

LLANGOLLEN TOWN COUNCIL ANNUAL MEETING 24th MAY 2016

AGENDA

- 1 Election of Town Mayor.**
To appoint a Town Mayor for the ensuing year.
- 2 To receive Apologies for Absence.**
To receive apologies for absence.
- 3 Election of Deputy Town Mayor.**
To appoint a Deputy Town Mayor for the ensuing year.
- 4 Town Mayor's Allowance.**
To consider the level of the Town Mayor's allowance for 2015/16
- 5 Annual Report.**
To accept the Annual Report
- 6 Standing Orders.**
To confirm the Council's Standing Orders
- 7 Financial Regulations.**
To confirm the Council's Financial Regulations
- 8 Annual Investment Strategy.**
To confirm the Council's Annual Investment Strategy
- 9 To establish appropriate working groups/committees and appoint Members.**
 - a) Cittaslow Committee.
(5 Members)
 - b) Archive working group.
(3 Members)
 - c) Policy and Financial Management Group.
(3 Members)
 - d) Town Hall Management Group.
(4 Members)
- 10 Appointment of Representative on outside bodies.**
 - a) Dee Valley Business Action Group.
(1 Member)
 - b) Friends of the Town Hall Group.
(4 Members)
 - c) John Mathews Trust.

(2 Members)

- d) Llangollen Chamber of Trade & Tourism.
(1 Member)
- e) Llangollen Christmas Festival.
(2 Members)
- f) Llangollen Food Festival Committee.
(2 Members)
- g) Llangollen Silver Band.
(1 Member)
- h) Llangollen Youth Trust.
(1 Member)
- i) North Wales Association of Town and Larger Community Councils.
(1 Member)
- j) One Voice Wales.
(1 Member)
- k) St Thomas Charity.
(1 Member)
- l) Ysgol y Gwernant.
(1 Governor)

LLANGOLLEN TOWN COUNCIL 24th MAY 2016.

AGENDA

- 1. Apologies for absence.**
To receive any apologies for absence.
- 2. Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
- 3. Presentations.**
To receive presentations from outside bodies.
- 4. Mayors Announcements.**
To receive announcements from the Town Mayor.
- 5. Statements from the public.**
To receive statements from the public.
- 6. Minutes of Meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Town Council held on the 15th March 2016, as a correct record.
- 7. Planning Committee.**
To receive the minutes of the meeting of the Planning Committee held on 16th February and 18th April 2016.
- 8. Regeneration and General Purposes Committee.**
To adopt the Minutes of the meeting of the Regeneration and General Purposes Committee held on 16th February 2016, previously circulated.
- 9. Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Annual return.
 - b) Financial Statements.
 - c) Authorised Payments.
 - d) Donations.
 - i. LIME
 - ii. CAB Llangollen
 - iii. Llangollen Male Voice Choir.
- 10. Members Reports.**
To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.
- 11. County Councillors Report.**
To receive reports from County Councillors.
- 12. Clerks Reports.**

- a) **Annual Report 2014/15**
- b) Town Hall HLF bid.
- c) Shop 1, Llangollen Town Hall.
- d) New Model Code of Conduct.

13. Casual Vacancy.

To consider co-option of a Town Councillor.

14. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

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| Zurich Insurance | Insurance renewal |
| Llantysilio Community Council | Chain bridge |
| One voice Wales | Recall of Model Financial Regulations |
| One Voice Wales | Notification of larger councils conference 6 July 2016 |
| Go Safe-Wales Road Casualty Reduction Partnership | Go Safe news letter |

14. Future Agenda items.

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 21st JUNE 2016.

AGENDA

- 1. Apologies for absence.**
To receive apologies for absence.
- 2. Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
- 3. Presentations.**
To receive presentations from outside bodies.
- 4. Mayors Announcements.**
To receive announcements from the Town Mayor.
- 5. Statements from the public.**
To receive statements from the public.
- 6. Minutes of the Annual Meeting**
To authorise Chairman to sign the minutes of the Annual Meeting held on 24 May 2016
- 7. Minutes of last meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Town Council held on the 24th of May 2016, as a correct record.

8. Minutes of Planning Committee.

To receive the minutes of the meeting of the Planning Committee held on the 24th May 2016.

9. Minutes of Regeneration and General Purposes Committee.

To adopt the Minutes of the meeting of the General Purposes Committee held on 15th March previously circulated.

10. Financial Matters.

To consider financial matters and make any necessary decisions thereon.

- a) Internal auditors report.
- b) Financial Statement.
- c) Authorised Payments.

11. Members and Youth Representatives Reports.

To accept reports arising from Members attendance on outside bodies, and to make any necessary decisions thereon.

12. County Councillors Report.

To receive reports from County Councillors.

13. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

- a) Meetings and Committee structure.
- b) Archiving of minutes.
- c) Capital projects
- d) Use the Morgue as a Craft Brewery
- e) CCTV System.

14. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

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| Heritage Lottery Fund | HLF Online Community Newsletter. |
| Mrs Hughes. 1 Rhyn Lane. St Martin. | Application to rent Shop 1. Florist and gift shop. |
| Mrs Davis. Ivy Cottage. Machynlleth | Application to rent Shop 1. Florist and gift shop. |

15. Future Agenda items

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 11th JULY 2016.

AGENDA

- 1. Apologies for absence.**
To receive apologies for absence.
- 2. Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
- 3. Presentations.**
To receive presentations from outside bodies.
- 4. Mayors Announcements.**
To receive announcements from the Town Mayor.
- 5. Statements from the public.**
To receive statements from the public.
- 6. Minutes of last meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Town Council held on the 24th of May 2016, as a correct record.
- 7. Minutes of Planning Committee.**
To receive the minutes of the meeting of the Planning Committee held on the 24th May 2016.
- 8. Minutes of Regeneration and General Purposes Committee.**
To adopt the Minutes of the meeting of the General Purposes Committee held on 15th March previously circulated.
- 9. Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Financial Statement.
 - b) Authorised Payments.
- 11. Planning Applications.**
To consider planning applications referred to the Council, and make any necessary decisions thereon.

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|--------------|---|
| 03/2016/0583 | Wynnstay Arms Hotel, Bridge Street, Llangollen, Erection of replacement illuminated and non-illuminated signs. |
| 03/2016/0542 | Erection of detached dwelling. Land Adjacent To, 2 Mile End Mill, Berwyn Street. |
| 03/2016/0584 | Erection of replacement signs to the exterior of the building and repainting of front render. |
| 03/2016/0587 | Glanffrwd, Abbey Road, Llangollen Erection of replacement garage and workshop |
| 03/2016/0603 | Former Car Showroom, 42 Market Street. Change of use and refurbishment of part of show room to a pilates studio and gymnasium |

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| 03/2016/0604 | Former Car Showroom, 42 Market Street. Change of use and refurbishment of part of show room to an office and store |
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12. Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

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|--------------|---|
| 03/2016/0363 | Tyn Dwr Hall Llangollen, Erection of extension to form garden room (Listed Building application) |
| Decision | Grant |
| 03/2016/0231 | Hafan Deg Birch Hill Llangollen. Delegated Erection of decking |
| Decision | Grant |
| 03/2016/0412 | Foel Isa Vivod Llangollen. Delegated Lawful development certificate for a proposed detached garage. |
| Decision | Certified |

13. Members and Youth Representatives Reports.

To accept reports from Members and Youth Representatives, and to make any necessary decisions thereon.

- a) Outside bodies.
 - Dee Valley Business Action Group.
 - Friends of the Town Hall Group.
 - John Mathews Trust
 - Llangollen Chamber of Trade and Tourism.
 - Llangollen Food Festival Committee.
 - Llangollen Silver Band.
 - Llangollen Youth Club Trust.
 - North Wales Association of Town and Larger Community Councils.
 - One Voice Wales.
 - St Thomas Charity.

14. County Councillors Report.

To receive reports from County Councillors.

15. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

- a) Corporate Services Committee.
- b) Model financial regulations.
- c) Pension's policy.
- d) Delegation of urgent Planning matters to the Corporate Services Committee.
- e) Council vacancy (verbal update).

16. Applications to rent Shop 1.

To consider and additional applications to rent Shop 1, and reach a final decision.

17. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

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| GoSafe | Results of "20 mph rule outside schools" campaign |
| Good Practice Exchange at the Wales Audit Office | Seminar, Redesigning public services: The strategic importance of digital |
| Denbighshire County Council | Denbighshire County Council has produced draft Supplementary Planning Guidance on Draft Planning Obligations. The draft documents will be available for public consultation from 4th July 2016 until 5.00 pm on 2nd September 2016. Comments by the deadline of 5.00 pm on 2nd September 2016. |
| Denbighshire County Council | Denbighshire County Council has produced draft Supplementary Planning Guidance on Trees and Landscaping and Conservation and Enhancement of Biodiversity. The draft documents will be available for public consultation from 4th July 2016 until 5.00 pm on 2nd September 2016. Comments by the deadline of 5.00 pm on 2nd September 2016. |
| Fields in Trust Newsletter. | Centenary Fields: marking an important anniversary. |

18. Future Agenda items

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 20th SEPTEMBER 2016.
AGENDA

- 1. Apologies for absence.**
To receive apologies for absence.
- 2. Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
- 3. Presentations.**
To receive presentations from outside bodies.
- 4. Mayors Announcements.**
To receive announcements from the Town Mayor.
- 5. Statements from the public.**
To receive statements from the public.
- 6. Minutes of last meeting.**
To authorise the Chairman to sign the minutes of the previous meeting of the Town Council held on the 28th July 2016, as a correct record.
- 7. Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - a) Financial Statement.
 - b) Authorised Payments.
- 8. Planning Applications.**
To consider planning applications referred to the Council and make any necessary decisions thereon.

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|--------------|--|
| 03/2016/0837 | Erection of extension to dwelling. Bryn Hyfryd, Sun Bank |
| 03/2016/0843 | Erection of a steel framed canopy with glazed roof to cover outdoor seating terrace at front. The Cottage Tea Rooms, 5 Castle Street Square. |
| 03/2016/0792 | Erection of extension and alterations to dwelling. Riverside Cottage, Princess Street |
| 03/2016/0648 | Replacement windows (listed building application). 32 Church Street |
| 03/2016/0679 | Conversion of barn into a holiday accommodation. Hen Pandy, Berwyn. |

- 9. Certificates of Decision.**
To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

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|--------------|---|
| 03/2016/0647 | Foel Isa, Vivod, Llangollen, Erection of detached garage. |
| Decision | Grant |

10. Planning (Wales) Act 2015.

To receive information on the Planning (Wales) Act 2015

11. Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

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|--------------|---|
| Mr M Edwards | Subject: 03/2016/0300 That the Town Council contacts the Developer direct and suggest that they comply with the spirit of The Planning (Wales) Act 2015 and that they carry out the necessary public consultation to allay public concerns in Llangollen. |
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12. Members Reports.

To accept reports from Members and Youth Representatives, and to make any necessary decisions thereon.

- a) Outside bodies.
- b) Working group.
 - i) Finance Working Group; to consider the establishment of an H.R. Committee.
 - ii) Provision of a workplace pension for Town Council employees.
 - iii) Town Hall Management Group verbal update on HLF bid.
- c) Cllr K Edwards, Verbal report Coach Tourism.

13. County Councillors Report.

To receive reports from County Councillors.

14. Transfer of former mortuary building.

To authorise the Chairman to sign the deed of transfer.

15. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

- a) Open Space needs assessment and survey.
- b) Shop 1 request for rental moratorium.

16. Correspondence.

To consider correspondence received and to make Berwyn Works, Llangollen Town Council Update any necessary decisions thereon.

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| Richard Bowyer | Update on old brewery |
| The Armoury Conservation Conservation Trust. | invitation to Open Doors weekend at The Old Lock-Up Trust Llangollen and AGM of The Armoury 18th September 2016 at 5.00 pm |
| Strategic Planning Team DCC | County Conversation - Planning the future of where you live Focus Group sessions specifically for City, Town and |

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|---|---|
| | Community Councillors. The sessions will take place on: Thursday 22 nd September 2016 in Trefnant illage Hall and Tuesday 27 th September 2016 in Canolfan Cae Cymro, Clawddnewydd. The meetings will start at 6pm. |
| DVSC | Age Connects North Wales Central are holding a Legal Information session in Ruthin on 13th September. |
| One Voice Wales | Understanding the Law Training - Mold - Thursday 22nd September. |
| ! Natural Resources Wales | Natural Resources Bulletin - Issue 8 - August 2016. |
| ! Menter Iaith Sir Ddinbych, | Collaboration on a project (English |
| CLlr Rhys Hughes | Recreation ground |
| ! G Jones | Shop 1 rent moratorium. |
| Tim Towers Risk & Asset Manager, DCC | Community Council consider as a priority for resurfacing in their respective area. Deadline 30th September. |
| Fields in Trust | August update |

14. Future Agenda items

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 20th SEPTEMBER 2016.
AGENDA

- 8. Apologies for absence.**
To receive apologies for absence.

- 9. Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.

- 10. Presentations.**
To receive presentations from Sue Haygarth of HaygarthBerry Associates 'Our Picturesque Landscape'. A project centring on the landscape of the Dee Valley and the Pontcysyllte Aqueduct and Canal World Heritage Site.

- 11. Mayors Announcements.**
To receive announcements from the Town Mayor.

- 12. Statements from the public.**
To receive statements from the public.

- 13. Minutes of last meeting.**

To authorise the Chairman to sign the minutes of the previous meeting of the Town Council held on the 20th September 2016, as a correct record.

13. Financial Matters.

To consider financial matters and make any necessary decisions thereon.

- a) Financial Statement.
- b) Authorised Payments.
- c) Debit Card.
- d) Christmas illuminations.

14. Planning Applications.

To consider planning applications referred to the Council, and make any necessary decisions thereon.

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|--------------|---|
| 03/2016/0903 | Work's to 2 Beech trees subject to Tree Preservation Order and felling of Leylandii trees. Dinbren Hall, Dinbren. |
| 03/2016/0920 | Cyflymen, Brook Street. Erection of dwelling. |
| 03/2016/0941 | 31 Maes Collen. Erection of detached garage. |

2 Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

| | |
|---------------|---|
| 03/2016/00792 | Riverside Cottage, Princess Street. Erection of extension and alterations to dwelling |
| Decision | Approve |
| 03/2016/0647 | Foel Isa, Vivod, Llangollen, Erection of detached garage. |
| Decision | Approve |
| 03/2016/0916 | Land adjacent to 3 Arfryn Hill Street. Details of hard and soft landscaping submitted in accordance with condition number 3 of planning permission code number 03/2016/0440 |
| Decision | Approve |
| 03/2016/0546 | 56 Pengwern. Erection of extension to dwelling. |
| Decision | Grant |
| 03/2016/0844 | 56 Pengwern. Amendment to reduce the height of the eaves and ridgeline/roof height of extension (Non-material amendment) |
| Decision | Approve |
| 03/2016/0603 | Former car showroom 42 Market Street. Change of use and refurbishment of part of show room to a Pilates studio and gymnasium |
| Decision | Grant |
| 03/2016/0604 | Former car showroom 42 Market Street. Change of use and refurbishment of part of show room to an office and store |
| Decision | Grant |
| 03/2016/0587 | Glanffrwd Abbey Road. Erection of replacement garage and workshop |
| Decision | Grant |
| 03/2016/0542 | Land adjacent to 2 Mile End Mill Berwyn Street, Llangollen. Erection of detached dwelling |

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10. Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

11. Members Reports.

To accept reports from Members and to make any necessary decisions thereon.

12. County Councillors Report.

To receive reports from County Councillors.

13. Human Resources Committee

To appoint Members of the Committee for the ensuing year.

14. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

- a) Centenary Square.
- b) CCTV.
- c) Llangollen Sport Challenges.
- d) Conservation advisor to the Llangollen Civic Society.
- e) Public Notice Board.
- f) Community Safety.

15. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

LLANGOLLEN TOWN COUNCIL 20th SEPTEMBER 2016.
AGENDA

- 14. Apologies for absence.**
To receive apologies for absence.
- 15. Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
- 16. Presentations.**
To receive presentations from Sue Haygarth of HaygarthBerry Associates 'Our Picturesque Landscape'. A project centring on the landscape of the Dee Valley and the Pontcysyllte Aqueduct and Canal World Heritage Site.
- 17. Mayors Announcements.**
To receive announcements from the Town Mayor.
- 18. Statements from the public.**
To receive statements from the public.
- 19. Minutes of last meeting.**

To authorise the Chairman to sign the minutes of the previous meeting of the Town Council held on the 20th September 2016, as a correct record.

15. Financial Matters.

To consider financial matters and make any necessary decisions thereon.

- a) Financial Statement.
- b) Authorised Payments.
- c) Debit Card.
- d) Christmas illuminations.

16. Planning Applications.

To consider planning applications referred to the Council, and make any necessary decisions thereon.

| | |
|--------------|---|
| 03/2016/0903 | Work's to 2 Beech trees subject to Tree Preservation Order and felling of Leylandii trees. Dinbren Hall, Dinbren. |
| 03/2016/0920 | Cyflymen, Brook Street. Erection of dwelling. |
| 03/2016/0941 | 31 Maes Collen. Erection of detached garage. |

3 Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

| | |
|---------------|---|
| 03/2016/00792 | Riverside Cottage, Princess Street. Erection of extension and alterations to dwelling |
| Decision | Approve |
| 03/2016/0647 | Foel Isa, Vivod, Llangollen, Erection of detached garage. |
| Decision | Approve |
| 03/2016/0916 | Land adjacent to 3 Arfryn Hill Street. Details of hard and soft landscaping submitted in accordance with condition number 3 of planning permission code number 03/2016/0440 |
| Decision | Approve |
| 03/2016/0546 | 56 Pengwern. Erection of extension to dwelling. |
| Decision | Grant |
| 03/2016/0844 | 56 Pengwern. Amendment to reduce the height of the eaves and ridgeline/roof height of extension (Non-material amendment) |
| Decision | Approve |
| 03/2016/0603 | Former car showroom 42 Market Street. Change of use and refurbishment of part of show room to a Pilates studio and gymnasium |
| Decision | Grant |
| 03/2016/0604 | Former car showroom 42 Market Street. Change of use and refurbishment of part of show room to an office and store |
| Decision | Grant |
| 03/2016/0587 | Glanffrwd Abbey Road. Erection of replacement garage and workshop |
| Decision | Grant |
| 03/2016/0542 | Land adjacent to 2 Mile End Mill Berwyn Street, Llangollen. Erection of detached dwelling |

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| Decision | Grant |
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12. Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

13. Members Reports.

To accept reports from Members and to make any necessary decisions thereon.

12. County Councillors Report.

To receive reports from County Councillors.

16. Human Resources Committee

To appoint Members of the Committee for the ensuing year.

17. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

- a) Centenary Square.
- b) CCTV.
- c) Llangollen Sport Challenges.
- d) Conservation advisor to the Llangollen Civic Society.
- e) Public Notice Board.
- f) Community Safety.

18. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

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| Welsh Government | First issue of Welsh Treasury News. |
| SSE Business Energy | Can you please advise if you are going to be able obtain photos of the meters or is we can carry forward the credit to you next invoice? |
| Society of Local Council Clerks | Special News Bulletin for Members in Wales - Wales Local Government Reform. |
| Secretary to the Independent Remuneration Panel for Wales. | The Independent Remuneration Panel draft Annual Report 2017/18 has now been published for consultation and is available on its website through the related link on the right hand side of this web page: http://gov.wales/irpwsb/home/?lang=en . Section 13 relates specifically to Community and Town Councils. |
| Speed Watch | October newsletter |
| Statement by the Welsh Government | Update on Local Government Reform |
| Returning Officer. | City, Town and Community Council Elections 2017. |
| Canal & River Trust | Invitation to Canal & River Trust North Wales & Borders Annual Showcase Event on Friday 21st October at |

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| | Chester Racecourse to promote our wonderful waterways to the general public. The event will be open from 9.30 am-3.30 pm and you are welcome to visit at any point during the day. Email Showcase16@canalrivertrust.org.uk">Showcase16@canalrivertrust.org.uk |
| Denbighshire County Council | Consultation - Supplementary Planning Guidance. Planning for Community Safety The draft documents will be available for public consultation from 3rd October 2016 until 5.00 pm on 28th November 2016 |
| Chair of North Wales Fire and Rescue Authority | Affordable fire and rescue services for North Wales. You can find out more on our website www.nwales-fireservice.org.uk . A consultation questionnaire will be open shortly. The deadline for responses is 12th December 2016. |
| Ysgol Dinas Bran. | Curry Night Our year 10 CoPE Group are arranging a curry night on the Friday the 11th November to raise money for Hope House Hospice in Oswestry. The event will start at 7 pm in The White Waters Hotel in Llangollen. The cost will £10 for a ticket. |

16. Future Agenda items

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 15th NOVEMBER 2016.
AGENDA

- 1. Apologies for absence.**
To receive apologies for absence.
- 2. Declaration of Interest.**
To receive any known declarations of interest in items on the agenda.
- 3. Presentations.**
To receive presentations from outside bodies.
- 4. Mayors Announcements.**
To receive announcements from the Town Mayor.
- 5. Statements from the public.**
To receive statements from the public.
- 6. Minutes of last meeting.**
To authorise the Chairman to sign the minutes of the previous meetings of the Town Council held on the 20th September and the 18th October 2016 as a correct record.
- 7. Financial Matters.**
To consider financial matters and make any necessary decisions thereon.
 - c) Financial Statement.
 - b) Authorised Payments.
 - c) Budget preparation update. (Verbal report)
- 8. Planning Applications.**
To consider planning applications referred to the Council, and make any necessary decisions thereon.
- 9. Urgent Decisions Protocol.**
To accept a report under the urgent decision protocol.
- 10. Certificates of Decision.**
To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

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| 03/2016/0887 | Former Berwyn Works Berwyn Street Llangollen Subdivision of existing retail unit and alterations to allow it to trade as two retail units with associated internal and external physical alterations to the building, service yard and customer entrance/forecourt area |
| Decision | Grant |
| 03/2016/0092 | Llangollen Community Hospital and Car Park Abbey Road Llangollen Delegated Details of footway crossing submitted in accordance with Condition No. 15 of planning permission code no. 03/2014/0472 |

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|--------------|---|
| Decision | Approve |
| 03/2016/0843 | The Cottage Tea Rooms 5 Castle Street Square Castle Street Llangollen Erection of a steel framed canopy with glazed roof to cover outdoor seating terrace at front |
| Decision | Refuse |
| 03/2016/1014 | Land to the rear of The Vicarage, Vicarage Road, Llangollen Details of sustainable design features submitted in accordance with condition number 6 of planning permission 03/2010/1054 |
| Decision | Approve |
| 03/2016/1012 | Land to the rear of The Vicarage, Vicarage Road, Llangollen Details of materials submitted in accordance with condition number 2 of planning permission 03/2010/1054 |
| Decision | Approve |
| 03/2015/1236 | Llangollen Community Hospital and Car Park Abbey Road Llangollen Delegated Details of Materials, Method Statement, Drainage, Photo Survey, Open Space and Highways Drainage submitted in relation to Condition Nos. 2, 4, 6, 7, 9 & 16 submitted in relation to planning permission Code No. 03/2014/0472/PF |
| Decision | Approve |
| 03/2016/0895 | Maes Y Bryn Vicarage Road, Llangollen. Erection of side extension and conservatory |
| Decision | Grant |
| 03/2016/0583 | Wynnstay Arms Hotel, Bridge Street, Llangollen Erection of replacement illuminated and non-illuminated signs |
| Decision | Grant |
| 03/2016/0894 | Riverside Holiday Park Berwyn, Street. Delegated Revised siting and detailing of 3 No. permitted holiday chalets Plots 34, 35 & 36 (non-material amendment) |
| Decision | Approve |
| 03/2016/0648 | LB 32 Church Street Llangollen. Replacement windows (listed building application) |
| | Grant |
| 03/2016/0837 | PF Bryn Hyfryd Sun Bank Llangollen. Erection of extension to dwelling |
| | Grant |

10. Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

11. Members Reports.

To accept reports from Members and to make any necessary decisions thereon.

12. County Councillors Report.

To receive reports from County Councillors.

13. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

a) Chain Bridge ownership.

b) Shop 1, Llangollen Town Hall. (Verbal update)

14. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

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|---|--|
| Wales Audit Office | Wales Audit Office Newsletter |
| North Wales Community Health Council | News Release: Review of the National Standards for the Community Health Councils |
| One Voice Wales | Latest news from One Voice Wales |
| The Culture, Welsh Language and Communication Committee | Consultation on the Welsh Government's new Welsh Language Strategy Information on the inquiry and how to submit written evidence is available on the Committee's website. http://senedd.assembly.wales/mgConsultationDisplay.aspx?ID=232 Responses be provided by 30 November 2016. |
| One Voice Wales | One Voice Wales Innovative Practice National Awards 2017 The Awards are an opportunity to showcase Community and Town Councils, the services they provide for their local communities and the commitment and work of community and town councillors, clerks and staff. This is an opportunity for local councils to receive the recognition they deserve. There are 8 award categories Best Annual Report 4 Best Environmental Project 5 Best Website 6 Best Community Engagement Initiative 7 Best Tourism Initiative 8 Best Sustainability Initiative 9 Best Youth Engagement 10 Local Council Service of the Year 1 Deadline 20 th January 2017 |
| Older People's Commissioner for Wales | Ageing Well walking survey for neighbourhoods |
| Groundwork MSSTT | Fee quotation to write landfill funding applications and Awards for All application for this exciting project. There is a deadline of 9th December for the Cory application which I really think we should aim for. Whilst the Wren next deadline is 22nd February 2017 and Awards for All can be submitted at any time of the year. |

15. Future Agenda items

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 20th DECEMBER 2016.
AGENDA

1. Apologies for absence.

To receive apologies for absence.

2. Declaration of Interest.

Members will be aware of the requirement under the Council's code of conduct to declare any personal or prejudicial interests in respect of any business to be considered at today's meeting.

Such interests should be declared now, or as soon as the councillor affected becomes aware that they have a personal or prejudicial interest in today's business.

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Members with a personal interest only, may take part in the debate and any vote.

If a personal or personal and prejudicial interest is declared today that has not previously been disclosed and recorded, the councillor concerned will be required to complete and sign a declaration of interest form.

3. Presentations.

To receive presentations from outside bodies.

4. Mayors Announcements.

To receive announcements from the Town Mayor.

5. Statements from the public.

To receive statements from the public.

6. Minutes of last meeting.

To authorise the Chairman to sign the minutes of the previous meetings of the Town Council held on the 15th November 2016 as a correct record.

7. Financial Matters.

To consider financial matters and make any necessary decisions thereon.

- d) Financial Statement.
- b) Authorised Payments.
- c) Annual Return.
- d) Budget 2017/18.

8. Planning Applications.

To consider planning applications referred to the Council, and make any necessary decisions thereon.

03/2016/0300

Erection of 95 no dwellings, together with associated roads and related works. Land off Vicarage Road.

| | |
|--------------|--|
| 03/2016/1140 | Erection of extension and alteration to welling (revised scheme to previously approved planning permission code No 03/2016/0150 |
| 03/2016/1145 | Demolition of buildings at rear of existing shop and flat, erection of extension and alterations to enlarge ground floor shop and to provide 2 first floor flats. Gifts from Wales, 4 Castle Street. |
| 03/2016/1168 | Installation of two illuminated wall mounted signs, two totem signs, one poster case sign and one non-illuminated vinyl sign. Aldi, Berwyn Street. |
| 03/2016/1169 | Installation of Velux roof windows to front and rear, installation of window in side elevation and conversion of garage into bedroom. 21 Wern Road. |
| 03/2016/1195 | Development of 0.07 hectares of land by erection of 1 dwelling (outline application- all matters reserved). Land at (Part garden of) Fairlawns, Fron Bache. |

9. Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

| | |
|--------------|---|
| 03/2016/0930 | Work's to 2 Beech trees subject to Tree Preservation Order and felling of Leylandii trees. Dinbren Hall Dinbren Llangollen |
| Decision. | Grant. |
| 03/2016/0920 | Erection of extension to dwelling. Cyflymen Brook Street Llangollen |
| Decision. | Grant. |
| 03/2016/0941 | Erection of detached garage to front of dwelling. 31 Maes Collen |
| Decision. | Grant. |
| 3/2016/1013 | Details of improvements to Vicarage Road new footway, drainage works and treatment of boundary walls to visibility splays submitted in accordance with condition number 5 of planning permission 03/2010/1054. Land to the rear of the Old Vicarage, Vicarage Road. |
| Decision. | Approve. |

10. Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

11. Members Reports.

To accept reports from Members and to make any necessary decisions thereon.

12. County Councillors Report.

To receive reports from County Councillors.

13. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

a) Business continuity and resilience planning.

c) Town Hall Management.

14. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

| | |
|---|---|
| Wales Audit Office | Welsh Government 'well prepared to take on fiscal devolution responsibilities' Fact sheet. |
| Local Government Finance Policy Division | Draft Account and Audit (Wales) (Amendment) Regulations. Consultation on proposed regulations https://consultations.gov.wales/consultations/draft-account-and-audit-wales-amendment-regulations-2016 |
| One Voice Wales' | Information bulletin. |
| Gary Williams Head of Legal, HR and Democratic Services. | Standards Committee meeting held on Declarations of interest. |

15. Future Agenda items

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 17th JANUARY 2017.
AGENDA

1. Apologies for absence.

To receive apologies for absence.

2. Declaration of Interest.

Members will be aware of the requirement under the Council's code of conduct to declare any personal or prejudicial interests in respect of any business to be considered at today's meeting.

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Members with a personal interest only, may take part in the debate and any vote.

If a personal or personal and prejudicial interest is declared today that has not previously been disclosed and recorded, the councillor concerned will be required to complete and sign a declaration of interest form.

3. Presentations.

To receive presentations from outside bodies.

a) North Wales Police Neighbourhood Policing Team.

4. Mayors Announcements.

To receive announcements from the Town Mayor.

5. Statements from the public.

To receive statements from the public.

6. Minutes of last meeting.

To authorise the Chairman to sign the minutes of the previous meetings of the Town Council held on the 20th December 2016 as a correct record.

7. Financial Matters.

To consider financial matters and make any necessary decisions thereon.

e) Financial Statement.

b) Authorised Payments.

8. Planning Applications.

To consider planning applications referred to the Council, and make any necessary decisions thereon.

9. Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

| | |
|--------------|--|
| 03/2016/1161 | 03/2016/1161 Erection of agricultural building for storage of agricultural machinery. Pen Y Rhagfryn, Bryn Dethol Road. |
| Decision. | Not Required. |
| 03/2016/1015 | Details of construction method statement submitted in accordance with condition number 8 of planning permission 03/2010/1054. Land to the rear of the Old Vicarage, Vicarage Road. |
| Decision. | Approve. |
| 03/2016/1140 | Erection of extension and alterations to dwelling (revised scheme to previously approved by planning permission Code No. 03/2016/0150). Hillside Cottage Berwyn. |
| Decision. | Grant. |
| 03/2016/1213 | Revisions to elevational detailing of retail units submitted in relation to application code no. 03/2016/0887 (non material amendment), Former Berwyn Works Berwyn Street. |
| Decision. | Approve. |

10. Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

| | |
|---|--|
| Graham H. Boase, Head of Planning and Public Protection. DCC. | Land Off Vicarage Road, , Llangollen. Notification of approval process. The application decision notice will only be issued following the completion and signing of a Section 106 legal agreement for the provision of open space, affordable housing and education contributions. |
|---|--|

11. Members Reports.

To accept reports from Members and to make any necessary decisions thereon.

12. County Councillors Report.

To receive reports from County Councillors.

13. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

a) Staff / Member protocol.

b) Human Resources Committee revised terms of reference.

14. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

| | |
|---|--|
| Karen Holthofer, AONB Communications Officer, Clwydian Range and Dee Valley Area of Outstanding Natural Beauty. | Clwydian Range & Dee Valley Area of Outstanding Natural Beauty (AONB). Invitation to the Annual Local Members & Community Councils Forum, Thursday 2nd February 2017 at Froncysyllte Community Centre. |
| Jo Thomas, Senior Technical Officer | Draft Street Trading Policy. |

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|---|--|
| (Licensing) DCC. | |
| Jason Plange, Local Government Partnerships – Policy, Welsh Government. | Leaflet to support councils in their efforts to raise awareness and encourage participation in the local government elections in May 2017. |

15. Future Agenda items

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 21st FEBRUARY 2017.
AGENDA

1. Apologies for absence.

To receive apologies for absence.

2. Declaration of Interest.

Members will be aware of the requirement under the Council's code of conduct to declare any personal or prejudicial interests in respect of any business to be considered at today's meeting.

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Members with a personal interest only, may take part in the debate and any vote.

If a personal or personal and prejudicial interest is declared today that has not previously been disclosed and recorded, the councillor concerned will be required to complete and sign a declaration of interest form.

3. Presentations.

To receive presentations from outside bodies.

- a) Mr Jim Hall, Senior Engineer, Highways and Environmental Services, Denbighshire County Council. Bridges report.
- b) Sarah Jane Jones, Natural Resources Officer, Cadwyn Clwyd, IBeacon project.
- c) Mrs Edwina Hart, Allt y Badi safety problems.

4. Mayors Announcements.

To receive announcements from the Town Mayor.

5. Statements from the public.

To receive statements from the public.

6. Minutes of last meeting.

To authorise the Chairman to sign the minutes of the previous meetings of the Town Council held on the 17th January 2016 as a correct record.

7. Cittaslow Committee.

To adopt the Minutes of the meeting of the Cittaslow Committee held on the 9th April and the 22nd March 2016.

8. Financial Matters.

To consider financial matters and make any necessary decisions thereon.

- f) Financial Statement.
- g) Authorisation of virements.
- c) Authorised Payments.

d) Appointment of internal auditors.

8. Planning Applications.

To consider planning applications referred to the Council, and make any necessary decisions thereon.

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|--------------|---|
| 03/2017/0095 | Erection of 2 no. semi-detached dwellings and associated works. Land adjacent to 4 Craig Y Don, Queen Street. |
|--------------|---|

9. Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

10. Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

11. Members Reports.

To accept reports from Members and to make any necessary decisions thereon.

a) Cllr S. Burrell, 100th Anniversary of the WW1.

12. County Councillors Report.

To receive reports from County Councillors.

13. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

a) Centenary Square sub soil investigation.

b) Bee Friendly Llangollen.

c) Employee/Staff protocol.

14. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

| | |
|--|---|
| Project Support Officer Cadwyn Clwyd | The Denbighshire Local Action Group has approved a new project called Electric Communities. This project aims to help community building to understand how much electricity they are using and how the electricity is being used. We are looking for 15 community buildings to take part. |
| Social Research and Information Division, Welsh Government, | Invitation to complete a survey as part of our research into the services provided and assets managed by town and community councils. |
| Tourism, Marketing and Events Officer | Coach Tourism familiarisation trip we are organising on Tuesday the 28 th of February. |
| Sue Hargreaves | Request for letter of support for ACT's WREN application. |
| Administration Officer Strategic Planning and Housing, Planning and Public Protection. Denbighshire County Council | Denbighshire County Council has produced a draft Supplementary Planning Guidance (SPG) note on Caravans, Chalets and Camping. |

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|---|---|
| Auditor General for Wales | Report: Investment in third sector services increasing but local authorities in Wales not making best use of the third sector. |
| The Rt. Hon. Carwyn Jones AM, First Minister of Wales Welsh Government | Notification of launch of Programme 2017 to mark the centenary of the First World War. Programme 2017 is the latest in the Welsh Government's series of annual Cymru'n Cofio Wales Remembers 1914-1918 brochures which highlight events and projects of Welsh interest taking place in Wales and further afield during 2017. |
| Wales Audit Office | Wales Audit Office Newsletter. |
| Glandŵr Cymru | Notification: New café boat business sought for Trevor basin. |
| Stakeholder Engagement Lead Marine and Fisheries Division Welsh Government | The Welsh Government Marine and Fisheries Stakeholder Survey. |
| Auditor General for Wales, | PRESS RELEASE: Community councils need to improve financial management and governance. |
| Mark Drakeford AM/AC Cabinet Secretary for Finance and Local Government Welsh Government | White Paper 'Reforming Local Government: Resilient and Renewed. The White Paper Consultation can be accessed via the Welsh Government website https://consultations.gov.wales/consultations/reforming-local-government-resilient-and-renewed . |
| Communications and Policy Officer. Public Services Ombudsman for Wales | The Ombudsman's Casebook - Issue 27. |
| Public Protection Business Manager Planning and Public Protection Service. Denbighshire County Council. | Statement of Licensing Policy. |

15. Future Agenda items

To note items for future agenda.

LLANGOLLEN TOWN COUNCIL 21st FEBRUARY 2017.
AGENDA

1. Apologies for absence.

To receive apologies for absence.

2. Declaration of Interest.

Members will be aware of the requirement under the Council's code of conduct to declare any personal or prejudicial interests in respect of any business to be considered at today's meeting.

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If a personal or personal and prejudicial interest is declared today that has not previously been disclosed and recorded, the councillor concerned will be required to complete and sign a declaration of interest form.

3. Presentations.

To receive presentations from outside bodies.

- a) Vangollen, Mr Hammond.
- b) Mrs Edwina Hart, Allt y Badi safety problems.
- c) Llangollen Refugee Support Network, Jan Wallis and Humphrey Gibson.
- d) Sarah Jane Jones, Natural Resources Officer, Cadwyn Clwyd, IBeacon project.

4. Mayors Announcements.

To receive announcements from the Town Mayor.

5. Statements from the public.

To receive statements from the public.

6. Minutes of last meeting.

To authorise the Chairman to sign the minutes of the previous meetings of the Town Council held on the 21st February 2016 as a correct record.

7. Human Resources Committee.

To adopt the Minutes of the meeting of the Human Resources Committee held on the 20th October, 30th November 2016 and the 29th January 2017.

8. Financial Matters.

To consider financial matters and make any necessary decisions thereon.

- h) Financial Statement.
- c) Authorised Payments.

8. Planning Applications.

To consider planning applications referred to the Council, and make any necessary decisions thereon.

| | |
|--------------|--|
| 03/2016/1207 | Re-siting of war memorial and refurbishment of the open space (Listed Building application) War Memorial, Castle Street, Llangollen, |
| 03/2017/0193 | Felling of 1 no. conifer, 1 no. sycamore and 2 no. ash trees within Llangollen Conservation Area. Public Footpath Rear Of Car Park, East Street, Llangollen, |
| 03/2017/0194 | Felling of 1 no. sweet chestnut tree within Llangollen Conservation Area Public Footpath Rear of Car Park, East Street, Llangollen |

9. Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

| | |
|--------------|---|
| 03/2015/0439 | Details of acoustic and visual screens to be erected on main building and within service yard submitted in accordance with condition number 11 of planning permission code number 03/2012/1407. Berwyn Works Berwyn Street. |
| Decision | Approve |

10. Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

11. Members Reports.

To accept reports from Members and to make any necessary decisions thereon.

12. County Councillors Report.

To receive reports from County Councillors.

13. Clerk's Reports.

To receive reports from the Town Clerk, and to make any necessary decisions thereon.

b) Allt y Badi report on actions.

c) Annual Report of the Independent Remuneration Panel for Wales.

14. Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

| | |
|--|---|
| Energise Wales Network | Energise Wales Newsletter – March 2017 – Sector news, events and tender opportunities |
| Bethan Jones. Chair of Conwy and Denbighshire Public Services Board | Conwy and Denbighshire Public Services Board - Well-being Assessment Consultation. In accordance with the Well-being of Future Generations (Wales) Act 2015 the Conwy and Denbighshire Public Services Board is required to publish an assessment of well-being for the area. If your council would like to provide views on the Well-being Assessment, they can do so until the 24 March 2017 by following the below link to the Conwy and Denbighshire Public Services Board website: |

| | |
|---|---|
| | <p>http://conwyanddenbighshirepsb.org.uk/en/home/english-wellbeing-assessment/ Alternatively, you can also send any comments or suggestions on the Well-being Assessment to strategicplanningteam@denbighshire.gov.uk or phone 01824 708045.</p> |
| Community Health Council | <p>News release. Dementia: One Simple Thing. Over the next two weeks Community Health Councils across Wales will be asking people whose lives have been touched by dementia, or anyone who is a care giver, one simple question: What could the NHS do better to support people, as well as their families and their careers, living with dementia? People can now tell us their suggestions by text/SMS. Text CHC to 62277 and we will respond in English and Welsh seeking your views. Email - yourvoice@waleschc.org.uk. Dedicated Answerphone – 01248 679284 – Choose Option 4 Website - http://www.wales.nhs.uk/sitesplus/899/home or write to us at 'One Simple Thing' – CHCs in Wales C/O Unit 11, Chestnut Court, Parc Menai, Bangor. LL57 1F</p> |
| One Voice Wales | One Voice Wales Bulletin |
| Commission Services National Assembly for Wales | Consultation on changing the name of the National Assembly |

15. Future Agenda items

To note items for future agenda.