



Cyngor Tref Llangollen Town Council

09.03.21

Annwyl Gynghorwyr.

Dear Councilors.

Rhoddir rhybudd trwy hyn o gyfarfod cynhadledd fideo o'r Cyngor Tref, a gynhelir **Dydd Mawrth 16^{fed} Mawrth 2021 am 6.00 yh**, er mwyn trosi'r busnes a nodir yn yr agenda isod.

Notice is hereby given of a video conference meeting of Town Council, which will be held on **Tuesday 16th March 2021 at 6.00 pm**, for the purpose of transacting the business set out in the agenda below.

Hysbysir aelodau o'r Cyngor y Dref drwy hyn i fynychu.

Members of the Town Council are hereby summoned to attend.

Mae crynodeb o eitemau gohebiaeth a chyhoeddiadau amrywiol a dderbyniwyd ers y cyfarfodydd diwethaf wedi'u cynnwys ac mae ar gael yn swyddfa'r Cyngor y Dref i ddarllen yn llawn os oes angen.

A summary of correspondence items and miscellaneous publications received since the last meetings are included and are available in the Town Council office to read in full if required.

Mae'r cyfarfodydd yn agored i'r wasg a'r cyhoedd.

The meetings are open to the press and public.

Dolen y cyfarfod yw:

The meeting link is: -

<https://meet.starleaf.com/4039367009/app>

Yn gywir,
Yours faithfully,

Gareth Thomas

Clerc y Dref a'r Swyddog Ariannol Cyfrifol.
Town Clerk and Responsible Financial Officer.

Cyngor Tref Llangollen Town Council.

Agenda.

16.02.21.

- | | |
|--|---|
| <p>1. Ymddiheuriadau am absenoldeb.
I dderbyn, ystyried a derbyn ymddiheuriadau am absenoldeb.</p> | <p>Apologies for absence.
To receive, consider and accept apologies for absence.</p> |
| <p>2. Datganiadau o Fuddiant.
I dderbyn unrhyw ddatganiadau o fuddiant ar eitemau ar yr agenda.</p> | <p>Declaration of Interest.
To receive any known declarations of interest in items on the agenda.</p> |
| <p>3. Cyhoeddiadau Faer y Dref.
I derbyn cyhoeddiadau oddiwrth Faer y Dref.</p> | <p>Mayors Announcements
To receive announcements from the Town Mayor.</p> |
| <p>4. Cyflwyniadau.
I dderbyn cyflwyniadau gan gyrrff allanol.</p> | <p>Presentations.
To receive presentations from outside bodies.</p> |
| <p>5. Datganiadau gan y cyhoedd.
I dderbyn datganiadau oddiwrth y cyhoedd.</p> | <p>Statements from the public.
To receive statements from the public.</p> |
| <p>6. Datganiadau gan Cyngorwyr Sir.
Derbyn datganiadau gan Gynghorwyr Sir ar faterion Cyngor yr Sir sy'n ymwneud â Llangollen.</p> | <p>Statements from County Councillors.
To receive statements from County Councillors on County Council matters appertaining to Llangollen.</p> |
| <p>7. Cofnodion.
Awdurdodi'r Cadeirydd i lofnodi cofnodion cyfarfodydd blaenorol y Cyngor Tref a gynhaliwyd ar 16 Chwefror 2021 fel cofnod cywir.</p> | <p>Minutes.
To authorise the Chairman to sign the minutes of the previous meetings of the Town Council held on 16 February 2021 as a correct record.</p> |
| <p>8. Cofnodion Pwyllgorau.</p> <p>a) I dderbyn cofnodion y Pwyllgor Rheoli Asedau a gynhaliwyd ar 8 Rhagfyr 2020 ac Pwyllgor Adnoddau Dynol a gynhaliwyd ar 10 Rhagfyr 2020.</p> <p>b) Cymeradwyo cofnodion Pwyllgor Cittaslow a gynhaliwyd ar 9 Rhagfyr 2020.</p> | <p>Committee Minutes.
To receive the minutes of the Asset Management Committee held on 8 December 2020 and the Human Resources Committee held on 10 December 2020.</p> <p>To approve the minutes of the Cittaslow Committee held on the 9 December 2020.</p> |

- 9. Adroddiadau Ariannol.**
Ystyried materion ariannol a gwneud unrhyw benderfyniadau angenrheidiol arnynt.
- a) Aliadau Awdurdodedig.
 - b) Datganiadau Ariannol.
 - c) Cydnabyddiaeth ariannol annibynnol i Gymru Adroddiad Blynyddol.

- 10. Ceisiadau Cynllunio.**
Ystyried ceisiadau cynllunio sy'n cael eu cyfeirio at y cyngor a gwneud unrhyw benderfyniadau angenrheidiol arnynt. (Gellir derbyn ceisiadau ar ôl i'r agenda gael ei chyhoeddi a gellir eu hystyried yn y cyfarfod hwn).

03/2020/0920

25 Stryd y Bont.

Newid defnydd yr uned annedd/manwerthu bresennol i lety gwyliau, gan gynnwys addasiadau mewnol ac allanol.

03/2020/1051

Tir yn (Rhan o ardd) The Grange, Grange Road.

Codi 1 annedd ar wahân a gwaith cysylltiedig.

03/2021/0185

Irvan, Ffordd Maesmawr.

Codi estyniad to dormer y tu ôl i'r annedd, gan gynnwys balconi ""Juliette"" a gwaith cysylltiedig.

03/2021/0192

Glas Aber, Geraint.

Codi ty haf (cais ôl-weithredol).

03/2021/0199

7 Sgwâr Stryd y Castell

Newid ffenestr bren bresennol i ffenestr ddalennog symudol i weithredu fel agoriad gweini.

Financial Reports.

To consider financial matters and make any necessary decisions thereon.

Authorised Payments.

Financial Statements.

Independent Remuneration for Wales Annual Report 2020/21.

Planning Applications.

To consider planning applications referred to the Council and make any necessary decisions thereon. (Applications may be received after the agenda has been published and may be considered at this meeting).

03/2020/0920

25 Bridge Street,.

Change of use of existing dwelling/retail unit to a holiday let, including internal and external alterations.

03/2020/1051

Land at (Part garden of) The Grange, Grange Road.

Erection of 1 no. detached dwelling and associated works.

03/2021/0185

Irvan, Maesmawr Road.

Erection of dormer roof extension to rear of dwelling, including Juliette balcony and associated works.

03/2021/0192

Glas Aber, Geraint.

Erection of Summerhouse (retrospective application).

03/2021/0199

7 Castle Street Square

To change existing timber window to a sliding sash window to act as a serving hatch.

- | | | |
|------------|---|---|
| | (Cais Adeilad Rhestredig) | (Listed Building Application). |
| 11. | <p>Tystysgrifau Penderfyniad.
Nodi tystysgrifau penderfyniad a dderbyniwyd oddi wrth Adran Gynllunio Cyngor Sir Ddinbych ers y cyfarfod diwethaf.</p> <p>03/2021/0053 Land at Llandyn Hall Farm
Diwygio'r adeilad amwynder arfaethedig a gyflwynwyd mewn perthynas a cais rhif 03/2018/0284 (diwygio anfaterol).</p> <p>Penderfyniad: Gymeradwyo</p> | <p>Certificates of Decision.
To note certificates of decision received from Denbighshire County Council Planning department received since the last meeting.</p> <p>03/2021/0053 Land at Llandyn Hall Farm
Amendment to proposed amenity building submitted in relation to application code no. 03/2018/0284 (non-material amendment).</p> <p>Decision: Approve</p> |
| 12. | <p>Gohebiaeth Cynllunio.
Ystyried gohebiaeth gyslltiedig â chynllunio a dderbyniwyd ac i wneud unrhyw benderfyniadau angenrheidiol arno.</p> | <p>Planning Correspondence.
To consider planning related correspondence received and to make any necessary decisions thereon.</p> |
| 13. | <p>Adroddiadau Clerc y Dref.
I dderbyn adroddiadau a gyflwynwyd gan yr Clerc y Dref ac ystyried yr argymhellion ynddo.
Deddf Llywodraeth Leol ac Etholiadau (Cymru) 2021</p> | <p>Town Clerk's Reports.
To receive reports submitted to the Town Clerk and considered the recommendations therein.
Local Government and Elections (Wales) Act 2021</p> |
| 14. | <p>Gohebiaeth.
I ystyried gohebiaeth a dderbyniwyd ac i wneud unrhyw benderfyniadau angenrheidiol arno. (Gellir dod i law ar ôl i'r agenda gael ei chyhoeddi a gellir ei hystyried yn y cyfarfod hwn.)</p> <p>a) SCCH 2889 Karl Joseph, Tim Plismona Cymdogaeth.
Hysbysiad bod Rhingyll 2143 Martin Jones yw bellach yn Llangollen ac yr ydym yn cael eu cwmpasu gan Rhingyll 1915 Peter Evans o Ddinbych.
Bydd PCSO Geraint Jones yn cymryd lle PCSO Ceri Evans yng Nghorwen, ond bydd hefyd yn ymdrin â</p> | <p>Correspondence.
To consider correspondence received and to make any necessary decisions thereon. (Correspondence may be received after the agenda has been published and may be considered at this meeting.)</p> <p>PCSO 2889 Karl Joseph, Neighborhood Policing Team.
Notice that Sgt 2143 Martin Jones is no longer in Llangollen and we are being covered by Sgt 1915 Peter Evans from Denbigh.
PCSO Geraint Jones will be replacing PCSO Ceri Evans in Corwen but will also cover Llangollen. PCSO Delia Bellis is also a point of contact for the area.</p> |

<p>Llangollen. Mae PCSO Delia Bellis hefyd yn bwynt cyswllt ar gyfer yr arda.</p> <p>Gweithredoedd: Nodi.</p>	<p>Action: Note.</p>
<p>b) Matthew Jones, Swyddog Cysylltiadau Cyhoeddus a Chyfathrebu. Cyngor Sir Ddinbych</p> <p>Mae Cyngor Sir Ddinbych yn gweithio gyda Sustrans Cymru fel rhan o ymgyngoriad Map Rhwydwaith Teithio Llesol Llywodraeth Cymru Yn ystod y cam cyntaf hwn, mae'r Cyngor yn chwilio am adborth ynghylch yn lle y byddai trigolion yn hoffi gweld gwelliannau i isadeiledd cerdded a beicio yn Llangollen.</p> <p>Am ragor o wybodaeth ynghylch sut i gynnig adborth, ewch i'r dudalen Teithio Llesol https://denbighshire.commonplace.is/?lang=cy-GB</p> <p>Gweithredoedd: Aelodau i ystyried gwneud sylwadau.</p>	<p>Matthew Jones, Public Relations and Communications Officer, Denbighshire County Council</p> <p>Denbighshire County Council is working with Sustrans Cymru as part of Welsh Government's Active Travel Network Map consultation In this initial phase, the Council is looking for feedback on where residents would like to see improvements to walking and cycling in, Llangollen.</p> <p>For further information on how to provide feedback go to the Active Travel page at https://denbighshire.commonplace.is/?lang=en-GB</p> <p>Action: Members to consider commenting.</p>
<p>c) Llan-Advocate.</p> <p>Deiseb dros gael gwared ar elfennau o'r gorchymyn rheoleiddio traffig yn Stryd y Castell, Llangollen.</p> <p>Gweithredoedd: Derbyn y ddeiseb.</p>	<p>Llan-Advocate.</p> <p>Petition for removal of elements of the traffic regulation order in Castle Street Llangollen.</p> <p>Action: To receive the petition.</p>
<p>15. Adroddiadau i'r Cyngor y Dref.</p> <p>I dderbyn adroddiadau a gyflwynwyd i'r Cyngor Tref a phenderfynu pa gamau, os o gwbl, i'w cymryd.</p> <p>a) Aelodau sy'n cynrychioli'r Cyngor ar gyrrff neu sefydliadau allanol.</p>	<p>Reports to the Town Council.</p> <p>To receive reports submitted to the Town Council and determine what action, if any, to be taken.</p> <p>Members representing the Council on outside bodies or organisations.</p>
<p>16. Rybudd o Gynnig.</p> <p>I ystyried Rhybudd o Gynnig sy'n sefyll yn enw'r Cyngorydd Stuart Davies, bod Cyngor Tref Llangollen yn galw ar Lywodraeth Cymru a Chyngor</p>	<p>Notice of Motion.</p> <p>To a consider a Notice of Motion standing in the name of Councillor Stuart Davies, that Llangollen Town Council calls on the Welsh Government and Denbighshire</p>

Sir Dinbych i weithredu Cyfyngiad
Pwysau Amgylcheddol ar Bont
Llangollen a gweithredu'r terfyn
cyflymder 20mya yn gynnar ar Castle
Street fel mater o frys.

County Council to implement an
Environmental Weight Restriction on
Llangollen Bridge and the early
implementation of the 20mph speed limit
on Castle Street as a matter of urgency.

Adroddiadau a manylion ariannol.

Mae adroddiadau a manylion ariannol yn ddogfennau gwaith ac felly nid ydynt wedi'u cyfieithu.

Reports and financial details.

Reports and financial details are working documents and are therefore not translated.

Authorised Payments.

Cyflenwr/Supplier	Disgrifiad/Description	Dull/Method	Gros/Gross	TAW/VAT	Net
Staff CTL1/LTC1	Salary	TB/BP M11.1	£1,703.02	£0.00	£1,703.02
Staff CTL02/LTC02	Salary	TB/BP M11.2	£865.34	£0.00	£865.34
CThem/HMRC	PAYE	TB/BP M11.3	£995.75	£0.00	£995.75
B Jones	Translation costs	TB/BP 111	£105.00	£0.00	£105.00
Jackie Devlin Cleaning	Cleaning Services	TB/BP 112	£0.00	£0.00	£0.00
Lilly Rose Interiors	Chalk Paint	TB/BP 113	£118.70	£0.00	£118.70
G Roberts	Flooring repairs	TB/BP 114	£1,475.00	£0.00	£1,475.00
Scribe	Accounting software	TB/BP 115	£800.40	£133.40	£667.00
Watkin and Williams	Ironmongery and tools	TB/BP 116	£111.31	£0.00	£111.31
Giff Gaff	Mobile phone charges	Visa 36	£6.00	£1.00	£5.00
Amazon	Stationery and consumables	Visa 37	£57.99	£6.48	£51.51
ACS Technology	Service charges	DU/DD	£133.00	£0.00	£133.00
British Telecom	Broadband and phone	DU/DD	£135.69	£22.61	£113.08
Nwy Prydain / British Gas 667	Electricity	DU/DD	£5.40	£0.20	£5.20
Nwy Prydain / British Gas 668	Electricity	DU/DD	£10.96	£0.52	£10.44
Nwy Prydain / British Gas Centenary Sq.	Electricity	DU/DD	£17.74	£0.84	£16.90
CS Ddinbych / Denbighshire CC	NNDR	DU/DD	£1,097.00	£0.00	£1,097.00
CS Ddinbych / Denbighshire CC	Election costs	DU/DD	£149.96	£0.00	£149.96
NEST	Pension	DU/DD	£240.08	£0.00	£240.08
S Johnston	Storage hire contract	TS/SO	£70.00	£0.00	£70.00
		Total	£8,098.34	£165.05	£7,933.29

Financial statement.

Period 12

Expenditure

Function	Cost Centre	Annual Budget	Budget to date	Spend to Date	Variance	Balance
Human Res.	LTC 1	£23,000.00	£23,000.00	£14,823.96	£8,176.04	£8,176.04
	LTC02	£10,500.00	£10,500.00	£10,328.42	£171.58	£171.58
	HMRC	£14,500.00	£14,500.00	£12,967.18	£1,532.82	£1,532.82
	Pension	£1,750.00	£1,750.00	£2,121.95	-£371.95	-£371.95
	Payroll	£440.00	£440.00	£428.17	£11.83	£11.83
	Subscriptions	£1,000.00	£1,000.00	£204.00	£796.00	£796.00
		Staff Training	£1,500.00	£1,500.00	£362.92	£1,137.08
	Member Training	£815.00	£815.00	£0.00	£815.00	£815.00
Administration	Audit	£1,000.00	£1,000.00	£580.00	£420.00	£420.00
	Fees & Charges	£1,030.00	£1,030.00	£973.20	£56.80	£56.80
	Health & Safety	£1,500.00	£1,500.00	£1,339.24	£160.76	£160.76
	Insurance	£1,760.00	£1,760.00	£1,759.85	£0.15	£0.15
	Licensing	£550.00	£550.00	£255.00	£295.00	£295.00
	NNDR	£11,500.00	£11,500.00	£10,967.50	£532.50	£532.50
Democracy	Civic Costs	£2,340.00	£2,340.00	£217.48	£2,122.52	£2,122.52
	Civic Events	£1,500.00	£1,500.00	£100.00	£1,400.00	£1,400.00
	Election Expenses	£500.00	£500.00	£0.00	£500.00	£500.00
	Mayors Allowance	£500.00	£500.00	£0.00	£500.00	£500.00
	Members Payments	£660.00	£660.00	£360.00	£300.00	£300.00
	Translation costs	£1,700.00	£1,700.00	£731.00	£969.00	£969.00
Office costs	Computer hardware	£1,500.00	£1,500.00	£1,535.98	-£35.98	-£35.98
	Cloud services	£1,470.00	£1,470.00	£1,503.80	-£33.80	-£33.80
	Office supplies	£1,000.00	£1,000.00	£520.98	£479.02	£479.02
	Photocopier Rental	£1,200.00	£1,200.00	£1,128.02	£71.98	£71.98
	Photocopying Usage	£2,000.00	£2,000.00	£210.04	£1,789.96	£1,789.96
	Telephone	£950.00	£950.00	£545.49	£404.51	£404.51
Cittaslow	Cittaslow	£3,550.00	£3,550.00	£750.00	£2,800.00	£2,800.00
Community	Community Grants	£4,000.00	£4,000.00	£0.00	£4,000.00	£4,000.00
	Donations	£8,000.00	£8,000.00	£5,000.00	£3,000.00	£3,000.00
Asset Man.	CCTV	£1,700.00	£1,700.00	£0.00	£1,700.00	£1,700.00
	Christmas Lighting	£9,000.00	£9,000.00	£5,529.00	£3,471.00	£3,471.00
	Cleaning	£2,600.00	£2,600.00	£615.23	£1,984.77	£1,984.77
	Electric	£6,000.00	£6,000.00	£2,571.02	£3,428.98	£3,428.98
	Equipment	£2,000.00	£2,000.00	£0.00	£2,000.00	£2,000.00
	Gas	£5,500.00	£5,500.00	£5,960.34	-£460.34	-£460.34
	Grounds Maint.	£12,500.00	£12,500.00	£7,152.78	£5,347.22	£5,347.22
	Projects	£56,400.00	£56,400.00	£33,546.15	£22,853.85	£22,853.85
	Waste Management	£1,700.00	£1,700.00	£679.30	£1,020.70	£1,020.70

	Water Charges	£2,000.00	£2,000.00	£679.30	£1,320.70	£1,320.70
	Repairs and Renewals	£11,000.00	£11,000.00	£6,338.26	£4,661.74	£4,661.74
Cap.l financing	Loan Repayments	£2,950.00	£2,950.00	£1,455.43	£1,494.57	£1,494.57
	Cont.to reserves	£550.00	£550.00	£0.00	£550.00	£550.00
	Covid 19	£0.00	£0.00	£7,966.88	-£7,966.88	-£7,966.88
	Total Expenditure	£215,615.00	£215,615.00	£142,207.87	£73,407.13	£73,407.13

Income	Cost Centre	Annual Budget	Budget to date	Income to Date	Variance	Balance
	Precept	£143,600.00	£143,600.00	£143,600.00	£0.00	£0.00
	Interest	£105.00	£105.00	£31.85	£73.15	£73.15
	Photocopying	£50.00	£50.00	£0.00	£50.00	£0.00
	Grants	£3,594.00	£3,594.00	£3,644.00	-£50.00	-£50.00
	Recharges	£1,550.00	£1,550.00	£1,541.65	£8.35	£8.35
	Covid 19 recharges	£8,049.00	£8,049.00	£8,049.01	-£0.01	-£0.01
	Recreation Ground	£500.00	£0.00	£0.00	£0.00	0
	Hire of Hall	£15,250.00	£15,250.00	£8,088.50	£7,161.50	£7,161.50
	Rents	£26,700.00	£26,700.00	£15,492.34	£11,207.66	£11,207.66
	Total Income	£199,398.00	£198,898.00	£180,447.35	£18,450.65	£18,450.65

VAT Charged	£12,000.00	£12,000.00	£11,201.55	£798.45	£798.45
VAT Refunded	£12,000.00	£12,000.00	£12,323.23	-£323.23	-£323.23

Bank reconciliation.

Closing Balances February 2021.

Llangollen Town Council General Account	£63,021.52
Llangollen Town Council Business Money Manager Accounts	£69,177.72
Total Cash and Short-Term Investments	£132,199.24

Cashbook	
Balance b/f	£102,103.27
Receipts	£192,770.58
Payments	-£162,674.61
Total Cash and Short-Term Investments	£132,199.24

Reserves.

Llangollen Town Council Business Money Manager Accounts	£69,177.72
General Reserves	£49,177.72
Asset's reserve	£20,000.00

Cyngor Tref Llangollen Town Council
16.03.2021.

REPORT AUTHOR: Town Clerk.
SUBJECT: Independent Remuneration Panel for Wales
REPORT FOR: Decision.

1. Summary.

1.1 To consider the Independent Remuneration for Wales –Annual Report 2021

2. Report

- 2.1 The Panel recognises a wide variation in geography, scope and scale across the 735 community and town councils in Wales, from small community councils with relatively minimal expenditure and few meetings to large town councils with significant assets and responsibilities.
- 2.2 The COVID pandemic limited the Panel’s opportunities for face to face engagement in 2020/2021. However, the Panel attended number of constructive digital engagements throughout the year before, the Panel met with over 304 Councillors and Clerks representing 302 Community And Town Councils in 17 meetings it held across Wales. The discussions re-confirmed the widely held view that the roles individual councils and councillors varied significantly.
- 2.3 In the 2018 Annual Report the Panel formed 3 groups of community and town councils to reflect these differences based on the level of income *or* expenditure, whichever is the highest, in the previous financial year. These remain unchanged as set out below.

Community and Town Council Group	Income <i>or</i> Expenditure in 2020-2021 of:
A	£200,000 and above
B	£30,000 - £199,999
C	Below £30,000

3. Determinations.

- 3.1 In order to act and carry out duties as a member of a Community or Town Council all persons are required to make a formal declaration of acceptance of office. Following this declaration, members of community or town councils are then holders of elected office and occupy a role that is part of the Welsh local government structure.
- 3.2 It is important to note that a person who follows this path is in a different position to those in other forms of activity, for example such as volunteering or charitable work, typically governed by the Charity Commission for England and Wales.
- 3.3 Consequently, individuals who have accepted office as a member of a Community Or Town Council are entitled to receive payments as determined by the Independent Remuneration Panel for Wales. It is the duty of the Proper Officer to arrange for

correct payments to be made to all individuals entitled to receive them as detailed below. The resolutions of the Town Council for the 20/21 financial year are detailed for information.

Determination	Is a decision required by council?	Resolution 20/21
<p>Determination 41: All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows: Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced. Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real UK Living Wage at the time the costs are incurred. This must be for the additional costs incurred by members to enable them to carry out official business or approved duties. Each authority must ensure that any payments made are appropriately linked to official business or approved duty. Payment shall only be made on production of receipts from the care provider.</p>	<p>No - the payment is mandatory</p>	<p>Mandatory.</p>
<p>Determination 42: All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.</p>	<p>No - the payment of £150 is mandated for every member unless they advise the appropriate officer that they do not want to take it in writing</p>	<p>Mandatory.</p>
<p>Determination 43: Community and town councils in Group A must make available an annual payment of £500 each to a minimum of 1 and a maximum of 5 members in recognition of specific responsibilities. This is in addition</p>	<p>Llangollen Town Councils not a Group A Council</p>	<p>N/A</p>

to the £150 payment for costs and expenses.		
<p>Determination 44: Community and town councils in Groups B or C can make an annual payment of up to £500 each to up to 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses.</p>	Yes – it is optional to pay it for up to 5 members and, if it is paid, the amount (up to £500) must be decided.	Not agreed.
<p>Determination 45: Community and town councils can make payments to each of their members in respect of travel costs for attending approved duties. Such payments must be the actual costs of travel by public transport or the HMRC mileage allowances as below: 45p per mile up to 10,000 miles in the year. 25p per mile over 10,000 miles. 5p per mile per passenger carried on authority business. 24p per mile for private motor cycles. 20p per mile for bicycles.</p>	Yes – the payment of travel costs is optional.	Agreed.
<p>Determination 46: If a community or town council resolves that a particular duty requires an overnight stay, it can authorise reimbursement of subsistence expenses to its members at the maximum rates set out below on the basis of receipted claims: £28 per 24-hour period allowance for meals, including breakfast where not provided. £200 – London overnight. £95 – elsewhere overnight. £30 – staying with friends and/or family overnight.</p>	Yes – the payment of overnight subsistence expenses is optional.	Agreed.
<p>Determination 47: Community and town councils can pay financial loss compensation to each of their members, where such</p>	Yes – the payment of financial loss allowance is optional.	Agreed.

<p>loss has occurred, for attending approved duties as follows: Up to £55.50 for each period not exceeding 4 hours. Up to £110.00 for each period exceeding 4 hours but not exceeding 24 hours.</p>		
<p>Determination 48: Community and town councils can provide a payment to the mayor or chair of the council up to a maximum of £1,500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed.</p>	<p>Yes – the payment to a Civic Head is optional.</p>	<p>Not agreed cost covered from Civic Costs budget.</p>
<p>Determination 49: Community and town councils can provide a payment to the deputy mayor or deputy chair of the council up to a maximum of £500. This is in addition to the £150 payment for costs and expenses and the £500 senior salary if these are claimed.</p>	<p>Yes – the payment to a deputy Civic Head is optional.</p>	<p>Not agreed cost covered from Civic Costs budget.</p>
<p>Determination 50: Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) cannot receive any payment from any community or town council, other than travel and subsistence expenses and contribution towards costs of care and personal assistance.</p>	<p>No - Members in receipt of a Band 1 or Band 2 senior salary from a principal council (that is Leader, Deputy Leader or Executive Member) can only receive travel and subsistence expenses and contribution towards costs of care and personal assistance; if they are eligible to claim, and wish to do so.</p>	<p>Agreed.</p>

- 2.3 The Town Council as a relevant authority must make arrangements for publication within the authority area of the total sum paid by it in the previous financial year to each member and co-opted member in respect of allowances, fees and reimbursements in a Statement of Payments for each financial year.
- 2.4 This must be published as soon as practicable and no later than 30 September following the end of the previous financial year- and must also be submitted to the Panel no later than that date.

3. Recommendation.

- 3.1 It is recommended that the Town Council notes the Determination in the Independent Remuneration Panel's Draft Annual Report 2021 and side decides which of those discretionary determinations will apply for the 2021-2022 financial year.

4. Reasons for recommendation.

- 4.1 To ensure financial probity and good governance of Town Council affairs.

Cyngor Tref Llangollen Town Council
16.03.21

REPORT AUTHOR: Town Clerk.
SUBJECT: Local Government and Elections (Wales) Act 2021.
REPORT FOR: Decision.

1. Summary.

1.1 To consider the implications of the Local Government and Elections (Wales) Act 2021..

2. Background.

2.1 The Local Government and Elections (Wales) Act (“the Act”) provides for the establishment of a new and reformed legislative framework for local government elections, democracy, performance and governance. The Act received Royal Assent on the 20th January 2021.

2.1 In summary, The Act:

- a) Reforms electoral arrangements for local government, including;
 - 1. extending the voting franchise to 16 and 17 year olds and foreign citizens legally resident in Wales,
 - 2. enabling principal councils to choose between ‘first past the post’ or the ‘single transferable vote’ voting systems,
 - 3. Change of electoral cycle from four years to five years,
 - 4. Allowing non-politically restricted council staff to stand for election in their own authority (but who should resign if elected),
 - 5. Removal of Returning Officers’ Fees or local elections.

- b) Introduction of a general power of competence;

- c) Reforms public participation in local government;
 - 1. Duty to encourage local people to participate in local government (and to produce a strategy to that effect for principal councils only);
 - 2. Duty to make petition scheme (and repeal of community polls);
 - 3. Duty to broadcast certain meetings (principal councils only);
 - 4. Greater flexibility around remote attendance of members.
 - 5. Reforms around democratic governance and leadership, including;
 - 6. Updating family absence provisions in line with those available to employees (via regulations);
 - 7. Requiring leaders of political groups to promote and maintain high standards of conduct by members of their groups.

- d) Collaborative Working;
 - 1. Powers for principal councils to initiate the establishment of Corporate Joint Committees
 - 2. (CJCs) covering any functions;
 - 3. Powers for Ministers to establish CJC’s covering the four functions of economic wellbeing, transport, strategic planning and school improvement.

- e) Reform of the performance and governance regime;
1. Repeal of the 2009 Measure duties, replacing audit and reporting duties with self-assessment and panel assessment (peer review);
 2. Reforms to Audit Committees, renaming as Governance and Audit Committees and
 3. prescribing membership and chair.
 4. Powers to facilitate voluntary mergers of principal councils.
3. Key Issues for Consideration
- 3.1 The 'Coming into Force' provisions of the Act are complex, with some provisions coming in force within days of Royal Assent, others within two months and the majority via Ministerial statutory instruments. A summary of key sections of the act applicable to town and community councils is in the table below:

Provision.	Observation.
<p>Attendance at local authority meetings</p> <p>(1) A local authority must make and publish arrangements for the purpose of ensuring that local authority meetings are able to be held by means of any equipment or other facility which—</p> <ol style="list-style-type: none"> a) <i>enables persons who are not in the same place to attend the meetings, and</i> b) satisfies the conditions in subsection (2). 	<p>This provision incorporates into law the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations allowed provision to be made to enable meetings of local authorities held before 1 May 2021 to be held by means of remote attendance.</p>
<p>(2) The conditions are that the equipment or other facility enables persons—</p> <ol style="list-style-type: none"> a) in the case of local authority meetings that do not fall within paragraph (b), <i>to speak to and be heard by each other (whether or not the equipment or facility enables those persons to see and be seen by each other), and</i> b) in the case of meetings of a <i>principal council required to be broadcast</i> under section 46 (electronic broadcasts), or any other local authority meetings required to be broadcast by regulations made under that section, to speak to and be heard by each other and to see and be seen by each other. 	<p>Move to hybrid meetings.</p>

<p>(6) In this section— “local authority” (“awdurdod lleol”) means— <i>b) a community council;</i></p>	
<p>Participation at meetings of community councils</p> <p>(1) This paragraph applies in respect of a meeting or part of a meeting of a community council which is open to the public.</p> <p>(2) <i>The person presiding over the meeting must give members of the public in attendance a reasonable opportunity to make representations about any business to be transacted at the meeting unless that person considers that doing so is likely to prejudice the effective conduct of the meeting.</i></p> <p>(3) In complying with sub-paragraph (2), the person presiding over the meeting must have regard to any guidance issued by the Welsh Ministers about the function in that sub-paragraph.”</p>	<p>Whilst the Town Council already allows for public participation at meetings this will now become a statutory requirement.</p> <p>In line with the previous section members of public not present must be allowed to participate.</p> <p>Move to hybrid meetings.</p>

In Force May 2022.

<p>The General Power of Competence. <i>Becoming an eligible community council.</i></p> <p>a) The first condition is that at least two-thirds of the total number of councillors of the community council have been declared elected (whether at an ordinary election or at a by-election).</p> <p>b) The second condition is that the clerk to the council holds such qualification or description of qualification as may be specified by the Welsh Ministers by regulations.</p> <p>c) The third condition is that(a) the most recent AGW opinion on the council’s accounts— I. is an unqualified AGW opinion, and</p>	<p>At present the Town Council would comply with all the requirements to enable it to become an eligible council.</p> <p>However, given the enactment of this section does not happen to the May 2022 it is very much depends on the election of new Councillors for the new term and whether the threshold is achieved.</p> <p>The General Power of Competence (GPoC) gives local authorities, including eligible local councils, “the power to do anything that individuals generally may do” as long as they do not break other laws.</p>
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<p>II. was received by the council during the period of 12 months ending on the day the council will (if it passes a resolution in accordance with subsection</p>	<p>It is a 'power of first resort'; this means that when searching for a power to act, the first question you ask is whether you can use the GPoC.</p> <p>Regulations and guidance will be published on this during 2021 by the Welsh Government.</p>
<p>Continuing to be an eligible community council.</p> <p>(1) If an eligible community council wishes to continue to be an eligible community council it must—</p> <p><i>a) at the time of each annual meeting following the passing of the resolution in accordance with section 30, meet the eligibility conditions, and</i></p> <p><i>b) at each such annual meeting, pass a resolution that it continues to be an eligible community council.</i></p> <p>(2) An eligible community council that does not pass a resolution in accordance with subsection (1) ceases to be an eligible community council at the end of the day following the annual meeting in question.</p> <p>(3) In this section and section 32 “annual meeting”, in relation to an eligible community council, means a meeting of the council held under paragraph 23 of Schedule 12 to the 1972 Act.</p>	<p>The Town Council must declare its intent to maintain its status as eligible community council by way of resolution at the Annual Meeting .</p>
<p>Ceasing to be an eligible community council.</p> <p><i>(1) An eligible community council may pass a resolution at any meeting of the council (including an annual meeting) that it ceases to be an eligible community council.</i></p> <p>(2) A community council that passes a resolution under subsection (1) ceases to be an eligible community council at the end of</p>	

<p>the day following the meeting at which the resolution was passed.</p>	
<p>Community councils that cease to be eligible: exercise of general power of competence. <i>A community council that ceases to be an eligible community council may continue to exercise the general power of competence in relation to anything done while it was an eligible community council.</i></p>	
<p>Annual reports by community councils (1) As soon as reasonably practicable after the end of each financial year, <i>a community council must prepare and publish a report</i> (an “annual report”) about the council’s priorities, activities and achievements during that year.</p> <p>(2) A community council must have regard to any guidance about annual reports issued by the Welsh Ministers.</p> <p>(3) Section 101 of the 1972 Act (arrangements for discharge of functions by local authorities) does not apply to a community council’s function of determining the content of an annual report.</p>	<p>The Town Council currently prepares annual reports. However, this will now become a statutory requirement.</p> <p>Regulations and guidance will be published on this during 2021 by the Welsh Government.</p>
<p>Community council training plans (1) <i>A community council must make and publish a plan (a “training plan”) setting out its proposals in relation to the provision of training for—</i></p> <ul style="list-style-type: none"> a. the councillors of the community council, and b. the community council’s staff. <p>(2) A community council must make its first training plan no later than six months after the date on which subsection (1) comes into force.</p>	<p>This is an entirely new a statutory requirement for the Town Council.</p>

<p>(3) A community council must make a new training plan no later than three months after each ordinary election of community councillors to the council.</p> <p>(4) A community council must review its training plan from time to time.</p> <p>(5) If a community council revises or replaces its training plan, it must publish the revised or new plan.</p> <p>(6) Section 101 of the 1972 Act (arrangements for discharge of functions by local authorities) does not apply to a community council's functions of—</p> <ul style="list-style-type: none"> (a) determining the content of a training plan or any revised plan, and (b) reviewing the training plan. <p>(7) A community council must have regard to any guidance issued by the Welsh Ministers about the exercise of functions under this section.</p>	<p>Regulations and guidance will be published on this during 2021 by the Welsh Government.</p>
<p>Venue for community council meetings</p> <p>(1) In paragraph 26 of Schedule 12 to the 1972 Act, for sub-paragraph (1) substitute—</p> <p><i>“(1) Meetings of the community council and its committees and subcommittees are to be held at such place, either within or outside the council's area, as the council may direct.”</i></p>	<p>This is an entirely new provision for the Town and Community Council meetings.</p>

4. Recommendation.

4.1 It is recommended that the Town Council notes:

- a) the incorporation of the Local Authorities (Coronavirus) (Meetings) (Wales) Regulations within the Act which will allow for the continuation of virtual meetings and the provision of notices of such by electronic means, as of immediate effect,
- b) the move to hybrid meetings in the future,
- c) The provisions of the Act which will come into force during 2022.

5. Reasons for recommendation.

5.1 To ensure compliance with new legislation and good governance of Town Council affairs.