

LLANGOLLEN TOWN COUNCIL
MINUTES OF THE CITTASLOW COMMITTEE HELD ON 27th JUNE 2017.

Present: Councillors: K Edwards. (Chair) A Cheminais, T Baker.
Town Clerk Mr. G. Thomas.

CC/1.18. Election of Chairman

It was proposed by Cllr Cheminais and seconded by Cllr Baker that Cllr Edwards be elected as Chairman of the Cittaslow Committee for the forthcoming year. There being no other nominations Cllr Edwards was duly elected as Chairman of Cittaslow Committee.

CC/2.18. Apologies for Absence

Apologies for absence had been received from Cllrs Lovelock and Richards.

CC/3.18. Election of Vice Chairman

This item was deferred until the next meeting of the Committee.

CC/4.18 Minutes of Meeting.

It was proposed by Cllr Edwards and seconded Cllr Cheminais that the minutes of the Cittaslow Committee held on 13th February 2017, be approved as a correct record.
All agreed.

CC/5.18 Co-option of non-voting members.

Mrs Lesley Richards had expressed an interest in being co-opted on the Committee.
It was proposed by Cllr Edwards and seconded by Cllr Baker that Mrs Richards be invited to join the Committee.
It was resolved that Mrs Richards be co-opt as a non-voting member.
All agreed.

CC/6.18 Reports.

CC/6.18 a) Financial support for the Llangollen Landscapes of Legend initiative short film.
Members consider a report to use the residual funds held on behalf of the former Cittaslow Llangollen group to support funding of the Llangollen Landscapes of Legend initiative short film.

I was proposed by Cllr Cheminais and seconded by Cllr Baker that the dormant Cittaslow Llangollen Group funds are used to support up to 50% of the cost of the film production, to a maximum of £700.00.

It was resolved that the Chair of the Cittaslow Committee asks the current signatories to close the Cittaslow Partnership account and transfer the funds to the Town Council Cittaslow budget to facilitate contributing to the film production
All agreed.

CC/6.18 b) Cittaslow Sunday.

Members discussed Pier Giorgio Olivetti, the Secretary General of Cittaslow, invitation to towns to develop at least one event on the theme of Cittaslow, to support Cittaslow Sunday on the 24th September 2017. It was proposed by Cllr Edwards and seconded by Cllr Cheminais that the Committee support Cittaslow Sunday and consider the type of event or activities for the day.

It was resolved to hold an appropriate event to support Cittaslow Sunday on the Recreation Ground.

All agreed.

CC/19.18 Correspondence.

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| Pier Giorgio Olivetti, Secretary General of Cittaslow | Invitation towns to develop at least one event on the theme of Cittaslow, to support Cittaslow Sunday on the 24th September 2017 |
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It was proposed by Cllr Cheminais and seconded by Cllr Baker to accept the schedule of correspondence.

It was resolved that the items of correspondence be noted and identified actions be implemented.

All agreed.

CC/20.18 Future agenda items.

Cittaslow Sunday.

There being no other business the Chair declared the meeting closed at 6.45pm

LLANGOLLEN TOWN COUNCIL.
MINUTES OF THE CITTASLOW COMMITTEE HELD ON 5th SEPTEMBER 2017.

Present: Councillors: T Baker, A Cheminais, K Edwards (Chair) R Lovelock, I Richards. Mrs L Richards.

Town Clerk Mr. G. Thomas.

CC/21.18. Apologies for Absence
None.

CC/22.18. Declaration of Interest.
None.

CC/23.18 Minutes of Meeting.

It was proposed by Cllr Cheminais and seconded Cllr Baker that the minutes of the last meeting of the Cittaslow Committee held on the 27th June 2017, were a correct record.

It was resolved to approve the minutes.

All agreed.

CC/24.18 Election of Vice Chair.

It was proposed by Cllr Cheminais and seconded by Cllr Richards that Cllr Lovelock be appointed as Vice Chair of the Cittaslow Committee for the ensuing year. An amendment was proposed by Councillor Baker not to appoint a Vice Chair for the ensuing year. As there was no seconder to this amendment the original proposition was put to the vote. There being no other nominations it was resolved that Cllr Lovelock be appointed as Vice Chair for the Cittaslow Committee for the ensuing year.

Agreed with one abstention.

CC/25.18 Reports.

CC/25.18 a) Cittaslow Sunday.

Members discussed the proposals for the event. It was agreed that work on the event would be divided between the Members and the Town Clerk. Work on the event was progressing well and it was proposed by Cllr Lovelock and seconded by Cllr Richards that a further working group meeting should take place on Monday, 19th September to review progress.

It was resolved to continue to work on this event.

All agreed.

CC/25.18 b) Letter to bus companies.

Members consider the report on how to reduce engine idling by bus interchange on Parade Street by initially seeking the voluntary support of local bus companies to reduce engine. It was proposed by Cllr Lovelock and seconded by Cllr Baker to act on this matter.

It was resolved that the Chair signs the letter detailed in the report and that it be distributed to local and national bus companies.

All agreed.

CC/25.18 c) Promotional material.

Members consider the requirements of the Committee in respect of promotional material. It was proposed by Cllr Richards and seconded by Cllr Lovelock that more work needed to be undertaken in this area and that costings for a Cittaslow flag should be sought by the Town Clerk.

It was resolved to investigate the cost of new promotional material.

All agreed.

CC/26.18 Correspondence

Members considered and noted the correspondence received as detailed below.

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| Business Partnerships Officer, Cadwyn Clwyd | Transnational Project Cittaslow in Festival |
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CC/27.18 Future agenda items.

- a) Cittaslow Promotion.
- b) Shared Space funding requirements.
- c) Parking in Llangollen.
- d) Signage strategy.

There being no other business the Chair declared the meeting closed at 6.58 pm

LLANGOLLEN TOWN COUNCIL.
MINUTES OF THE CITTASLOW COMMITTEE HELD ON 9th OCTOBER 2017.

Present: Councillors: T Baker, K Edwards (Chair) R Lovelock, I Richards. Mrs L Richards.
Town Clerk Mr. G. Thomas.

In attendance Cllr G Timms.

CC/28.18. Apologies for Absence.

Cllr Cheminais.

CC/29.18. Declaration of Interest.

None.

CC/30.18 Minutes of Meeting.

Cllr Baker still harbour concerns over the process and need to elect a Vice Chair for the Committee and referred to there being standing orders outlining that there is no need for a Vice Chair of the Committee. The Town Clerk explained that as Cittaslow Llangollen became moribund in August 2015, on the 20th October 2015, the Regeneration and General Purposes Committee consider a report on the future management and organisational structure Cittaslow Llangollen and it resolved to establish a Committee to take over the management and organisational responsibilities of Cittaslow Llangollen. Since that date the Committee has operated as a standing committee of Llangollen Town Council, with its membership ratified at the Annual Council meeting in May of each year. The Committee is administered and managed in accordance with terms of reference which includes the appointment of a Chairman and Vice-Chairman annually by the Committee. Given the explanation it was proposed by Cllr Richards and seconded Cllr Lovelock that the minutes of the last meeting of the Cittaslow Committee held on the 5th September 2017, were a correct record.

It was resolved to approve the minutes.

All agreed.

CC/31.18 Reports.

CC/25.18 a) Cittaslow Sunday.

Members consider options for a similar event as that planned for Cittaslow Sunday to be held in the spring of 2018. It was proposed by Cllr Lovelock and seconded by Cllr Baker that an event should take place in May 2018 to replicate the previous Llangollen May Festival. It was resolved that the event would take place on the first Saturday after the May Bank Holiday.

All agreed.

CC/32.18 b) Shared Space funding requirements.

Members consider the report on support required for the shared space scheme, which included an input from County Councillor Graham Timms. After due consideration of the report and accompanying letter to the Cabinet Secretary for Economy and Infrastructure.

It was proposed by Cllr Richards and seconded by Cllr Edwards that the recommendations in the report be supported, save the reference to the submission of a bid to Cadwyn Clwyd as this may be now be sponsored by the County Council

It was resolved that the Committee: -

- a) Continues to support the implementation of the shared space scheme.
- b) Authorises the Chair, subject to a slight amendment, to sign the letter to the Cabinet Secretary for Economy and Infrastructure.
- c) Seeks a formal commitment from the County Council in respect of its funding for such scheme.
- d) Applies for £128,000 under the Visit Wales Tourism Investment Support Scheme.
- e) Confirms with the County Council the need for additional funds to provide a more detailed traffic flow analysis.
- f) Identifies, at the earliest opportunity, any cost implications for the Town Council associated with any additional funding requirements.

All agreed.

CC/33.18 c) Parking in Llangollen.

Members consider options for improving parking in Llangollen. After discussing the report, it was proposed by Cllr Lovelock ad seconded by Cllr Richards that it be accepted

It was resolved to endorse the list of priorities for action and identify the land ownership issues associated with these priorities.

All agreed.

CC/34.18 Correspondence.

There were no matters considered under this agenda item.

CC/35.18 Future agenda items.

- a) Signage strategy.

There being no other business the Chair declared the meeting closed at 7.20pm

LLANGOLLEN TOWN COUNCIL.
MINUTES OF THE CITTASLOW COMMITTEE HELD ON 30th JANUARY 2018.

Present: Councillors: T Baker, A Cheminais, K Edwards (Chair) R Lovelock, I Richards. Mrs L Richards.

Town Clerk Mr. G. Thomas.

CC/36.18. Apologies for Absence.

None

CC/37.18. Declaration of Interest.

None.

CC/38.18 Minutes of Meeting.

It was proposed by Cllr Richards and seconded Cllr Baker that the minutes of the last meeting of the Cittaslow Committee held on the 9th October 2017, be approved.

It was resolved that the Chair could sign the minutes as a correct record.

All agreed.

CC/39.18 Reports.

C/39.18 a) Critical Review.

Members considered a report to establish a sub group to undertake a critical review of the current facilities and activities in the town against the original criteria submitted in 2014 to achieve accreditation. It was proposed by Cllr Richards and seconded by Cllr Baker that the report be adopted.

It was resolved sub group be established to undertake a critical review of the Cittaslow criteria in respect of Llangollen and that Cllr Baker and Cllr Cheminais be the Committees' representatives on this sub group.

All agreed.

C/39.18 b) Place Plans.

The Committee believe there would be merit in considering taking forward the concept as a mechanism to influence the future development of the town,

It was proposed by Cllr Richards and second by Cllr Lovelock that the Town Council be asked to consider the concept of Place Plans.

It was resolved to seek the views of the Town Council on implementing a Place Plan for Llangollen with the Cittaslow Committee acting as a Town Council steering group.

All agreed.

C/39.18 c) Student placements.

Members considered applying for two placements under the Go Wales Work Experience Programme to undertake a tourism survey and a parking survey.

It was proposed by Cllr Lovelock and seconded by Cllr Richards to investigate the use of student placements.

It was resolved that the Town Clerk research the feasibility of applying for two placements under the Go Wales Work Experience Programme and to report back to the Committee in due course.

All agreed.

C/39.18 d) Welsh language promotion.

Cllr Richards verbal update on the initiatives being pursued by Ysgol y Gwernant with the support of Menter Iaith Sir Ddinbych. Cllr Richards also outlined the need for the Town Council to have regard to the replacement of its Welsh Language Schemes with Welsh Language Standards, as part of the Welsh Language (Wales) Measure 2011, with the purpose of setting a consistent level of service that Welsh speakers can expect to receive in Wales. The standards would have the aim of: -

- improving the services Welsh speakers can expect to receive from organisations in Welsh;
- increasing the use people make of Welsh-language services;
- making it clear to public bodies what they need to do in terms of the Welsh language; and
- ensuring that there is an appropriate degree of consistency in terms of the duties placed on bodies in the same sectors.

The Measure also saw the creation of the Welsh Language Commissioner whose role is to promote and facilitate use of the Welsh language. There are two principles that underpin the Commissioner's work:

- In Wales, the Welsh language should be treated no less favourably than the English language.
- Persons in Wales should be able to live their lives through the medium of the Welsh language if they choose to do so.

Members noted the actions being undertaken by Ysgol y Gwernant and it was proposed by Cllr Richards and seconded by Cllr Baker that a report on Welsh Language Standards should be considered.

It was resolved to support the Welsh language initiatives being undertaken by Ysgol y Gwernant and seek clarity on the implications of Welsh Language Standards for the Town Council.

All agreed.

CC/40.18 Correspondence.

There were no matters considered under this agenda item.

CC/41.18 Future agenda items.

Cittaslow awareness day.

Critical review sub group.

Welsh Language Standards.

There being no other business the Chair declared the meeting closed at 7.38pm

LLANGOLLEN TOWN COUNCIL.
MINUTES OF THE CITTASLOW COMMITTEE HELD ON 6th MARCH 2018.

Present: Councillors: T Baker, A, K Edwards (Chair), I Richards.

Town Clerk Mr. G. Thomas.

CC/42.18. Apologies for Absence.

Cllrs Cheminais and Lovelock.

CC/43.18. Declaration of Interest.

None.

CC/44.18 Minutes of Meeting.

It was proposed by Cllr Richards and seconded Cllr Baker that the minutes of the last meeting of the Cittaslow Committee held on the 30th January 2018, be approved.

It was resolved that the Chair could sign the minutes as a correct record.

All agreed.

CC/45.18 Reports.

C/45.18 a) Update on the establishment of a sub group to undertake a review of the Cittaslow criteria in respect of Llangollen.

Cllr Baker confirmed that he, and Cllr Cheminais had met and had agreed a division of the workload between themselves. He confirmed that both Cllr Cheminais and himself were actively seeking other members to form the group and considered that contacting members of the original working group would be vital in this respect. Cllr Baker agreed that the final format would be in the form of a table outlining the criteria, its original score, an assessment of progress or otherwise to date and suggestions for future action. The Members of the Committee agreed this would be a useful way forward and thanked Cllr Baker for the work undertaken to date. It was proposed by Cllr Richards seconded by Cllr Edwards that the review would remain as an item on future agendas.

It was therefore resolved that the review would be a standing item on the agenda of the Committee until the review is completed.

All agreed.

C/45.18 b) Place Plans.

Members considered the report on place plans, following the decision of the Town Council to support this initiative. It was proposed by Cllr Richards and seconded by Cllr Baker that in order for the process to begin a number specific actions outlined in the report should be undertaken.

It was therefore resolved to:

- a) Launch the process at the forthcoming Community Café event on the 22nd March 2018.
- b) Publicise the Place Plan process in the next edition of Llangollen Life inviting contributions to the process.
- c) Contact key stakeholders in the Community.

- d) Contact the appropriate officer in Denbighshire County Council to support the process.

C/45.18 c) Ysgol Bryn Collen Litter Picking initiative.

Having considered the report regarding the request from Ysgol Bryn Collen to establish a litter picking initiative it was proposed by Cllr Richards and seconded by Cllr Baker that this initiative should be supported.

It was resolved to commit up to £250.00 to provide appropriate equipment and PPE on the proviso that this equipment would be available to other schools or organisations to undertake similar initiatives.

All agreed.

CC/40.18 Correspondence.

There were no matters considered under this agenda item.

CC/41.18 Future agenda items.

In view of the fact that the meeting of the Committee had been moved, due to the inclement weather in February, and that the Chair was on leave at the end of April, it was proposed by Cllr Richards and seconded by Cllr Edwards that the next meeting of the committee would be rescheduled.

It was resolved that the next meeting of the Cittaslow Committee would be held on Tuesday 10th April 2018.

All agreed.

There being no other business the Chair declared the meeting closed at 7.05pm