

CRRSA Stipend FAQs as of 5.20.2021

Q: Can I use the Stipend to cover payroll if I used the stipend to cover payroll under the CARES Act?

A: Yes, but it cannot be for the same period. Providers cannot use the stipend for an expense that was already covered with other federal funding. Not the category (“Payroll”) the exact expense (e.g., 1/8/2021 payroll was covered by CARES, but 1/22/2021 payroll was not. They can use CRRSA to cover the 1/22/2021 payroll, but not 1/8/2021).

Q. Can the CRRSA funds be used towards opening a new site or location?

A: Not at this time. If the state has funds remaining after the stipends, there *might* be the possibility for expansion or start-up. There are currently small grants available for starting up a new site as well as limited funding specifically for infant toddler expansion of existing operations.

Q: Are all OST’s eligible to apply for the CRRSA?

A: If a center fits into this definition as an OST, they will be eligible to apply for the CRRSA grant.

NRS 432A.0278 “Out-of-school-time program” defined. “Out-of-school-time program” means a program, other than an out-of-school recreation program, that operates for 10 or more hours per week, is offered on a continuing basis, provides supervision of children who are of the age to attend school from kindergarten through 12th grade and provides regularly scheduled, structured and supervised activities where learning opportunities take place:

1. Before or after school;
2. On the weekend;
3. During the summer or other seasonal breaks in the school calendar; or
4. Between sessions for children who attend a school which operates on a year-round calendar.

(Added to NRS by [2011, 1993](#))

Q: Aside from submitting the application, what other documents do we need to submit?

A: OST programs must submit documentation of their average daily attendance from November 2020 through January 2021.

Q: Do we need to provide written documentation like last time?

A: All approved applicants will be provided an Excel Expenditures workbook to list all expenditures that will be covered by the stipend. Supporting documentation showing proof of payment (e.g., receipts, paid invoices, account summaries) will be required for all expenses listed in the workbook.

Q: How to report operating expenses?

A: An Excel Expenditures Workbook will be provided to enter all operating expenses. The workbook will include your total stipend amount and will help you calculate when you have entered expenditures up to your stipend amount. Once you have met your stipend amount, you can submit the workbook along with supporting documentation. You will need to submit receipts and/or any other supporting document that shows proof of payment.

Q: Do we have to have paper receipts or can bank statements be used?

A: If a bank statement clearly shows the vendor, the item, and the amount, then a bank statement can be used.

Q: Will we have to record documentation of all receipts like the last one?

A: Yes, for every transaction you make you will need to record it into an Excel workbook that will be provided to you and keep all receipts for submission once done.

Q: Keeping it separate from PPP loans

A: You cannot submit expenditures for this stipend that were already submitted for any other federal relief funding include PPP, EDIL, and 2020 CARES grant (provider grants administered by The Children's Cabinet and Las Vegas Urban League).

Q: How will the award be disbursed? By check or direct deposit?

A: If you are already signed up for direct deposit with The Children's Cabinet, your stipend will be issued via direct deposit. If a provider is not signed up for direct deposit with The Children's Cabinet, then a check will be mailed to the address on the Notice of Award agreement.

Q: Can we submit the application before the deadline on May 28, 2021?

A: Yes, you may submit as soon as you complete the application.

Q: What are the parameters for how much money we request? Is it one month operating costs or 3 months operating costs?

A: You do not need to request funds as these are NOT competitive awards. These funds are stipends meant to stabilize child care operations and the amounts are determined by licensed child care capacity or average daily attendance for OST providers. The amounts requested on the application are to ensure we fully understand the average monthly operating expenses of child care providers and the types of documentation you will be submitting with your Excel Expenditures workbook.

Q: For receipts, do we need each individual receipt or can we submit our QuickBooks report with Credit Card statements?

A: You may submit receipts, credit card statements and/or QuickBooks reports. In addition, for payroll, you may submit a generated report from your centers accounting or other systems, if available.

Q: Do we count the employees we have that are currently on stand by and the ones that were totally laid off?

A: For the number of staff who have left in the last 12 months, please include staff who are no longer employed. If staff on "stand by" are still employed, then please do NOT count them in this question.

Q: Do we need to submit documents with the application?

A: For licensed providers, no other documentation is needed when submitting the application. For Out-of-School providers, you must attach a list of program sites with physical address and CURRENT ADA of each site and the CAPACITY of each site. If a site is temporarily closed, please include the programming site, but indicate the site is closed. Please still included the capacity of ALL sites (closed or operating)

Q: As Franchisees we pay royalties to the franchiser. Are those operating expenses approved under the Stipend grant and under what category would royalties fall under?

A: Royalties paid to franchisers by the franchisees are approved under the stipend grant and they will be added under the category "Others".

Q: Are the Child Care Rates that were affected by Covid based on what I currently charge or what we charged at the peak of the pandemic?

A: Put the rates that you CURRENTLY charge in the first rate table "CURRENT PRICES or RATES." If what you charge now are not your "normal" / non-COVID rates, put your normal rates in the "NON-PANDEMIC 'Normal' RATES" table. If you have additional rates that you charged during the peak of the pandemic, you are welcome to include an additional rate sheet with a note indicating "Peak Pandemic Rates."

Q: Since Nevada is slated to receive large amounts for Child Care Stabilization under the American Rescue Plan, will there be any working groups that include owners/directors to help generate ideas for improving/increasing/stabilizing child care in Nevada?

A: Yes! The state has 1 year to allocate and 3 years to spend ARP funds. During the course of the planning year, provider focus groups will certainly be held to gather stakeholder input.

Q: Since this stipend is based on licensed capacity, is the need to collect monthly cost information related to future funding opportunities that will be available under the American Rescue Plan?

A: Information from the CRRSA stipend application will be used to inform COVIDs impact on providers including enrollment, prices, staffing. Both CRRSA applications and final reports will also be used to inform ARP funding. The information you share is critical to understanding COVIDs impact on child care and OST programs.

Q: Can we use the grant to cover things we are having to buy/pay for now (or since the start of the pandemic) or only things after we receive the grant?

A: Your expenses can go back to March 13, 2020, as long as the expenses were NOT already covered by PPP, EDIL or the first round of CARES grants. Yes, you can use these stipends to pay for expenses already endured through the pandemic.

Q: Do I have to report this funding on my taxes?

A: This funding is taxable. Please refer to <https://nevadachildcare.org/financialassistance/> for more information on the taxable nature of COVID relief funding and consult your tax account for additional information. We cannot give advice on how to report these funds on your taxes.

Q: What if licensing allows me to care for additional school-age children? Do I count those children in my capacity and enrollment?

A: If licensing has approved that you can care for additional school-age children above your licensed capacity, you must attach documentation from licensing that allows you the additional capacity. We will contact you if you put additional capacity on the application that is different from what licensing reports. We cannot calculate the stipend for the additional amount without verification from licensing.

Q: Is there a location restriction or does this apply to all of NV?

A: The CRRSA Stipend grant applies to all of NV.

Q: If we do not spend all of the funds, where do we send the money back?

A: You will need to send it back to The Children's Cabinet

Q: I provide transportation. I have a car payment can I include my payment, insurance and registration?

A: If you can provide proof that this is being utilized to transport children then yes.

Q: I am licensed for 12 children, however, during Covid they extended my license to 18 children. do I just get a letter from my surveyor?

A: This will be accepted as long as it shows on your license and/or you have a waiver letter to show that you have been approved.

Q: If July of 2020 was our highest staffing cost can we base our future payroll on that number even if we don't have employees right now?

A: Yes. For the sake of this application, the monthly budget is simply an average of your monthly expenses to give us an idea of how your stipend will be spent. It is not set in stone and can be modified as you are tracking your expenditures.

Q: If we have Nevada ready classes, should we exclude these classes?

A: Only if the classes are fully-funded by public dollars. If there are expenses that Nevada Ready PreK does not cover, you can include those expenses.

Q: If our license includes infants, toddlers, preschool and before and after school children we are only counting our preschool enrollment?

A: Count ALL CAPACITY, but break capacity out by age. For the enrollment questions, count all enrollment as well.

Q: What if we have to move to new home within 12 months but reopen at new home?

A: If you move and remained a licensed provider, you will not have to repay the stipend. We will need a letter from your licensing surveyor verifying that you are working on licensure for the new location.