



# THE BHAWANIPUR EDUCATION SOCIETY COLLEGE

A MINORITY RUN COLLEGE AFFILIATED TO UNIVERSITY OF CALCUTTA  
RECOGNISED UNDER SECTION 2(F) & 12(B) OF THE UGC ACT, 1956

Date	Resolutions	Action Taken Reports
10.09.2018	Resolved that the proposal for an Academic Audit involving External Experts be approved.	The process of Academic Audit has begun with the circulation of the self appraisal forms
	Resolved that Dr. Anupa Ghosh, member of the IQAC should be entrusted with circulating self-appraisal forms to the teachers	The self appraisal forms have been circulated by Dr. Anupa Ghosh via email
	Resolved that the IQAC will send the recommendations for filling up of posts to the Governing Body	Proposal has been forwarded to the Governing Body
	Resolved that improvement of curriculum delivery to be done through unitization of syllabus under CBCS system.	The unitization process was developed under CBCS system in all the departments.
	Further resolved that each department should formulate clearly stated PSO, PO and CO.	PSO, PO and CO was developed by each department.
	Further resolved that the college should develop linkages with industry.	Industrial visits were organized by different departments.
	Resolved that the proposal for RIF based class attendance be considered	The practicality of introducing the system is under consideration
	Resolved that regular parent-teacher meeting in a planned manner should be a notified event in the Academic Year	Parent teacher meetings have been held in the different departments but preparing a schedule for the whole year has not been done. Standard format for undertakings have been made available
	Resolved that the Governing Body should be requested to constitute a Research and Publication Cell which will monitor such activities as well as the screening and sanctioning of the college funded research projects	The Research and Publication Cell has been formed with Dr. Gargi Talapatra as its coordinator and members drawn from different departments of the college
	Further resolved that the application for Research assistance made by Ms. Dyuti Chatterjee of the Department of Economics should be processed by the proposed Research and Publication Cell if the proposal for the same is accepted by the Governing Body	
Resolved that the NSS, individual departments and various committees should be instructed to conduct social service activities with more involvement of students and teachers	Ms. Minakshi Chaturvedi and Mr. Dilip Shah has been entrusted by the Governing Body to coordinate the matter	



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	Resolved that steps should be taken to set up an NCC unit in the college	The Teacher-in-charge has communicated the need for more social service activities to the various departments, committees and the NSS and a number of such activities are being planned. Dr. Divyesh Shah will look into the matter of registration/enrollment of the NSS unit .
	Resolved that the initiative by the Governing Body to pursue the possibility of an MOU with Loreto College be approved	The matter is being followed up by both the colleges.
	Resolved that the proposal for setting up a canteen squad should be forwarded to the Governing Body.	The Canteen Squad has been formed
	Resolved that a proposal should be sent to the Governing Body that new courses and expansion of popular courses should be pursued by the Governing Body	Proposal has been forwarded to the Governing Body
	Resolved that Departments should be encouraged to have Faculty Exchange with corresponding departments of Behala College as part of the existing MOU.	Faculty Exchanges have taken place in the departments of English and Mathematics.
<b>Date</b>	<b>Resolution</b>	<b>Action Taken</b>
13.10.2018	Resolved that the proposal of the Library Committee to form a NDLI club be approved	The proposal of the Library Committee to form a NDLI club was approved.
	Further resolved that the proposal for an annual prize for the Best Library Usage be introduced	Data is being collected from the Library Database to select deserving candidates.
	Resolved that the form for college sponsored research projects prepared by the Research & Publication Cell be approved	The form has been circulated in the various departments for appropriate action
	Further resolved that the members of the Research and Publication Cell be authorised to formulate rules and regulations related to college sponsored minor research projects	
	Resolved that the help of Nirman foundation which has experience in working in villages will be taken to adopt projects in villages near Patharghata	Patharghata Village Pradhan was contacted and a meeting was held with him where the possibility of holding awareness camps on Vector Borne diseases as well as female health and hygiene in different schools was
	Further resolved that the department of Sociology will be the nodal department for undertaking such activities	



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	Further resolved that Ms. Gargi Guha Neogi and Barnasree Chatterjee of the B. Com department will also assist in village projects	discussed. However, the project will have to be delayed till the end of the Secondary and Higher Secondary Examinations. The Teachers' Council has also expressed its eagerness to be a part of such social initiatives.
	Resolved that the various departments of the college as well as the office of the Dean of student affairs should be supported in their efforts to introduce certificate courses, Add-On courses and Faculty Development Programmes	Several such courses have been conducted. Two FDPs, one on Linguistics and English Language Teaching (Department of English) and another on Research Methodology (M. Com Department) have been conducted successfully
	Resolved that the coordinator IQAC should expedite the submission of AQAR 2016-17	AQAR 2016-17 has been submitted on 26th December, 2018.
<b>Date</b>	<b>Resolution</b>	<b>Action Taken</b>
28.02.2019	Resolved that a meeting with the Alumni Association should be convened before the end of the Academic Session	The Alumni Association has been requested to provide a convenient date for a meeting with the IQAC
	Further resolved that given the large number of students in the college, parent-teacher meetings should be held at the departmental level as is the current practice	Parent-Teacher meetings are being held by the departments
	Resolved that Mr. Anirban Sarkar and Mr. Chittojit Bhattacharya should do the necessary follow up the development of the Library micro website	The Library micro website is under construction
	Resolved that the proposal for Library Internship for students of 10 hours a week for the duration of two weeks before or after class hours on payment of Rs. 100 per hour be approved by the IQAC and forwarded to the Governing Body	Notice for Internship opportunities have been put up on the website. Screening of applicants will be carried out
	Further resolved that the Library Committee should undertake to formulate the norms of selection of interns and number of interns	
	Resolved that the proposal to award students for Best Library Usage be approved and forwarded to Governing Body for approval	Names have been forwarded to the Governing Body for approval
	Resolved that the proposal for holding a one day library oriented seminar be taken up by the IQAC for jointly organizing a national level seminar	The process is underway. Further resolved that the post facto approval be given to the lecture arranged by the Library



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<p>Further resolved that Behala College may be approached to be a collaborator for the planned National Level Seminar of the IQAC and the Library Committee</p>	<p>Committee on 21st January, 2019 by Mrs. Tilottama Dutta, Former Technology and Digital Services Manager, West port Library, USA</p>
<p>Resolved that the IQAC approves the proposed workshop on Economics CBCS Semester II, the seminar series on Rethinking Romanticism, the seminar of the Department of Commerce with collaboration with VUCA, a seminar of the Department of Commerce and Business Management in collaboration with IISWBM, Departmental seminar on Commerce and Management of the M. Com Section, the proposed one day seminar on Intellectual Property Rights, the proposed FDP on Gender Equity and field trips by the various departments of the college.</p>	<p>The workshop on Economics CBCS Semester II was successfully organized. The State Level inaugural seminar on Rethinking Romanticism was organized successfully. A Departmental seminar on Commerce and Management of the M. Com Section has been organized successfully. The proposed one day seminar on Intellectual Property Rights on 26th April, 2019 has been organized successfully. Field Trips have been organized by various departments. The seminar organized by the Department of Commerce in collaboration with ERIC-ICAI is scheduled for 27th May, 2019. The seminar organized by the Department of Commerce and Business Management with collaboration with IISWBM may have to be deferred to the next Academic Session. The FDP on Gender Equity will be organized in the course of the next Academic Session.</p>
<p>Resolved that Mr. Prasanta Chowdhury should be asked to make suitable arrangements for storing discarded / outdated books.</p>	<p>The feasibility of storing outdated books in the building on No 7 Heyshan Road is being considered</p>
<p>Resolved that a proposal should be sent to the Governing Body and the Teacher-in-charge as well as Mr. Prasanta Chowdhury will do the necessary follow-up</p>	<p>The proposal has been approved by the Governing Body and steps will be taken to have the laboratory ready at the beginning of the upcoming Academic Session</p>
<p>Further resolved that all laboratories may be given space in the adjacent building which has been acquired by the management. The proposal is to be forwarded to the Governing Body for approval.</p>	
<p>Resolved that the financial requirements of various ongoing projects for improvement of infrastructural and educational resources</p>	<p>Audited report pending</p>



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Date	Resolution	Action Taken
	should be considered before finalizing the allocation	
27.04.2019	Resolved that a Mentorship Register would be prepared to contain all relevant data about students as well as a record of all mentoring sessions held, and distributed among faculty members from the forthcoming academic session.	A Mentorship Register has been designed and sent for printing. It will be circulated among the teachers at the earliest so that mentorship records are maintained in a systematic manner.
	Resolved that the Governing Body of the college be apprised of the experts' opinion.	Governing Body is apprised of the recommendation.
	Resolved that the TIC will advertise vacancies in teaching posts after the Lok Sabha elections are over.	Recruitment process has been completed.
	Resolved that the IQAC would recommend the appointment of additional support staff.	Process is ongoing.
	Resolved that the student feedback form should be redesigned and distributed shortly.	Feedback mechanism is under review and several softwares are being considered. In the meantime, the existing practice of seeking feedback is being followed.
	Resolved that the adjacent building acquired by the college will serve as an annex building mainly for laboratories.	Construction is underway.
	Resolved that existing classrooms be remodelled to accommodate more students.	Remodelling of classrooms situated in the 2nd Floor Peerless Block is almost completed.
	Resolved that the Academic Audit format for the session 2018-19 be reviewed and finalised by 30th May, 2019.	Academic Audit has been concluded.
	Resolved that SWOC by all the stake holders should be conducted by May, 2019 and analysis done.	SWOC for all stake holders has not been completed on time, but may be completed shortly.
	Resolved that the recommendation to extend Departmental libraries in the different departments be sent to the Library Committee.	The Library Committee is coordinating the efforts.
Further resolved that the Library Committee should be requested to arrange for Digitisation and Storage of rare books.		
	Resolved that the IQAC would forward the proposal for accommodating a Chemistry Research Space in Room No 526 to the Governing Body.	The facility has been approved and is under construction.



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Resolved that Research proposals from Non-PPS faculty members in collaboration with PPS faculty members would be considered for sanctioning of Research Grants.	Proposal has been approved by the Governing Body.
Resolved that Dr. D. K. Banerjee and Mrs. Minakshi Chaturvedi may design a syllabus for a certificate course in Consumer Affairs along with External Experts.	ADD-ON course on Consumer Affairs is still in the process.
Resolved that the ADD-ON course in Anchoring will be designed by the faculty members of the Journalism Department in consultation with Mr. Biplab Dasgupta, who is an Expert in the field.	The course on Anchoring is in the final stages of approval.
Resolved that Mr. Saspo Chakraborty and Dr. Divyesh Shah should take a decision on barring students with low attendance from appearing in the Continuous Internal Examinations.	Continuous Internal Examinations are yet to be started as this is the beginning of the session.
Resolved that Commerce Project Files would henceforth be stored at Heysham Road, the keys of which would be available with the TIC.	Commerce Project Files have been shifted to No 7 Heysham Road.
Resolved that Mr. Prasanta Chowdhury should look into the feasibility of setting up of vertical gardens and segregation of waste in the College.	Separate bins have been placed for segregated waste disposal. The feasibility of Vertical Gardens is being considered.
Resolved that an LMS Workshop may be organised at a suitable date to acquaint teachers with proposed LMS software.	The workshop was held on 31st May, 2019.