



Cyngor Tref Llangollen Town Council

02.12.2020

Annwyl Aelodau'r Pwyllgor,

Dear Committee Members,

Rhoddir rhybudd trwy hyn am gyfarfod o Bwyllgor Cittaslow ddydd **Mercher 9fed Rhagfyr 2020** am **6.00 ym**, at ddibenion trafod y busnes a nodir yn yr agenda isod.

Notice is hereby given of a meeting of the Cittaslow Committee on **Wednesday 9th December 2020** at **6.00 pm**, for the purpose of transacting the business set out in the agenda below.

Hysbysir aelodau o'r Cyngor y Dref drwy hyn i fynychu.

Members of the Town Council are hereby summoned to attend.

Mae crynodeb o eitemau gohebiaeth a chyhoeddiadau amrywiol a dderbyniwyd ers y cyfarfodydd diwethaf wedi'u cynnwys ac mae ar gael yn swyddfa'r Cyngor y Dref i ddarllen yn llawn os oes angen.

A summary of correspondence items and miscellaneous publications received since the last meetings are included and are available in the Town Council office to read in full if required.

Mae'r cyfarfodydd yn agored i'r wasg a'r cyhoedd.

The meetings are open to the press and public.

Dolen y cyfarfod yw: -

<https://meet.starleaf.com/4086311162/app>

The meeting link is:-

<https://meet.starleaf.com/4086311162/app>

Yn gywir,
Yours faithfully,

Gareth Thomas

Clerc y Dref a'r Swyddog Ariannol Cyfrifol.
Town Clerk and Responsible Financial Officer.

Pwyllgor Cittaslow

Cittaslow Committee

Agenda 09.12.2020

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| <p>1. Ethol Cadeirydd y Pwyllgor.
I benodi Cadeirydd am y flwyddyn i ddod.</p> | <p>Election of Committee Chair.
To appoint a Chair for the ensuing year.</p> |
| <p>2. Ymddiheuriadau am absenoldeb.
I dderbyn, ystyried a derbyn
Ymddiheuriadau am absenoldeb.</p> | <p>Apologies for absence.
To receive, consider and accept apologies for absence.</p> |
| <p>3. Datganiadau o Fuddiant.
I dderbyn unrhyw ddatganiadau o fuddiant ar eitemau ar yr agenda.</p> | <p>Declaration of Interest.
To receive any known declarations of interest in items on the agenda.</p> |
| <p>4. Ethol Is-Gadeirydd Pwyllgor.
I benodi Is-Gadeirydd am y flwyddyn i ddod.</p> | <p>Election of Committee Vice Chair.
To appoint a Chair for the ensuing year.</p> |
| <p>5. Cofnodion.
I awdurdodi'r Cadeirydd i arwyddo cofnodion yr cyfarfod blaenorol y Pwyllgor fel cofnod cywir.</p> | <p>Minutes.
To authorise the Chair to sign the minutes of the previous meeting of the Committee as a correct record.</p> |
| <p>6. Adroddiadau Clerc y Dref.</p> <ul style="list-style-type: none">a) Aelodau heb bleidlais.b) Llofnodwyr sieciau Cittaslow UK.c) Gweminarau. | <p>Town Clerks reports.
Non-voting members.
Cittaslow UK cheques signatories.
Webinars</p> |
| <p>7. Adroddiadau.
I dderbyn adroddiadau a gyflwynwyd i'r Cyngor Tref a phenderfynu pa gamau, os o gwbl, i'w cymryd.</p> | <p>Reports.
To receive reports submitted to the Town Council and determine what action, if any, to be taken.</p> |

Adroddiadau a manylion ariannol.

Mae adroddiadau a manylion ariannol yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.

Reports and financial details.

Reports and financial details are working documents and are therefore not translated.

Pwyllgor Cittaslow Committee.
09.12.2020.

REPORT AUTHORS: Town Clerk.
SUBJECT: Cittaslow UK cheque signatories.
REPORT FOR: Decision.

1. Summary.

1.1 To consider Cittaslow UK account cheque signatories.

2. Background.

2.1 The Mold Town Clerk has contacted the Town Council in respect of signatories for the Cittaslow UK accounts. The Mold Town Clerk acts as the treasurer but at present the account only has Cllr Mearns as the local Member to Mold and the Mold Town Clerk seeking additional signatories from Llangollen TC.

2.2 The Mold Town Clerk is suggesting that the additional signatories should be the Town Clerk and a Councillor who may well be standing again in 2022. There is another problem in paying the international fee as it has to be by special signature at the bank, so the Mold Town Clerk is addressing this by using two more Councillors for at Mold and will be referring this matter to the UK Board in March will look at this.

3. Recommendation.

3.1 It is recommended that the Committee agrees the that the Town Clerk and a nominated Member become cheque signatories fo r the Cittaslow UK account.

5. Reason for the recommendation.

5.1 To ensure effective corporate governance.

Pwyllgor Cittaslow Committee.
09.12.2020.

REPORT AUTHORS: Town Clerk.
SUBJECT: Non-voting members.
REPORT FOR: Decision.

1. Summary.

1.1 To consider co-option of non-voting members.

2.0 Background.

2.1 The Cittaslow Committee terms of reference allows the Committee to co-opt non-voting members. At present Ms. M Davies is the only non-voting member on the Committee.

2.2 Members need to endorse Ms. Davies' continuation as a non-voting member and whether to invite others to join the committee in a similar capacity.

4. Recommendation.

4.1 It is recommended that the Committee: -

- a) endorse Ms. Davies' continuation as a non-voting member of the Cittaslow Committee.
- b) considers whether to invite others to join the committee in a similar capacity.

5. Reason for the recommendation.

5.1 To ensure effective corporate governance.

Pwyllgor Cittaslow Committee.
09.12.2020.

REPORT AUTHORS: Town Clerk.
SUBJECT: Webinars.
REPORT FOR: Decision.

1. Summary.

1.1 To consider the timing and the format of the proposed webinar.

2.0 Background.

2.1 The Cittaslow Committee have previously resolved to undertake a series of webinars, or similar, which would involve inviting speakers from local groups to present what they are working on and how the work has been affected by the Coronavirus crisis. A decision endorsed by the Town Council.

2.2 Following the last working group meeting it was suggested that rather than holding a series of webinars that a single event should take place in the first instance to assess the effectiveness of the webinars.

2.3 The initial webinar would concentrate on aspects of community support and cohesion as experienced during the various phases of lockdown and would aim to understand whether, or how, priorities have changed from previous consultation work. This would allow the Committee and partners to review and potentially revise priorities over the coming year and provide a steer to the Town Council on strategic options.

2.4 One potential problem identified, during the working group was the specification of the StarLeaf video conferencing facilities used by the Town Council, in that at that time recording facilities were not available. However, the Town Clerk has been able to lobby for this from StarLeaf with the assistance of One Voice Wales, who negotiated the favorable terms for the use of this software, and recording is now possible. Over the next month n-meeting chat is also to be added which will provide for seamless collaboration via the 'new chat' icon.

4. Recommendation.

4.1 That the Committee recommends to Council for approval: -

- a) the date and timing for the webinar(s)
- b) the themes to be addressed, identifies key speakers, and the method of publicity of this event.

5. Reason for the recommendation.

5.1 To ensure effective corporate governance.