

Account #:

Dear Salem Residents and Businesses:

**Effective January 1, 2021**, the Regional Income Tax Agency (RITA) will begin collecting municipal income tax for the City of Salem. Formed in 1971 through the Regional Council of Governments, RITA is a governmental agency established under Chapter 167 of the Ohio Revised Code. RITA provides income tax collection and processing services for more than 300 of Ohio's municipalities and is the largest municipal income tax collection agency in the state. RITA's shared services offer municipalities a comprehensive, efficient and effective solution to income tax collection that results in cost savings and increased tax collections. The City of Salem chose RITA for its ability to offer residents and businesses free online services and its ability to maximize the City's tax collection efforts. RITA will be responsible for the administration and collection of all income taxes and will serve the City of Salem in this capacity.

After January 1, 2021 all Salem tax payments and tax forms, for **current and prior tax years**, are to be sent to RITA. We encourage you to utilize RITA's free and simple online services, FastFile and MyAccount. Beginning January 1, 2021 residents will have limited access to electronic services. During this time, residents will only have access to RITA's FastFile – no login, user ID or password is needed. Beginning February 1st residents and businesses will have complete access to RITA's MyAccount applications. Visit [ritaohio.com](http://ritaohio.com) to access FastFile, MyAccount and tax forms.

For those wishing to utilize mail, the remittance address for our secured lockbox center is:

RITA  
P.O. Box 477900  
Broadview Hts, Ohio 44147-7900

Checks or money orders should be payable to the Regional Income Tax Agency or RITA. Please include your account number as indicated above on all payments and correspondence.

RITA will inform Salem taxpayers of filing obligations using a notification campaign that includes messaging through social media, notifications on various websites, radio spots, and newspapers across the State of Ohio.

If you have an existing account with RITA and are already remitting withholding taxes for another RITA municipality, simply add the Salem withholding tax payment to the RITA Form 11.

If you have any questions regarding your City of Salem income tax, please contact RITA's customer service representatives at 800-860-7482.

Sincerely,



Mayor John C. Berlin  
City of Salem



Don Smith, Executive Director  
Regional Income Tax Agency

