

Data Migration Scope Via Excel Files

As a part of
Data Migration to Bromcom MIS



Students	1
Filename: PupilCore.xlsx.....	1
Filename: PupilTelephones.xlsx.....	1
Filename: PupilEmails.xlsx.....	1
Filename: PupilAddresses.xlsx.....	1
Filename: PupilContacts.xlsx.....	1
Filename: PupilMedical.xlsx.....	1
Filename: PupilHeritage.xlsx.....	1
Filename: PupilConfidential.xlsx.....	1
Filename: PupilSEN.xlsx.....	1
Filename: PupilSchoolHistory.xlsx.....	1
Filename: PupilMedicalEvents.xlsx.....	1
Personnel	2
Filename: PersonnelPersonal.xlsx.....	2
Filename: PersonnelTelephones.xlsx.....	2
Filename: PersonnelEmails.xlsx.....	2
Filename: PersonnelAddresses.xlsx.....	2
Filename: PersonnelContacts.xlsx.....	2
Filename: PersonnelOther.xlsx.....	2
Filename: PersonnelEmployment.xlsx.....	2
Filename: PersonnelContracts.xlsx.....	2
Filename: PersonnelConfidential.xlsx.....	2
Filename: PersonnelProfessional.xlsx.....	2
Filename: PersonnelCRBChecks.xlsx.....	2
School.....	3
Filename: SchoolSubjects.xlsx.....	3
Filename: SchoolDepartments.xlsx.....	3
Filename: SchoolSites.xlsx.....	3
Filename: SchoolBuildings.xlsx.....	3
Filename: SchoolRooms.xlsx.....	3
Groups.....	3
Filename: Groups.xlsx.....	3
Filename: GroupMemberships.xlsx.....	3
Filename: GroupTimetables.xlsx.....	3
Others	3
Filename: Attendance.xlsx.....	3
Filename: BehaviourEvents.xlsx.....	3

Filename: BehaviourIncidents.xlsx	3
Filename: LearningAims.xlsx.....	3
Filename: ExamResults.xlsx	3

Students

Filename: PupilCore.xlsx

Columns: UPN, Roll Number, Pupil Forename, Pupil Middle Name, Pupil Surname, Pupil Known As, Legal Surname, Former Surname, Pastoral Teacher Name, Date of Birth, Pupil Gender, Enrolment Status, Registered, Attendance Mode, UPN, ULN, Former UPN, Year Group, Class, House Name, Sessions per Week, Admission Date, Date of Leaving, Meal Type, Mode of Travel

Filename: PupilTelephones.xlsx

Columns: UPN, Pupil Telephone, Pupil Home Phone, Pupil Mobile Phone, Pupil Work Phone

Filename: PupilEmails.xlsx

Columns: UPN, Pupil Contact Home Email, Pupil Contact School Email, Pupil Contact Work Email

Filename: PupilAddresses.xlsx

Columns: UPN, Pupil Address Type, Flat Name, Building Name, Street, Locality, Town, County, Country, Post Code

Filename: PupilContacts.xlsx

Columns: UPN, Title, Forename, Middle Name, Surname, Occupation, Gender, Individual Letter Salutation, Individual Label Salutation, Relationship, Parental Responsibility, Contact Notes, Flat Name, Building Name, Street, Locality, Town, County, Country, Post Code, Pupil Contact Home Telephone, Pupil Contact Mobile Telephone, Pupil Contact Work Telephone, Pupil Contact Home Email, Pupil Contact Work Email

Filename: PupilMedical.xlsx

Columns: UPN, Medical Code, Description, Medical Condition, Alert Information, Doctor Name, Doctor Surgery Name, Doctor Address, Surgery Telephone Number, Medical Notes, Date Confirmed, Emergency Notes, Doctor UniqueID, Doctor Last Name, Doctor First Name, Surgery Flat Name/Number, Surgery Building Name/Number, Surgery Street, Surgery Town, Surgery Locality, Surgery Administrative Area, Surgery Postcode

Filename: PupilHeritage.xlsx

Columns: UPN, Ethnic Origin, Source of Ethnic Origin, Traveller, Source of Traveller Info, Nationality, Refugee Status, Asylum Seeker, First Language, Additional Language Type, Language Type, Language, Religion

Filename: PupilConfidential.xlsx

Columns: UPN, Free Transport, Transport Pass No, FSM Eligibility, FSM Start Date, FSM End Date, UK Country, Taken Up, Current Top-Up Funding Status, Personal Education Plan, Child Protection Registration, Child Protection Registration LA, Home LA, Caring LA, In Care, Youth Support Service Agreement, Gifted and Talented, Service Child, Service Child Source

Filename: PupilSEN.xlsx

Columns: UPN, Current SEN Stage, Stage Start Date, Stage End Date, SEN Needs Code, SEN Needs Description, SEN Rank

Filename: PupilSchoolHistory.xlsx

Columns: UPN, School Name, From, To, DfE/Seed No

Filename: PupilMedicalEvents.xlsx

Columns: UPN, Medical Event Description, Event Datetime, Event Details, Event Action Taken, Action Taken By Staff, After Action Taken, Followup Datetime, Notes

Personnel

Filename: PersonnelPersonal.xlsx

Columns: Personnel Code, Title, Forename, Middle Name, Surname, Personnel Type, Known As, Gender, DOB, Honours, Start Date with School, End Date with School, Destination, Include in School Workforce

Filename: PersonnelTelephones.xlsx

Columns: Personnel Code, Home Telephone, Phone Number, Staff Home Phone, Staff Mobile Phone, Staff Work Phone, Staff Fax

Filename: PersonnelEmails.xlsx

Columns: Personnel Code, Home email, Work email, School email

Filename: PersonnelAddresses.xlsx

Columns: Personnel Code, Address Type, Flat Name, Building Name, Street, Locality, Town, County, Country, Post Code

Filename: PersonnelContacts.xlsx

Columns: Personnel Code, SOS Priority, Title, Forename, Middle Name, Surname, Gender, Flat Name/Number, Building Name/Number, Street, Locality, Town, County, Post Code, Contact Home Telephone, Contact Mobile Telephone, Contact Work Telephone, Contact Home Email, Contact Work Email, Contact Fax

Filename: PersonnelOther.xlsx

Columns: Personnel Code Gov. Status Start Date, Gov. Status End Date, Registration, Vehicle Make, Colour

Filename: PersonnelEmployment.xlsx

Columns: Personnel Code, National Insurance Number, Personnel Number, Payroll Number, QT Status, QTS Route, Notes, Start Date with EA, Start Date with School, End Date with School, HLTA Status, Disability

Filename: PersonnelContracts.xlsx

Columns: Personnel Code Contract Id/Name, Start Date, Origin, End Date, Destination, Contract Type, Post, Role, Daily Rate, Include in SWC, School and Pupil Census Post Type, Hours Worked per Week, FTE Hours per Week, Weeks/Year

Filename: PersonnelConfidential.xlsx

Columns: Personnel Code, Religion, Ethnicity, Spoken Language, Other Language, Personal Disability

Filename: PersonnelProfessional.xlsx

Columns: Personnel Code, Teacher Number, Subject, Teaching Type, Qualification Level, Class of 1st degree, Subject 1, Subject 2, Start Date, End Date, Date of Award, Verified, Note

Filename: PersonnelCRBChecks.xlsx

Columns: Personnel code, Additional Checks Checked By, Additional Checks Checked Date, Additional Checks Verified, Status of CRB Application, CRB Clearance Level, CRB Clearance Level Checked By, CRB Clearance Level Checked Date, CRB Clearance Level Verified, CRB Disclosure Issue Date, Disclosure Issue Checked By, Disclosure Issue Checked Date, Disclosure Issue Verified, CRB Disclosure Ref No, Disclosure Ref Checked By, Disclosure Ref Checked Date, Disclosure Ref Verified, Disclosure Result Checked By, Disclosure Result Checked Date, Result CRB Disclosure, CRB Application Date, CRB Expiry Date(Non- Supply Staff), CRB Expiry Date(Supply Staff), CRB Review Date(Non-Supply Staff), CRB Review Date(Supply Staff), Identity Checked By, Identity Checked Date, Identity Verification, Medical Checked By, Medical Checked Date, Medical Verification, List 99 Clearance, List 99 Clearance Checked By, List 99 Clearance Date Checked, List 99 Clearance Verified

School

Filename: SchoolSubjects.xlsx

Columns: Subject Code, Subject Name, Subject Description, Department Code, Department Name

Filename: SchoolDepartments.xlsx

Columns: Code, Name

Filename: SchoolSites.xlsx

Columns: School Code, Site Name, Street, Locality, Town, County, Post Code

Filename: SchoolBuildings.xlsx

Columns: Building Name, Building Type, Site Name

Filename: SchoolRooms.xlsx

Columns: Room Code, Room Name, Room Type, Site Name, Building Name, Capacity

Groups

Filename: Groups.xlsx

Columns: Group Code, Group Name, Group Type, Main Teacher Code, Group Start Date, Group End Date

Filename: GroupMemberships.xlsx

Columns: UPN Number, Group Code, Membership Start Date, Membership End Date

Filename: GroupTimetables.xlsx

Columns: Group Code, Day, Period, Room, Code, Teacher Code, Start Date, End Date

Others

Filename: Attendance.xlsx

Columns: UPN Number, Attendance Date, Period, Attendance Mark, Late Minutes, Class, Room, Comment

Filename: BehaviourEvents.xlsx

Columns: Event Name, Is Comment Required?, Admin Use Only, Event Description, Event Type, Is Outcome Required, Event Group

Filename: BehaviourIncidents.xlsx

Columns: UPN Number, Event, Owner Staff Code, Group Name, Witness Staff Code, Event Date, Points, Outcome, Comments, Room Code

Filename: LearningAims.xlsx

Columns: UPN Number, QAN Code, Status Type, Learning Aim Start Date, Learning Aim End Date, Learning Aim Planned End Date, Related Class Group, Student Class Group Start Date

Filename: ExamResults.xlsx

Columns: UPN Number, Candidate Number, UCI, Season, Board Short Name, Series Code, Exam Option Code, First Grade, Second Grade, Endorsement First Grade, Endorsement Second Grade, First Numeric Score, Second Numeric Score, Endorsement First Numeric Score, Endorsement Second Numeric Score