



M A MISSION BLACKBURN

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 @MAMissionBburn

20 September 2021

DIRECT DEBIT PAYMENT FOR MADRASAH RECEPTION FEES

Dear Parents/Carers,

Please note the hours and holiday setup for the Reception Class is different to the main Madrasah. The children will attend Mon to Wed 5:30pm till 7:30pm and they will be off whenever they're off from school. Also, to simplify matters the weekly payment is £5/week for each child (members & non-members).

There are only two ways to pay; single payment for the full year or monthly payments via direct debit. The Direct Debit method is easy and only requires filling in a short online form which will then allow us to collect the monthly payments.

IF YOU'VE USED DIRECT DEBIT WITH US BEFORE, YOU STILL NEED TO APPLY AGAIN! Also, only one form needs to be filled per family. We'll sort the rest!

ACTION REQUIRED: Visit www.mamissionblackburn.co.uk go to the **Madrasah** section and click on the Direct Debit link. Enter your details on the form. The form takes approximately 1 minute to complete. You will receive an email confirmation.

Please note this needs to be done by **24th September 2021..**

D.D. PAYMENT PLAN – Madrasah Fee = £17 monthly (for 10 mths)

FULL PAYMENT (IN CASH) – Member & Non-Member £170

BREAKDOWN – 52wks **minus** 13wks school holidays **minus** 3wks delay **minus** 2wks Ramadan holiday = 34 wks

Working = 34 wks x £5/wk = £170 (£17 monthly paid over 10 months Sept-June)

If you need any help completing the registration forms, please contact the Madrasah Committee members and we will be more than happy to assist you.

Jazakumullah Khayr,

M. A. Mission Blackburn Madrasah Committee

Frequently Asked Questions

What are the advantages of the Direct Debit system?

- A clear and transparent paper trail of all transactions.
- Time saved in the administration process of collecting and recording fees.
- Little or no cash kept on the premises which will reduce our vulnerability.
- Less responsibility on children and parents carrying cash to and from mosque.

If I have more than one child, do I need to setup a direct debit for each child?

No, only one is needed. The rest will be setup for you by M. A. Mission office.

I already setup the Direct Debit last year, do I need to fill the form out again?

Yes, to make sure we have up to date records.

How will I know which date the payment will be taken out?

You will receive an email when the monthly payment is initiated. Usually 28 day of the month.

What if the Mission takes additional payments?

This is not possible. M. A. Mission has become an official Direct Debit merchant. You as a customer are protected by the Direct Debit guarantee.

What will I see on my bank statement?

The monthly payments will appear as 'GoCardless, ref: MAMMISSIONBB-' or similar.