



Cyngor Tref Llangollen Town Council

8.12.20

Annwyl Gynghorwyr.

Dear Councillors.

Rhoddir rhybudd trwy hyn o gyfarfod cynhadledd fideo o'r Cyngor Tref, a gynhelir **Dydd Mawrth 15th Rhagfyr 2020 am 6.00 yh**, er mwyn trosi'r busnes a nodir yn yr agenda isod.

Notice is hereby given of a video conference meeting of Town Council, which will be held on **Tuesday 15th December 2020 at 6.00 pm**, for the purpose of transacting the business set out in the agenda below.

Hysbysir aelodau o'r Cyngor y Dref drwy hyn i fynychu.

Members of the Town Council are hereby summoned to attend.

Mae crynodeb o eitemau gohebiaeth a chyhoeddiadau amrywiol a dderbyniwyd ers y cyfarfodydd diwethaf wedi'u cynnwys ac mae ar gael yn swyddfa'r Cyngor y Dref i ddarllen yn llawn os oes angen.

A summary of correspondence items and miscellaneous publications received since the last meetings are included and are available in the Town Council office to read in full if required.

Mae'r cyfarfodydd yn agored i'r wasg a'r cyhoedd.

The meetings are open to the press and public

Dolen y cyfarfod yw: -

<https://meet.starleaf.com/4422244271/app>

The meeting link is:-

<https://meet.starleaf.com/4422244271/app>

Yn gywir,
Yours faithfully,

Gareth Thomas

Clerc y Dref a'r Swyddog Ariannol Cyfrifol.
Town Clerk and Responsible Financial Officer.

Cyngor Tref Llangollen Town Council.

Agenda.

15.12.20.

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1. Ymddiheuriadau am absenoldeb.
I dderbyn, ystyried a derbyn ymddiheuriadau am absenoldeb.</p> | <p>Apologies for absence.
To receive, consider and accept apologies for absence.</p> |
| <p>2. Datganiadau o Fuddiant.
I dderbyn unrhyw ddatganiadau o fuddiant ar eitemau ar yr agenda.</p> | <p>Declaration of Interest.
To receive any known declarations of interest in items on the agenda.</p> |
| <p>3. Cyflwyniadau.
I dderbyn cyflwyniadau gan gyrff allanol.</p> | <p>Presentations.
To receive presentations from outside bodies.</p> |
| <p>(a) Caroline Mullinex.
Arloeswr Aelodau'r Co-op ar gyfer Llangollen.</p> | <p>Caroline Mullinex.
Co-op Member Pioneer for Llangollen.</p> |
| <p>4. Cyhoeddiadau Faer y Dref.
I derbyn cyhoeddiadau oddiwrth Faer y Dref.</p> | <p>Mayors Announcements
To receive announcements from the Town Mayor.</p> |
| <p>5. Datganiadau gan y cyhoedd.
I dderbyn datganiadau oddiwrth y cyhoedd.</p> | <p>Statements from the public.
To receive statements from the public.</p> |
| <p>6. Cofnodion.
Awdurdodi'r Cadeirydd i lofnodi cofnodion cyfarfod blaenorol Cyngor y Dref fel cofnod cywir.</p> | <p>Minutes.
To authorise the Chairman to sign the minutes of the previous meetings of the Town Council as a correct record.</p> |
| <p>a) Cyfarfod Blynyddol 17.11. 2020
b) Cyfarfod y Cyngor Tref 17.11.2020</p> | <p>Annual Meeting 17.11.2020
Town Council 17.11.2020</p> |
| <p>8. Adroddiadau Ariannol.
Ystyried materion ariannol a gwneud unrhyw benderfyniadau angenrheidiol arnynt.</p> | <p>Financial Reports.
To consider financial matters and make any necessary decisions thereon.</p> |
| <p>a) Datganiadau Ariannol.
b) Aliadau Awdurdodedig.
c) Cyfrifiad eithrio rhannol TAW.</p> | <p>Financial Statements.
Authorised Payments.
VAT partial exemption calculation.</p> |
| <p>9. Ceisiadau Cynllunio.
Ystyried ceisiadau cynllunio sy'n cael eu cyfeirio at y cyngor a gwneud unrhyw benderfyniadau angenrheidiol arnynt.</p> | <p>Planning Applications.
To consider planning applications referred to the Council and make any necessary decisions thereon.</p> |

03/2020/0802**Adeiladau allan yn Fferm y Twr, Ffordd y Twr.**

Trosi ac addasu i ffurfio 6 uned llety gwyliau, gosod gwaith trin pecyn a gwaith cysylltiedig

03/2020/0909

Tir yn (Rhan o ardd) 15 Maes Bache. Codi 1 annedd, adeiladu mynedfa newydd i gerbydau a gwaith cysylltiedig.

03/2020/0918

Glas Aber Geraint, , Llangollen. Codi 3 phod gwyliau, uned toiled/cawod annibynnol a gwaith cysylltiedig.

03/2020/0920

25 Bridge Street, Llangollen. Newid defnydd yr uned annedd/manwerthu bresennol i lety gwyliau, gan gynnwys addasiadau mewnol ac allanol a balconi y tu ôl i'r eiddo.

03/2020/0925

Lower Dee Mill, Mill Street. Tynnu coeden Llwyfen "Wych" o fewn Ardal Gadwraeth Llangollen.

03/2020/0802**Outbuildings at Tower Farm Tower Road, ,**

Conversion and alterations to form 6 no. holiday accommodation units, installation of a package treatment plant and associated works

03/2020/0909

Land at (Part garden of) 15 Maes Bache. Erection of 1 no. dwelling, construction of a new vehicular access and associated works.

03/2020/0918

Glas Aber Geraint, Llangollen. Erection of 3 no. holiday pods, freestanding wc/shower unit, and associated works.

03/2020/0920

25 Bridge Street, Llangollen. Change of use of existing dwelling/retail unit to a holiday let, including internal and external alterations and balcony to rear of property.

03/2020/0925

Lower Dee Mill, Mill Street. Removal of Wych Elm tree within the Conservation Area of Llangollen.

10. Tystysgrifau Penderfyniad.

Nodi tystysgrifau penderfyniad a dderbyniwyd oddi wrth Adran Gynllunio Cyngor Sir Ddinbych ers y cyfarfod diwethaf.

Certificates of Decision.

To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.

03/2020/0710

Hollytops, Fron Bache, Llangollen. Manylion am liniaru ystlumod a manylion Cynlluniau goleuadau allanol a mewnol a gyflwynir yn unol ag amodau rhifau 4 a 5 o ganiatâd cynllunio rhif 03/2020/0347

03/2020/0710

Hollytops, Fron Bache, Llangollen. Details of bat mitigation and details of external and internal lighting schemes submitted in accordance with conditions numbers 4 & 5 of planning permission code No. 03/2020/0347/PF

Penderfyniad: Cymeradwyo.**Decision: Approve.****03/2020/0279**

Safle Mwynderau Dinesig Llangollen.
Adroddiad effaith ymlusgiaid ac adroddiad

03/2020/0279

Llangollen Civic Amenity Site.
Reptile impact report and badger impact

effaith moch daear, a gyflwynwyd yn unol ag amodau 14 a 15 o ganiatâd cynllunio ar gyfer parc poced, a roddwyd o dan gais cynllunio 03/2017/0467

Penderfyniad: Cymeradwyo.

03/2020/0622

Tir gerllaw 4 Craig Y Don.

Manylion y Cynllun Rheoli Traffig Adeiladu a gyflwynwyd yn unol ag amod rhif 6 o caniatâd cynllunio rhif 03/2017/0095 /

Penderfyniad: Cymeradwyo.

report, submitted in accordance with conditions 14 and 15 of planning permission for pocket park, granted under code number 03/2017/0467

Decision: Approve.

03/2020/0622

Land adjacent to 4 Craig Y Don.

Details of Construction Traffic Management Plan submitted in accordance with condition no. 6 of planning permission code no. 03/2017/0095

Decision: Approve.

11. Gohebiaeth Cynllunio.

Ystyried gohebiaeth gyslltiedig â chynllunio a dderbyniwyd ac i wneud unrhyw benderfyniadau angenrheidiol arno.

Planning Correspondence.

To consider planning related correspondence received and to make any necessary decisions thereon.

12. Adroddiadau Clerc y Dref.

I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo.

Town Clerk's Reports.

To receive reports submitted to the Town Clerk and considered the recommendations therein.

a) Ddeddf yr Amgylchedd (Cymru) 2016:

Adroddiad Adran 6 2020.

Environment (Wales) Act 2016: Section 6 report 2020.

b) Prosiect Bws Benthyc .

Borrow Bus Project.

13. Gohebiaeth.

I ystyried gohebiaeth a dderbyniwyd ac i wneud unrhyw benderfyniadau angenrheidiol arno.

Correspondence.

To consider correspondence received and to make any necessary decisions thereon.

a) **Mr and Mrs Murray, Capel Pont Felin Hen, Butler Hill.**

E-bost yn ymwneud ag aflonyddwch ar raddfa fawr ar Ddydd Sadwrn 21 Tachwedd yn cynnwys 25 a mwy o bobl ifanc yn eu harddegau yn mynd ar drywydd yr A5 gan Church St a Butler Hill.

Mae gan Mr a Mrs Murray 3 mater sy'n peri pryder –

1. Yn sefyllfa COVID cafwyd crynhoad mor fawr heb unrhyw ymbellhau cymdeithasol , gyda phobl ifanc yn gwthio, yn saethu, neu'n cofleidio ei gilydd!

Mr and Mrs Murray, Capel Pont Felin Hen, Butler Hill.

Email relating to a large scale disturbance on Saturday 21st November involving 25 plus teenagers chasing up and down on the A5 by Church St and Butler Hill.

Mr and Mrs Murray have 3 issues of concern -

1. In the COVID situation there was such a large gathering with no social distancing , with young people pushing , shoving, or hugging each other!

2 In post lock down there are more and more people gathering and the fact we are a tourist

2. Ar ol y cyfyngiadau symud mae mwy a mwy o bobl yn ymgynnull a'r ffaith ein bod yn dref dwristiaeth sy'n denu llawer o ymwelwyr yn ogystal â phobl leol sy'n ceisio cymdeithasu dros y penwythnos. Siawns nad oes angen presenoldeb heddlu o leiaf 2 swyddog ar nos Wener a nos Sadwrn.

3. Dydyn ni ddim yn bobl sy'n ceisio cwyno gan ein bod yn gwerthfawrogi'r holl waith caled y mae Cyngor y Dref yn ei gyflawni ar ein rhan. Fodd bynnag, roedd y sefyllfa y manylwyd manwl yn gwbl annerbyniol. Gofynnwn i'r gŵyn hon gael ei throsglwyddo i Gyngor y dref fel y gallant gysylltu â'r heddlu gyda'r bwriad o ystyried mwy o blismona yn y dref o ddifrif nos Wener a nos Sadwrn.

Gweithredoedd.

Ystyried ymateb i'r materion a godwyd.

b) Uwchgynllun Basn Trefor a'r ardal gyfagos Allan Forrest, Cydlynnydd STB.

Mae'r Partneriaid yn falch i gadarnhau bod yr Uwchgynllun bellach ar ei ffurf derfynol ac eisiau hysbysu budd-ddeiliaid cyflwynwyd a gymeradwyd y cynllun gan y Fwrdd Gweithredol Cyngor Wrecsam ar 10^{ed} Tachwedd 2020

Bydd yr Uwchgynllun yn gatalydd ar gyfer datblygiadau ac yn gyfle i'r rhanbarth ehangach, gan alinio a chefnogi'r gymuned ehangach a mentrau sector preifat.

Bydd yn cymryd blynyddoedd i gyflawni holl gydrannau'r Uwchgynllun a gallai gael ei rannu'n wahanol gamau er mwyn darparu'r cynlluniau yn y ffordd orau. Gan hynny, mae'r Partneriaid yn bwriadu ymgysylltu gyda budd-ddeiliaid yn ystod mis Rhagfyr i drafod a chytuno ar gynllun gweithredu y gellir ei ddarparu.

Rydym wedi gwerthfawrogi mewnbwn y Cyngor y Dref hyd yn hyn ac yn croesawu

town which attracts lots of visitors as well as locals who look to socialise over the weekend. Surely there needs to be a police presence of at least 2 officers on a Friday and Saturday night.

3. We are not people who look to complain as we appreciate all the hard work the town Council achieve on our behalf. However, the situation detailed was totally unacceptable. We request that this complaint be passed on to the town Council so that they can contact the police with a view to serious consideration of increased policing in the town on Friday and Saturday night.

Actions.

Consider a response to the issues raised.

Trevor & surrounding area Masterplan. Allan Forrest WHS Co-Ordinator.

The Partners are pleased to confirm that the Masterplan is now in its final form and want to inform all stakeholders that the plan will be going to the Wrexham Council Executive Board for discussion and endorsement on the 10th November 2020.

The Masterplan will be the catalyst for development and opportunity for the wider region, aligning and supporting wider community and private sector initiatives.

The delivery of all component parts of the Masterplan will take several years and may be split into phases to best deliver on the plans. Accordingly, the Partners intend to engage with stakeholders during December to discuss and agree a deliverable implementation plan.

We have valued the Town Council's input so far and welcome support and would be pleased if you could indicate whether the Town Council is able and willing to be involved in the process

eich cefnogaeth a byddem yn falch pe gallech nodi a yw'r Cyngor y Dref yn gallu ac yn barod i fod yn rhan o'r broses wrth symud ymlaen neu a fyddai'n well gennych gael eich hysbysu fel parti â diddordeb.

Gweithredoedd.

Cynghori bod y Cyngor Tref yn dymuno cael y wybodaeth ddiweddaraf fel parti â diddordeb.

c) **Prosiect Ail-archebu St. Collen.**

Mae gan Eglwys Sant Collen gynlluniau i ail-orchymyn yr eglwys fel y gall y gymuned, yr eglwys a thwristiaid ei defnyddio a'i mwynhau'n llawnach. Gan fod hwn yn brosiect aildrefnu mawr, bydd yr eglwys yn ceisio grantiau. Oherwydd bod llawer o gyllidwyr angen llythyrau cymorth, byddent yn gwerthfawrogi llythyr o'r fath os yw Cyngor y Dref yn credu y byddai'r gwaith adnewyddu hwn yn gwneud defnyddio'r eglwys yn fwy deniadol i chi ac eraill.

Gweithredoedd.

Ystyried llythyr o gefnogaeth gan y Cyngor Tref.

14. Adroddiadau i'r Cyngor y Dref.

I dderbyn adroddiadau a gyflwynwyd i'r Cyngor Tref a phenderfynu pa gamau, os o gwbl, i'w cymryd.

- a) Cynghorwyr Sir.
- b) Cyng Carol: Mesur Argyfwng Hinsawdd ac Ecolegol.
- (c) Aelodau sy'n cynrychioli'r Cyngor ar gyrff neu sefydliadau allanol.

going forward or if you would prefer to be kept informed as an interested party.

Actions.

Advise that the Town Council wishes to be kept informed as an interested party.

St. Collen's Re-ordering Project.

St. Collen's Church have plans to re-order the church so that it can be more fully used and enjoyed by the community, the church, and tourists. Since this is a major reordering project, the church will be seeking grants. Because many funders require support letters, they would appreciate such a letter if the Town Council believe these renovations would make use of the church more attractive to you and others.

Actions.

Consider a letter of support from Town Council.

Reports to the Town Council.

To receive reports submitted to the Town Council and determine what action, if any, to be taken.

County Councillors.

Clr Carol: Climate and Ecological Emergency Bill.

Members representing the Council on outside bodies or organisations.

Adroddiadau a manylion ariannol.

Mae adroddiadau a manylion ariannol yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.

Reports and financial details.

Reports and financial details are working documents and are therefore not translated.

Financial Statement.

Period 9

Expenditure

Function	Cost Centre	Annual Budget	Budget to date	Spend to Date	Variance	Balance
Human Resources	LTC 1	£23,000.00	£17,250.00	£12,125.19	£5,124.81	£10,874.81
	LTC02	£10,500.00	£7,875.00	£8,597.74	-£722.74	£1,902.26
	HMRC	£14,500.00	£10,875.00	£11,971.23	-£1,096.23	£2,528.77
	Pension	£1,750.00	£1,312.50	£1,636.01	-£323.51	£113.99
	Payroll	£440.00	£330.00	£0.00	£330.00	£440.00
	Subscriptions	£1,000.00	£750.00	£204.00	£546.00	£796.00
	Staff Training	£1,500.00	£1,125.00	£0.00	£1,125.00	£1,500.00
	Member Training	£815.00	£611.25	£0.00	£611.25	£815.00
Administration	Audit	£1,000.00	£750.00	£580.00	£170.00	£420.00
	Fees & Charges	£1,030.00	£772.50	£973.20	-£200.70	£56.80
	Health & Safety	£1,500.00	£1,125.00	£1,339.24	-£214.24	£160.76
	Insurance	£1,760.00	£1,320.00	£1,759.85	-£439.85	£0.15
	Licensing	£550.00	£412.50	£255.00	£157.50	£295.00
	NNDR	£11,500.00	£8,625.00	£8,773.50	-£148.50	£2,726.50
Cost of Democracy	Civic Costs	£2,340.00	£1,755.00	£77.48	£1,677.52	£2,262.52
	Civic Events	£1,500.00	£1,125.00	£100.00	£1,025.00	£1,400.00
	Election Expenses	£500.00	£375.00	£0.00	£375.00	£500.00
	Mayors Allowance	£500.00	£375.00	£0.00	£375.00	£500.00
	Members Payments	£660.00	£495.00	£360.00	£135.00	£300.00
	Translation costs	£1,700.00	£1,275.00	£631.00	£644.00	£1,069.00
Office costs	Computer hardware	£1,500.00	£1,125.00	£1,535.98	-£410.98	-£35.98
	Cloud services	£1,470.00	£1,102.50	£1,270.80	-£168.30	£199.20
	Office supplies	£1,000.00	£750.00	£250.21	£499.79	£749.79
	Photocopier Rental	£1,200.00	£900.00	£979.76	-£79.76	£220.24
	Photocopying Usage	£2,000.00	£1,500.00	£210.04	£1,289.96	£1,789.96
	Telephone	£950.00	£712.50	£471.63	£240.87	£478.37
Community	Cittaslow	£3,550.00	£2,662.50	£750.00	£1,912.50	£2,800.00
	Community Grants	£0.00	£0.00	£0.00	£0.00	£0.00
	Donations	£5,000.00	£3,750.00	£5,000.00	-£1,250.00	£0.00
Asset Man.	CCTV	£0.00	£0.00	£0.00	£0.00	£0.00
	Christmas Lighting	£5,530.00	£4,147.50	£5,529.00	-£1,381.50	£1.00
	Cleaning	£2,070.00	£1,552.50	£353.40	£1,199.10	£1,716.60
	Electric	£6,000.00	£4,500.00	£1,909.32	£2,590.68	£4,090.68
	Equipment	£2,000.00	£1,500.00	£143.82	£1,356.18	£1,856.18
	Gas	£5,500.00	£4,125.00	£5,960.34	-£1,835.34	-£460.34
	Grounds Maintenance	£12,500.00	£9,375.00	£7,082.78	£2,292.22	£5,417.22
	Projects	£78,510.00	£58,882.50	£33,546.15	£25,336.35	£44,963.85
	Waste Management	£1,700.00	£1,275.00	£679.30	£595.70	£1,020.70
	Water Charges	£2,000.00	£1,500.00	£679.30	£820.70	£1,320.70
	Repairs and Renewals	£3,500.00	£2,625.00	£5,886.37	-£3,261.37	-£2,386.37
Capital financing	Loan Repayments	£2,950.00	£2,212.50	£1,455.43	£757.07	£1,494.57

Cont.to reserves	£0.00	£0.00	£0.00	£0.00	£0.00
Covid 19	£0.00	£0.00	£7,966.88	-£7,966.88	-£7,966.88
Total Expenditure	£216,975.00	£162,731.25	£131,043.95	£31,687.30	£85,931.05

Income	Cost Centre	Annual Budget	Budget to date	Income to Date	Variance	Balance
	Precept	£143,600.00	£107,700.00	£95,733.00	£11,967.00	£47,867.00
	Interest	£105.00	£78.75	£30.39	£48.36	£74.61
	Photocopying	£50.00	£37.50	£0.00	£37.50	£50.00
	Grants	£200.00	£150.00	£10,690.00	-£10,540.00	-£10,490.00
	Recharges	£1,550.00	£1,162.50	£1,541.62	-£379.12	£8.38
	Covid 19 recharges	£0.00	£0.00	£7,966.88	-£7,966.88	-£7,966.88
	Recreation Ground	£500.00	£0.00	£0.00	£0.00	£500.00
	Hire of Hall	£15,250.00	£11,437.50	£920.00	£10,517.50	£14,330.00
	Rents	£23,040.00	£17,280.00	£10,060.34	£7,219.66	£12,979.66
	Total Income	£184,295.00	£137,846.25	£126,942.23	£10,904.02	£57,352.77

VAT Charged	£12,000.00	£9,000.00	£10,571.31	-£1,571.31	£1,428.69
VAT Refunded	£12,000.00	£9,000.00	£1,821.39	£7,178.61	£10,178.61

Closing Balances November 2020

Llangollen Town Council General Account	£34,902.53
Llangollen Town Council Business Money Manager Accounts	£58,674.42
Total Cash and Short-Term Investments	£93,576.95

Cashbook	
Balance b/f	£102,103.27
Receipts	£130,232.78
Payments	-£138,759.10
Total Cash and Short-Term Investments	£93,576.95

Reserves Business Money Manager Accounts	£58,674.42
General Reserve	£48,674.42
Assets Reserve	£10,000.00
	£48,674.42

Authorised Payments.

Supplier	Description	Method	Gross	VAT	Net
Staff CTL1/LTC1	Salary	TB/BP M8.1	£1,702.82	£0.00	£1,702.82
Staff CTL02/LTC02	Salary	TB/BP M8.2	£865.34	£0.00	£865.34
J Devlin Cleaning	Contract cleaning	TB/BP 87	£80.00	£0.00	£80.00
Griffiths Hire Shops	Floor steamer	TB/BP 88	£108.00	£18.00	£90.00
B Jones	Translation costs	TB/BP 89	£105.00	£0.00	£105.00
B Jones	Translation costs	TB/BP 90	£100.00	£0.00	£100.00
S. Jones	Civic costs	TB/BP 91	£140.00	£0.00	£140.00
SLCC	Reference books	TB/BP 92	£289.72	£1.80	£287.92
Watkins and Williams	Light bulbs	TB/BP 93	£11.00	£1.83	£9.17
Giff Gaff	Mobile phone	VISA	£6.00	£1.00	£5.00
ACS Technology	Security certificate	DU/DD	£100.00	£0.00	£100.00
ACS Technology	Service charges	DU/DD	£133.00	£0.00	£133.00
British Telecom	Telephone and internet charges	DU/DD	TBC	TBC	TBC
Nwy Prydain / British Gas 68	Electricity	DU/DD	£6.63	£0.31	£6.32
Nwy Prydain / British Gas Cent Sq.	Electricity	DU/DD	£31.79	£1.51	£30.28
PWLB	Loan charges	DU/DD	£1,455.43	£0.00	£1,455.43
CS Ddinbych / Denbighshire CC	CAC/NNDR	DU/DD	£1,097.00	£0.00	£1,097.00
NEST	Pension	DU/DD	£240.08	£0.00	£240.08
S Johnston	Storage hire contract	TS/SO	£70.00	£0.00	£70.00
		Total	£6,541.81	£24.45	£6,517.36

Cyngor Tref Llangollen Town Council
15.12.20

REPORT AUTHOR: Town Clerk.
SUBJECT: VAT partial exemption calculation.
REPORT FOR: Decision.

1. Summary.

1.1 To consider a partial exemption calculation, following the comments of the internal auditor, or the year ending the 31st March 2020.

2. Background.

2.1 The observation from the internal audit is that the Ton Council have recently undertaken a tender process for a boiler renewal project at the Town Hall, and therefore it is likely that in 2020/21 input tax attributable to exempt activities could exceed the £7500 limit for the year. If this is the case, they may not be able to reclaim any of the VAT attributable to exempt activities.

2.2 A partial exemption calculation has not been carried out in 2019/20. The Council should consider seeking specialist VAT advice including assistance in carrying out a partial exemption calculation. The Council should ensure they are aware of the requirements of VAT notice 749.”

2.3 Advice on this matter has been sought from One Voice Wales (OVW) and the Society of Local Council Clerks (SLCC) as is detailed below

2.4 One Voice Wales.

The application of the Partial Exemption Method is obligatory it is important that the council understands how it works and understands the principles that underpin it. All of the relevant information and issues identified in Notice 749 (referred to in the Internal audit Report) it would be good practice for the council to also refer to the notice from time to time as updates and changes are made.

2.5 One Voice Wales identify the issues that need to be addressed so that the council can apply the methodology itself. It will be able to confirm definitively whether all of the Exempt Input VAT reclaimed during the 2020/2021 it will also enable the council to predict accurately whether the Exempt Input VAT that it anticipates up to March 2021 is likely to be fully recoverable.

2.7. Society of Local Council Clerks.

There is a special VAT regime for local authorities, including town, community and parish councils, set out in VAT Notice 749. Private sector businesses cannot recover VAT ('input tax') attributable to 'exempt' supplies. However local authorities can do so provided that the amount of input tax attributable to exempt supplies does not exceed £7,500 in any one year. If attributable input tax exceeds £7,500, none of the input tax attributable to exempt supplies can be recovered. 'Exempt' supplies for local authorities are the letting or hiring out of buildings or rooms in buildings (unless an

'option to tax' has been made which I assume it has not in your case). This does not affect the recovery of input tax attributable to 'non-business activities' such as the normal administration of the council, or the provision of services and facilities free of charge (or, by a special rule for local authorities, the provision of allotments and cemeteries (but not crematoria).

2.8 So the internal auditor is rightly concerned that part of the Town Hall is being used for exempt supplies and part for non-business activities. A 'partial exemption calculation' for local authorities is designed to establish whether the proportion of total input tax on the expenditure attributable to exempt supplies is likely to exceed £7,500. If (for example) the total expenditure on the boiler repair (exclusive of VAT) does not exceed £37,500 then obviously input tax attributable to exempt supplies cannot exceed £7,500.

2.9 Section 8 of VAT Notice 749 sets out a 'model' method which will be acceptable to HMRC. It is a step-by-step process that can be undertaken by the Responsible Financial Officer (RFO). If this is not applicable then you may have to pay for advice from a VAT advisor however it must be noted that: -

- (a) SLCC are not allowed to recommend a VAT advisor,
- (b) many VAT advisors are unfamiliar with the special rules for local authorities,
- (c) unfortunately, the internal audit rules do not permit you to use your internal auditor or one of their associates for this purpose and,
- (d) a councillor or an associate of the councillor should not be used.

3. Partial Exemption Calculation.

3.1 The partial exemption calculation detailed in appendix 1 has been undertaken by the RFO. and it differentiates between the business and non-business activities that have attracted VAT in this financial year.

3.2 The assumptions used for the calculation are as follows: =

- (a) business and non-business floor space has been used to calculate percentages for the boiler works on a 54% to 46% respectively.
- (b) Energy charges have been proportion based on the fact that since March the bulk of the electricity and heating charges would have been for office use only at 90%.
- (c) VAT on office supplies and services have been attributed to non-business activities at 100%.

4. Recommendations.

4.1 It is recommended that the Town Council: -

- a) agrees the partial exemption calculation.
- b) notes that input tax on the expenditure attributable to exempt supplies does not exceed £7,500.

5. Reasons for recommendations.

5.1 To ensure effective governance and financial probity.

Appendix 1.

Partial exemption calculation

Brief description of supply

Brief description of supply	VAT Paid	Non Business (Office and Public areas)		Business (Hire Space exempt supplies)	
		Percentage applicable	Proportion of VAT	Percentage applicable	Proportion of VAT
Grenke Leasing	£51.98	100%	£51.98	0%	£0.00
Mr Flag	£25.70	100%	£25.70	0%	£0.00
A W Renewables	£2,232.50	43%	£959.98	57%	£1,272.53
Bates Office Supplies	£28.20	100%	£28.20	0%	£0.00
Cathedral Hygiene Services	£124.80	43%	£53.66	57%	£71.14
GHP Legal	£96.80	100%	£96.80	0%	£0.00
Stamps 4U	£3.66	100%	£3.66	0%	£0.00
Nwy Prydain / British Gas	£0.72	90%	£46.78	10%	£5.20
Rawsons Digital	£19.60	100%	£19.60	0%	£0.00
Smiths of Derby	£45.40	100%	£45.40	0%	£0.00
W R Thomas	£11.00	100%	£11.00	0%	£0.00
Ultra Clean	£37.34	100%	£37.34	0%	£0.00
Terrier Tools	£26.66	100%	£26.66	0%	£0.00
Zoom	£23.98	100%	£23.98	0%	£0.00
British Gas	£3.25	90%	£0.65	10%	£0.07
British Gas	£0.73	90%	£17.64	10%	£1.96
British Gas	£55.55	90%	£40.86	10%	£4.54
British Telecom	£14.71	100%	£14.71	0%	£0.00
LOGMEIN	£3.00	100%	£3.00	0%	£0.00
Fibrous	£17.78	100%	£17.78	0%	£0.00
Viking	£16.19	100%	£16.19	0%	£0.00
British Gas	£0.81	90%	£2.93	10%	£0.33

British Gas	£0.55	90%	£0.66	10%	£0.07
British Gas	£2.68	90%	£50.00	10%	£5.56
British Gas	£9.50	90%	£13.24	10%	£1.47
AW Renewables	£4,380.73	43%	£1,883.71	57%	£2,497.02
AW Renewables	£60.00	43%	£25.80	57%	£34.20
British Telecom	£15.74	100%	£15.74	0%	£0.00
British Gas	£941.20	90%	£0.73	10%	£0.08
JDH	£116.00	100%	£116.00	0%	£0.00
One Voice Wales	£0.00	100%	£0.00	0%	£0.00
LogMeln	£3.00	100%	£3.00	0%	£0.00
Rawsons Digital	£108.18	100%	£108.18	0%	£0.00
Viking Direct	£9.69	100%	£9.69	0%	£0.00
P Stroud	£3.83	100%	£3.83	0%	£0.00
PW Dallimore	£170.00	100%	£170.00	0%	£0.00
Rawsons Digital	£94.07	100%	£94.07	0%	£0.00
Giffgaff	£1.00	100%	£1.00	0%	£0.00
British Gas	£0.95	100%	£3.25	0%	£0.00
British Gas	£34.00	90%	£97.36	10%	£10.82
British Telecom	£15.06	100%	£55.55	0%	£0.00
British Gas	£0.51	90%	£3.45	10%	£0.38
British Gas	£0.58	90%	£153.00	10%	£17.00
British Gas	£0.22	90%	£84.66	10%	£9.41
WAYFAIR	£8.49	100%	£9.50	0%	£0.00
LogMeln	£3.00	100%	£0.81	0%	£0.00
Grenke Leasing	£51.98	100%	£51.98	0%	£0.00
Laptops Direct	£75.99	100%	£75.99	0%	£0.00
British Gas	£0.93	90%	£0.46	10%	£0.05
British Gas	£41.70	90%	£0.52	10%	£0.06

Colour Supplies Ltd.	£33.16	0%	£0.00	100%	£33.16
Rawsons Digital	£9.74	100%	£15.74	0%	£0.00
Watkins and Williams	£18.54	0%	£0.00	100%	£18.54
ASAP Signs	£1.00	100%	£116.00	0%	£0.00
Discount Display	£39.79	100%	£0.00	0%	£0.00
Partyrama	£35.92	100%	£941.20	0%	£0.00
British Telecom	£14.17	100%	£3.25	0%	£0.00
Colour Supplies	£67.06	0%	£0.00	100%	£67.06
Star Leaf	£24.00	100%	£3.83	0%	£0.00
Lelo Skip Hire	£30.00	0%	£0.00	100%	£30.00
British Gas	£1.00	90%	£0.90	10%	£0.10
British Gas	£3.44	90%	£35.81	10%	£3.98
British Gas	£0.64	90%	£32.33	10%	£3.59
British Gas	£41.47	90%	£12.75	10%	£1.42
Border Janitorial	£35.26	30%	£4.58	70%	£24.68
Watkins and Williams	£27.46	0%	£0.00	100%	£27.46
Paul Ashby Locksmiths	£43.00	30%	£5.59	70%	£30.10
Chambers Conservation	£96.00	30%	£12.48	70%	£67.20
Rawsons Digital	£1.14	100%	£8.49	0%	£0.00
Watkins and Williams	£13.76	0%	£0.00	100%	£13.76
Amazon	£33.32	100%	£51.98	0%	£0.00
British Gas	£2.06	90%	£31.73	10%	£3.53
British Gas	£0.40	90%	£24.71	10%	£2.75
British Gas	£36.81	90%	£38.70	10%	£4.30
Premier paints	£10.83	100%	£3.83	0%	£0.00
Colour Supplies Ltd.	£26.50	0%	£0.00	100%	£26.50
Screwfix	£3.33	0%	£0.00	100%	£3.33
The Range	£4.65	100%	£1.00	0%	£0.00

British Telecom	£15.93	100%	£0.95	0%	£0.00
Display wizard	£19.33	100%	£34.00	0%	£0.00
Grenke Leasing	£51.98	100%	£15.06	0%	£0.00
Griffiths Tool Hire	£44.72	0%	£0.00	100%	£44.72
British Gas	£1.00	90%	£3.00	10%	£0.33
Chalkboards UK	£28.76	100%	£0.95	0%	£0.00
1000 Flags	£11.67	100%	£8.49	0%	£0.00
British Gas	£2.40	90%	£17.40	10%	£1.93
British Gas	£0.44	90%	£46.78	10%	£5.20
British Gas	£43.18	90%	£40.25	10%	£4.47
Borer Janitorial Supplies	£15.11	90%	£30.60	10%	£3.40
Derwen College	£156.66	100%	£41.70	0%	£0.00
Midshire Business Systems	£40.00	100%	£33.16	0%	£0.00
Watkins and Williams	£10.49	43%	£4.51	57%	£5.98
British Telecom	£17.02	100%	£18.54	0%	£0.00
			£6,216.97		£4,359.36
		Up to 31.03.21			
British Telecom	£45.00	100%	£35.92	0%	£0.00
British Gas	£155.00	90%	£36.00	10%	£4.00
Rawsons Digital	£15.00	100%	£67.06	0%	£0.00
Watkins and Williams	£45.00	43%	£19.35	57%	£25.65
			£158.33		£29.65
Totals			£6,375.30		£4,389.01

Cyngor Tref Llangollen Town Council
15.12.20

REPORT AUTHOR: Town Clerk.
SUBJECT: Environment (Wales) Act 2016: Section 6 report 2020.
REPORT FOR: Decision.

1. Summary

1.1 To consider the requirements and duties under the Environment (Wales) Act 2016.

2. Background

2.1 As part of the compliance the Town Councils is required to report on what it has done enhanced biodiversity and resilience of ecosystems duty (the S6 duty). The S6 duty requires that public authorities must seek to maintain and enhance biodiversity so far as consistent with the proper exercise of their functions and in so doing promote the resilience of ecosystems.

2.2 To comply with the S6 duty public authorities should embed the consideration of biodiversity and ecosystems into their early thinking and business planning, including any policies, plans, programmes and projects, as well as their day to day activities. In the case of the Town Council these are set out in the adopted Biodiversity Action Plan.

3. Reporting.

4.1 In compliance with the Environment (Wales) Act 2016.the Town Councils is required to report on what it has done to maintain and enhance biodiversity should be reviewed and therefore a Part 1 - Section 6 Duty report for 2020 is therefore detailed in appendix 1.

5. Recommendation.

5.1 It is recommended that the Town council publishes the revised Part 1 - Section 6 Duty report for 2020 as required under the Environment (Wales) Act 2016.

6. Reasons for recommendation.

6.1 To ensure compliance with legislation, probity and good governance of Town Council affairs.

Appendix 1

<p style="text-align: center;"><i>Environment (Wales) Act 2016 Part 1 - Section 6</i> <i>The Biodiversity and Resilience of Ecosystems Duty</i> <i>Report 2020</i></p>
<p style="text-align: center;">LLANGOLLEN TOWN COUNCIL</p>
<p>Llangollen is a market town situated in the Dee Valley between the Berwyn and Ruabon mountains with a resident population of 3,658 (2011).</p> <p>It is overlooked by the ruins of thirteenth-century castle Castell Dinas Bran. The town has been a magnet for visitors since the early nineteenth century. The Clwydian Range Area of Outstanding Natural Beauty and the Pontcysyllte Aqueduct and Canal UNESCO World Heritage Site are both nearby. Llangollen and the Dee Valley were added to the original Clwydian Range Area of Outstanding Natural Beauty (AONB) in 2011.</p> <p>Under the Nature Recovery Action Plan for Wales (NRAP) the Town Council is classed as a group 3 organisations and as such all NRAP objectives are applicable.</p> <p>Llangollen is a Cittaslow town which is a network of towns that have adopted common principles and objectives to enhance their quality of life. Within these principles are both environmental goals that focus on air and water quality, reducing light pollution, energy conservation, composting and recycling, integrated traffic and management strategies and support of wildlife and wildlife sites. The Town Council was incremental in supporting the idea of accreditation and as such have a strong commitment to the maintenance and enhancement of local environmental quality and biodiversity.</p> <p>The Town Council is committed to implement appropriate governance arrangements around the delivery of the s6 duty and have adopted a s6 plan.</p>
<p style="text-align: center;">Highlights, Key Outcomes and Issues</p>
<p>The Town Council has undertaken a number of specific actions in terms of biodiversity and remains committed to:-</p> <ul style="list-style-type: none">• ensure that single-use plastics are eliminated across Town Council offices• Supporting schools and communities in their efforts to make their buildings plastic-free zones.• work with event organisers to eliminate single-use plastics across all events held on Town Council land and share guidance for this more widely.• supporting communities and litter-pick initiatives to ensure our parks, rivers and open spaces are free from plastic litter.• using legislation that regulates against the use of single-use plastics to support Town Council efforts (where possible).• Requiring suppliers to the Town Council minimise the use of single-use plastics in their service provision and find sustainable alternatives (where appropriate).• encouraging the use of recycled plastics, where practicable, and support manufacturers that make products from locally sourced waste plastics. the use of plastics is unavoidable• working with partners in joint ventures and innovative projects for reducing single-use plastic waste.

- sharing best practice and information about plastic free initiatives, to residents, businesses, visitors through the Town Council’s social media and communication channels.

In addition, the Town Council works with Bee Friendly Llangollen to make Llangollen more pollinator friendly. <https://gov.wales/bee-friendly>

Action Report

Llangollen Town Council is a small rural authority in South Denbighshire and has 11 elected Town Councillors and employs 1.5 FTE staff comprising a Town Clerk and a Facilities Officer. Given that the legislation recognises that the duty should be proportionate to the size and functions of an organisation the actions undertaken by the Town Council, identified below, are considered to be commensurate with this principle.

NRAP3 Objective 1: Engage and support participation and understanding to embed biodiversity throughout decision making at all levels.

Actions taken:

The Town Council has a Biodiversity Action Plan to embed biodiversity action across the Council to incorporate biodiversity and the s6 duty into performance management, through a standalone s6 Plan.

Providing budgets for staff training

NRAP Objective 2: Safeguard species and habitats of principal importance and improve their management.

Actions taken:

The Town Council continues to support Bee Friendly Llangollen to make Llangollen more pollinator friendly by improving habitats.

The Town Council has through grant aid supported the community’s ambitions to safeguard a site of special scientific interest within the Clwydian Range and Dee Valley AONB

Planting 120 saplings on the recreation ground

NRAP Objective 3: Increase the resilience of our natural environment by restoring degraded habitats and habitat creation.

Actions taken:

Working with Bee Friendly Llangollen to make Llangollen more pollinator friendly by improving habitats.

NRAP Objective 4: Tackle key pressures on species and habitats.

Actions taken:

Conversion to led lighting and time controlled lighting systems and the installation of a new boiler to reduce the amount of energy used as much as possible.

Using cleaning materials that as environmentally friendly as possible

Minimising waste by the best practicable environmental option by eliminating, reducing, reusing, and recycling

Adoption of a single use plastic policy.

Implementation of a Biodiversity action plan

NRAP Objective 5: Improve our evidence, understanding and monitoring.

Actions taken:

Use of the National Biodiversity Network (NBN)

Consulting relevant stakeholders/using expert input

Making environmental evidence is accessible to the local communities

NRAP Objective 6: Put in place a framework of governance and support for delivery.

Actions taken:

Identification of responsibilities within the Town Council.
Adoption of a Biodiversity action plan.
Declaration of a climate and ecological emergency.

Review of s6 duty

The s6 duty has engendered change in the Town Council and has resulted in the production of a Town Council Biodiversity action plan and the preparation of a Section 6 Biodiversity and Resilience of Ecosystems Duty Report for 2019.

The process of monitoring and review must form an essential part of effective managerial control. It facilitates learning which may lead to policy changes, ranging from fine tuning to substantial revision of particular elements, reordering of priorities and resources between different activities.

As a principal a regular review procedure should be established. A review of biodiversity action plan will be carried out annually in order to assess the extent to which individual actions have been implemented or programmed, and whether, in the light of changing circumstances, activities should be added to or revised. The main areas of change which may necessitate alteration to the strategy are as follows:-

1. changes in national legislation,
2. decisions on major items of infrastructure.
3. modifications of partners proposals.
4. physical changes within the area, particularly the rate of development of individual projects;
5. social and economic changes.
6. input from the local community via the Forum.

In certain areas of change review will simply entail an appropriate response to decisions which have been taken. In other cases, there will be a need for positive monitoring to assess changing circumstances, The main sources for this monitoring will be: -

1. The progress of individual actions.
2. Data from Local Authority sources;
3. Changing circumstances of partner organisations.
4. Data from national, regional and county surveys.
5. Consultation with other bodies.
6. Information from members of the community.

Cyngor Tref Llangollen Town Council.

15.12.20

REPORT AUTHOR: Town Clerk.
SUBJECT: Borrow Bus Project.
REPORT FOR: Decision.

1. Summary.

1.1 To consider the financial risk assessment and the revised date for acceptance of the capital grant from the Welsh Government for the Tri-Town Share & Repair Shed project.

2. Background.

2.1 At the Town Council meeting held in November, it was resolved to defer the decision on accepting the grant award from the Welsh Government for the Tri-Town share and repair shed (know called Borrow Bus Bws Bentyg) until the December meeting of the Town Council based on a new risk assessment of the project.

2.2 This report includes this revised risk assessment based on the new deadline for acceptance from the Welsh Government to sign the acceptance of the 12th January 2021, as detailed in Annex A.

2.3 It can be seen that there are still significant risks associated with all elements of the project. However, a key component of the project has been the purchase of an electric Luton box van to act as the mobile library of things. Initially the group suggested that the only vehicle available was the Renault Master ZE which would mean that procurement would need to be considered in light of the defined risks above. However, the Town Clerk has since the last meeting been advised of the availability of the LDV MAXUS Deliver 9 and therefore a revised procurement process limited to two providers would have been required.

2.4 Unfortunately, the Town Clerk, whilst investigating these vehicles in readiness for bringing a report to the Town Council on a revised procurement process, has discovered that both makes of van would have to be factory built and therefore will not be available until at the earliest late March and more likely not until early June.

2.5 The governance and accountability for local councils in Wales practitioners' guide defines the statutory and proper accounting practices for Community Councils and states that Members must never authorise funds transfers which are presented for approval in advance of supply. Therefore, given that all claims for funds will have to be made by the 17th March 2021 payment could not be authorised to cover vehicle purchase as this would be in advance of delivery and a breach of the Accounts and Audit (Wales) Regulations 2014.

2.6 The purchase of an electric vehicle with zero emissions was an important component of the project being compatible with the aims of utilising resource efficient systems. The vehicle is the keystone of the project and as a consequence other actions would

also be delayed until after the closing date for the claims, and therefore any purchase of these goods or services would expose the Town Council to these cost if these elements were to be implemented.

3. Recommendations.

3.1 it is therefore recommended to the Town Council that pursuant to: -

- a) the delivery lead time of a suitable vehicle being outwith the time frame of the capital grant offer;
- b) the risk assessment,
- c) the Council's financial position,
- d) the statutory restrictions and obligations,
- e) the existing resolution of the Town Council on the 21st July 2020, that all revenue costs for the project are secured and that these elements are in place before accepting the offer of grant,

that the Town Council considered if it is judicious to incur any costs on this project.

4. Reasons for recommendations.

4.1 To ensure probity in financial matters.

Annex A.

Rating:	Potential Consequence	Score: 1-5	Classification:	1 – 5	Low
	Likelihood of Happening	Score: 1-5		6 – 10	Medium
				11 – 15	High
				16 – 25	Very High

Severity Level Score (SLC) = Potential Consequence x Likelihood of happening.

Topic.	Risk Identified.	Potential Consequence.	Likelihood.	SLC	Classification.	Measures to reduce, minimise or control risk.
Town Council resolution ensuring that all revenue costs for the project are secured.	Funding pledges have received from Llangollen, Mold and Ruthin Town Council Town Council; each pledging £4,500 over three years. Decisions are still pending from Denbighshire County Council and Flintshire County Council. This year's committed funds are therefore £4,500 against a budget of £49,816 therefore there is a shortfall of £ 45,316 to be covered.	5	4	20	Very High	An application to the Community Fund for the National Lottery for the revenue funding required to launch the pilot was submitted during November. Revenue funding needs to be secured.
Town Council resolution assurances being provided from the Welsh Government in respect to timely grant payments to	The capital funding requirement fo the project is £99,450 The Welsh Government policy is to make payments	3	5	15	High	Contact has been made with the Welsh Government for the provision of funding in advance of payment. This will only be provided where evidence of need is

ensure effective cash flow for the capital purchases	in arrears and given the likely outturn of the Town Council finances for this financial year the funds that could be allocated to this project are from the project cost centre and reserves.					clearly established. Evidence of need can be provided to facilitate this. However even with this assistance, the Town Council could be exposed by creating an extremely low level of reserves at the end of this financial year, and at the beginning of the 21/22, which is not desirable given the current economic climate. Additionally, the first instalment of the precept will be not received until 30 th April 2021.
Town Council resolution that these elements are in place before signing the grant offer.	There is a very tight time window to achieve the project. These activities may not be completed within the timescales set for accepting the grant form Welsh Government of the 12th January 2021.	5	4	20	Very High	Failure to comply with Town Council resolutions could be subject to legal challenge. Nothing has changed since the submission or the original resolution which was framed to exercise caution and financial probity in respect of this project. Such a decision could also be subject to scrutiny by the Wales Audit Office and trigger a public interest report.
Procurement: Electric vehicle.	There are only two suitable electric vehicles of the specification required for the project therefore, an appropriate procurement process has to be agreed outwith the Town Council	5	5	25	Very High	Make appropriate resolutions to allow the pricing outwith the Town Council Standing orders and Financial Regulations as soon as possible, to be considered by the appropriate meeting of the Council once received.

	<p>Standing orders and Financial Regulations.</p> <p>Delivery dates need to be in early 2021 to allow claims in full by 15th March 2021 otherwise any unclaimed part of the Funding will cease to be available.</p> <p>These activities may not be completed within the timescales set by the Welsh Government. Funds spent must be claimed in full by 15th March 2021 otherwise any unclaimed part of the Funding will cease to be available.</p> <p>The Town Council could be acting ultra vires if no resolution is in place.</p>					
<p>Procurement: Van fitting and wrapping.</p>	<p>There is a very tight time window to achieve the tenders for the van fitting and wrapping.</p>	<p>5</p>	<p>5</p>	<p>25</p>	<p>Very High</p>	<p>Tender would be based on probably delivery dates of the vehicle in early 2021.</p> <p>Tenders need to be open for a number of weeks and must be reported to and</p>

	<p>The Town Council could be acting ultra vires if no resolution is in place.</p> <p>These activities may not be completed within the timescales set by the Welsh Government. Funds spent must be claimed in full by 15th March 2021 otherwise any unclaimed part of the Funding will cease to be available.</p>					considered by the appropriate meeting of the Council once received.
Procurement: Website	<p>There would appear to be a very tight time window to achieve the tenders for the website.</p> <p>This activity may not be completed within the timescales set by the Welsh Government. Funds spent must be claimed in full by 15th March 2021 otherwise any unclaimed part of the Funding will cease to be available.</p>	. 5	5	25	Very High	<p>Tender would be based on probably delivery dates of the project.</p> <p>Tenders need to be open for a number of weeks and must be reported to and must be considered by the appropriate meeting of the Council once received.</p>

<p>Procurement: Equipment and Tools</p>	<p>The equipment and tools will be secured on a least cost basis following a competitive review of individual items.</p> <p>Acquisitions must be made in early 2021 to coincide with the delivery of the vehicle and securing storage space for the delivery team.</p> <p>The Town Council could be acting ultra vires if no resolution is in place.</p> <p>These activities may not be completed within the timescales set by the Welsh Government. Funds spent must be claimed in full by 15th March 2021 otherwise any unclaimed part of the Funding will cease to be available.</p>	<p>2</p>	<p>3</p>	<p>16</p>	<p>Medium</p>	<p>Potential purchases must be considered by the appropriate meeting of the Council once items are identified and any payment made on invoices received.</p>
<p>Procurement: Delivery Team</p>	<p>There would appear to be a very tight time window to achieve this element of the project.</p>	<p>5</p>	<p>4</p>	<p>20</p>	<p>Very High</p>	<p>The Town Council need to resolve to limit the tender for the delivery team to community groups, social enterprises or businesses in the geographical area of the project i.e., within the geographic</p>

	<p>If, as has been discussed in by the project group, this will be limited to community groups, social enterprises or businesses in the geographical area of the project i.e., within the geographic boundaries of the three participating towns.</p> <p>Limiting potential tenderers could reduce choice and result in insufficient tenders coming forward.</p> <p>In addition, the organisations involved in the development of the project, to date, would have to be precluded from the tender process to avoid accusations of bias.</p> <p>These activities may not be completed within the timescales set by the Welsh Government. Funds spent must be claimed in full by 15th March 2021 otherwise</p>				<p>boundaries of the three participating towns. Tender must be out as soon as possible.</p> <p>Tenders need to be open for a number of weeks and must be reported to and must be considered by the appropriate meeting of the Council once received.</p>
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	<p>any unclaimed part of the Funding will cease to be available.</p> <p>The Town Council could be acting ultra vires if no resolution is in place</p>					
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Report to Town Council.

CLlr Carol: Climate and Ecological Emergency Bill.

Preamble.

Humans have already caused irreversible climate change, the impacts of which are being felt in the UK and around the world. Global temperatures have increased by 1 degree Celsius from pre-industrial levels. Atmospheric CO₂ levels are above 400 parts per million (ppm) and continue to rise. This far exceeds the 350 ppm deemed to be a safe level for humanity. Without more significant and sustained action, the world is set to exceed the Paris Agreement's 1.5°C limit between 2030 and 2040. Therefore, the current UK target of net zero by 2050 is not satisfactory. It is too little too late.

The increase in harm caused by a rise of 2°C rather than 1.5°C is significant. This is described by the Intergovernmental Panel on Climate Change's Special Report on Global Warming of 1.5°C published in October 2018. According to the IPCC, limiting heating to 1.5°C may still be possible with ambitious action from national and sub-national authorities, civil society, the private sector and local communities. The costs of failing to address this crisis will far outstrip the investments required to prevent it. Investing now will bring many benefits in the form of good jobs, breathable cities and thriving communities.

Council notes that

- i. This council has declared a climate and ecological emergency;
- ii. Many local authorities have established Citizens' Assemblies that are playing an important role in assisting them in their plans to achieve net zero by 2030 or before; and that
- iii. There is a Bill before Parliament—the Climate and Ecological Emergency Bill (published as the "Climate and Ecology Bill")—according to which the Government must develop an emergency strategy that:
 - a. requires that the UK plays its fair and proper role in reducing greenhouse gas emissions consistent with limiting global temperature increase to 1.5 degrees C above pre-industrial temperatures;
 - b. ensures that all the UK's consumption emissions are accounted for;
 - c. includes emissions from aviation and shipping;
 - d. protects and restores biodiverse habitats along overseas supply chains;
 - e. restores and regenerates the UK's depleted soils, wildlife habitats and species populations to healthy and robust states, maximising their capacity to absorb CO₂ and their resistance to climate heating;
 - f. sets up an independent Citizens' Assembly, representative of the UK's population, to engage with Parliament and Government and help develop the emergency strategy.

Recommendations .

That the Town Council:

- a) Supports the Climate and Ecological Emergency Bill.

- b) Inform the local media of this decision.
- c) Write to local MPs, asking them to support the Bill; and
- d) Write to the CEE Bill Alliance, the organisers of the campaign for the Bill, expressing its support (campaign@ceebill.uk).