena Kaehler (Winona County Commissioner); Chief Dave Brand (Winona County Sheriff).

Members Absent: Deb Salyards (Winona City Council Member); Paul Bostrack (City of Winona Police); Judy Gilow (Public Member); Mike Flaherty (Assistant City of Winona Attorney); Justin Green (Public Member), Gerry Krage (Winona City Council).

Guests Present: Kalene Engel (CJCC Executive Director); Kevin Kearney (Winona Police Department); Julie Hanson (HVMHC); Todd Hoffe (HVMHC); Becky Windschitl (HVMHC); Sera Stevens (WCCS); The Honorable Jeffrey Thompson

Minutes by Kalene Engel.

- 1) **Call to Order:** 12:04 p.m.
- 2) **Review/revise/approve Agenda for February 1, 2012:** Approved with addition of the following agenda items: Judge Thompson discussion of Riversides and Karin Sonneman handout on drug usage.
- 3) **Review/revise/approve draft Minutes from January 4, 2012:** Approved without changes.
- 4) **General Business:**
 - A. **Supporting Community Youth (SCY) Program Presentation:** Julie Hanson, Todd Hoffe and Becky Winschitl discussed the SCY Program, which was launched by Hiawatha Valley Mental Health Center (HVMHC) last February. The program (which is based out of the old Winona Group Home on Main Street) is dedicated to helping children and their families with chemical dependency and mental health issues. There are multiple different adolescent groups offered including AODA, parenting, individual counseling, mental health and family support. To become a client, all youth must complete assessments. Treatment is available for both chemical dependency and mental health issues. The program requires meetings 2-3 times per week in various groups. The program has been very successful and the youth feel like the home is a safe place where they can tackle difficult issues. SCY receives referrals from multiple sources including schools, probation and other counties. The programming involves a whole family approach. One challenge has been getting the parents and other important adult family members to participate in the programming, but once they can get those people in the door, they can usually get them engaged. If there was a way to require the parents to participate in program (such as through a court order or at least a stern lecture) that would be very helpful to the SCY Program. One significant benefit of the SCY program is that it allows the youth to remain in the community while getting the help they need. To that end, house arrest does have an impact as it allows the youth to stay at home. Treatment records are kept and can be provided with a proper release of information. Most of the funding for the services is through insurance.

Hiawatha Valley also runs the Substance Abuse Class which is a one evening, 2 hour program which is intended for first time offenders charged with minor consumption. The first part of the class is for the youth and the second part includes parents/guardians. This class does not include a CD assessment.

For the future, Todd Hoffe would like to see a local residential treatment facility. There are significant regulatory obstacles to creating such a facility, but HVMHC will continue to “dream.” He is also interested in our drug court initiative. Judge Thompson suggested that we approach our legislators to inquire about requiring parents to participate in programs regarding juvenile delinquency, as current laws require such participation only in CHIPS cases.

- B. **Riversides - Judge Thompson:** The Riverside case provides that persons who are arrested without a warrant must be provided with a “prompt” judicial determination of probable cause to support criminal charges. Thus, when a person is arrested without a warrant, law enforcement has no more than 48 hours from the time of the arrest to obtain a judicial determination of probable cause. If there is no timely judicial determination of probable cause, the arrestee is being held unlawfully. Failure to follow this procedure could result in significant liability for the local community to people who are unlawfully held and/or the suppression of evidence. In an attempt to get everyone who has to deal with Riversides on the same page and following the correct procedures, Judge Thompson has developed a summary of the required procedure. His educational materials and a memorandum from Judge Chase are available either from him or Kalene. He is also reaching out to local prosecutors and law enforcement officers and extending an offer to provide training. Karin offered to organize a training session.
- C. **Drug Abuse Trends-Karin Sonneman:** Karin distributed an article summarizing drug use trends for the Minneapolis/St. Paul Area. She is interested in arranging more educational forums on drug use and abuse. She will bring up this issue at the next Community Outreach and Diversity (COD) Meeting.

5) **Committee Reports:**

- A. **Crime Prevention Committee-Kevin Kearney for Travis Volkman:** The Crime Free Multi Housing Program was discussed. The Program involves training and implementation of safety measures which is intended to make the dwellings and communities safer. Qualifying for CFMH is fairly intensive, so it may need to be modified to make it feasible for Winona. The Operation Fakeout is transitioning into the enforcement phase. The results of the After School Program were presented by WSU representatives.

Next Meeting: February 20, 2012 at 2:30 p.m. at DOC Conference Room

- B. **Juvenile Justice Committee-Rena Patterson:** The majority of the meeting was spent discussing county foster care options. At present, there is a huge need for local placement options, but Winona County has very few foster parents who are willing to take high risk kids or adolescents. Nor do we have the resources to recruit more families or offer reasonable, no-cost training. Once possible option that was mentioned was to encourage placements within the family—such as grandparents, aunts/uncles, etc. Mena suggested that we discuss the impediments to local placement options with our legislators. Karin volunteered to put together a list of talking points.

Next Meeting: February 7, 2012 at 12:30 p.m. at DOC Conference Room

C. Courts Committee–The Honorable Nancy Buytendorp:

Drug Court training is set for March in Minneapolis. The federal drug court application is being completed by the committee and is due in March. The post-conviction furlough committee is operational. The law library has been moved to a new location on the first floor, just off the stairs. Issues with providing e-charging documents to the jail have been resolved.

Next Meeting: February 16, 2012 at 8 a.m. in Judge Thompson’s Jury Room

D. Community Outreach/Diversity Committee-Kevin Kearney:

A brochure on scams is in the process of being scheduled. Karin has assembled a group of people to discuss issues involving elderly/vulnerable adults and scams. WSU will be hosting the Tri-State Human Rights Conference on March 24th. A new initiative for the committee is bullying. Last night a Rachel’s Challenge Program was held at Winona Senior High School. The program was well attended and generated a lot of enthusiasm. Lori Ortega, the PTA President and driving force behind getting the Rachel’s Challenge Presentation at WSHS will be speaking at the next League of Women Voter’s Meeting.

Next Meeting: February 15, 2012 at 8:00 a.m. at Kensington Banquet Room

E. Jail & Jail Alternatives Committee-Kalene Engel for Justin Green:

The meeting was preceded by a presentation by Dave Holewinski of the VA and Kathryn Jargo of WCCS. Mr. Holewinski spoke about resources available to veterans, while Ms. Jargo discussed the Rule 25 process as well as local mental health treatment options. At the JJA meeting, the issue of inmates abusing the Huber/STS program was discussed. Steve Buswell, Jerry Obieglo and Kalene will be discussing this issue with the judges at the February judge’s meeting. A new pretrial bail evaluation tool will be used beginning February 3rd.

Next Meeting: February 28, 2012 at 1:30 p.m. at Kensington Banquet Room

6) Adjournment: 12:25

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
MARCH 7, 2012 MEETING
THE KENSINGTON BANQUET ROOM

Members Present: Fatima Said (Public Member); J.P. Plachecki (Winona County Bar Association); Carmaine Sturino (Assistant Public Defender); Vice-Chair Karin Sonneman (Winona County Attorney); CJCC Chair Sally Cumiskey (Court Administrator and proxy for Judge Nancy Buytendorp); Rená Patterson (Corrections' Supervisor); Sherri Brekke (Supervisor, Winona County Community Services); Duane Hebert (County Administrator).

Members Absent: Deb Salyards (Winona City Council Member); Paul Bostrack (City of Winona Police); Dave Brand (Winona County Sheriff); Judy Gilow (Public Member); Mike Flaherty (Assistant City of Winona Attorney), The Honorable Nancy Buytendorp (Winona County District Court Judge), Justin Green (Public Member), Travis Volkman (Goodview Police Dept.); Gerry Krage (Winona City Council); Mena Kaehler (Winona County Commissioner), Steve Buswell (Jail Administrator).

Guests Present: Kalene Engel (CJCC Executive Director); Kevin Kearney (Winona Police Department); Ron Ganrude; Tom Williams (Proxy for Paul Bostrack); Roseann Shaw (Proxy for Mike Flaherty); Victor Souders (CARE Program, proxy for Justin Green); Anthony Henderson (Job Shadow for Kevin Kearney); Sera Stevens (Winona County Community Services).

Minutes by Kalene Engel.

- 1) **Call to Order:** 12:04 p.m.
- 2) **Review/revise/approve Agenda for March 7, 2012:** Change Karin's name to Karin, not Karen. Otherwise approved as presented.
- 3) **Review/revise/approve draft Minutes from February 1, 2012:** Approved without changes.
- 4) **Informational Item:** Kevin Kearney and Fatima Said recently made a presentation to a Committee of the Board of Commissioners on the expansion of the Human Rights Commission to Winona County. The concept was well received and made front page headlines in today's Winona Post. This will be an agenda item for the next County Board Meeting.
- 5) **Committee Reports:**
 - A. **Jail & Jail Alternatives-Victor Souders:** The CARE Program has 54 clients; CARE Staff will be discussing graduations/terminations of existing clients. GED classes are being offered outside of the jail to CARE Clients. Because some of the people being released on work release/STS do not have the proper preparation for finding and keeping work, the Jail policy will be changing to require inmates to take classes before being allowed to get out on work release or STS. This will not affect people who already had jobs going into the jail, nor does it impact the inmates' release date. A new bail evaluation form has been approved and is being used. A new public defender form has been approved and will be used starting April 1st. Furlough requests have been coming straight to the judges instead of going before the Jail Furlough Committee. It may be that the inmates are mailing them directly to the judges. Sally asked for this to be placed back on the Courts Committee Agenda for discussion. The Drug Court grant application is submitted and training takes place later this month.

Next Meeting: March 27, 2012 at 1:30 p.m. at Kensington Banquet Room.

- B. Crime Prevention-Kalene Engel:** The Committee discussed the new bicycle ordinance and requested that WSU incorporate the topic into its orientation program. A recent incident in Goodview prompted discussion on whether an adult “cooling down” location or procedure could be developed to allow adults involved in altercations to be removed from a situation before it escalated into something larger. Kevin O’Laughlin will be researching this issue and reporting back. Updates on Social Host Ordinance, Restorative Justice, Operation Fake-Out and Scams were provided. The Committee determined that the After School Program Survey did not require additional action on its part, but did pass the results along to the United Way.

Next Meeting: March 26, 2012 at 2:30 p.m. at Kensington Banquet Room

- C. Juvenile Justice Committee–Rena Patterson:** The Committee met twice since the last CJCC meeting. Hiawatha Valley would like to implement two programs: a Sober School and a local residential placement facility. The Sober School is a more immediate goal; work has started on it but it will not be up and running for a while. The residential placement facility is still in the idea stage and is a much longer term goal (dream). HVMHC is still operating the Substance Abuse Class for minor consumption/possession first time offenders. Bronson Menedoht completed updating the juvenile placement binder. It now includes updated information on available placement options for youth including travel time and costs. The Committee is looking for direction as to what interested users (judges, attorneys, probation agents, social workers, etc.) would like to do with the information. Suggestions include having representatives from the facilities come to Winona and give presentations on their facilities (which they are willing to do); obtaining promotional DVDs on the facilities for viewing; copying excerpts of the binder and sponsoring a resource fair. Kalene discussed the Safe Haven grant opportunity which would provide a supervised visitation and exchange location for children in situations involving domestic violence. Family and Children’s Center is interested in partnering on this grant.

Next Meeting: April 19, 2012 at noon at Kensington Banquet Room

- D. Courts – Sally Cumiskey:** The Committee did not meet in February.

Next Meeting: March 15, 2012 at 8:00 a.m. at Judge Thompson’s Jury Room

- E. Community Outreach/Diversity Committee-Kevin Kearney:** Law Day will take place on May 18, 2012. The Rachel’s Challenge event took place in January and follow-up meetings are in the works. Kevin compiled a brochure on scams which includes a list of local popular scams. If you want any of these brochures, please contact Kevin.

Next Meeting: March 28, 2012 at 8:00 a.m. at Kensington Banquet Room

- 6) Adjournment: 12:30 p.m.**

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
APRIL 4, 2012 MEETING
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Carmaine Sturino (Assistant Public Defender); Vice-Chair Karin Sonneman (Winona County Attorney); CJCC Chair Sally Cumiskey (Court Administrator); Rená Patterson (Corrections' Supervisor); Duane Hebert (County Administrator); The Honorable Nancy Buytendorp (Winona County District Court Judge); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); Mike Flaherty (Assistant City of Winona Attorney); Judy Gilow (Public Member), Fatima Said (Public Member).

Members Absent: Deb Salyards (Winona City Council Member); Paul Bostrack (City of Winona Police); Dave Brand (Winona County Sheriff); Gerry Krage (Winona City Council); Mena Kaehler (Winona County Commissioner); Steve Buswell (Jail Administrator); Kevin Kearney (Winona Police Department); Sherri Brekke (Supervisor, Winona County Community Services).

Guests Present: Kalene Engel (CJCC Executive Director); Sera Stevens (Winona County Community Services); Jim Pomeroy (Winona County Commissioner, Proxy for Mena Kaehler); Tom Williams (proxy for Paul Bostrack); The Honorable Mary Leahy (Winona County District Court Judge).

Minutes by Kalene Engel.

- 1) **Call to Order:** 12:02 p.m.
- 2) **Review/revise/approve Agenda for April 4, 2012:** Approved without changes.
- 3) **Review/revise/approve draft Minutes from March 7, 2012:** Approved without changes.
- 4) **Informational Item-Drug Court (Karin Sonneman):** The Drug Court Team attended training March 19-23, 2012. The training was intense and comprehensive; the facilitator was impressed by how well the team worked together. The Team has started meeting biweekly to finalize the details of the program, aiming towards an October start-up date. A Drug Court Workgroup meeting will be convened in approximately one month to discuss progress. Implementation of the program is not dependent upon grant funding.
- 5) **Committee Reports:**
 - A. **Community Outreach & Diversity-Sally Cumiskey:** Law Day is scheduled for May 18, 2012, with a pre-planning meeting this Friday. Volunteers are needed to be tour guides—see Kalene if interested. The County Board approved moving ahead with the expansion of the Human Rights Commission to the County. Karin Sonneman and Kevin Kearney presented on the CJCC at the Human Rights Conference at Winona State on March 24, 2012. The committee continues to discuss bullying.

Next Meeting: April 18, 2012 at 8:00 a.m.

- B. **Jail & Jail Alternatives-Justin Green:** The programs for which the JJA provides oversight (CARE, Pretrial Services, Jail Furloughs) are working well. Both the new bail evaluation form and new public defender screening form have been implemented. Kalene will reconvene the Pretrial Services Workgroup to discuss next steps, making sure that

Sherri Brekke is included in the invitation. The only remaining project that needs to be addressed is the evaluation of the jail medical services, which Justin Green will spearhead.

Next Meeting: April 24, 2012 at 1:30 p.m. at Kensington Banquet Room.

- C. **Crime Prevention-Kalene Engel:** The Committee did not meet in March due to the Drug Court training and other conflicts.

Next Meeting: April 16, 2012 at 2:30 p.m. at Kensington Banquet Room

- D. **Juvenile Justice Committee-Rena Patterson:** The March meeting of the committee occurred just prior to our last CJCC and was reported on at that meeting, so there are no new updates.

Next Meeting: April 19, 2012 at noon at Kensington Banquet Room

- E. **Courts – Nancy Buytendorp:** Per Jerry Obieglo, the furlough committee is working well. If a furlough request is sent directly to a judge from a sentenced individual, judges should be referring those requests to the furlough committee for consideration. The new bail evaluation and public defender screening forms are being used and are working well. Drug Court training was held (see above). Members were reminded that there are often two separate orders (DANCO and release conditions) that need to be modified if conditions of release are modified. Judge Leahy provided information on the La Crosse County Veteran' Program which has been successful in identifying and making services available for veterans in the justice system. Several people are meeting with La Crosse County representatives later today (April 4th) to further discuss what is being done in that County. Judge Leahy believes there may be funding available for an effort in this county, as well as a possible opportunity to interface with drug court.

Next Meeting: April 19, 2012 at 8:00 a.m. at Judge Thompson's Jury Room

- 6) **Adjournment:** 12:30 p.m.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
MAY 2, 2012 MEETING
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Vice-Chair Karin Sonneman (Winona County Attorney); CJCC Chair Sally Cumiskey (Court Administrator, also Proxy for Judge Buytendorp); Rená Patterson (Corrections' Supervisor); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); Mike Flaherty (Assistant City of Winona Attorney); Judy Gilow (Public Member), Fatima Said (Public Member); Sherri Brekke (Supervisor, Winona County Community Services).

Members Absent: Deb Salyards (Winona City Council Member); Paul Bostrack (City of Winona Police); Dave Brand (Winona County Sheriff); Gerry Krage (Winona City Council); Mena Kaehler (Winona County Commissioner); Steve Buswell (Jail Administrator); Kevin Kearney (Winona Police Department); Duane Hebert (County Administrator); The Honorable Nancy Buytendorp (Winona County District Court Judge); Carmaine Sturino (Assistant Public Defender).

Guests Present: Kalene Engel (CJCC Executive Director); Jim Pomeroy (Winona County Commissioner, Proxy for Mena Kaehler); Tom Williams (proxy for Paul Bostrack); Karen Duncan (Chief Public Defender, Proxy for Carmaine Sturino); Sharon Summers (Winona County Community Services); Victor Souders (CARE Program); Maureen Holte (Assistant County Administrator, Proxy for Duane Hebert).

Minutes by Kalene Engel.

- 1) **Call to Order:** 12:05 p.m.
- 2) **Review/revise/approve Agenda for May 2, 2012:** Approved without changes.
- 3) **Review/revise/approve draft Minutes from April 4, 2012:** Approved without changes.
- 4) A. **Informational Item-Project FINE Taste of International Cuisine (Fatima Said):** The 7th Annual Project FINE Taste of International Cuisine fundraising dinner will be held on June 10, 2012 from 4:30 – 7:00 p.m. at Visions Event Center in Winona. In the past, CJCC members have purchased a Patron Table. Anyone interested in doing so this year should contact Kalene.

B. **Informational Item-Watchguard Presentation (Amy Cushing, Tim Cushing and Alison Felder):** Representatives of Watchguard, an electronic monitoring company, gave a presentation on two of their GPS monitoring devices—Omnalink and Bluetag. These devices are being considered as a monitoring tool by the Pretrial Services Workgroup of the Jail and Jail Alternatives Committee.

C. **Action Item-Creating a New Council Slot for a School Representative (Karin Sonneman):** Karin Sonneman requested that a membership slot be created on the CJCC for a representative from the schools so that one of the sitting members is a Winona County Area School representative. Dr. Scott Hannon has agreed to be a part of the Council. Concerns were raised as to whether a representative from one school could adequately represent the interests of all schools. This issue was referred to the Executive Committee for consideration and recommendations.

- 5) **Committee Reports:**

A. **Courts-Sally Cumiskey:** A veterans court program is still being explored, with the possibility of starting with a mentoring program first and then adding a veterans component into drug court, once it is up and running. The need to accurately determine jail days credit was emphasized. New Rule 20 forms for St. Peter were distributed. Some defendants' cases are being held "in suspense" because they have not been booked. They needed to be booked on each case, even if they have been booked previously for other offenses.

Next Meeting: May 17, 2012 at 8:00 a.m.

B. **Community Outreach & Diversity-Sally Cumiskey:** Law Day is scheduled for all day on May 18. Kevin Kearney will visit the Winona Middle School the day before Law Day to show the kids a video on the enactment of a law and to "arrest" the defendant. The Human Rights Commission expansion to the County is still in the works.

Next Meeting: May 16, 2012 at 8:00 a.m.

C. **Jail & Jail Alternatives-Justin Green:** The committee will be focusing on the Pretrial Services Program and has several presentations/meetings scheduled—the presentation today by Watchguard; a presentation by Family and Children's Center and meeting on May 11, 2012 and a presentation by Midwest Monitoring on May 16, 2012.

Next Meeting: May 16, 2012 at noon at Kensington Banquet Room.

D. **Crime Prevention-Travis Volkman:** The committee continues to discuss Crime Free Multi-Housing which is a program which incorporates different crime prevention techniques at apartment complexes. Crime mapping through CrimeReports.com is also being discussed, with funding being the primary issue. Misdemeanors arrests were discussed. There is not a consistent policy being as to who will and won't be accepted at the jail for misdemeanor arrests. The new law enforcement radio system was discussed.

Next Meeting: May 21, 2012 at 2:30 p.m. at Kensington Banquet Room

E. **Juvenile Justice Committee-Rena Patterson:** Most of the meeting was spent discussing juvenile placement facilities. Karin Sonneman and Kalene Engel had previously met with Todd Hoffe and Julie Hanson of the Hiawatha Valley Mental Center, as they had expressed an interest in possibly opening a placement facility in Winona. Justin Green and Beth Moe were also at the meeting to talk about the United Way's new focus on children and to solicit ideas from the committee on possible initiatives.

Next Meeting: May 8, 2012 at noon at Kensington Banquet Room

6) **Other:**

- **WCCS Representative:** Due to changes in leadership at WCCS, either Sharon Summers or Sherri Brekke will be attending CJCC meetings as the WCCS Representatives.
- **LEAN Project-Tom Williams:** The County has undertaken a LEAN project to examine and make improvements on how data flows through the criminal justice system from dispatch to attorneys. This was originally an issue that was discussed in the Discovery Workgroup. The County is in the preliminary phases of asking for assistance and have asked for participation from multiple agencies and jurisdictions. The person who teaches the LEAN training course will facilitates.

7) **Adjournment:** 12:30 p.m.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JUNE 6, 2012 MEETING
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Vice-Chair Karin Sonneman (Winona County Attorney); Rená Patterson (Corrections' Supervisor); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); Judy Gilow (Public Member); Fatima Said (Public Member); The Honorable Nancy Buytendorp (Winona County District Court Judge; proxy for Sally Cumiskey); Kevin Kearney (Winona Police Department; proxy for Paul Bostrack); Duane Hebert (County Administrator); Mena Kaehler (Winona County Commissioner); Sera Stevens; Kathryn Jargo (Winona County Community Services).

Members Absent: Deb Salyards (Winona City Council Member); Paul Bostrack (City of Winona Police); Dave Brand (Winona County Sheriff); Gerry Krage (Winona City Council); Steve Buswell (Jail Administrator); Carmaine Sturino (Assistant Public Defender); CJCC Chair Sally Cumiskey (Court Administrator); Mike Flaherty (Assistant City of Winona Attorney).

Guests Present: Kalene Engel (CJCC Executive Director), Arianna Williams (Winona County Attorney Intern), Anne Drazkowski.

Minutes by Anne Drazkowski.

- 1) **Call to Order:** 12:04
- 2) **Review/revise/approve Agenda for June 6, 2012:** Approved without changes.
- 3) **Review/revise/approve draft Minutes from May 2, 2012:** Approved without changes.
- 4) A. **Action Item- Executive Committee Recommendation for Addition of School Representative to CJCC (Karin Sonneman):** The Executive Committee recommended creating up to 2 new CJCC member positions for school representatives in K-12 schools. The procedure for soliciting interest would be the same as what was done three years ago when a small city/town police force representative was added. Letters will be sent to the leaders of the K-12 schools (Winona Public, Winona Area Catholic Schools, Lewiston Public, St. Charles Public) in the county inquiring about interest in serving on the Council. If more than two schools express interest, the council would decide what schools would be represented. The council approved the Executive Committee's recommendation by consensus. The letters will be sent today.
- B. **Informational Item- Restorative Justice Golf Tourney (Rena Patterson):** The Restorative Justice Golf Tournament is being held on August 17, 2012 at 12:00 p.m. They are still looking for donations and sponsors for the tournament. Jessica Radke is the contact person for this event and her information is listed on the flyer.
- C. **Informational Item- Project FINE Taste of International Cuisine (Fatima Said & Kevin Kearney):** This event is being held on June 10, 2012 and there are still tickets available for purchasing. The theme for the event is Journey through Africa and the event will consist of African cuisine, an African dance show, and some scholarship announcements.

5) Committee Reports:

- A. **Juvenile Justice Committee–Rena Patterson:** The last meeting was held on May 8, 2012. Since the implementation of the new transport procedure, the juvenile transports have been on time. Regarding the local juvenile placement facility, the committee needs to decide what data is needed and who will gather the data.
Next Meeting: June 7, 2012 at noon at Kensington Banquet Room
- B. **Courts-Judge Buytendorp:** The last meeting was held on May 17, 2012. Committee meeting attendees were reminded to communicate to their departments what was discussed at the Courts meetings. The Drug Court Team has been working on developing a Drug Court policies and procedures manual; it should be finished by July, with an anticipated implementation date in October, 2012. Interstate compact issues with probationers wanting to leave the state were discussed. The judges were made aware of these issues and Rena Patterson will be attending an upcoming Judge’s Meeting to further discuss the issue. A multi-agency LEAN project regarding the flow of data between and among departments in the criminal justice system will commence next week. This will address the discovery issues that have been the subject of much discussion in CJCC meetings in the past.
Next Meeting: June 21, 2012 at 8:00 a.m.
- C. **Community Outreach & Diversity-Kevin Kearney:** On May 18, 2012, the committee hosted another successful Law Day. Kevin Kearney thanked all of those who helped with Law Day. The bullying initiative is still in the works and the committee is working to identify key players throughout the school district. The plan to join with the City of Winona Human Rights Commission to expand county-wide was approved by the County Board and details of an agreement to do that are being worked out with City of Winona representatives. Upcoming COD events include the County Fair and the Dakota Gathering.
Next Meeting: June 20, 2012 at 8:00 a.m.
- D. **Jail & Jail Alternatives-Justin Green:** The meeting was postponed until June 26, 2012.
Next Meeting: June 26, 2012 at 1:30 at Kensington Banquet Room.
- E. **Crime Prevention-Travis Volkman:** Travis is still looking for funding for Crime Reports. The estimated cost is about \$1,200 per year. However, one of the recommendations of the new LEAN project will likely be to have a consistent computer program across all departments, which would affect crime mapping. Therefore, Travis is waiting to see what changes occur with the LEAN project before he tries to implement a crime mapping interface. Another issue was whether or not police officers can make arrests for misdemeanor offenses. Under State law there are certain procedures which allow officers to make arrests for misdemeanors. However, there does not appear to be a consistent policy in the County regarding this procedure. The next step is for Travis to meet with Steve Buswell to discuss this issue.
Next Meeting: June 18, 2012 at 2:30 p.m. at Kensington Banquet Room

6) **Other:**

- a) Travis Volkman suggested that the committee discuss the voting procedure within the Main Council. With the increase of group members a consensus may not be the most efficient way to vote anymore and perhaps a quorum would be more efficient. This issue will be added to the next strategic planning agenda.
- b) Kalene passed along an announcement from Karen Duncan which stated some updates from the Public Defender’s office. They will be starting a new .75 hire on July 9, 2012. Brian Pafundi will

continue as a contractor until Carmaine Sturino returns, but he requested to keep the cases he currently has as a volunteer. When Carmaine does return she will be handling Winona and Wabasha juveniles. The new .75 hire will handle the mega misdemeanor schedule for the first couple of months until Carmaine has adjusted to the new schedule. Then if it seems feasible she will resume at least some of the mega days. The department is also working on the “on call” schedule for detention hearings.

- c) Representatives from OnBase (an E-documents company) will be at the next CJCC meeting (July 11, 2012) to give a presentation on their new project, Law-Legal Hub. This project consists of providing seamless transfer and access to electronic documents in the law enforcement and legal arenas.
- d) Dave Brand will be asking for volunteers for the county fair booth. Kalene will contact him to find out where he is at for volunteers. Fatima Said noted that she would be happy to have Project FINE share the county fair booth with the CJCC.

7) Adjournment: 12:35 p.m.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JULY 11, 2012 MEETING
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Rená Patterson (Corrections' Supervisor); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); Fatima Said (Public Member); The Honorable Nancy Buytendorp (Winona County District Court Judge); Kevin Kearney (Winona Police Department); Duane Hebert (County Administrator); Mena Kaehler (Winona County Commissioner); Gerry Krage (Winona City Council); Steve Buswell (Jail Administrator); CJCC Chair Sally Cumiskey (Court Administrator); Stephanie Nuttall (Winona County Attorney's Office-Proxy for Karin Sonneman); Tom Williams (Winona County Police Department); Sharon Summers (Winona County Community Services); and Mike O'Flaherty (Assistant City of Winona Attorney).

Members Absent: Paul Bostrack (City of Winona Police); Dave Brand (Winona County Sheriff); Carmaine Sturino (Assistant Public Defender); Vice-Chair Karin Sonneman (Winona County Attorney); and Judy Gilow (Public Member).

Guests Present: Kalene Engel (CJCC Executive Director); Kevin Kearney (Winona Police Department); Kathryn Jargo (Winona County Community Services); Anne Drazkowski (Engel Law Office); Scott Hannon (Winona Public School Superintendent). The Honorable Mary Leahy (Winona County District Court Judge) and representatives from eDocuments Resources.

Minutes by Anne Drazkowski.

- 1) **Call to Order:** 12:05
- 2) **Review/revise/approve Agenda for July 11, 2012:** Approved without changes.
- 3) **Review/revise/approve draft Minutes from June 6, 2012:** Approved without changes.
- 4) A. **Action Item-Amend Bylaws to Add of School Representatives to CJCC (Kalene Engel):** Following the last meeting, letters were sent to the K-12 schools in Winona County inquiring about interest in participating in the CJCC Council. Winona Public School, Lewiston-Altura, and St. Charles all expressed interest. The Executive Committee recommended that the council create one seat for a city school representative and one seat for a rural school representative. Kalene spoke with the principals from the two rural schools (St. Charles and Lewiston-Altura) and they agreed to alternate membership on a yearly basis and serve as proxies for one another. By consensus, the Council agreed to add the two seats and the bylaws will be revised to reflect these changes.
- B. **Informational Item-eDocuments Resources Presentation on Law-Legal Hub:** Representatives from eDocuments Resources gave a presentation on a pilot project they are working on called Law-Legal Hub. The presentation demonstrated how documents

can be shared between different departments with separate computer systems. This offers the opportunity for faster and more efficient file sharing between departments. eDocuments is already providing similar services for Winona County Community Services.

5) **Committee Reports:**

- A. **Crime Prevention-Travis Volkman:** Did not meet.
Next Meeting: July 16, 2012 at 2:30 p.m. at Kensington Banquet Room
- B. **Juvenile Justice Committee–Rená Patterson:** Juvenile transport issues have been resolved for now. Stephanie Nuttall has begun collecting data to determine whether there is a need for a local juvenile placement facility. The committee discussed the importance of specialized training for agents working with juveniles with mental health issues.
Next Meeting: July 18, 2012 at noon at Kensington Banquet Room
- C. **Courts-Nancy Buytendorp:** The group addressed contested omnibus motions and referred it to the judges for further discussion. There have been issues with PSI interviews not being completed in time for sentencing--normally due to clients not showing up. The DOC will review its internal policy to see if any changes can be made to address the problem. Medical coverage for defendants on furloughs for treatment was also discussed. Often Medical Assistance is dropped when (or shortly after) a defendant is incarcerated. Since a furloughed defendant is considered to be incarcerated, this can cause problems in paying for medical coverage (such as medications and counseling) once the defendant has completed treatment and has transitioned to aftercare. Lastly, there are concerns on post Rule 20 commitment referrals—some individuals referred via Rule 20 for commitments are not subject to commitment. The issue is that if the defendant is not having a civil commitment how will the courts be notified of the status of the defendant. This issue will be reviewed in a few months.
Next Meeting: July 19, 2012 at 8:00 a.m.
- D. **Community Outreach & Diversity-Kevin Kearney:** Law Day was a success; Kevin thanked all of the volunteers. For the next Law Day (October 12, 2012), the scenario will be based on a bullying situation rather than the theft of an iPod. The committee has been working on an anti-bullying initiative and hopefully will gather other groups to take part in this, such as the schools. The Human Rights Expansion continues to be worked on by the City and County Attorney's Offices. Several CJCC members are working at the booth at the County Fair, which starts today and runs through Sunday. Kevin told the council that if anyone has any ideas for the committee that they pass them along so the group can begin focusing on them. Kevin, Fatima and Mena will be participating in this years' Dancing with the Winona Stars.
Next Meeting: July 18, 2012 at 8:00 a.m.

E. Jail & Jail Alternatives-Justin Green: The first grant for the CARE program is almost exhausted and then the group will begin on the second grant. Upon a recommendation from the State Grant Manager, CARE was awarded a third grant—of \$100,000—which will start when the second grant is exhausted. This will allow the program to be completely grant funded for the duration of next year. The Pretrial Services Workgroup had three vendors discuss different options for monitoring of defendants released on conditions. A follow-up workgroup meeting is scheduled for July 16th. The Drug Court Team continues to meet every week and work on the manual. The Office of Justice Programs recently contacted Kalene to request updated information regarding the Drug Court grant. Kalene should know by the end of the month whether the grant was received. There have been some issues with the rules at Fresh Start; these will be discussed and worked out between the State, County, Fresh Start and Department of Corrections.
Next Meeting: July 24, 2012 at 1:30 at Kensington Banquet Room.

6) Other: Duane Hebert discussed whether the council should create a new group to discuss eDocuments information. The Courts Committee will consider this and, if necessary, create a workgroup.

7) Adjournment: 1:13 p.m.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
AUGUST 1, 2012
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Rená Patterson (Corrections' Supervisor); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); Fatima Said (Public Member); The Honorable Nancy Buytendorp (Winona County District Court Judge); Duane Hebert (County Administrator); Mena Kaehler (Winona County Commissioner); Gerry Krage (Winona City Council); CJCC Chair Sally Cumiskey (Court Administrator); Karin Sonneman (Winona County Attorney); Dr. Scott Hannon (Winona Public School Superintendent), Carmaine Sturino (Assistant Public Defender)

Members Absent: Paul Bostrack (City of Winona Police); Dave Brand (Winona County Sheriff); Mike O'Flaherty (Assistant City of Winona Attorney); Judy Gilow (Public Member). Steve Buswell (Jail Administrator); Sharon Summers (Winona County Community Services); Jeff Apse (Lewiston-Altura School District)

Guests Present: Kalene Engel (CJCC Executive Director); Ben Smith (Assistant Public Defender); Kevin Kearney (Winona Police Department, proxy for Paul Bostrack); Kathryn Jargo (Winona County Community Services, proxy for Sharon Summers); The Honorable Mary Leahy (Winona County District Court Judge); Karen Duncan (Chief Public Defender); Roseann Shaw (Paralegal, proxy for Mike O'Flaherty); Mark Roubinek (St. Charles School District – Proxy for Jeff Apse)

Minutes by Kalene Engel.

- 1) **Call to Order:** 12:03
- 2) **Review/revise/approve Agenda for August 1, 2012:** Approved without changes.
- 3) **Review/revise/approve draft Minutes from July 11, 2012:** Approved without changes.
- 4) **A. Information Item-Strategic Planning (Justin Green):** Strategic planning will again take place in October for the CJCC. During the next two months, committee chairs are encouraged to place the topic on the agenda for committee meetings. Kalene will send information to committee chairs to assist in the planning process.
- 5) **Committee Reports:**
 - A. **Jail & Jail Alternatives Committee – Justin Green:** In addition to the usual CARE updates, the committee heard about the recent Pre-Trial Services Workgroup meeting with the judges, who endorsed the idea of providing supervision to pre-trial releases. Justin and Kalene will be visiting the Justice Sanctions Program in La Crosse on August 10th, as that program seems to provide a good model for what the judges would like to see. Duane Hebert provided

Justin with citations to some rules applicable to Group Residential Housing (GRH). However, the rules did not related to the behavioral component and it is expected that a letter from the state GRH Supervisor, Kristin Davis, will address those issues.

Next Meeting: August 28, 2012 at 1:30 p.m. at Kensington Banquet Room

- B. Crime Prevention Committee–Travis Volkman:** The County Attorney’s Office is continuing to work with Winona State to develop a Restorative Justice Program for certain crimes involving adults—but not just for college students. Karin Sonneman will be making a presentation to the County Board in August regarding this program. Committee members supported the idea of sending a letter to the Judicial Council to express concern about keeping all minor consumptions on the payables list. Since multiple minor consumptions could be indicative of an alcohol problem, committee members would recommend that only the first couple violations be payables. Sally will check on the deadline for comment.¹ Additional issues involving Fresh Start residents were discussed. Karin reported that the Social Host Ordinance is still being worked on, but has taken a back seat to more pressing issues. .

Next Meeting: August 20, 2012 at 2:30 p.m. at Kensington Banquet Room

- C. Juvenile Justice Committee – Rena Patterson:** The Pathways “sober school” was discussed. Due to lack of information about the program, a suggestion was made to invite the program sponsors to the next meeting to discuss the program. Following the meeting, Todd Hoffe and Julie Hanson were contacted and agreed to attend the August committee meeting and provide more information on Pathways. The Safe Haven grant was discussed—the review process is underway and additional information was provided as requested. Stephanie is working on gathering data to determine the need for a local detention facility. One goal for next year for the committee will be to arrange mental health training for persons involved with youth in corrections. Justin Green noted that there was a recent notice in the Winona Daily News regarding some training sponsored by Hiawatha Valley Mental Health Center that might be fitting. Jessica Radke resigned as Restorative Justice Coordinator to take a job closer to her home, but is staying on in a temporary capacity to help with training her replacement—Nicole Draheim.

Next Meeting: August 16, 2012 at 12:00 noon at Kensington Banquet Room.

- D. Courts Committee-Nancy Buytendorp:** Judge Leahy and her law clerk provided an update on the Veteran’s Mentor Program. The main area of concern at present is gathering information early on in the process as to who is a veteran. A workgroup was formed to discuss e-Docs implementation. The contested omnibus issue will be resolved via a court order which clarifies the deadlines. Suggestions for resolving issues involving missed pre-sentence investigation

¹ The deadline for comments was July 6, 2012.

interviews were provided to the DOC. The Drug Court Team continues to make good progress on the policy and procedure manual. Judicial Council approval has been received for starting the screening process for Drug Court but the actual program has not yet been approved.

Next Meeting: August 16, 2012 at 8:00 a.m.

- E. Community Outreach & Diversity-Kevin Kearney:** Thank you to everyone who helped at the Winona County Fair. Pass any suggestions for improvement along to a committee member. October 12th is the next Law Day. Bullying and, in particular, how best to address the issue of bullying, continues to be a topic of discussion. Karin noted that the State Task Force on Anti-Bullying recently released its report and recommends that a community-wide approach to bullying is the best approach. Dr. Hannon noted that today's technology has taken the bullying to a whole new level. National Night Out is scheduled for August 30th; members are encouraged to participate.

Next Meeting: August 15, 2012 at 8:00 a.m.

6) Adjournment: 1:13 p.m.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
SEPTEMBER 5, 2012
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Rená Patterson (Corrections' Supervisor); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); Fatima Said (Public Member); The Honorable Nancy Buytendorp (Winona County District Court Judge); Duane Hebert (County Administrator); Mena Kaehler (Winona County Commissioner); CJCC Chair Sally Cumiskey (Court Administrator); Karin Sonneman (Winona County Attorney); Carmaine Sturino (Assistant Public Defender); Steve Buswell (Jail Administrator); Judy Gilow (Public Member).

Members Absent: Paul Bostrack (City of Winona Police Chief); Dave Brand (Winona County Sheriff); Sharon Summers (Winona County Community Services); Jeff Apse (Lewiston-Altura School District); Kevin Kearney (Winona Police Department); Mike Flaherty (Assistant Winona City Attorney); Gerry Krage (Winona City Council); Dr. Scott Hannon (Winona Public School Superintendent).

Guests Present: Kalene Engel (CJCC Executive Director); Ben Smith (Assistant Public Defender); Thomas Schram (Engel Law Office); Rebecca Church (Winona County Attorney's Office); Michael Spindler-Krage (Rochester City Attorney's Office); Tom Williams (proxy for Paul Bostrack, City of Winona Police Chief).

Minutes by Thomas Schram.

- 1) **Call to Order:** 12:07 p.m. Introductions were made as we had a guest from Olmsted County, Michael Spindler-Krage of the Rochester City Attorney's Office.
- 2) **Review/revise/approve Agenda for September 5, 2012:** Approved with the addition of announcements by Justin Green, Judy Gilow and Duane Hebert.
- 3) **Review/revise/approve draft Minutes from August 1, 2012:** Approved without changes
- 4) **A. Information Item Strategic Planning Reminder:** Justin Green reminded committee chairs to continue addressing strategic planning in September committee meetings.
B. Justin Green announcement: Congratulations to Project FINE for receiving state recognition for its achievements as a non-profit organization.
C. Duane Hebert announcement: E-Documents will be giving a presentation to the County Board at the September 11, 2012 meeting which starts at 9:00 a.m.
D. Judy Gilow announcement: Judy Gilow will be co-teaching a course on dealing with mental illness for NAMI. The course is for family members and friends of mentally ill individuals and is free. It is a 12-week course which will be held on Tuesdays from 6:30

to 9:00 p.m. at the Developmental Achievement Center in Winona. To register, contact Judy at 452-4784 or 458-0714.

5) **Committee Reports:**

- A. **Community Outreach & Diversity-Kalene Engel:** The next committee event is the Great Dakota Gathering and Homecoming on September 14th through 16th. This event will be bigger than is past years due to grant funding and moving the date to after the beginning of the school year. Law Day is set for October 12, 2012. Schools are being contacted to determine number of attendees. If possible, we will invite the Winona Middle School to the October 12th Law Day as it fits in better with their curriculum during the fall. Strategic planning issues, including an anti-bullying initiative, were identified.

Next Meeting: September 19, 2012 at 8 a.m. at the Kensington.

- B. **Jail & Jail Alternatives Committee – Justin Green:** Kalene Engel and Justin Green visited Jane Klekamp of La Crosse County on August 10, 2012 and learned a great deal about the pretrial services program, Justice Sanctions. A follow-up meeting for the pre-trial services workgroup will take place tomorrow morning. The August 31st meeting regarding Fresh Start rules issues went very well and it appears as though the issues will be resolved.

Next Meeting: September 25, 2012 at 1:30 p.m. at the Kensington.

- C. **Crime Prevention –Travis Volkman:** Christina Davenport and Cami O’Laughlin attended MADD conference in Los Angeles. Committee members expressed interest in bringing in MADD board members to discuss ideas for increasing public awareness and programming. Due to the difficulty in tracking stolen items (including scrap metal), the committee will be adding a strategic planning item regarding a possible ordinance to require greater accountability for buyers of such products. Stephanie Nuttall discussed the Community Responsibility Panel, which started in the Crime Prevention Committee as a “Restorative Justice on Campus” workgroup. The program will include both college students and non-college students charged with specific offenses and will be part of the diversion program currently run by the County Attorney’s Office. Strategic planning was discussed.

Next Meeting: September 17, 2012 at 2:30 p.m. at the Kensington.

- D. **Juvenile Justice – Rena Patterson:** Todd Hoffe was present and discussed the Pathways Program, which is a partnership between the Winona School District, Hiawatha Valley Mental Health Center, and the Miller Mentoring Program. At this point, the program is voluntary, but Mr. Hoffe was asked if in the future it could be expanded to include court-ordered kids. The program will include half days at a “sober school” and half days in the regular classroom. On October 9th

from 1-4 p.m. in the County Office Building Conference Room a free training on “Responding Effectively to Offenders Who Live With Mental Illness” will be held. Juvenile placement data compiled by Stephanie Nuttall was distributed and will be reviewed at a later meeting. Several juvenile court procedures were clarified. Strategic planning goals were discussed and will continue to be solidified.

Next Meeting: September 20, 2012 at noon at the Kensington

- E. Courts Committee-Nancy Buytendorp:** Attorneys were reminded to calculate and bring information to sentencing on a defendant’s jail credit. Rule 20 Commitment referrals continue to be problematic insofar as there is no way to track clients whose criminal cases were suspended, but for whom a civil commitment was not pursued. Judge Buytendorp is researching what other counties do when defendants are referred for commitment but Community Services doesn’t file a commitment petition. The current pre-sentence interview procedure will not change at this time. However, attorneys are going to track why defendants do not attend scheduled interviews and this subject may come back before the committee. Judge Leahy discussed the veteran’s mentor program and need to obtain information earlier in the process about who is a veteran. Kalene Engel added that she had learned from Sandy Warnke that the records management system used by the jail has the capacity to record whether someone is a veteran. Steve Buswell concurred and stated that the information needed to be typed into the program manually. If so, it is a matter of getting law enforcement to ask whether a party involved in a call for service has ever served in the armed forces and then recording that information. Once veterans are identified, they can be referred to find out what benefits or services to which they might be entitled. The County received the drug court grant and drug court planning is on track.

Next Meeting: September 20, 2012 at 8 a.m. in Courtroom 2 Jury Room.

6) Adjournment: 12:34 pm.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
OCTOBER 3, 2012
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Rená Patterson (Corrections' Supervisor); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); Fatima Said (Public Member); The Honorable Nancy Buytendorp (Winona County District Court Judge); Duane Hebert (County Administrator); CJCC Chair Sally Cumiskey (Court Administrator); Karin Sonneman (Winona County Attorney); Carmaine Sturino (Assistant Public Defender); Judy Gilow (Public Member). Kevin Kearney (Winona Police Department); Dr. Scott Hannon (Winona Public School Superintendent); Sharon Summers (Winona County Community Services); Jeff Apse (Lewiston-Altura School District); Mike Flaherty (Assistant Winona City Attorney).

Members Absent: Paul Bostrack (City of Winona Police Chief); Dave Brand (Winona County Sheriff); Gerry Krage (Winona City Council); Mena Kaehler (Winona County Commissioner); Steve Buswell (Jail Administrator).

Guests Present: Kalene Engel (CJCC Executive Director); Thomas Schram (Engel Law Office); Tom Williams (Deputy Police Chief, proxy for Paul Bostrack); Honorable Mary Leahy (District Court Judge); Karen Duncan (Chief Public Defender).

Minutes by Thomas Schram and Kalene Engel.

- 1) **Call to Order:** 12:04 pm
- 2) **Review/revise/approve Agenda for October 3, 2012:** Approved with following additions/corrections: move item B to first position under General Business at the request of Duane Hebert; add announcements by Karin Sonneman.

Karin Sonneman Announcements:

- There will be a reception for Chief Justice Gildea on October 19th starting at 11:30 a.m. at the Winona County Historical Society. This reception is co-sponsored by the Winona County Attorney's Office, CJCC and Winona County Bar Association. Lunch will be via a sandwich buffet. Kalene will circulate the invite to CJCC members.
- Karin is also looking for volunteers to staff a CJCC table at the Winona Middle School during parent-teacher conferences on October 15th, 22nd and 29th. The CJCC table would be in the commons and need staffing from 4:15 to 7:15 p.m. on those days. Information provided at the table would include anti-bullying information and synthetic drug information.
- October is Bullying Prevention Awareness Month. Recently there was an anti-bullying presentation at the Middle School and schools are making efforts to raise awareness of and combat the problem. Council members are encouraged to wear blue every Friday to promote anti-Bullying.

- 3) **Review/revise/approve draft Minutes from September 5, 2012:** Approved without changes.
- 4) **General Business:** (Item B, taken first per request of Duane Hebert)

Informational Item – Sustainability: Duane Hebert reminded council members that CJCC programs, especially those that are grant funded such as CARE and Drug Court, are not automatically sustainable moving forward. The programs must be institutionalized to make sure they continue well into the future, despite possible changes in elected officials and employees. He suggests that these programs be incorporated into a single broad continuum of services, such that no single program could be targeted as expendable. Currently, nothing is under attack, but programs need to be part of a foundation that can be built upon. The CJCC itself is institutionalized, but some of the programs of the CJCC need to have sustainability plans established from day one.

5) **Committee Reports:** As a result of this being a strategic planning meeting, committee reports were abbreviated and taken prior to the planning session.

- A. **Courts Committee- Hon. Nancy Buytendorp:** A Workgroup was established to address issues of inconsistency in Rule 20 evaluations. A request was made for judges to accept more plea petitions by mail. The judges subsequently met and agreed to do so under certain circumstances. Carmaine Sturino is working on plea/order that all attorneys can use for this purpose. The Veteran's Mentor program continues to be discussed. Strategic Planning was also discussed at the meeting.

Next meeting: October 18, 2012 at 8:00 a.m. in Courtroom 2 Jury Room

- B. **Community Outreach & Diversity – Kevin Kearney:** Law Day is October 12th and the scenario which is the basis for the trial focuses on bullying. The committee intends to focus on bullying and do outreach with schools on this topic. Kevin will follow up on Karin's request for volunteers for a CJCC booth at the Winona Middle School parent-teacher conferences.

Next Meeting: October 17, 2012 at 8 a.m. at the Kensington.

- C. **Jail & Jail Alternatives Committee – Justin Green:** Kalenc and Justin are working on a program proposal for a pretrial services program. The committee was informed that changes have been made to the STS and work release programs.

Next Meeting: October 23, 2012 at 1:30 p.m. at the Kensington.

- D. **Crime Prevention –Travis Volkman:** The committee received updates on the pawn shop tracking ordinance and the Community Responsibility Panel. Kevin Kearney met with other campus community police departments to discuss programs that they've used to combat underage drinking and shared some of those ideas with the committee.

Next Meeting: October 15, 2012 at 2:30 p.m. at the Kensington.

- E. **Juvenile Justice – Rena Patterson:** Juvenile Justice did not meet because of scheduling conflicts. On October 9th from 1- 4 p.m. in Conference Room B of the

County Office Building there will be a free NAMI training on mental health issues specific to offenders.

Next Meeting: October 17, 2012 at noon at the Kensington

6) Action Item – Strategic Planning:

A. Courts Committee (Judge Buytendorp):

1. Review of Past Year:

- **E-Charging and filing:** implemented in November of 2011 and is working well.
- **Drug Court:** new idea started in 2011; screening of applicants has been underway for a few weeks; program officially began October 2, 2012 with meeting with attorneys; first court session should be held in the near future.
- **Discovery issues:** continuing to be addressed as part of a larger effort to ensure the speedy resolution of cases; LEAN project is in process through Winona County and an RFP has gone out to 11 vendors; goal is to streamline dissemination of discovery information, as current system slows down the progression of cases causing backlog

2. Goals and objectives for next year:

- **E-charging/citations and e-filing:** monitoring progress through e-charging monitoring committee
- **Discovery/data exchange:** monitor LEAN process and explore ways to make discovery exchanges to speed case resolution
- **Streamlining post-conviction procedures:** find ways to ensure that pre-sentence investigations are completed in a timely manner so that sentencing can take place on the scheduled sentencing date
- **Rule 20 Procedures:** through a workgroup, resolve inconsistencies in handling of Rule 20 cases
- **Drug Court:** ensure the success of the program
- **Court appointed experts:** review various aspects of court-appointed experts including qualifications, cost, etc.
- **Veterans Mentor Program:** through a workgroup, launch a program to ensure that veterans are being served in the best possible way as they progress through the system.
- **Review handling of domestic abuse cases:** improve handling of domestic abuse cases

B. Community Outreach & Diversity (Kevin Kearney):

1. Review of Past Year:

- **Continued participation in existing events/public relations:** committee has continued with Law Day, National Night Out, County Fair and other community events; these have helped put a “face” to government and especially the criminal justice system.

- **Synthetic drug outreach:** Committee responded quickly to growing problem with synthetic drugs; problem has decreased as a result of passage of law making such use illegal
- **Legislative Outreach:** committee reached out to local and state legislators as needed
- **Human Rights Commission:** still in progress. see below

2. Goals and objectives for next year:

- **Continue participation in existing events:** see above
- **Bullying:** focus energy on bullying awareness/prevention and work in conjunction with schools and other community groups
- **Legislative outreach:** continue to reach out to legislators and maintain positive relationship
- **Human Rights Expansion:** continue to work with Human Rights Commission and City of Winona to expand HRC from city-level to county-wide basis

C. Crime Prevention (Travis Volkman):

1. Review of Past Year:

- **Operation Fake-Out:** completed; grant program targeting false identification card holders was implemented and funds used to organize trainings and for compliance checks.
- **After school activities survey:** survey was designed and administered by WSU students; there were some flaws in design and administration of survey but information was received about existing and desired after school programs
- **Expanding Restorative Justice on Campus:** now called the Community Responsibility Panel, this will become operational soon.
- **Increased sexual assault education:** a speaker on this topic was brought in and the event was well attended
- **Passage of county-wide social host ordinance:** not accomplished, is currently in the County Attorney's Office; will remain a goal for next year.

2. Goals and objectives for next year:

- **Pawnshop tracking procedures:** committee will explore ways to improve tracking procedures for contents of pawnshops including a possible ordinance
- **Distracted/obstructed driving education:** committee will work on increasing education and awareness of dangers of distracted/obstructed driving
- **Alcohol/chemical use education:** committee will work on increasing education and awareness of dangers of alcohol and chemical use including increased risk for sexual assault
- **Curb binge drinking specials:** committee will explore ways to combat "all you can drink" and other specials which encourage binge drinking behaviors
- **Social host ordinance (SHO) expansion:** see above.

Comments: Karin Sonneman noted that the SHO is not sitting in her office and there are political and other forces that must be taken into consideration. She also noted that the Community Responsibility Panel started in the Crime Prevention Committee but is now in the County Attorney's Office because that office is in charge of diversion. She cited the panel as being a good example of collaboration.

D. Juvenile Justice (Rená Patterson):

1. Review of Past Year:

- **Therapeutic Foster Care:** this option is in place but is not used frequently for corrections kids because the homes are not equipped to handle this population
- **Juvenile transportation issues:** substantial strides were made in resolving these issues, including building a more respectful method of communication
- **Review placement facilities:** a binder containing information on placement facilities was updated and is currently in Carmaine's possession
- **Coordinate transition circles with Family Group Decision-Making (FGDM):** Referrals to FGDM are being made as appropriate; per Sharon Summers there has been a steady stream of FGDM conferences
- **Re-entry services for 18-year olds:** through professional override approval, CARE has been able to provide re-entry services for some 18-year olds.

2. Goals and objectives for next year:

- **Appropriate placements for juveniles:** the committee will continue to explore appropriate placements for juveniles including local options
- **Transitional services:** the committee will continue to evaluate the need and possible options for transitional services; grant funding may be available
- **Data collection/evaluation:** the committee will review juvenile correctional data to evaluate the need for additional/different programming
- **Offender specific mental health training:** see above discussion on an upcoming mental health training; the committee will continue to seek out these opportunities

Comments: Sharon Summers would like to reduce out-of-home placements even more and feels that family preservation meetings are not used as much as they could be used. Justin noted that the United Way plans to spend about 25% of its allocations (probably around \$40,000) on family and children programs, and asked that the committee keep that in mind when discussing possible projects that might require funding.

E. Jail and Jail Alternatives (Justin Green):

1. Review of Past Year:

- **CARE Program oversight:** the committee has provided oversight for the CARE Program, which has proven to be highly successful
- **Pretrial services program:** a workgroup has done much research and work on program development; Kalene and Justin are working on a program proposal for the county.
- **Jail furlough and transportation issues:** a workgroup resolved many of the issues
- **ACH Monitoring:** not completed, assessment needs to be completed.

2. Goals and objectives for next year:

- **CARE oversight and sustainability:** grant funding will continue through 2013, but a sustainability plan must be developed and the program institutionalized
- **Pretrial services program:** see above; a major challenge for the CJCC will be to figure out a way to address data exchange issues
- **Release from jail issues (Huber, STS):** the committee will review release rules to ensure that the jail is functioning as the community desires..

F. Review of Operational Procedures: Following are suggestions that were made for improving the operation of the Council:

- Sally Cumiskey:
 - She would like to see the members of the council attend the meetings more often, not send a proxy every time.
 - Each member of the council should be on one of the five main committees. Justin Green noted that this suggestion was an implicit expectation of council members, but was probably not included in the bylaws. The work of the Council is done in Committees, not at the monthly Council meetings.
- Kalene Engel:
 - She reminded members that changes in policy/procedure or operation within an agency or department that could affect other agencies should be brought to the CJCC for discussion and possible evaluation. She noted that the communication between agencies and departments was improved, but could always be better. She also noted that other departments and agencies would be more inclined to respect and follow procedural changes if they had been consulted in advance and allowed to participate in the process. Justin noted that when this procedure had not been followed in the past, it had caused some bruised feelings and resulted in more time and effort spent than if it had simply been discussed beforehand.

7) **Adjournment:** 1:15 p.m.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
NOVEMBER 7, 2012
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Rená Patterson (Corrections' Supervisor); Fatima Said (Public Member); Duane Hebert (County Administrator); Mena Kaehler (Winona County Commissioner); CJCC Chair Sally Cumiskey (Court Administrator, also proxy for Nancy Buytendorp); Karin Sonneman (Winona County Attorney); Steve Buswell (Jail Administrator); Judy Gilow (Public Member); Dr. Scott Hannon (Winona Public School Superintendent); Mike Flaherty (Assistant Winona City Attorney); Sharon Summers (Winona County Community Services); Jeff Apse (Lewiston-Altura School District); Kevin Kearney (Winona Police Department-proxy for Paul Bostrack).

Members Absent: Paul Bostrack (City of Winona Police Chief); Dave Brand (Winona County Sheriff); Gerry Krage (Winona City Council); Justin Green (Public Member); Carmaine Sturino (Assistant Public Defender); Travis Volkman (Goodview Police Dept.); The Honorable Nancy Buytendorp (Winona County District Court Judge).

Guests Present: Kalene Engel (CJCC Executive Director); Thomas Schram (Engel Law Office); Karen Duncan (3rd District Chief Public Defender - Proxy for Carmaine Sturino); Katherine Meinke (WSU Student); Kevin Kearney (Winona Police Department-proxy for Paul Bostrack). The Honorable Mary Leahy (Winona County District Court Judge); Ron Ganrude (Chief Deputy Sheriff - Proxy for Dave Brand).

Minutes by Thomas Schram.

- 1) **Call to Order:** 12:04 p.m.
- 2) **Review/revise/approve Agenda for November 7, 2012:** Approved without changes.
- 3) **Review/revise/approve draft Minutes from October 3, 2012:** Approved without changes.
- 4) **General Business:**
 - a) **Lewiston-Altura Career Fair (3/7/13 from 8 a.m. to noon) – Karin Sonneman:** Karin received an invitation from Lewiston Public Schools asking her office to take part in a career fair on March 7th from 8 a.m. to noon. She was curious if the CJCC would like to have a table at this fair, as the CJCC represents so many different aspects of the justice system. The possibility of a CJCC table will be discussed at the next meeting of the Community Outreach and Diversity committee, and a reminder will be provided as the career fair draws closer.
 - b) **Member Interviews for 5 year review of CJCC – Kalene Engel:** The CJCC Executive committee held a meeting and decided that, as part of the 5 year review of the CJCC, Kalene will conduct interviews with all council members to evaluate the CJCC. Similar interviews were held 5 years ago when Kalene started as Coordinator. Interviews will

take about 30-45 minutes, and all of the information collected will be compiled and shared with council members.

5) Committee Reports:

- A. **Community Outreach & Diversity – Kevin Kearney:** Law Day was a big success this year. One of the teachers who attended Law Day reported to Kalene that she was very impressed with the program. Chief Justice Gildea was the guest at a luncheon at the Winona History Center on October 19, 2012 with over 55 attendees. Another recent outreach event was the WSU Homecoming Parade. Anti-bullying efforts are a large focus of the committee, with outreach being done in pursuit of providing education and raising awareness. Karin recently met with Michael Spindler-Krage (Rochester Assistant City Attorney) and Mark Ostrem (Olmsted County Attorney) to discuss our CJCC, as Olmsted County is seeking guidance in establishing its own CJCC.

Next Meeting: November 21, 2012 at 8 a.m. at the Kensington.

- B. **Jail & Jail Alternatives Committee – Kalene Engel:** CARE enrollment is stable, with 53 currently enrolled clients. There is concern about an increase in the total number of jail bed stays by clients, which will be researched by CARE Staff. A Pre-Trial Services meeting was held on October 26, 2012, during which a webinar detailing the benefits of pre-trial services was viewed.

Next Meeting: November 27, 2012 at 1:30 p.m. at the Kensington.

- C. **Crime Prevention – Kalene Engel:** Much of the meeting was spent discussing the recent Campus Community Partnerships Committee meeting. It was determined that this would be a good group to keep in touch, so as to avoid any duplication of efforts. Vicki English, WSU Community Liaison, discussed vandalism and other problems going on near the university. WSU is looking to expand late night activities in an effort to curtail these behaviors. LaVern Hauschildt from the Winona County MADD chapter attended the meeting and discussed the victim's impact panel and his desire to get more members for MADD. There was discussion over whether or not victim impact panels could be used in situations other than drunk driving.

Next Meeting: November 19, 2012 at 2:30 p.m. at the Kensington.

- D. **Juvenile Justice – Rená Patterson:** The committee discussed local placement options and the use of electronic monitoring for juveniles as an alternative for out-of-home placement. The details are still in the works, and will be followed up on in the next meeting. Participants in juvenile cases were reminded that if pre-trial supervision was desired, it needed to be requested and ordered. Without it, unless the juvenile is already a DOC client, no one would be monitoring the juvenile prior to trial. Brochures for different placement options will be placed in a rack

outside of Court Administration. A victim empathy class has been developed, and will be discussed in detail at next meeting. The Victim Services Coordinator position is ending as the grant funding it has ended. A new position has been put together to cover the services provided, with resources being drawn upon from multiple areas. A United Way grant opportunity was discussed, and committee members will determine possible proposals at the November meeting. A mental health training led by NAMI was held on October 9th. Another NAMI training will be held January 23rd from 12-4. The topic will be the effects on the brain from long term alcohol use. Currently, it will be held in the County Office Building, but may be moved to accommodate more participants.

Next Meeting: November 8, 2012 at noon at the Kensington

- E. Courts Committee-Nancy Buytendorp:** The Courts Committee did not meet this month. Karin provided a Drug Court update, noting that individuals are currently being screened for Drug Court and the first session could occur in early December. Members will be notified of the first hearing date/time.

Next Meeting: November 15, 2012 at 8 a.m. in Courthouse 2 Jury Room

6) Adjournment: 12:30 p.m.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
DECEMBER 5, 2012
THE KENSINGTON BANQUET ROOM

Members Present: J.P. Plachecki (Winona County Bar Association); Rená Patterson (Corrections' Supervisor); Fatima Said (Public Member); Duane Hebert (County Administrator); Mena Kaehler (Winona County Commissioner); CJCC Chair Sally Cumiskey (Court Administrator); Karin Sonneman (Winona County Attorney); Steve Buswell (Jail Administrator); Judy Gilow (Public Member); Dr. Scott Hannon (Winona Public School Superintendent); Mike Flaherty (Assistant Winona City Attorney); Sharon Summers (Winona County Community Services); Jeff Apse (Lewiston-Altura School District); Kevin Kearney (Winona Police Department); Paul Bostrack (City of Winona Police Chief); Dave Brand (Winona County Sheriff); Justin Green (Public Member); Carmaine Sturino (Assistant Public Defender); Travis Volkman (Goodview Police Dept.); The Honorable Nancy Buytendorp (Winona County District Court Judge).

Members Absent: Gerry Krage (Winona City Council).

Guests Present: Kalene Engel (CJCC Executive Director); Thomas Schram (Engel Law Office); Mark Peterson (Winona Mayor-Elect/Proxy for Gerry Krage); Roseann Shaw (City of Winona Attorney's Office); Tom Williams (Winona Police Department); Steve Jacobs (Winona County Commissioner-Elect)

Minutes by Thomas Schram and Kalene Engel

- 1) **Call to Order:** 12:17 p.m.
- 2) **Review/revise/approve Agenda for December 5, 2012:** Approved with the addition of announcements by Karin Sonneman and Steve Buswell
- 3) **Review/revise/approve draft Minutes from November 7, 2012:** Approved without comment
- 4) **General Business:**
 - A. **Action Item: Thank you to Members – Kalene:** Kalene thanked members for their participation in the interviews she recently conducted. Kalene asked committee chairs to take the survey to their respective committees for discussion. She also stated that the Executive Committee will meet to discuss the other items raised.
 - B. **Informational Item: E-Courts Update – Sally Cumiskey:** The Courts began using e-charging last year, and while some issues have come up, the program has been successful overall. As for E-court in general, the state has begun a push for establishing E-court systems statewide. E-courts will probably come to Winona in either late 2014 or early 2015. Winona Court Administration is also working on providing E-court scanning services for "VB" cases involving payable citations. The 3rd Judicial District has placed a request with the state for the authority to handle all such cases on its own.
 - C. **Action Item: Group Photo (At End)**

- D. Karin Sonneman Announcements: Karin extended an invitation to the CJCC to attend Holiday Open House at her office on December 13th from 2 to 4. She also informed members of a partnership between the National Child Protection Training Center at Winona State and Gunderson Lutheran.
- E. Steve Buswell Announcement: Effective January 7th all Winona County inmates going out on unsupervised release will be required to wear GPS units. Any kind of unsupervised release is included. The daily cost to the inmates is \$7. The purpose is to have a higher accountability for this type of release. The GPS software is web-based, and can be accessed by jail staff. If the GPS detects that the inmate has went somewhere they weren't supposed to, an alarm is triggered and notification is sent to the jail. The GPS unit itself is an ankle bracelet, and if the unit is removed, an alarm will be triggered.

5) Committee Reports:

- A. Courts Committee-Nancy Buytendorp: Nicole Thompson from Restorative Justice provided information about the newly developed Victim Empathy Class. This class was developed for juveniles to fill a need for more programming focusing on building empathy. The Veteran's Mentor Program Workgroup met yesterday. The goal of the meeting was to secure law enforcement assistance in identifying veterans early on in the corrections process to pair them with mentors. The County, City and Goodview law enforcement departments have thus far committing to being tracking veteran status on January 1st. The Courts Committee has also been discussing possibility of plea petitions by mail. The judges met and agreed that such petitions could be appropriate for gross and misdemeanor offenses. A smaller group prepared a proposed petition by mail that will be submitted to the judges for approval. There is a concern among defense attorneys that they are not receiving the same access to criminal histories as prosecutors. The County Attorney's office is working on putting together a form to provide this information. The workgroup assembled for Rule 20 evaluations has met, and will be meeting again soon. A separate workgroup for Expert Witnesses has been created, and will be meeting soon as well.

Next Meeting: December 20, 2012 at 8 a.m. at Jury Room 2

- B. Community Outreach & Diversity – Kevin Kearney: The committee is continuing its work in making anti-bullying connections with schools. The spring Law Day for 6th graders will be held on April 29th, 2013. The committee is also looking into other presentations, with synthetic drugs being discussed as a possible target. Steve Buswell suggested that synthetic drugs presentations display before and after photos of drug users Legislative outreach efforts will continue, with a meet and greet co-sponsored by League of Women Voters on February 9th at the Winona County History Center.

Next Meeting: December 19, 2012 at 8 a.m. at Kensington Banquet Room

- C. Jail & Jail Alternatives Committee – Justin Green: No report; no meeting.

Next Meeting: December 17, 2012 at 2:30 p.m. at Kensington Banquet Room

- D. Crime Prevention – Travis Volkman: The committee discussed Policing Campus Communities Conference ideas. Some law enforcement departments are implementing a

disruptive intoxication ordinance and this will be looked at by the committee. Another idea was law enforcement door-to-door visits to college residences at the beginning of the school year to provide information to college students on different violations, penalties, and so on. Also looking at crime mapping done by County. Vicki English passed along that the Community Responsibility Panel had its first meeting in November and that went well. The second meeting is scheduled for this evening.

Next Meeting: December 17, 2012 at 2:30 p.m.

- E. Juvenile Justice – Rena Patterson:** Nicole Thompson gave a presentation on the Victim Empathy Class. She will be coming to January CJCC meeting to talk about Restorative Justice. The committee spent a lot of time discussing GPS for juveniles. Sharon Summers noted that there will be a simplified fee process for GPS because the cost of GPS is so much lower than traditional placement. If a person is on a cash assistance program, there will be no fee. If they are part of a food stamp or health care program, there would be a 50% fee and if they are part of none of those programs then the fee would be 100% of the cost. The group also discussed some United Way Grant funding that was available. Karin met with Nicole Thompson regarding more ideas for getting into the schools, and it was suggested that a representative from the schools may be interested in serving on the Juvenile Justice committee.

Next Meeting: December 13, 2012 at noon

- 6) Adjournment: 12:55 p.m.**

