

LLANGOLLEN TOWN COUNCIL

MINUTES OF ANNUAL MEETING 24th MAY 2016

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr K. Edwards, Cllr B Lube, Cllr M. Mile and Cllr C. Tobin

G. Thomas (Town Clerk).

There were 4 members of the public present.

C.1.17 Apologies for absence.

Apologies were received from Cllrs J. Haddy, M. Pugh and L. Slater.

C.2.17 Election of Town Mayor.

It was proposed by Cllr B. Lube and seconded by Cllr S. Burrell that Cllr M. Adams be elected Town Mayor. There being no other nominations Cllr Adams was unanimously elected as Town Mayor/Chair for Llangollen Town Council for the ensuing year.

C.3.17 Election of Deputy Town Mayor.

It was proposed by Cllr S. Burrell and seconded by Cllr K. Edwards that Cllr M. Mile be elected as Deputy Town Mayor. There being no other nominations Cllr M. Mile was unanimously elected as Deputy Town Mayor for the ensuing year.

C.4.17 Town Mayor's Allowance.

It was proposed by Cllr S. Burrell and seconded by Cllr B. Lube that the Annual Allowance for the Town Mayor be slightly increased to £1556. All agreed.

C.5.17 Annual Report.

It was proposed by Cllr B. Lube and Seconded by Cllr C. Tobin that the Annual Report be noted and accepted. All agreed.

C.6.17 Standing Orders.

The Town Clerk explained that Members were required to review the Standing Orders of the Council at the Annual Meeting and that they were based on those recommended by One Voice Wales. It was proposed by Cllr C. Tobin and seconded by Cllr M. Mile that Standing Orders be adopted without any change.

C.7.17. Financial Regulations.

The Town Clerk reported that a slight amendment to the Financial Regulations had been made which now permitted electronic signatures on the accounts. It was proposed by Cllr M. Mile and seconded by Cllr B. Lube that the Financial Regulations as amended be adopted. All agreed.

C.8.17. Annual Investment Strategy.

The Town Clerk explained that it was a requirement for the Town Council to agree its Annual Investment Strategy each year but recommended that no change be made. It was therefore proposed by Cllr M. Mile and seconded by Cllr S. Burrell that the Annual Investment Strategy be accepted. All agreed.

C.9.17. Appointment to working groups, committees and outside bodies.

It was proposed by Cllr M. Mile and seconded by Cllr S. Burrell that the membership of working groups, committees and outside bodies remain the same for the ensuing year with the exception that Cllr K. Edwards be elected as the Town Council's representative on Llangollen Chamber of Trade and Tourism and Cllr L. Slater be added to the membership of the Cittaslow Committee. All agreed.

Committee	Councillors.
Cittaslow Committee	The Deputy Town Mayor. Cllr K Edwards. Cllr R. Lube. Cllr S. Burrell Cllr L Slater
Archive working group.	The Deputy Town Mayor. Cllr M. Pugh. Cllr S. Burrell.
Policy and Financial Management Group.	The Deputy Town Mayor. Cllr R. Lube. Cllr S. Burrell.
Town Hall Management Group.	Cllr R. Lube. Cllr J. Haddy. Cllr T. Baker. Cllr C Tobin.
Dee Valley Business Action Group.	Cllr J. Haddy. Cllr R. Lube.
Friends of the Town Hall Group.	The Town Mayor. The Deputy Town Mayor. Cllr J. Haddy. Cllr T. Baker.
John Mathews Trust	The Deputy Town Mayor. Cllr S. Burrell.
Llangollen Chamber of Trade and Tourism.	Cllr K. Edwards
Llangollen Food Festival Committee.	The Deputy Town Mayor. Cllr T. Baker.
Llangollen Silver Band.	Cllr M. Pugh.
Llangollen Youth Club Trust.	Cllr L Slater.
North Wales Association of Town and Larger Community Councils.	Cllr T. Baker.
One Voice Wales.	Cllr T. Baker.
St Thomas Charity.	Cllr S. Burrell.

There being no further items the meeting closed at 8.20 pm

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 24th MAY 2016

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr K. Edwards, Cllr B Lube, Cllr M. Mile, Cllr C. Tobin

G. Thomas (Town Clerk).

There were 4 members of the public present.

C.11.17 Apologies for Absence.

Apologies had been received from Cllr J. Haddy, Cllr M. Pugh and Cllr L. Slater.

C.12.17 Minutes of Town Council Meeting.

It was proposed by Cllr M. Mile and seconded by Cllr S. Burrell that the minutes of the Town Council meeting held on 15th March 2016 be approved as a correct record. All agreed.

C.13.17 Minutes of Planning Committee.

It was proposed by Cllr B. Lube and seconded by Cllr C. Tobin that the minutes of the Planning Committee held on 16th February 2016 be approved as a correct record. All agreed

C.14.17 Minutes of the Regeneration and General Purposes Committee.

It was proposed by Cllr S. Burrell and seconded by Cllr B. Lube that the minutes of the Regeneration and General purposes Committee held on 16th February 2016 be approved as a correct record. All agreed.

C.15.17 Financial matters.

C.15.17.1 Annual Return.

The Clerk reported that the Annual Return had been completed and had to be submitted to a new firm of External Auditors by 11th July 2016. It was proposed by Cllr M. Mile and seconded by Cllr S. Burrell that the Annual Return be approved. All agreed.

C.15.17.2 Financial Statement.

The financial statements for April and May were received and noted.

C.15.17.3 Authorised Payments.

The payments for April and May detailed below were presented to the meeting.

Town Council

LTC Staff Costs	Salary	Bill Payment TC/01	£1,241.56
LTC Staff Costs	Expenses	Bill Payment TC/02	£123.00
PAYE and NI	Payments to HMRC	Bill Payment TC/03	£633.88
British Telecom	Telecommunications	Direct Debit	£104.17
Denbighshire County Council	NNDR	Direct Debit	£814.50

Town Hall

LTC Staff Costs	Salary	Bill Payment TH/01	£445.46
PAYE and NI	Payments to HMRC	Bill Payment TH/02	£111.20

P. Ashby	Locksmith	Bill Payment TH/03	£264.00
Lelo	Skip hire	Bill Payment TH/04	£156.00
SSE Energy	Gas charges	Direct Debit	£729.07
SSE Energy	Electricity charges	Direct Debit	£218.11
Dee Valley Water	Water charges	Direct Debit	£23.27

Town Council

LTC Staff Costs	Salary	Bill Payment TC/04	£1,279.83
LTC Staff Costs	Expenses	Bill Payment TC/05	£160.98
PAYE and NI	Payments to HMRC	Bill Payment TC/06	£633.88
Zurich	Insurance	Bill Payment TC/06	£3,049.21
British Telecom	Telecommunications	Direct Debit	£92.40
Denbighshire County Council	NNDR	Direct Debit	£814.00
Siemens Financial Services	Copier lease	Direct Debit	£772.00

Town Hall

LTC Staff Costs	Salary	Bill Payment TH/05	£445.46
PAYE and NI	Payments to HMRC	Bill Payment TH/07	£111.40
Border Janitorial Supplies	Janitorial supplies	Bill payment TH/08	£89.16
Watkin and Williams	Ironmongery	Bill payment TH/09	£24.46
GHP Legal	Legal Fees	Bill payment TH/10	£8,141.80
Dee Valley Water	Water charges	Direct Debit	£23.27

It was resolved that the payments be approved.

Proposed by Cllr M. Mile and seconded by Cllr B. Lube. All agreed.

C.15.17.4 Donations.

A request for a donation had been received from Llangollen Male Voice Choir but Members agreed to defer a decision on this until the financial situation relating to works at the recreation ground became clearer if an underspend was available then possibly a new participatory budgeting scheme could be arranged.

After a short discussion it was resolved that a donation of £1500 be made to Llangollen International Musical Eisteddfod and to Citizen's Advice Bureau in Llangollen. Proposed by Cllr M. Mile and seconded by Cllr S. Burrell All agreed.

C.16.17 Members Report

There were no reports from Members.

C.17.17 County Councillor's Report.

County Councillor Stuart Davies reported on his involvement with the Planning Application relating to the proposed Vicarage Road Development. He pointed out that a traffic census had been undertaken but Cllr Edwards expressed her concern that it had commenced on Willow Hill on the day before roadworks started and was removed the day after the works had finished. Cllr Davies reported that there were no accidents recorded at Hill Street nor Willow Hill but again Cllr Edwards suggested the figures were not reliable. Cllr Davies also reported on the latest situation between the anglers and rafting organisers and that a meeting was due to be held the following week to try to resolve the dispute.

County Councillor Stuart Davies' report was received and noted.

C.18.17 Town Hall Project.

Members considered a recommendation from the Town Hall Management Group to accept a pro bono offer from Purcell Architects to work on the HLF bid for the Town Hall. The basis for the work will be on the assumption that if successful in receiving an initial architectural Heritage fund bid, Purcell's would be retained on a fee to be discussed and agreed to support the development of the project towards an HLF round one application. The basis of the appointment would be the standard RIBA concise form appointment or similarly agreed contract. There would be no expectation that Purcell Architects would get any further work if the HLF round one application is successful. However, clearly they would be able to be considered for any tenders or subsequent works.

It was resolved that the offer of pro bono work from Purcell's architects is accepted subject to negotiation over fees which should be supported from external funds.

Proposed by Cllr B. Lube and seconded by Cllr S. Burrell. All agreed.

C.19.17 Shop1, Town Hall, Llangollen.

Members considered to provide clear guidance as to the preferred uses of Shop 1. Any future letting decisions would be subject to the consideration of a full business plan and commercial and financial references from applicants. The Town Clerk reported the latest situation regarding the legal dispute with the former tenants. The Town Council had been awarded costs but apparently the Jones the Butchers had now become insolvent.

It was resolved that the Town Council

- a) Would only accept offers from A1 type businesses and that they would need to supply a Business Plan and provide commercial references
- b) Would write to all those who had expressed an interest.

Proposed by Cllr M. Mile and seconded by Cllr K. Edwards that the Town Council.

It was further resolved that the Town Council would instruct the Crown Bailiffs to try to recover the costs for a fee of £75.

Proposed by Cllr M. Mile and seconded By Cllr M. Adams. All agreed.

C.20.17 New Model Code of Conduct.

Members considered a report outlining a change in legislation requiring the Town Council to adopt the new Model Code of Conduct.

It was resolved that the Town Council adopt the New Model Code of Conduct and that each member should obtain a hard copy and sign that they had read and understood the Code and their responsibilities.

Proposed by Cllr M. Mile and seconded by Cllr B. Lube. All agreed.

C.21.17 Casual Vacancy.

The County Council's election officer had confirmed that no request for an election had been received and therefore the Town Council could now co-opt a new members to fill the vacancy caused by the resignation by Cllr Thane.

C.22.17 Correspondence.

Members considered and noted the correspondence received detailed below.

Zurich Insurance	Insurance renewal
Llantysilio Community Council	Chain bridge
One voice Wales	Recall of Model Financial Regulations

One Voice Wales	Notification of larger councils conference 6 July 2016
Go Safe-Wales Road Casualty Reduction Partnership	Go Safe news letter

The Clerk highlighted the correspondence received and particularly on a letter from Llantysilio Community Council regarding the percentage share of ownership of the Chain bridge. There was clearly some disagreement on the share percentage and the related financial impact. It was resolved that a meeting of the Chain Bridge subcommittee be convened to discuss the issue. Proposed by Cllr M. Mile and seconded by Cllr S. Burrell. All agreed

C.23.17 Future Agenda Item.

It was resolved that an item be placed on the Agenda for the June meeting of the Town Council to consider whether to hold a Council meeting in August. Proposed by Cllr. Mile and seconded by Cllr C. Tobin. All agreed.

There being no further items the meeting closed at number 8:40 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 21st JUNE 2016

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr J. Haddy, Cllr B Lube, Cllr M. Mile, Cllr M. Pugh and Cllr L. Slater
G. Thomas (Town Clerk).

There was 1 member of the public present.

C.24.17 Apologies for Absence.

Apologies had been received from. Cllr K. Edwards and Cllr C. Tobin.

C.25.17 Declarations of Interest

Cllr L Slater declared an interest in agenda item 13(d)

C.26.17 Presentations.

None received.

C.27.17 Mayors announcements.

The Town Mayor reported on a meeting he had had with the Chairman of the Llangollen International Musical Eisteddfod regarding the forthcoming Eisteddfod and its relationship with the town. The meeting had been very positive and the chairman of the Eisteddfod had outlined some of the changes that have occurred for this year's event. Other local events had been moved to prevent clashing with the Eisteddfod and as a consequence a sequence of significant local events now followed each other in chronological order. There was scope to build on this in future years, possibly with the Town Hall staging new events and performances prior to the main Eisteddfod date. The Town Mayor also circulated coupons, sponsored by the Town Council, which could be exchanged for day tickets for a family of two adults and three children for the days of Thursday Friday and Saturday. This initiative was seen to help the integration of the Eisteddfod and the town. Members were encouraged to distribute the tickets to individuals that they regarded as appropriate recipients in terms of being able to build bridges between the local community and the Eisteddfod. The Town Mayor himself had circulated a number of tickets to local businesses to re-establish linkages. The Eisteddfod Chairman had also agreed to a meeting in the autumn to look at further integration for next year's event.

C.28.17 Statements form the Public

None received.

C.29.17 Minutes of Town Council Meeting.

It was proposed by Cllr S. Burrell and seconded Cllr M. Mile by that the minutes of the Town Council meeting held on 24th May 2016 be approved as a correct record.. All agreed

C.30.17 Minutes of the Annual Meeting

It was proposed by Cllr S. Burrell and seconded Cllr M. Mile by that the minutes of the Annual Meeting held on 24th May 2016 be approved as a correct record. All agreed

C.31.17 Minutes of Planning Committee.

It was proposed by Cllr B. Lube and seconded by Cllr C. Tobin that the minutes of the Planning

Committee held on 24th May 2016 be approved as a correct record. All agreed.

C.32.17 Minutes of the Regeneration and General Purposes Committee.

It was proposed by Cllr B. Lube and seconded by Cllr S. Burrell that the minutes of the Regeneration and General purposes Committee held on 15th March 2016 be approved as a correct record. All agreed.

C.33.17 Financial matters.

C.33.17.1 Internal auditor's report.

Members consider the internal auditors report from JDH Business Services for the year ending 31st March 2016. Councillor T Baker expressed some concern over the level support given to the Town Clerk in the preparation of the accounts. Cllr T. Baker felt that with some additional support the minor errors that had been highlighted by the internal auditor could have been picked up sooner. Members noted Cllr Baker's concerns. It was proposed by Cllr R. Lube and seconded by Councillor J. Haddy that the auditor's report be implemented.

It was resolved that the internal auditors report be accepted and that the Town Council ensure that any outstanding matters are resolved as a matter of urgency. All agreed.

C.33.17.2 Financial Statement.

The financial statement for June was received and noted.

C.33.17.3 Authorised Payments.

The payments for June detailed below were presented to the meeting.

Town Council	Description	Payment Method	Gross Cost
LTC Staff Costs	Salary	Bill Payment TC/07	£1,302.51
PAYE and NI	Payments to HMRC	Bill Payment TC/08	£648.77
LTC Staff Costs	Expenses	Bill Payment TC/09	£72.17
Bates Office Supplies	Stationery	Bill Payment TC/10	£74.38
Corwen Garden Services	Grass cutting	Bill Payment TC/11	£172.00
DVSC	Membership	Bill Payment TC/12	£15.00
A Gale	Photography	Bill Payment TC/13	£50.00
JDH Business services	Audit fee	Bill Payment TC/14	£504.00
Malthouse	CCTV charge	Bill Payment TC/15	£120.00
British Telecom	Telecommunications	Direct Debit	£92.40
Denbighshire County Council	NNDR	Direct Debit	£814.00
PWLB	Loan repayments	Direct Debit	£6,243.77
Town Hall			
LTC Staff Costs	Salary	Bill Payment TH/11	£446.47
PAYE and NI	Payments to HMRC	Bill Payment TH/12	£111.60
Watkin and Williams	Ironmongery	Bill Payment TH/13	£58.98
Dee Valley Water	Water charges	Direct Debit	£23.27

It was proposed by Cllr S Burrell and seconded by Cllr B. Lube that the payments be authorised. It was resolved that the payments be approved. All agreed.

C.34.17 Members Report

There were no reports from Members.

C.35.17 County Councillor's Report.

There were no reports from County Councillors.

C.36.17 Meetings and Committee structure.

Members considered a report on the frequency of Council meetings with a view to not holding meetings in the month of August together with proposals to review the operation of various committees. Currently the Town Council functions through Full Council, a Planning Committee and a Regeneration and General Purposes Committee. However, it was recognised that any Committee that is constituted by the full membership of the Town Council is not a Committee. After due consideration, and following a lengthy debate, of the options it was proposed by Cllr B. Lube and seconded by Cllr S. Burrell that the Town Council would have an August recess and that Town Council business would be considered by Full Council and the existing Cittaslow Committee in line with their terms of reference. It was further proposed and that consideration should be given to establishing an Executive Committee to consider urgent items that could not be considered by Full Council.

It was resolved that Town Council business would be considered by Full Council and the existing Cittaslow Committee in line with their terms of reference and that consideration should be given to establishing an Executive Committee to consider urgent items that could not be considered by Full Council. All agreed.

C.37.17 Archiving of minutes.

Members considered a report regarding the archiving of Town Council minutes. It was proposed by Cllr R. Lube and seconded by Cllr J Haddy that Town Council minutes should be deposited with Denbighshire Archives as a gift.

It was resolved to archive Town Council minutes with Denbighshire Archives as a gift. All agreed.

C.38.17 Capital projects

Members considered a report outlining the current capital projects being considered by the Town Council. It was proposed by Cllr R. Lube and seconded by Cllr J Haddy that the Town Council should prioritise the Town Council capital schemes and formalise funding arrangements.

It was resolved that the Town Council.

- a) Prioritise the Town Hall refurbishment scheme and the War Memorial/Royal Gardens project for capital support and do not consider any other capital works until the outcome of these projects are known.
- b) Consider applying for funds under the Public Works Loan Board once the existing loan has matured in December with a view to using these funds to support the War Memorial/Royal Gardens project
- c) Seek design and build tenders from prospective companies to take the War Memorial/Royal Gardens project forward.
- d) Fund the Town Hall refurbishment works from external grant in aid and from Town Council reserves.

All agreed.

C.39.17 Use the Morgue as a craft brewery.

Members considered a report from the Town Hall Management Group regarding an approach from potential tenant to establish a craft brewery in the morgue. It was proposed by Cllr S. Burrell and seconded by Cllr R. Lube that the proposal should be supported.

It was resolved that:

- a) The interested party be requested to complete a formal application for the use of the morgue, subject to provisos detailed in paragraph 2.3 above.
- b) All legal and statutory costs will be borne by the applicant.

Agreed with 1 abstention. (Cllr L Slater.)

C.40.17 CCTV system.

Members considered the operation of the Town CCTV system. Following consideration of the effectiveness of a number of cameras it was proposed by Cllr R Lube and seconded by Cllr J. Haddy that a rationalisation of the system was required pending future solutions.

It was resolved that the Town Council:

- a) Shuts down the ineffective and inefficient cameras and reimburse proprietors of electricity charges up to the end of June 2016.
- b) Continues to operate the one high-definition camera situated on the Bridgend Inn Hotel given its strategic position and evidence quality images.
- c) Consideration be given to a simplified static system and a report on the same be brought back to town council property consideration.

All agreed.

C.41.17 Correspondence.

Members considered and noted the correspondence received detailed below.

Heritage Lottery Fund	HLF Online Community Newsletter.
Mrs Hughes. 1 Rhyn Lane. St Martin.	Application to rent Shop 1. Florist and gift shop.
Mrs Davis. Ivy Cottage. Machynlleth	Application to rent Shop 1. Ladies fashions, shoes, accessories and gifts
Mr Jones. Whitby House. Methodist Hill. Froncysyllte. Llangollen	Application to rent Shop 1. Ladies fashions, shoes, accessories and gifts

In order to expedite matter regarding the letting of Shop 1, it was suggested by Cllr R. Lube that the applications received to date should be considered. Should no further application be forthcoming by the closing date of the 24th June 2016 then the successful applicant could be notified. It was proposed by Cllr S. Burrell and seconded by Cllr J. Haddy that Members consider each application in detail.

It was resolved that subject to any further applications being received that Shop 1 be offer, subject to contract, to Mr Jones trading as Fizzywigs Ltd.

C.42.17 Future Agenda Item.

None proposed.

There being no further items the meeting closed at number 8.59 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 11th JULY 2016

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr J. Haddy, Cllr B Lube, Cllr M. Mile, Cllr M. Pugh and Cllr L. Slater Cllr K. Edwards and Cllr C. Tobin.

G. Thomas (Town Clerk).

There were no members of the public present.

C.43.17 Apologies for Absence.

None.

C.44.17 Declarations of Interest

Cllr K. Edwards declared an interest in relation to planning applications 03/2016 /0603 and 03/2016/0604.

C.45.17 Presentations.

None received.

C.46.17 Mayors announcements.

The Town Mayor extend his sincere condolences, on behalf of Llangollen Town Council and the people of Llangollen regarding the recent passing of Cllr Tobin's Farther.

The majority of the Town Mayor's engagements over the last few weeks have been in relation to the Llangollen International Musical Eisteddfod. He had noted some comments that the town was quiet during the week and felt that this was a matter that needed to be addressed with the Eisteddfod management team. Cllr M. Pugh stated that there were less events being held in the town and this had developed over a number of years. Members agreed that the complimentary day tickets, which had been sponsored by the Town Council, had been very useful for engaging locals with the Eisteddfod. The Town Mayor agreed that all of these issues could be addressed at a meeting with the Eisteddfod management team in the autumn to look at further integration for next year's event.

C.47.17 Statements form the Public

None received.

C.48.17 Minutes of Town Council Meeting.

It was proposed by Cllr S. Burrell and seconded Cllr R. Lube that the minutes of the Town Council meeting held on 21st June 2016 be approved as a correct record. All agreed

C.50.17 Minutes of Planning Committee.

It was proposed by Cllr J Haddy and seconded by Cllr C. Tobin that the minutes of the Planning Committee held on 21st June 2016 be approved as a correct record. All agreed.

C.51.17 Minutes of the Regeneration and General Purposes Committee.

It was proposed by Cllr S. Burrell and seconded by Cllr M Mile that the minutes of the

Regeneration and General purposes Committee held on 24th May 2016 be approved as a correct record. All agreed.

C.52.17 Financial matters.

C.52.17.1 Financial Statement.

The financial statement for July was received and noted.

C.52.17.2 Authorised Payments.

The Town Clerk did highlight an issue regarding the energy costs. The Town Council recently switched from Eon to SSE and a new agreement was in place. However this new contract did not allow for online meter entry readings and as a consequence of the current charges were estimates. The Town Clerk assured Members that he would seek to rectify the situation and in future invoices for actual consumption would be presented for payment. Notwithstanding the issues with the expenditure on energy costs in July the payments detailed below were presented to the meeting.

It was proposed by Cllr R. Lube and seconded by Cllr M. Mile that the payments be authorised. It was resolved that the payments be approved. All agreed.

Town Council	Payment Method	Gross Cost
LTC Staff Costs	Bill Payment TC/17	£1,280.03
PAYE and NI	Bill Payment TC/18	£633.68
Derwen College	Bill Payment TC/19	£2,922.84
One Voice Wales	Bill Payment TC/20	£524.00
One Voice Wales	Bill Payment TC/21	£35.00
British Telecom	Direct Debit	£91.22
Denbighshire County Council	Direct Debit	£814.00
Information Commissioners	Direct Debit	£35.00
Town Hall		
LTC Staff Costs	Bill Payment TH/14	£446.47
PAYE and NI	Bill Payment TH/15	£111.60
Watkin and Williams	Bill Payment TH/16	£38.82
Morgan's Decorators	Bill Payment TH/17	£86.90
SSE	Direct Debit	£3,108.54
SSE	Direct Debit	£1,742.64
SSE	Direct Debit TH/20	£233.36
Dee Valley Water	Direct Debit	£23.27

C.53.17 Planning Applications.

Members consider the following applications:-

- 03/2016/0542 Erection of detached dwelling. Land Adjacent To, 2 Mile End Mill, Berwyn Street.
It was proposed by Cllr. S. Burrell and seconded by Cllr M. Mile that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application. All agreed.

- 03/2016/0583 Wynnstay Arms Hotel, Bridge Street, Llangollen, Erection of replacement illuminated and non-illuminated signs.
It was proposed by Cllr. S. Burrell and seconded by Cllr M. Pugh that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application. All agreed.
- 03/2016/0584 Erection of replacement signs to the exterior of the building and repainting of front render.
Members noted that the scope of works as illustrated on the supporting documentation to this application showed additional signwriting and on the facade of the building which was not regarded as acceptable given the listed status of the property. It was proposed by Cllr. M. Mile and seconded by Cllr R. Lube that the application was not acceptable in planning terms.
It was resolved that not to support this application. All agreed.
- 03/2016/0587 Glanffrwd, Abbey Road, Llangollen Erection of replacement garage and workshop
It was proposed by Cllr. S. Burrell and seconded by Cllr M. Mile that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application. All agreed.
- 03/2016/0603 Former Car Showroom, 42 Market Street. Change of use and refurbishment of part of show room to a pilates studio and gymnasium
It was proposed by Cllr. S. Burrell and seconded by Cllr M. Mile that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application. All agreed.
- 03/2016/0604 Former Car Showroom, 42 Market Street. Change of use and refurbishment of part of show room to an office and store
It was proposed by Cllr. S. Burrell and seconded by Cllr M. Mile that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application. All agreed.

C.54.17 Certificates of Decision.

The Certificates of Decision received this month were noted.

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| 03/2016/0363 | Tyn Dwr Hall Llangollen, Erection of extension to form garden room (Listed Building application) |
| Decision | Grant |
| 03/2016/0231 | Hafan Deg Birch Hill Llangollen. Delegated Erection of decking |
| Decision | Grant |

03/2016/0412

Foel Isa Vivod Llangollen. Delegated Lawful development certificate for a proposed detached garage.

Decision

Certified

C.55.17 Members Report

Members provided an update on their attendance as representatives on outside bodies. It was accepted that the majority of the bodies supported provided a valuable and worthwhile contribution to the aims of the Town Council and should continue to receive Member representation. The only exception was the Llangollen Youth Trust. It was proposed by Cllr L. Slater and seconded by Cllr S Burrell that the purpose of the trust should be clarified. It was resolved to research into the foundation of the Llangollen Youth Trust. All agreed.

C.56.17 County Councillor's Report.

County Councillor Hughes was unable to attend the meeting and there were no other County Councillor reports.

C.57.17 Corporate Services Committee.

Members considered a report on the establishment of a Corporate Services Committee that would take on the role of both of the existing Chairs Committee and to the Policy and Finance working group. After some consideration it was proposed by Cllr L Slater and seconded by Cllr J Haddy that rather than create a new standing committee that a number of working groups be established. It was resolved to establish finance, human resources, health and safety, and policy working groups. All agreed.

C.58.17 Model Financial Regulations.

Members considered the adoption of the new Model Financial Regulations. It was proposed by Cllr J Haddy and seconded by Cllr M Mile that the new Model Financial Regulations be adopted with the exception of the requirement that each and every payment to employees of net salary and to the appropriate creditor of the statutory and discretionary deductions shall be recorded in a separate confidential record.

It was resolved to accept the model financial regulations with the one caveat. All agreed.

C.59.17 Pensions Policy.

Members considered the report on the Pensions Policy and the suggestion that the town council should agree to the Local Government Pension (LPGS) scheme being adopted as the Council's preferred pension provider. After lengthy discussion on the cost of this pension scheme and the security of the fund it was proposed by Cllr J Haddy and seconded by Cllr M. Mile not to contract with the LGPS but to seek expert advice to find an alternative lower cost provider.

It was resolved to seek expert advice to find an alternative lower cost provider. All agreed

C.60.17 Shop 1, Town Hall.

Members considered a further application in which in respect of the lease of Shop 1. Having given due consideration to the application and the business plan members felt that the original decision to offer the property to Mr G Jones would stand. It was proposed by Cllr S Burrell and seconded by Cllr M. Mile to abide by the previous decision of the Town Council

It was resolved that original decision to lease the premises to Mr G Jones would stand. All agreed.

C.61.17 Correspondence.

Members considered and noted the correspondence received detailed below.

GoSafe	Results of "20 mph rule outside schools" campaign
Good Practice Exchange at the Wales Audit Office	Seminar, Redesigning public services: The strategic importance of digital
Denbighshire County Council	Denbighshire County Council has produced draft Supplementary Planning Guidance on Draft Planning Obligations. The draft documents will be available for public consultation from 4th July 2016 until 5.00 pm on 2nd September 2016. Comments by the deadline of 5.00 pm on 2nd September 2016.
Denbighshire County Council	Denbighshire County Council has produced draft Supplementary Planning Guidance on Trees and Landscaping and Conservation and Enhancement of Biodiversity. The draft documents will be available for public consultation from 4th July 2016 until 5.00 pm on 2nd September 2016. Comments by the deadline of 5.00 pm on 2nd September 2016.
Fields in Trust Newsletter.	Centenary Fields: marking an important anniversary.

C.62.17 Future Agenda Item.

Reports on the Town Councils Pension provider and the appointment of Members to working groups would be brought to the next meeting of the Town Council in September

There being no further items the meeting closed at number 9.15 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 28th JULY 2016

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr J. Haddy, Cllr B Lube, Cllr M. Mile, Cllr M. Pugh and Cllr L. Slater and Cllr K. Edwards.
G. Thomas (Town Clerk).

C.63.17 Apologies for Absence.

Cllr C. Tobin.

C.64.17 Declarations of Interest

None.

C.65.17 Presentations.

None received.

C.66.17 Mayors announcements.

There were no announcements from the Town Mayor.

C.67.17 Statements form the Public

None received.

C.68.17 Minutes of Town Council Meeting.

It was proposed by Cllr S. Burrell and seconded Cllr R. Lube that the minutes of the Town Council meeting held on 11th July 2016 be approved as a correct record. All agreed

C.69.17 Authorised Payments.

The payments for July detailed below were presented to the meeting.

Town Council

Corwen Garden Services	Bill Payment TC/22	£772.00
Cllr S. Burrell	Cheque	£100.00

Town Hall

Border Janitorial Supplies	Bill Payment TH/18	£63.66
Smiths of Derby	Bill Payment TH/19	£242.40
Denbighshire County Council	Cheque	£180.00
Denbighshire County Council	Direct Debit	£4.00

It was proposed by Cllr M. Mile and seconded by Cllr S. Burrell that the payments be authorised. It was resolved that the payments be approved. All agreed.

C.70.17 Planning Applications.

Members consider the following applications:-

03/2016/0647 Erection of detached garage. Foel Isa, Vivod, Llangollen
It was proposed by Cllr. M. Mile and seconded by Cllr S. Burrell that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this

application. All agreed.

03/2016/0653 Installation of ATM pod. Spar Stores, 26-28, Castle Street, Llangollen.
It was proposed by Cllr. R. and seconded by Cllr S. Burrell that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application. All agreed.

C.71.17 Members Report.

Cllr T Baker advised the Town Council that Llangollen Hamper no longer needed any Town Council representation. The Town Clerk advised that this would be acknowledged at the next Annual Meeting of the Town Council.

C.72.17 County Councillor's Report.

None received.

C.73.17 Working groups.

Members considered nominating Councillors to serve on the working groups. A general discussion ensued on the operation of the working groups and it was accepted that the groups should meet soon to establish terms of reference, the frequency of meetings and a work plan which could then form a report on the operation of Working Groups for inclusion on the agenda of a future meeting of the Town Council. The Town Clerk expressed concerns that arbitrary meetings without input from the Town Clerk could result in decisions being made that would not be commensurate with the overall aims of the Town Council and current legislation. Cllr M. Mile assured the Town Clerk that this would not be the case and that the working groups should meet, with input from the Town Clerk, to establish terms of reference, the frequency of meetings and a work plan which can then form a report on the operation of Working Groups for inclusion on the agenda of a future meeting of the Town Council.

It was proposed by Cllr M. Mile and seconded by Cllr L. Slater that the working groups and there membership be confirmed.

It was resolved to establish the following working groups.

Finance working group.	Cllrs S. Burrell, T Baker and M. Mile.
Policy working group.	Cllrs R. Lube, T. Baker and L. Slater.
Health and Safety working group.	Cllrs M. Adams, T. Baker and C. Tobin.
Human resources working group.	Cllrs J. Haddy, M. Mile and L. Slater.

All agreed.

C.74.17 Correspondence.

Members considered and noted the correspondence received detailed below.

Sheriff's Office.	Report to Client.
Denbighshire County Council.	Millers Bridge, Llangollen Canal. Proposed weight restriction.

C.75.17 Future Agenda Item.

Working Groups Schedule of meetings.
Derelict buildings update.

Public Transport.

Operation of new Health Centre.

There being no further items the meeting closed at number 7.30 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 20th SEPTEMBER 2016

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr K. Edwards, Cllr J. Haddy, Cllr M. Pugh, Cllr C. Tobin and Cllr L. Slater

G. Thomas (Town Clerk).

C.76.17 Apologies for Absence.

Cllr B Lube and Cllr M. Mile.

C.77.17 Declarations of Interest

None.

C.78.17 Presentations.

PS Jones attended the meeting and informed the Town Council of the operation of the Dee Valley policing team and circulated a list of its officers for information. The current issues facing the team are:

- a) Antisocial behaviour from motorbike riders with noisy exhaust on green lanes.
- b) Speeding on approaches to the town. The Sergeant felt there was a need expand the community speech watch team.
- c) Vicarage Road criminal damage and antisocial behaviour.

The Dee Valley policing team were also looking at survey of CCTV systems in the town both private and public Liam systems and we are preparing a Shop-link scheme for informing retailers of criminal activity within the town.

A number of recent events had passed with relatively few incidents including the Eisteddfod and the Geocaching event. However, the recent balloon festival had taken the team by surprise as the parking provision was far from adequate.

PS Jones also outlined his desire to create a new safer communities group which would include possible neighbourhood watch and alert schemes.

C.79.17 Mayors announcements.

There were no announcements from the Town Mayor.

C.80.17 Statements form the Public

Mr Mel Lawrence address the Town Council regarding a proposition to establish the Llangollen Sport Challenges This would comprise three sporting events which he would like the Town Council to support. These were:

- a) A cycle race from the town hall to the top of the Horseshoe pass.
- b) A road race from the town hall to the top of Dinas Bran.

- c) A canoe race from the Horseshoe Falls to the Marina. An application would be made to the Sports Council of Wales for a 3 year period for the funding requirement in the region of £20,000, largely to support prize monies. Mr Lawrence envisages that the Town Council's input would be obtaining a road closure order in respect of the bike race and the application for funding.

Mr Lawrence also sought support from the Tow Council to nominate a Member or officer to act as a Conservation Advisor to the Civic Society.

C.61.17 Minutes of Town Council Meeting.

It was proposed by Cllr L. Slater and seconded Cllr J. Haddy that the minutes of the Town Council meeting held on 28th July 2016 be approved as a correct record.

All agreed

C.82.17 Financial Statement.

The financial statement for September was received and noted.

C.83.17 Authorised Payments.

The payments for August and September, detailed below, were presented to the meeting.

August 2016

Town Council

LTC Staff Costs	Bill Payment TC/23	£1,279.83
PAYE and NI	Bill Payment TC/24	£633.88
Corwen Garden Services	Bill Payment TC/25	£772.00
British Telecom	Direct Debit	£88.11
Denbighshire County Council	Direct Debit	£150.00
Denbighshire County Council	Direct Debit	£814.00
Siemens Financial Services	Direct Debit	£926.40

Town Hall

LTC Staff Costs	Bill Payment TH/20	£446.47
PAYE and NI	Bill Payment TH/21	£111.60
Longland	Bill Payment TH/24	£60.00
Sheriffs Office	Bill Payment TH/25	£90.00
PRS	Bill Payment TH/26	£429.74
G. Roberts	Bill Payment TH/27	£455.00
Dee Valley Water	Direct Debit	£23.27
Denbighshire County Council	Direct Debit	£8.00

September 2016

Town Council

LTC Staff Costs	Bill Payment TC/26	£1,279.83
PAYE and NI	Bill Payment TC/27	£633.88
Bates Offices Supplies	Bill Payment TC/28	£45.35
Cittaslow UK	Bill Payment TC/29	£750.00
Corwen Garden Services	Bill Payment TC/30	£772.00
Green Valley Solutions Ltd	Bill Payment TC/31	£6,366.00
Midshires	Bill Payment TC/32	£228.88

Shemec Ltd	Cheque	£10,350.00
Thomas Crane Associates	Cheque	264.00
Denbighshire County Council	Direct Debit	£814.00

Town Hall

LTC Staff Costs	Bill Payment TH/28	£446.47
PAYE and NI	Bill Payment TH/29	£111.60
G Roberts	Bill Payment TH/30	£460.00
Morgan's Decorators	Bill Payment TH/31	£205.06
Watkin & Williams	Bill Payment TH/32	£152.64
Dee Valley Water	Direct Debit	£23.27

The Town Clerk advised Members that the payment to Shemec Limited would be drawn from the retention monies held in the Chain Bridge specific reserve.

It was proposed by Cllr S. Burrell and seconded by Cllr J. Haddy that the payments be authorised.

It was resolved that the payments be approved.

All agreed.

C.84.17 Planning Applications.

Members consider the following applications:-

- 03/2016/0837 Erection of extension to dwelling. Bryn Hyfryd, Sun Bank,
It was proposed by Cllr S. Burrell and seconded by Cllr. L. Slater that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application. All agreed.
- 03/2016/0843 Erection of a steel framed canopy with glazed roof to cover outdoor seating terrace at front. The Cottage Tea Rooms, 5 Castle Street Square.
It was proposed by Cllr. S. Burrell and seconded by Cllr C. Tobin that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application.
All agreed.
- 03/2016/0792 Erection of extension and alterations to dwelling. Riverside Cottage, Princess Street.
It was proposed by Cllr. S. Burrell and seconded by Cllr L. Slater that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application.
All agreed.
- 03/2016/0648 Replacement windows (listed building application). 32 Church Street.
It was proposed by Cllr. C. Tobin and seconded by Cllr K. Edwards that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application.
All agreed.

- 03/2016/0679 Conversion of barn into a holiday accommodation. Hen Pandy, Berwyn.
It was proposed by Cllr. J. Haddy and seconded by Cllr S. Burrell that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application.
All agreed.
- 03/2016/0887 Subdivision of existing retail unit and alterations to allow it to trade as two retail units with associated internal and external physical alterations to the building, service yard and customer entrance/forecourt area. Former Berwyn Works, Berwyn Street.
It was proposed by Cllr. J Haddy and seconded by Cllr S. Burrell that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application
Agreed 7 votes for, 1 abstention.
- 03/2016/0895 Erection of side extension and conservatory. Maes Y Bryn, Vicarage Road
It was proposed by Cllr. M. Pugh and seconded by Cllr. L. Slater that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application.
All agreed.

C.85.17 Planning (Wales) Act 2015.

Members received a copy of the Planning (Wales) Act 2015 for information.

C.86.17 Planning Correspondence.

Members consider a request from Mr M. Edward that the Town Council contacts the developer of planning application 03/2016/0300 direct and suggest that they comply with the spirit of The Planning (Wales) Act 2015 and that they carry out the necessary public consultation to allay public concerns in Llangollen.

It was proposed by Cllr J. Haddy and seconded by Cllr M Adams that this course of action would be inappropriate in this case.

It was resolved that no action be taken.

All Agreed.

C.87.17 Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

03/2016/0647	Foel Isa, Vivod, Llangollen, Erection of detached garage.
Decision	Grant

C.88.17 Human Resources Working Group.

Members consider a report from the Human Resources Working Group to establish a Human Resources Committee.

The Groups recommendations were proposed by Cllr L. Slater and seconded by Cllr Haddy subject

to some alterations.

It was resolved to establish a Human Resources Committee with the amended roles and responsibilities as detailed below.

Original	Amendments
	To appoint a Committee Member to provide line management to the Town Clerk in respect of time keeping, leave approval, sickness absence, salary payments and time-in-lieu arrangements.
To determine the staffing levels necessary to efficiently discharge the work required by the Council and to approve job descriptions and review workloads periodically.	
To establish the grading, remuneration and terms and conditions of employment for Council employees including contracts of employment.	
To oversee time keeping, leave approval, sickness absence, salary payments and time-in-lieu arrangements.	Delete
To establish and review the Council's employment policies and procedures.	
To recommend the appointment or dismissal of the Clerk.	Delete.
To manage the appointment process for the Clerk.	Delete.
To approve all staff recruitment, appointments, training and dismissals but excluding decisions relating to the Town Clerk which will be considered by the Town Council.	
To review and engage with schemes for the employment of people under job creation and youth training programmes	
To ensure that all disciplinary and grievance policies are dealt with in line with the Council's procedures.	
To determine the training and qualification policy of the Council.	
To recommend, authorise and oversee all training for employees and Councillors.	Delete.
To determine the provision of office accommodation.	

To establish the health, safety and welfare policies of the Council and oversee implementation and compliance.	
To undertake reviews of working practises and procedures of the Council as a whole when so requested and to make recommendations to Full Council.	Delete.

Agreed 4 votes for, 2 against and 1 abstention.

C.89.17 Finance Working Group.

Cllr T Baker advised Members that the working group had carried out a study into the various types and methods of providing a suitable pension scheme for Town Council employees.

The Finance Working Group proposed that the NEST workplace pension scheme would be suitable for adoption by the Town Council.

It was resolved to adopt NEST workplace pension scheme for Town Council employees and that contributions to the pension scheme would be the minimum as determined by the automatic enrolment scheme rules. All agreed.

C.90.17 Town Hall Management Group.

Cllr Edwards advised Members that a very productive meeting had been held with the County Council. They had proposed supporting a capital asset transfer of the former Magistrates Courts and the possibility of the Museum building. This would allow or the contemporary glazed extension will be created between the Town Hall and the adjacent former Magistrate's Courts, The new build will house a new bar and catering facilities galleries and workshops and a new lift to serve both the Town Hall and the adjacent listed building. In addition the possible transfer of existing town Museum would allow for the demolition of the building to create a new multipurpose open space providing bespoke parking for the new Town Hall and a space for open air performances, events and occasional markets. Cllr Edwards pointed out that the addition of the Museum element was more than had been originally presented to council but felt it could be included in the initial enquiry pending the establishment of the formal business plan. If the addition was too much of a commitment for the Town Council then it could be removed from the final application to the HLF.

It was proposed Cllr J. Haddy by and seconded by Cllr K. Edwards to support the revised application.

It was resolved to submit the initial enquiry form based on the enlarged project. All agreed.

C.91.17 Coach Tourism.

Cllr K. Edwards raised a concern regarding buses having to turn on Wharf Hill as they were prevented from proceeding along Dinbren and Tower Hill Road. As a consequence of this damage has been caused to the bridge. Members suggested that this issue should be raised with the County Council as it was not compatible with the Town Council's views on Coach Friendly Town status.

C.92.17 County Councillor's Report.

County Councillor S, Davies provided an update on County Council matters. some of which have been covered by the agenda item on coach tourism and the aspects of antisocial behaviour that presented to the Town Council by the local police sergeant. County Councillor Davies confirmed that the County Council Environmental Crime Team were aware of issues and were considering deploying their mobile CCTV camera to monitor the situation. County Councillor Davies also outline some of the issues regarding to parking and abandoned cars and advised Members that these incidents should reported to the County Council.

C.93.17 Transfer of former mortuary building.

Members noted the deed of transfer requirements.

It was proposed by Cllr K. Edwards and seconded by Cllr J. Haddy to proceed with the transfer. It was resolved that the Town Mayor be authorised to sign the deed of transfer. All agreed.

C.94.17 Open Space needs assessment and survey.

Members agreed to advise the Town Clerk of any modifications required to inform the Open Space needs assessment and survey.

C.95.17 Shop 1 request for rental moratorium.

Members consider the request form the new tenants of Shop 1 for a rental moratorium.

It was proposed Cllr K. Edwards and seconded by Cllr M. Pugh not to agree to any rent reduction. It was resolved not to offer a rental moratorium.

All agreed.

C.96.17 Correspondence.

Members considered and noted the correspondence received as detailed below.

Richard Bowyer	Berwyn Works, Llangollen Town Council Update
The Armoury Conservation Trust	invitation to Open Doors weekend at The Old Lock-Up Llangollen and AGM of The Armoury Conservation Trust 18 th September 2016 at 5.00 pm
Strategic Planning Team, DCC	County Conversation - Planning the future of where you live Focus Group sessions.
DVSC	Age Connects North Wales Central Legal Information session
One Voice Wales	Understanding the Law Training - Mold - Thursday 22 nd September.
Natural Resources Wales	Natural Resources Bulletin - Issue 8 - August 2016
Menter Iaith Sir Ddinbych, Cllr Rhys Hughes	Collaboration on a project (English). Recreation ground
G Jones	Shop 1 rent moratorium.
Tim Towers Risk & Asset Manager, DCC	Highways Capital Works planning consultation.
Fields in Trust	August update

C.97.17 Future Agenda Item.

Llangollen Sport Challenges.

Conservation Advisor to the Civic Society.

There being no further items the meeting closed at 9.18 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 18th OCTOBER 2016

Present: Cllr M. Adams, Cllr T. Baker, Cllr K. Edwards, Cllr J. Haddy, Cllr B Lube, Cllr M. Mile, Cllr M. Pugh, Cllr L. Slater and Cllr C. Tobin.

G. Thomas (Town Clerk).

C.98.17 Apologies for Absence.

Cllr. S. Burrell.

C.99.17 Declarations of Interest

Cllr K. Edwards declared an interest in agenda item 7(d).

C.100.17 Presentations.

There were no matters consider under this agenda item.

C.101.17 Mayors announcements.

The Town Mayor, Deputy Mayor and Town Clerk recently met with their counterparts from Llantysillio Community Council regarding the ongoing costs associated with the management and maintenance of the Chain Bridge. At the meeting there was a frank and honest exchange of views regarding funding the bridge going forward. The Internal Auditor for Llantysillio Community Council, who was also present, had expressed concerns over the level of funding required from the Community Council. She regarded that even under the formula in place, that 15% was too much for a community the size of Llantysillio and indicated that a 10% contribution, or less, would be more reasonable. However, the general consensus was that it may be more appropriate if Llantysillio Community Council divest itself of all interest in the bridge and that the Town Council take over full responsibility. The Town Mayor asked Members to consider this issues pending a formal approach from Llantysilio Community Council. The Town Mayor also drew Members attention to the Festival of Remembrance Service on the 12th November 2016

C.102.17 Statements form the Public

There were no matters consider under this agenda item.

C.103.17 Minutes of Town Council Meeting.

It was proposed by Cllr J. Haddy in accordance with standing order 5(a)(iv) that the Minutes of the meeting of the 18th September 2016 should be amended.

It was proposed by Cllr R. Lube and seconded by Cllr J. Haddy that the minute C.89.17 should read; Cllr T Baker advised Members that the working group had carried out a study into the various types and methods of providing a suitable pension scheme for Town Council employees.

The Finance Working Group proposed that the NEST workplace pension scheme would be suitable for adoption by the Town Council.

It was resolved to adopt NEST workplace pension scheme for Town Council employees and that contributions to the pension scheme would be the minimum as determined by the automatic enrolment scheme rules.

All agreed.

C.104.17 Financial Statement.

The financial statement for October was received and noted.

C.105.17 Authorised Payments.

The payments for October, detailed below, were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/31	£1,280.03
PAYE and NI	Bill Payment TC/33	£633.68
Bates Office Supplies	Bill Payment TC/34	£45.35
Corwen Garden Services	Bill Payment TC/35	£372.00
G Thomas	Bill Payment TC/36	£154.36
Go Displays	Bill Payment TC/37	£168.00
One Voice Wales	Bill Payment TC/38	£70.00
Groundwork MSSTT	Bill Payment TC/39	£4,200.00
Midshires	Bill Payment TC/40	£428.56
Mr Flag	Bill Payment TC/41	£158.88
W Davies	Bill Payment TC/42	£184.32
Denbighshire County Council	Cheque	£21.00
British Telecom	Direct Debit	£88.11
Denbighshire County Council	Direct Debit	£814.00

Town Hall

LTC Staff Costs	Bill Payment TH/33	£446.47
PAYE and NI	Bill Payment TH/34	£111.60
Watkin & Williams	Bill Payment TH/35	£6.20
Dee Valley Water	Direct Debit	£23.27

It was proposed by Cllr M. Mile and seconded by Cllr L. Slater that the payments be authorised.

It was resolved that the payments be approved.

All agreed.

C.106.17 Debit Card.

Members consider a report regarding issuing a Town Council debit card to the Town Clerk for council business to maximise potential savings from the use of online suppliers, to the benefit of the Town Council's budget.

It was proposed by Cllr K. Edwards and seconded by Cllr B. Lube that the Town Council agrees to the use of a debit card.

It was resolved that the Town Clerk would be issued with a bank debit card for Town Council business in accordance with the Financial Regulations.

All agreed.

C.107.17 Christmas illuminations.

Members consider the fixed price quotations for the installation of the Christmas illuminations for 2016, and other associated works.

It was proposed by Cllr B. Lube and seconded by Cllr M. Mile that the Town Council support the recommendations in the report.

It was resolved that the Town Council;

- a) Award the contract to Mr H. Edwards.
- b) Purchases a Flagpole Christmas tree.

- c) Authorise that the additional sums required to cover these costs be vired from the ground maintenance budget.

All agreed.

C.108.17 Planning Applications.

Members consider the following applications:-

- 3/2016/0903 Work's to 2 Beech trees subject to Tree Preservation Order and felling of Leylandii trees. Dinbren Hall, Dinbren.
It was proposed by Cllr. M. Pugh and seconded by Cllr. L. Slater that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application.
All agreed.
- 03/2016/0920 Cyflymen, Brook Street. Erection of dwelling.
It was proposed by Cllr. M.Mile and seconded by Cllr. L. Slater that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application.
All agreed.
- 03/2016/0941 31 Maes Collen. Erection of detached garage.
It was proposed by Cllr B. Lube and seconded by Cllr. L. Slater that the application was acceptable in planning terms.
It was resolved that no objections be raised in connection with this application.
All agreed.

C.109.17 Planning Correspondence.

There were no matters consider under this agenda item.

C.110.17 Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

3/2016/00792	Riverside Cottage, Princess Street. Erection of extension and alterations to dwelling
Decision	Approve
03/2016/0647	Foel Isa, Vivod, Llangollen, Erection of detached garage.
Decision	Approve
03/2016/0916	Land adjacent to 3 Arfryn Hill Street. Details of hard and soft landscaping submitted in accordance with condition number 3 of planning permission code number 03/2016/0440
Decision	Approve
03/2016/0546	56 Pengwern. Erection of extension to dwelling.
Decision	Grant
03/2016/0844	56 Pengwern. Amendment to reduce the height of the eaves and ridge-line/roof height of extension (Non-material amendment)
Decision	Approve

03/2016/0603	Former car showroom 42 Market Street. Change of use and refurbishment of part of show room to a Pilates studio and gymnasium
Decision	Grant
03/2016/0604	Former car showroom 42 Market Street. Change of use and refurbishment of part of show room to an office and store
Decision	Grant
03/2016/0587	Glanffrwd Abbey Road. Erection of replacement garage and workshop
Decision	Grant
03/2016/0542	Land adjacent to 2 Mile End Mill Berwyn Street, Llangollen. Erection of detached dwelling
Decision	Grant

C.111.17 Human Resources Committee.

Members considered appointments to the Human Resources Committee.

Cllrs J. Haddy, K. Edwards and L. Slater, expressed an interest in serving on the Committee.

It was proposed by Cllr R. Lube and seconded by Cllr M. Pugh, there being no other nominations that the members be elected.

It was resolved that Cllrs J. Haddy, K. Edwards and L. Slater, were duly elected to serve on the Human Resources Committee until the next Annual Meeting.

All agreed.

C.112.17 Centenary Square.

Members consider the options for the redevelopment of the Royal Gardens and War Memorial sites to create a new town square to be entitled Centenary Square.

It was proposed by Cllr B. Lube and seconded by Cllr M. Mile that the Town Council support the recommendations in the report.

It was resolved that the Town Council would:

- a) Support Option A, in view of the level of interest generated in this proposal at the community cafe and subsequent comments received.
- b) Authorise the Town Clerk to work with Groundwork Manchester, Salford, Stockport, Tameside and Trafford to put together an appropriate funding package that would minimise the cost of the project for the Town Council.
- c) Authorise the Town Clerk, once the final funding package is identified, to make an appropriate application to the Public Works Loan Board, if required, to cover any shortfall.
- d) Appoint Groundwork Manchester, Salford, Stockport, Tameside and Trafford, once all the funding is in place, to provide the design and project management services for the project.

All agreed.

C.113.17 CCTV.

Members considered proposal to upgrade the Towns CCTV system in light of the resolution of the Town Council on the 21st June 2016 to seek a lower cost option, for the upgrading of the CCTV system.

It was proposed by Cllr B. Lube and seconded by Cllr M. Mile that the Town Council support the recommendations in the report.

It was resolved that the Town Council would accept the proposal from a local contractor to upgrade the Town CCTV system with the cost of the works being charged to the CCTV and Ground maintenance cost centres.

All agreed.

C.114.17 Llangollen Sport Challenges.

Members considered the proposal from Mr Mel Lawrence regarding a proposition to establish a Llangollen Sport Challenges.

It was proposed by Cllr L. Slater and seconded by Cllr M. Adams that the suggested Llangollen Sport Challenges should be investigated further.

It was resolved that the proposals would be referred to the Cittaslow Committee to investigate the feasibility of his proposals with a view to taking forward the Llangollen Sport Challenges.

All agreed.

C.115.17 Conservation advisor to the Llangollen Civic Society.

Members considered a nomination to represent the Town Council on the Llangollen Civic Society.

It was proposed by Cllr L. Slater and seconded by Cllr M. Adams that Cllr B. Lube be elected as the Town Councils representative on the Llangollen Civic Society.

There being no other nominations Cllr B. Lube was duly elected to serve until the next Annual Meeting.

All agreed.

C.116.17 Public Notice Board.

Members considered the report regarding the refurbishment and day to day use of the Town Council public notice board.

It was proposed by Cllr L. Slater and seconded by Cllr C. Tobin that the Town Council support the recommendations in the report.

It was resolved that the Town Council:

- a) Refurbishes the local events side of the notice board to provide a safer opening arrangement.
- b) Enters into a service level agreement with Llangollen TIC to provide access and content management of the notice board.

Agreed with one abstention.

C.117.17 Community Safety.

Members considered a nomination to represent the Town Council on the new Dee Valley Neighbourhood Safer Communities Partnership.

It was proposed by Cllr L. Slater and seconded by Cllr B. Lube that Cllr M. Adams be elected as the Town Councils representative on the Dee Valley Neighbourhood Safer Communities Partnership.

There being no other nominations Cllr M Adams was duly elected to serve until the next Annual Meeting.

All agreed.

C.118.17 Correspondence.

Members considered and noted the correspondence received as detailed below.

Welsh Government	First issue of Welsh Treasury News.
SSE Business Energy	Can you please advise if you are going to be able obtain photos of the meters or if we can carry forward the credit to you next invoice.
Society of Local Council Clerks	Special News Bulletin for Members in Wales - Wales Local Government Reform
Secretary to the Independent	The Independent Remuneration Panel draft Annual Report 2017/18 has now been published for consultation and is available on

Remuneration Panel for Wales.	its website through the related link on the right hand side of this web page: http://gov.wales/irpwsb/home/?lang=en . Section 13 relates specifically to Community and Town Councils.
Speed Watch	October newsletter
Statement by the Welsh Government	Update on Local Government Reform
Returning Officer.	City, Town and Community Council Elections 2017
Canal & River Trust	Invitation to Canal & River Trust North Wales & Borders Annual Showcase Event on Friday 21st October at Chester Racecourse to promote our wonderful waterways to the general public. The event will be open from 9.30 am-3.30 pm and you are welcome to visit at any point during the day. Email Showcase16@canalriver-trust.org.uk">Showcase16@canalriver-trust.org.uk
Denbighshire County Council	Consultation - Supplementary Planning Guidance. Planning for Community Safety The draft documents will be available for public consultation from 3rd October 2016 until 5.00 pm on 28th November 2016.
Chair of North Wales Fire and Rescue Authority	Affordable fire and rescue services for North Wales. You can find out more on our website www.nwales-fireservice.org.uk . A consultation questionnaire will be open shortly. The deadline for responses is 12 th December 2016.
Ysgol Dinas Bran.	Our year 10 CoPE Group are arranging a curry night on the Friday the 11th November to raise money for Hope House Hospice in Oswestry. The event will start at 7 pm in The White Waters Hotel in Llangollen. The cost will £10 for a ticket.

C.119.17 Future Agenda Item.

Shop 1, Llangollen Town Hall.

There being no further items the meeting closed at 9.10 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 15th NOVEMBER 2016.

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr K. Edwards, Cllr J. Haddy, Cllr B Lube, Cllr M. Mile, Cllr M. Pugh, Cllr L. Slater and Cllr C. Tobin.

G. Thomas (Town Clerk).

C.120.17 Apologies for Absence.

None.

C.121.17 Declarations of Interest

Cllr K. Edwards declared an interest in items of the agenda 7d Authorised payments, in respect of payments TC/49, TC/50 and TH/40.

C.122.17 Presentations.

Sgt Jones provided Members with an update on the recent activity of the neighbourhood policing team. There had been a spat of minor thefts and some disorder that had been dealt with. There had been a very positive outcome in respect of an arrest for a drug incident on Market Street car park. The recent arrival of Travellers in town had also needed some police resources, but there had not been any criminal activity directly attributable to their presence in the town. The key issues for the neighbourhood policing team were the continuation of reporting crimes through the 101 number, anti-social behaviour issues, and speeding on the A5 which had been tasked to the GoSafe partnership. Sgt Jones also advised Members of the first meeting of the Safer Neighbourhood Partnership which would be an open meeting. Members raised a number of issues with Sgt Jones, including the use of mobile phones when driving, policing events and un-taxed and uninsured vehicles parked on the highway.

C.123.17 Mayors announcements.

The Town Mayor, advised Members of an approach he had from the prospective tenant of Shop 1 and advised that this matter was in the hands of the Town Council solicitors. The Town Mayor also expressed his thanks to all who had supported the Remembrance events over the whole weekend

C.124.17 Statements form the Public

There were no matters consider under this agenda item.

C.125.17 Minutes of Town Council Meeting.

It was proposed by Cllr J. Haddy and seconded M. Mile that the minutes of the Town Council meetings held on 20th September and the 18th October 2016 be approved as a correct record. All agreed.

C.126.17 Financial Statement.

The financial statement for November was received and noted.

C.127.17 Authorised Payments.

The payments for November, detailed below, were presented to the meeting.

Town Council

LTC Staff Costs	Bill Payment TC/43	£1,279.83
LTC Staff Costs	Bill Payment TC/45	£82.80
PAYE and NI	Bill Payment TC/46	£633.88
Bates Office Supplies	Bill Payment TC/47	£45.53
Derwen College	Bill Payment TC/48	£628.44
Huw Edwards Utility Services	Bill Payment TC/49	£3,200.00
Huw Edwards Utility Services	Bill Payment TC/50	£474.86
K. Edwards	Bill Payment TC/51	£100.00
Llangollen Silver Band	Bill Payment TC/52	£100.00
Midshires	Bill Payment TC/53	£50.18
G Poole	Cheque	£30.00
British Telecom	Direct Debit	£94.26
Denbighshire County Council	Direct Debit	£814.00
Town Hall		
LTC Staff Costs	Bill Payment TH/36	£446.47
PAYE and NI	Bill Payment TH/37	£111.60
I Ball Electrical Services	Bill Payment TH/38	£1,327.59
Watkin & Williams	Bill Payment TH/39	£31.14
A Roberts	Bill Payment TH/40	£75.00
Dee Valley Water	Direct Debit	£23.27

It was proposed by Cllr R. Lube and seconded by Cllr L. Slater that the payments be authorised.
It was resolved that the payments be approved.
All agreed with one abstention.

C.128.17 Budget preparation update.

The Town Clerk explained that the process of preparing the 2017/18 budget was being undertaken by the Finance Working group and that a full report would be forthcoming at the next meeting of the Town Council.

C.129.17 Planning Applications.

There were no matters consider under this agenda item.

C.130.17 Urgent Decisions Protocol.

Members considered a report under the urgent decision protocol.

It was proposed by Cllr J. Haddy and seconded by Cllr S. Burrell that the report be accepted.

It was resolved that the Town Council endorses the decision in respect of planning application 03/2016/0845 under the urgent decision protocol.

All agreed.

C.131.17 Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

03/2016/0887	Former Berwyn Works Berwyn Street Llangollen Subdivision of existing retail unit and alterations to allow it to trade as two retail units with associated internal and external physical alterations to the building, service yard and customer entrance/forecourt area
Decision	Grant

03/2016/0092	Llangollen Community Hospital and Car Park Abbey Road Llangollen Delegated Details of footway crossing submitted in accordance with Condition No. 15 of planning permission code no. 03/2014/0472
Decision	Approve
03/2016/0843	The Cottage Tea Rooms 5 Castle Street Square Castle Street Llangollen Erection of a steel framed canopy with glazed roof to cover outdoor seating terrace at front
Decision	Refuse
03/2016/1014	Land to the rear of The Vicarage, Vicarage Road, Llangollen Details of sustainable design features submitted in accordance with condition number 6 of planning permission 03/2010/1054
Decision	Approve
03/2016/1012	Land to the rear of The Vicarage, Vicarage Road, Llangollen Details of materials submitted in accordance with condition number 2 of planning permission 03/2010/1054
Decision	Approve
03/2015/1236	Llangollen Community Hospital and Car Park Abbey Road Llangollen Delegated Details of Materials, Method Statement, Drainage, Photo Survey, Open Space and Highways Drainage submitted in relation to Condition Nos. 2, 4, 6, 7, 9 & 16 submitted in relation to planning permission Code No. 03/2014/0472/PF
Decision	Approve
03/2016/0895	Maes Y Bryn Vicarage Road, Llangollen. Erection of side extension and conservatory
Decision	Grant
03/2016/0583	Wynnstay Arms Hotel, Bridge Street, Llangollen Erection of replacement illuminated and non-illuminated signs
Decision	Grant
03/2016/0894	Riverside Holiday Park Berwyn, Street. Delegated Revised siting and detailing of 3 No. permitted holiday chalets Plots 34, 35 & 36 (non-material amendment)
Decision	Approve
03/2016/0648	LB 32 Church Street Llangollen. Replacement windows (listed building application)
	Grant
03/2016/0837	PF Bryn Hyfryd Sun Bank Llangollen. Erection of extension to dwelling
	Grant

C.132.17 Planning Correspondence.

There were no matters consider under this agenda item.

C.133.17 Members Reports.

Cllr S. Burrell advised Members grants offered since the last meeting by the John Mathews Trust. Cllr K. Edwards relayed the concerns of the members of the Chamber of Trade and Tourism regarding the revaluation of properties for NNDR, and the affect it was having on some businesses.

C.134.17 County Councillors Report.

Cllr R. Hughes provided an update on the activity of the County Council in terms of budget provision and the likely affect it would have on local services. The County Council's budget would rise by 2.5% for 2017/18. Discussion ensued on the proposals for the Wernffrwd site under the recent funding secured by the AONB. Cllr Hughes commented that the first phase was the clearance and the opening up of the site and that no other firm proposals were in place. Cllr Hughes congratulated the Town Council on the work done of the Recreation ground and suggested that a meeting be arranged with officers and the local County Members to look at other proposal being pursued by the Town Council.

C.135.17 Chain Bridge ownership.

Members considered a report on the sole ownership of the Chain Bridge in the light of a resolution of Llantysilio Community Council to seek the view of the Town Council on its willingness to take on full responsibility for the bridge.

It was proposed by Cllr J. Haddy and seconded by Cllr R. Lube that given that the cost implications to the Town Council were minimal and that there were positive benefits of single ownership that the Town Council agrees to the transfer of the registered title.

It was resolved that the Town Council become sole owners of the bridge.

All agreed.

C.136.17 Shop 1, Llangollen Town Hall.

Members received a verbal report on the progress pf the leasing of Shop 1. The Town Council's solicitors had requested that Members allow the lease proceedings to continue up until the 26th November 2016, before considering any further action. Members noted the position.

C.137.17 Correspondence.

Members considered and noted the correspondence received as detailed below.

Wales Audit Office	Wales Audit Office Newsletter
North Wales Community Health Council	News Release: Review of the National Standards for the Community Health Councils
One Voice Wales	Latest news from One Voice Wales
The Culture, Welsh Language and Communication Committee	<p>Consultation on the Welsh Government's new Welsh Language Strategy Information on the inquiry and how to submit written evidence is available on the Committee's website.http://senedd.assembly.wales/mgConsultationDisplay.aspx?ID=232</p> <p>Responses be provided by 30 November 2016.</p>
One Voice Wales	<p>One Voice Wales Innovative Practice National Awards 2017 The Awards are an opportunity to showcase Community and Town Councils, the services they provide for their local communities and the commitment and work of community and town councillors, clerks and staff. This is an opportunity for local councils to receive the recognition they deserve.</p> <p>There are 8 award categories</p> <p>Best Annual Report 4</p>

	<p>Best Environmental Project 5</p> <p>Best Website 6</p> <p>Best Community Engagement Initiative 7</p> <p>Best Tourism Initiative 8</p> <p>Best Sustainability Initiative 9</p> <p>Best Youth Engagement 10</p> <p>Local Council Service of the Year 1</p> <p>Deadline</p> <p>20th January 2017</p>
Older People's Commissioner for Wales	Ageing Well walking survey for neighbourhoods
Groundwork MSSTT	<p>Fee quotation to write landfill funding applications and Awards for All application for this exciting project. There is a deadline of 9th December for the Cory application which I really think we should aim for.</p> <p>Whilst the Wren next deadline is 22nd February 2017 and Awards for All can be submitted at any time of the year.</p>

In respect of the correspondence received from Groundwork MSSTT, given the resolution of Town Council on the 18th October 2016, that the Town Clerk works with Groundwork Manchester, Salford, Stockport, Tameside and Trafford to put together an appropriate funding package that would minimise the cost of the project for the Town Council, and in view of the deadline of the 9th December for the Cory application it was proposed by Cllr J. Haddy and seconded by Cllr K. Edwards that the fee quotation provided by Groundwork MSSTT to submit these bids be accepted.

It was resolved to accept the quotation from Groundwork MSSTT and that funds be vired from the Ground maintenance, election and computer hardware and Cittaslow cost centre to support this work.

All agreed.

C.138.17 Future Agenda Item.

Dee Bridge.

There being no further items the meeting closed at 9.27 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 20th DECEMBER 2016.

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr K. Edwards, Cllr J. Haddy, Cllr B Lube, Cllr M. Mile, Cllr M. Pugh and Cllr C. Tobin.

G. Thomas (Town Clerk).

C/139.17 Apologies for Absence.

Cllr L. Slater.

C/140.17 Declarations of Interest

Cllr K. Edwards declared an interest in items of the agenda 7b Authorised payments, in respect of Bill Payment TH/46.

C/141.17 Presentations.

None.

C/142.17 Mayors announcements.

The Town Mayor, advised Members that the lease of Shop 1 was to be signed on the 23rd December 2016. The Town Mayor had been busy over the last few weeks with the customary festive season engagements.

C/143.17 Statements from the Public

There were no matters consider under this agenda item.

C/144.17 Minutes of Town Council Meeting.

It was proposed by Cllr J. Haddy and seconded Cllr M. Pugh that the minutes of the Town Council meetings held on 15th November 2016 be approved as a correct record.

All agreed.

C/145.17 Financial Statement.

The financial statement for December was received and noted.

C/146.17 Authorised Payments.

The payments for December, detailed below, were presented to the meeting.

Supplier	Payment Method	Gross Cost
Town Council		
LTC Staff Costs	Bill Payment TC/53	£1,280.03
LTC Staff Costs	Bill Payment TC/54	£83.70
PAYE and NI	Bill Payment TC/55	£633.68
Bates Office Supplies	Bill Payment TC/56	£25.20
Bates Office Supplies	Bill Payment TC/57	£10.79
Office Update Ltd	Bill Payment TC/58	£550.80
JT&M Signs	Bill Payment TC/59	£72.00
Courtyard Books	Bill Payment TC/60	£30.70

SLCC	Bill Payment TC/61	£177.00
Tesco Stores Ltd	Card payment 002893	£2.00
Post Office Ltd.	Card payment 003847	£16.47
PWLB	Direct Debit	£6,243.77
British Telecom	Direct Debit	£99.56
Denbighshire County Council	Direct Debit	£814.00
Town Hall		
LTC Staff Costs	Bill Payment TH/42	£446.47
PAYE and NI	Bill Payment TH/43	£111.60
Watkin & Williams	Bill Payment TH/44	£223.20
Watkin & Williams	Bill Payment TH/45	£51.17
A Roberts	Bill Payment TH/46	£535.00
G Roberts	Bill Payment TH/47	£335.00
Border Janitorial	Bill Payment TH/48	£18.62
Llangollen Joinery	Bill Payment TH/49	£1,260.00
Dee Valley Water	Direct Debit	£23.27

It was proposed by Cllr S. Burrell and seconded by Cllr M. Mile that the payments be authorised.
It was resolved that the payments be approved.
Agreed with one abstention.

C/147.17 Annual Return.

Members noted the report on the Annual Return and it was proposed by Cllr J. Haddy and seconded by Cllr S. Burrell that the actions identified in the report be approved.
It was resolved that the comments of the external auditors be acknowledged and that it be noted that the Town Council has already undertaken actions to address these concerns and that the Town Mayor be authorised to re-approve the Annual Return.
All agreed.

C/148.17 Budget 2017/18.

Members considered the Finance working group report on the draft 2017/18 budget. The Finance Working Group asked Members to consider the options available, as defined in the report. It was proposed by Cllr R. Lube and seconded by Cllr K. Edwards that option 2 be adopted.
It was resolved that the budget for the 2017/18 financial year would be based on option 2 as outlined by the Finance Working Group budget paper.
All agreed.

C/149.17 Planning Applications.

03/2016/0300	Erection of 95 no dwellings, together with associated roads and related works. Land off Vicarage Road.
	It was proposed by Cllr. M. Mile and seconded by Cllr. R. Lube that in view of the nature of the application and the pending decision of the Planning Authority it was resolved that the Town Council should offer no comments. It was resolved that no comments be raised in connection with this application. All agreed.
03/2016/1140	Erection of extension and alteration to welling (revised scheme to previously approved planning permission code No 03/2016/0150)

	<p>It was proposed by Cllr. S. Burrell and seconded by Cllr. K. Edwards that the application was acceptable in planning terms. It was resolved that no objections be raised in connection with this application. All agreed.</p>
03/2016/1145	<p>Demolition of buildings at rear of existing shop and flat, erection of extension and alterations to enlarge ground floor shop and to provide 2 first floor flats. Gifts from Wales, 4 Castle Street.</p>
	<p>It was proposed by Cllr. M. Mile and seconded by Cllr S. Burrell that the application was acceptable in planning terms. It was resolved that no objections be raised in connection with this application. All agreed.</p>
03/2016/1168	<p>Installation of two illuminated wall mounted signs, two totem signs, one poster case sign and one non-illuminated vinyl sign. Aldi, Berwyn Street.</p>
	<p>It was proposed by Cllr. M. Mile and seconded by Cllr. K. Edwards that the elements of the application i.e. the signage that is to be affixed to the retail unit were acceptable in planning terms. It was resolved that no objections be raised in connection with this application in terms of the signage that is to be affixed to the retail unit.</p> <p>Members were of the opinion that as the site would now house two separate retail companies' consideration of the signage at the access of the site, off the A5, could not be viewed in isolation. Members therefore reserved their comments on this signage until such time as proposals for the access road signage for both retail units were available for consideration. Agreed with one abstention.</p>
03/2016/1169	<p>Installation of Velux roof windows to front and rear, installation of window in side elevation and conversion of garage into bedroom. 21 Wern Road.</p>
	<p>It was proposed by Cllr. S. Burrell and seconded by Cllr. R. Lube that the application was acceptable in planning terms. It was resolved that no objections be raised in connection with this application. All agreed.</p>
03/2016/1195	<p>Development of 0.07 hectares of land by erection of 1 dwelling (outline application- all matters reserved). Land at (Part garden of) Fairlawns, Fron Bache.</p>
	<p>It was proposed by Cllr. J. Haddy and seconded by Cllr. R. Lube that the application was unacceptable in planning terms. Members believe that the proposed shared access with the adjoining properties does not comply with Local Development Plan Policy RD 1 - Sustainable development and good standard design, in that the development does not:</p> <ul style="list-style-type: none"> i) Respects the site and surroundings in terms of the siting, layout, and intensity of use of land/buildings and spaces around and between buildings; and ii) Provide a safe and convenient access for vehicles and emergency vehicles together with adequate parking, services and manoeuvring space. <p>It was therefore resolved to object to this application on the above grounds. All agreed.</p>

C/150.17 Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

03/2016/0930	<p>Work's to 2 Beech trees subject to Tree Preservation Order and felling of Leylandii trees. Dinbren Hall Dinbren Llangollen</p>
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Decision.	Grant.
03/2016/0920	Erection of extension to dwelling. Cyflymen Brook Street Llangollen
Decision.	Grant.
03/2016/0941	Erection of detached garage to front of dwelling. 31 Maes Collen
Decision.	Grant.
3/2016/1013	Details of improvements to Vicarage Road new footway, drainage works and treatment of boundary walls to visibility splays submitted in accordance with condition number 5 of planning permission 03/2010/1054. Land to the rear of the Old Vicarage, Vicarage Road.
Decision.	Approve.

C/151.17 Planning Correspondence.

There were no matters consider under this agenda item.

C/152.17 Members Reports.

Cllr S. Burrell advised Members of the grants offered at the last meeting by the John Mathews Trust. Cllr M. Pugh reported on the excellent Christmas Concert arranged by the Silver Band and commented as to what an exceptional event it had been, showcasing the local talent available across a range of age groups. This was especially noticeable in relation to the youth and training bands and credit should go to all involved with the Bands work. Cllr K. Edwards provided feedback from the last meeting of the Llangollen Chamber of Trade and Tourism.

C/153.17 County Councillors Report.

Cllr R. Hughes provided an update on the activity of the County Council and the decision in relation to the Vicarage Road development which was subject to further section 106 approvals to be considered on the 11th January 2017. Cllr Hughes advised Members that Ms Emily Ready had been appointed as a Housing Community Development Officer for the area. He had raised the matter of the integrity of a number of bridges in, and around, the town with the appropriate officer in the County Council. He suggested that it would be appropriate if the Council invited him to a future meeting of the Town Council. Cllr Hughes noted Members comments over parking problems around Plas Newydd.

C/154.17 Business continuity and resilience planning.

Members considered a report on Business continuity and resilience planning.

It was proposed by Cllr K. Edwards and seconded Cllr M. Mile that the report be accepted.

It was resolved that the Town Council would adopt the Business Continuity Strategy and work with the North Wales Local Resilience Forum in the preparation of a local resilience plan for the town.

All agreed.

C/155.17 Town Hall Management.

Members considered a report on the charges for the hire of the Town Hall and licensing issues

It was proposed by that the recommendations of the report be approved

It was resolved that:

- a) Town Clerk undertakes the necessary training and clearances to become the APL Holder on the premises licence.
- b) The scale of fees and charges as presented be adopted by the Town Council for the 2017/18 financial year.

All agreed.

C/156.17 Correspondence.

Members considered and noted the correspondence received as detailed below.

Wales Audit Office	Welsh Government 'well prepared to take on fiscal devolution responsibilities' Fact sheet.
Local Government Finance Policy Division	Draft Account and Audit (Wales) (Amendment) Regulations. Consultation on proposed regulations https://consultations.gov.wales/consultations/draft-account-and-audit-wales-amendment-regulations-2016
One Voice Wales'	Information bulletin.
Gary Williams Head of Legal, HR and Democratic Services.	Standards Committee meeting held on Declarations of interest.

C/157.7 Future Agenda Item.

Presentation from Mr Hall Denbighshire County Council Highways.

There being no further items the meeting closed at 8.37 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 17th JANUARY 2017.

Present: Cllr M. Adams, Cllr T. Baker, Cllr. S. Burrell, Cllr K. Edwards, Cllr J. Haddy, Cllr M. Mile, Cllr M. Pugh, Cllr L. Slater and Cllr C. Tobin.

G. Thomas (Town Clerk).

C/158.17 Apologies for Absence.

Cllr B Lube.

C/159.17 Declarations of Interest.

None.

C/160.17 Presentations.

Ms Lesley Richards, of Friends of the Earth Llangollen, gave a presentation on a new initiative entitled Bee Friendly Llangollen. She outlined that this was a new national accreditation scheme to improve towns, businesses, schools and organisations for pollinators and is administered by the Welsh Government. Insect pollinators include bees, butterflies, moths and beetles and are essential for pollinating about 90% of our wildflowers and about 70% of our food that's one in every 3 mouthfuls of food we eat. However she stressed that pollinators have been in decline for the last 30 years due to a range of issues, land-use intensification, habitat destruction and fragmentation, disease, the use of agro-chemicals and climate change. Bee friendly is therefore an opportunity for local action that can make a real difference for the future of pollinators, because it's a new scheme the requirements are entry level, straight forward simple steps. Friends of the Earth Llangollen will be concentrating on four elements for the scheme which are;

1. Improving the availability of wild flowers, building on Pengwern Wild Spaces, a project to develop a partnership between interested local residents and DCC. It will hopefully contribute to the aims of Bee Friendly as well as improving the appearance of the estate.
2. Five star accommodation, working with the community to improve habitat availability in gardens in the form of bee homes and looking to identify suitable nesting sites for solitary bees and bumblebees.
3. Freedom from pesticides, working with the Town and County Council to reduce the use of herbicides and pesticides in public open space in the town.
4. Fun, an event for pollinators 27th May at Plas Newydd working with Denbighshire Countryside Service, North Wales Wildlife Trust, Chester Zoo, Butterfly Conservation and a number of other organisations to raise awareness of the importance of pollinators and provide a family fun day for the community.

Friends of the Earth Llangollen have also been in contact with the local schools and are hoping to provide an education element to the project. Although the main aims of the project are not reliant

on funding, we are in the process of applying for some funding for the project through the Tesco carrier bag fund. Friends of the Earth Llangollen hope that the Town Council agree that the project would be positive for the towns Cittaslow status.

PCSO Aimie Clayton provided Members with an update on the activities of the local safer neighbourhoods policing team. The recent crime statistics were as follows:-

Anti-social behaviour	12
Theft	7
Drugs	8
Burglary	1
Missing persons	2
Public order	2
Road Traffic incident	3
Shoplifting	1
Criminal Damage	4

PCSO Clayton stressed that these statistics are low when compared to other neighbourhoods within the force area; such as Wrexham. Significant work has been done to combat crime in the area and with the help of the County Council mobile CCTV cameras have been deployed to crime hotspots. Once the cameras are deployed the crime rate in that area drops. PCSO Clayton understood the perceived frustrations that the deployment of the cameras does not necessarily result in action being taken against the individuals, but stressed that prevention of crime was as equally important as detection and was more cost effective. She also reiterated the need for individuals to call in incidents on the 101 number. Members asked a number of questions relating to the visibility of officer in the Town and in relation to particular incidents regarding motor scooters at the Youth Club. PCSO Clayton noted the concerns, some of which were actively being pursued by the safer neighbourhood team. The Town Mayor asked PCSO Clayton to investigate whether the Town Council could contribute to the purchase of a mobile CCTV camera on the proviso that it would be used solely in the town, he also asked for information on the cost of funding a PCSO post. PCSO Clayton also sought additional volunteers for the community speed watch scheme.

C/161.17 Mayors announcements.

The Town Mayor, advised Members that he had recently hosted a Volunteers super fort those involved in the Llangollen Christmas Festival, which had been well received.

C/162.17 Statements from the Public.

There were no matters consider under this agenda item.

C/163.17 Minutes of Town Council Meeting.

It was proposed by Cllr M. Mile and seconded Cllr M. Pugh that the minutes of the Town Council meetings held on 20th December 2016 be approved as a correct record.

All agreed.

C/142.17 Financial Statement.

The financial statement for January was received and noted.

C/165.17 Authorised Payments.

The payments for January, detailed below, were presented to the meeting.

Town Council				
LTC Staff Costs	Bill Payment TC/53	£1,279.83	£0.00	£1,279.83
PAYE and NI	Bill Payment TC/54	£633.88	£0.00	£633.88
Cllr M Adams	Bill Payment TC/55	£66.30	£0.00	£66.30
Castle Café	Bill Payment TC/56	£112.40	£0.00	£112.40
Llangollen Christmas Festival	Bill Payment TC/57	£34.25	£0.00	£34.25
Amazon UK	Card payment 03	£37.74	£6.29	£31.45
British Telecom	Direct Debit	£92.73	£15.45	£77.28
Denbighshire County Council	Direct Debit	£814.00	£0.00	£814.00
Town Hall				
LTC Staff Costs	Bill Payment TH/50	£446.47	£0.00	£446.47
PAYE and NI	Bill Payment TH/51	£111.60	£0.00	£111.60
Dee Valley Water	Direct Debit	£23.27	£0.00	£23.27
SSE Energy	Direct Debit	1697.54	282.92	1414.62
SSE Energy	Direct Debit	171.11	8.17	162.94
SSE Energy	Direct Debit	727.98	115.92	612.06

It was proposed by Cllr S. Burrell and seconded by Cllr K. Edwards that the payments be authorised.

It was resolved that the payments be approved.

All Agreed.

C/166.17 Planning Applications.

There were no matters consider under this agenda item.

C/167.17 Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

03/2016/1161	03/2016/1161 Erection of agricultural building for storage of agricultural machinery. Pen Y Rhagfryn, Bryn Dethol Road.
Decision.	Not Required.
03/2016/1015	Details of construction method statement submitted in accordance with condition number 8 of planning permission 03/2010/1054. Land to the rear of the Old Vicarage, Vicarage Road.
Decision.	Approve.
03/2016/1140	Erection of extension and alterations to dwelling (revised scheme to previously approved by planning permission Code No. 03/2016/0150). Hillside Cottage Berwyn.
Decision.	Grant.
03/2016/1213	Revisions to elevational detailing of retail units submitted in relation to application code no. 03/2016/0887 (non material amendment), Former Berwyn Works Berwyn Street.
Decision.	Approve.

C/168.17 Planning Correspondence.

Members noted the corrspondance from the County Council regarding the notification of the approval process for the Land Off Vicarage Road. The application decision notice would only be issued following the completion and signing of a Section 106 legal agreement for the provision

of open space, affordable housing and education contributions.

C/169.17 Members Reports.

There were no matters consider under this agenda item.

C/170.17 County Councillors Report.

There were no matters consider under this agenda item.

C/171.17 Clerk's Reports.

Members receive a report on Staff / Member protocol. There was little debate on the content of the report. However, it was proposed by Cllr J Haddy and seconded by Cllr T. Baker that the protocol not be adopted.

It was resolved not to approve the protocol as it stood.

All agreed.

C/172.17 Human Resources Committee revised terms of reference.

Members receive a report on the Human Resources Committee revised terms of reference.

Following an in depth examination of the revisions, it was proposed by Cllr S Burrell and seconded by Cllr K. Edwards that the terms of reference be adopted.

It was resolved to accept the revised terms of reference for the Human Resources Committee

Agreed with one abstention.

C/173.17 Correspondence.

Members considered and noted the correspondence received as detailed below.

Karen Holthofer, AONB Communications Officer, Clwydian Range and Dee Valley Area of Outstanding Natural Beauty.	Clwydian Range & Dee Valley Area of Outstanding Natural Beauty (AONB). Invitation to the Annual Local Members & Community Councils Forum, Thursday 2nd February 2017 at Froncysyllte Community Centre.
Jo Thomas, Senior Technical Officer (Licensing) DCC.	Draft Street Trading Policy.
Jason Plange, Local Government Partnerships – Policy, Welsh Government.	Leaflet to support councils in their efforts to raise awareness and encourage participation in the local government elections in May 2017.

Cllr J. Haddy sought assurances that the draft Street Trading Policy did not remove any of the historic rights for hawkers and traders in the town. The Town Clerk agreed to review the policy again in this context and if need be bring a report back to the Town Council.

C/174.17 Future Agenda Item.

iBeacons.

There being no further items the meeting closed at 8.40 pm.

LLANGOLLEN TOWN COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 21st MARCH 2017.

Present: Cllr M. Adams, Cllr T. Baker, Cllr K. Edwards, Cllr J. Haddy, Cllr B Lube.
Cllr M. Pugh, Cllr L. Slater and Cllr C. Tobin.

G. Thomas (Town Clerk).

C/192.17 Apologies for Absence.

Cllr. S. Burrell. Cllr M. Mile

C/193.17 Declarations of Interest.

Cllr K. Edwards, Cllr B Lube and in respect of agenda item 8c.

C/194.17 Presentations.

C/194.17 a) Dee Valley Policing Team. PCSO Aimee Clayton, provide information on activities of the local team. She advised Members of the actions that have been undertaken regarding speeding; with officers deploying the community speedwatch equipment in specific areas. PCSO Clayton also update the Town Council on the position regarding funding PCSO's and that the local Sargent was investigating the role of volunteers with the Safer Neighbourhood Partnership

C/194.17 b) Allt y Badi safety problems. Mrs Edwina Hart, provided Members with an update on the position regarding off road vehicles and sought the Town Council's support to the introduction of warning signs on the road.

C/194.17 c) Vangollen. The organisers of this event provided a detailed presentation on the organisation, purpose and aspirations of this event which was to be held on the weekend of the 19th – 21st May 2017. The team had a five year vision for the event with the aim of it being North Wales' premier VW Van/music event in the future.

C/194.17 d) Llangollen Refugee Support Network made a presentation to Members on their work to promote the Dee and Ceiriog Valleys as an Area of Sanctuary, building on the proud history of hospitality with which Llangollen has 'welcomed the world' to the International Eisteddfod for 70 years. The group hope to be able to offer support and short respite holidays for refugees and asylum seekers settled locally. Wales is exploring the possibility of declaring itself a Nation of Sanctuary and the group sought the Town Council to support these initiatives both locally and nationally. In addition the group are working with Denbighshire County Council to settle one or two Syrian refugee families here in Llangollen as part of the Government Resettlement Scheme.

C/195.17 Mayors announcements.

The Town Mayor, advised Members that he had attended the Fechan open day and had been very impressed with the facilities on offer. He reminded Members that the Annual Town meeting would be held on Monday 27th March 2017 and he expected all Councillors to attend.

C/196.17 Statements from the Public.

There were no matters considered under this agenda item.

C/197.17 Minutes of Town Council Meeting.

It was proposed by Cllr J. Haddy and seconded Cllr L. Slater that the minutes of the Town Council meetings held on 21st February 2017 be approved as a correct record.

All agreed.

C/198.17 Minutes of Human Resources Committee.

It was proposed by Cllr L. Slater and seconded Cllr R. Lube that the minutes of the Human Resources Committees held on the 20th October, 30th November 2016 and the 29th January 2017 be adopted.

All agreed.

C/199.17 Financial Statement.

The financial statement for March was received and noted.

C/200.17 Virements.

It was proposed by Cllr L. Slater and seconded by Cllr M. Pugh that funds should be vired from underspends as follows.

Overspent cost centre	Value	Virement from cost centre	Value.
HMRC	£20.65	Clerks Costs	£20.65
Insurance	£49.21	Clerks Costs	£49.21
Subscriptions	£790.00	Computer Maintenance	£565.68
		Computer Software	£224.32
Cittaslow	£1590.00	Ground Maintenance	£904.14
		Civic Costs	£685.86
Gas	£605.28	Water Charges	£605.28
Electricity	£530.34	Equipment	£530.34

It was resolved that the virements be approved.

All Agreed.

C/201.17 Authorised Payments.

The payments for March, detailed below, were presented to the meeting.

Town Council				
LTC Staff Costs	Bill Payment TC/76	£1,269.80	£0.00	£1,269.80
LTC Staff Costs	Bill Payment TC/77	£19.80	£0.00	£19.80
PAYE and NI	Bill Payment TC/78	£633.68	£0.00	£633.68
Ground Works MSSTT	Bill Payment TC/79	£3,000.00	£500.00	£2,500.00
Midshire	Bill Payment TC/80	£902.28	£150.38	£751.90
Cornerstones Guest House	Bill Payment TC/81	£79.50	£0.00	£79.50
Courtyard Books	Card payment 06	£9.00	£0.00	£9.00
LTC Staff Costs	Direct Debit	£23.01	£0.00	£23.01
British Telecom	Direct Debit	£101.24	£16.87	£84.37
Town Hall				
LTC Staff Costs	Bill Payment TH/56	£446.47	£0.00	£446.47
PAYE and NI	Bill Payment TH/57	£111.60	£0.00	£111.60
Border Supplies	Bill Payment TH/58	£77.36	£12.89	£64.47
Cathedral Leasing	Bill Payment TH/59	£124.79	£20.80	£103.99
Llangollen Silver Band	Bill Payment TH/60	£60.00	£0.00	£60.00
Parrotts' Energy Services	Bill Payment TH/61	£198.00	£33.00	£165.00

A W Renewables	Bill Payment TH/62	£2,304.00	£384.00	£1,920.00
A Roberts	Bill Payment TH/63	£40.00	£0.00	£40.00
Watkin and Williams	Bill Payment TH/64	£36.29	£6.05	£30.24
Watkin and Williams	Bill Payment TH/65	£69.69	£11.61	£58.08
SSE Energy	Direct Debit	£762.94	£127.15	£635.79
SSE Energy	Direct Debit	£695.26	£115.87	£579.39
SSE Energy	Direct Debit	£48.56	£2.31	£46.25
Denbighshire County Council	Direct Debit	£333.76	£55.63	£278.13
Denbighshire County Council	Direct Debit	£180.00	£0.00	£180.00
Denbighshire County Council	Direct Debit	£48.00	£0.00	£48.00
Dee Valley Water	Direct Debit	£23.27	£0.00	£23.27

It was proposed by Cllr L. Slater and seconded by Cllr M. Pugh that the payments be authorised.
It was resolved that the payments be approved.
All Agreed.

C/202.17 Planning Applications.

Members consider the following applications:-

03/2016/1207 Re-siting of war memorial and refurbishment of the open space (Listed Building application) War Memorial, Castle Street, Llangollen,

It was proposed by Cllr C. Tobin and seconded by Cllr. K. Edwards that as this is was a Town Council sponsored project no comments should be offered.

It was resolved to note the application.

All agreed.

03/2017/0193 Felling of 1 no. conifer, 1 no. sycamore and 2 no. ash trees within Llangollen Conservation Area. Public Footpath Rear Of Car Park, East Street, Llangollen.

It was proposed by Cllr. L. Slater and seconded by Cllr. K. Edwards that the application was acceptable in planning terms.

It was resolved that no objections be raised in connection with this application.

All agreed.

03/2017/0194 Felling of 1 no. sweet chestnut tree within Llangollen Conservation Area Public Footpath Rear of Car Park, East Street, Llangollen.

It was proposed by Cllr. L. Slater and seconded by Cllr. T. Baker that the application was acceptable in planning terms.

It was resolved that no objections be raised in connection with this application.

All agreed.

C/203.17 Certificates of Decision.

Members noted the certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

03/2015/0439	Details of acoustic and visual screens to be erected on main building and within service yard submitted in accordance with condition number 11 of planning permission code number 03/2012/1407. Berwyn Works Berwyn Street.
Decision	Approve

C/204.17 Members Reports.

Cllr J. Haddy provided an update on the activity of the Town Hall Management Group. Work was continuing on the HLF bid and much of this work could be done in-house with the assistance of some of the group members. The Group were also planning a trip to the Festival Drayton Centre to learn from the experiences of the volunteers who run this facility. Cllr K. Edwards advised Members that she had hosted a visit from Mr Pier Giorgio Olivetti to Wales. Pier stayed overnight in Llangollen on March 15th and the following morning he spent time with members of our Cittaslow Committee and the Town Clerk discussed a range of topics based on the Cittaslow Project namely:

- Cittaslow Tourism
- Cittaslow Agriculture
- Cittaslow Education
- Cittaslow Doing
- Cittaslow Urban Planning
- Cittaslow Market
- Cittaslow Web

Members of the Committee then accompanied Pier to Mold Town Hall, where he gave a talk on 'Small Town Sustainability'. Cllr K. Edwards also updated Members of the work of the Chamber of Trade and Tourism in respect of their involvement with the Year of Legends initiative.

C/205.17 County Councillors Report.

There were no matters consider under this agenda item.

C/206.17 Clerks Report.

C/206.17 a) Allt y Badi safety problems. Members considered a report on the actions taken, to date, in respect of residents' concerns. Further to the recent presentation from the residents it was proposed by Cllr K Edwards and seconded by Cllr R. Lube that any decision should be deferred until the outcome of the multi-agency meeting on this matter was known

It was resolved to take no action at this stage.

All agreed.

C/206.17 b) Members considered the Annual Report of the Independent Remuneration Panel for Wales and noted the changes to the determinations for Town and Community Councils.

C/207.17 Correspondence.

Members considered and noted the correspondence received as detailed below.

Energise Wales Network	Energise Wales Newsletter – March 2017 – Sector news, events and tender opportunities
Bethan Jones. Chair of Conwy and Denbighshire Public Services Board	<p>Conwy and Denbighshire Public Services Board - Well-being Assessment Consultation. In accordance with the Well-being of Future Generations (Wales) Act 2015 the Conwy and Denbighshire Public Services Board is required to publish an assessment of well-being for the area. If your council would like to provide views on the Well-being Assessment, they can do so until the 24 March 2017 by following the below link to the Conwy and Denbighshire Public Services Board website: http://conwyanddenbighshirepsb.org.uk/en/home/english-wellbeing-assessment/</p> <p>Alternatively, you can also send any comments or suggestions on the Well-being Assessment to strategicplanning-team@denbighshire.gov.uk or phone 01824 708045.</p>
Community Health Council	<p>News release. Dementia: One Simple Thing.</p> <p>Over the next two weeks Community Health Councils across Wales will be asking people whose lives have been touched by dementia, or anyone who is a care giver, one simple question: What could the NHS do better to support people, as well as their families and their careers, living with dementia? People can now tell us their suggestions by text/SMS. Text CHC to 62277 and we will respond in English and Welsh seeking your views. Email - yourvoice@waleschc.org.uk. Dedicated Answerphone – 01248 679284 – Choose Option 4 Website - http://www.wales.nhs.uk/sitesplus/899/home or write to us at 'One Simple Thing' – CHCs in Wales C/O Unit 11, Chestnut Court, Parc Menai, Bangor. LL57 IF</p>
One Voice Wales	One Voice Wales Bulletin
Commission Services National Assembly for Wales	Consultation on changing the name of the National Assembly

C/208.17 Future Agenda Item.

iBeacons.

There being no further items the meeting closed at 8.30 pm.