

## Pinner Wood – A Full Return in March

Dear Families,

### March 2021

We are now in the position to write to you with the details of our plans for March 8<sup>th</sup>. We are looking forward to having everyone back together. Infection rates are decreasing but are still relatively high in Harrow so we must ensure this is done as safely as possible.

### Our System

We will be reverting back to the system that was in place in December. The children will continue in class bubbles.

*Pupils are divided into class 'bubbles'. These will consist of a teacher and a member of our support team. The bubbles will be of 30 pupils.*

*Please see these bubbles as '**family groups**' that will stay together throughout the day. They will not mix with other bubbles of pupils, whilst in class.*

*The idea of bubbles is to reduce the risk of transmission by limiting the number of pupils and staff in contact with each other to only those within the group.*

The current guidance can be found here ([Click here to see guidance](#)). This letter is similar that the one sent in September. The key changes at Pinner Wood this time:

- Large scale drainage work is happening on site – we will update you on entrance/ exit points next week as it may need to change. .
- Due to the drainage works – we will not be able to run any wrap around care or after school clubs – we are working towards ensuring these are back after Easter.
- Face Coverings Staff –. There is now a requirement for all of our staff to wear them in communal areas of the school. They do not need to wear them in class but some may choose to.
- Face Coverings Pupils - There is not a requirement for children to wear face coverings in primary schools and we are not encouraging them to. However, if wish for your child to and they will not be stopped but please consider if this is manageable or sustainable for your child.

The Government have stated that attendance will be mandatory for all pupils. We understand that feelings will be mixed about this – excitement, relief, anxiety, apprehension – so have aimed to be really detailed and hopefully answer any questions you may have. Copies of all of our documents and safety measures can be found on our [website](#).

## Common Questions

We have put this together using current Government guidance and from our PW Risk Assessment. Our aim is to make our environment as safe as possible. We cannot eliminate all risk but if everyone follows these steps, we will all be helping.

### The ‘Logistics’

<b>When does my child return?</b>	All children will return to school on <b>Monday 8<sup>th</sup> March</b>																	
<b>Getting to and from school How do I travel to school?</b>	<p>Outside the school gate is beyond our control. However, where possible we are encouraging you to walk. The roads are busy around the school as more people are at home and spaces limited. Government guidelines also states (that where possible) people should avoid coming to school using public transport.</p> <p>Only one adult can bring a child to school and where possible siblings (not coming to PW) should stay at home. We must limit the number of people on our site and around our school.</p>																	
<b>How do we get into school?</b>	We are waiting to see how the drainage works progresses and the space we can use – we will update you on this next week.																	
<b>How will I collect my child?</b>																		
<b>What time will school start/end?</b>	<p>We have put in place a staggered start and end timing (over half an hour) to limit ‘traffic’ outside of school and on site.</p> <p>We have grouped children by surname so families can be dropped off together.</p> <p>Please drop of your child and leave. Please do not hang around at the gate or on the playgrounds so we can limit visitors.</p> <p>Year 5 and 6 pupils may be able to enter school and leave on their own to a safe meeting place.</p> <p>The timings are as follows:</p> <table border="1" data-bbox="667 1541 1193 1928"> <thead> <tr> <th>Surname Initial</th> <th>Entry Time</th> <th>Exit Time</th> </tr> </thead> <tbody> <tr> <td>A-D (162 children)</td> <td>8.40-8.50</td> <td>2.50</td> </tr> <tr> <td>E-L (156 children)</td> <td>8.50-9.00</td> <td>3</td> </tr> <tr> <td>M-R (148 children)</td> <td>9.00-9.10</td> <td>3.10</td> </tr> <tr> <td>S-Z (157 children)</td> <td>9.10- 9.15</td> <td>3.20</td> </tr> </tbody> </table> <p>The school gates will close at 9.15am and 3.30pm so please be on time.</p>			Surname Initial	Entry Time	Exit Time	A-D (162 children)	8.40-8.50	2.50	E-L (156 children)	8.50-9.00	3	M-R (148 children)	9.00-9.10	3.10	S-Z (157 children)	9.10- 9.15	3.20
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<b>What do they need to bring?</b>	<p><b>They will need:</b></p> <ul style="list-style-type: none"> <li>• Water bottle (named)</li> <li>• Packed lunch (if not having school lunch)</li> </ul>																	

	<ul style="list-style-type: none"> <li>• Sun hat (named)</li> <li>• Coat (named)</li> <li>• Pencil case (Key Stage 2) - see below</li> </ul> <p>Please <b>DO NOT</b> bring in bags.</p> <p>From Year 3 up we are asking children to bring in a pencil case that can be kept in school. This should include:</p> <p>A school agreed blue ink pen (if child has pen license)</p> <p>Pencil</p> <p>Coloured pencils</p> <p>Small ruler</p> <p>Please ensure they are named as children will not be able to share resources.</p> <p>If you do not have these items please do not worry – the school can provide.</p>
<b>Will they get reading books?</b>	Yes, reading books will be issued and then put into 'quarantine' for 72 hours once they are returned. PLEASE RETURN ANY BOOKS THAT YOU HAVE AT HOME.
<b>What happens on PE days?</b>	Children can come to school in their PE kit. Please ensure they have a tracksuit if the weather is colder. Your teachers will let you know the PE days, We now have an optional PW tracksuit which can be purchased from <a href="#">Kevins Schoolwear</a> .
<b>What will the rooms look like?</b>	From Year 2 up, children will sit at desks in rows. Rows are thought to reduce the transmission of the virus.  In EYFS and Year 1 the children will work/ sit in groups as social distancing is harder to maintain with these year groups
<b>Will we use cloakrooms?</b>	Cloakrooms will be used but please limit what your child brings.  NO BAGS PLEASE.
<b>Lunchtime What will they have for lunch?</b>	We will be providing hot lunches and the menu will be sent on ParentMail shortly.  If you would like a school lunch: You MUST pre-order it on ParentPay in advance and at the latest by midnight on Wednesday for the following Monday to Friday.  Key Stage two: You will be required to pay for the lunch when you book it.

	<p>Reception, Year 1, Year 2 and Free School Meal pupils: You still need to pre-order as above but there will be NO charge. Further information on how to pre-order will be sent in due course by ParentMail.</p> <p>Reception, Year 1, 2 &amp; 4: Will stay in their bubbles and eat in the dining room. Year 3, 5 &amp; 6: Will eat in their classrooms and lunch is delivered to them.</p>
<b>Where will they play?</b>	They will play in their 'bubbles' in zoned areas of the school. Mid-day supervisors will supervise at lunchtimes.
<b>What do they need to wear?</b>	Please wear usual PW uniform and school shoes (Reception – Year 6).
<b>Will doors/windows be open?</b>	We are keeping rooms well ventilated and leaving windows/external doors open. We encourage pupils to dress for this with extra layers on colder days.
<b>Will teachers still have planning time? How will this work?</b>	<p>Yes, we have a legal obligation to give teacher's planning time during the week.</p> <p>This will be covered by PW staff. Guidance says that staff can go between bubbles, but we have limited this.</p> <p>Staff must follow principles of social distancing when moving between bubbles.</p>
<b>How can I contact the school?</b>	We will be limiting visitors to school and this means no parents coming into our office. This may seem unfriendly but it is an important safety measure. If you need to speak to the office or get a message to your child's teacher, please can you e-mail: <a href="mailto:office@pinnerwood.co.uk">office@pinnerwood.co.uk</a> or call us on 0208 868 2468.
<b>Will Breakfast club/After School Club be running?</b>	The Den and Burrow 'wrap around care' service will be up and running after Easter. We apologise as we understand this will be inconvenient to some families.
<b>Will clubs be running?</b>	We are working on bringing back clubs after Easter.
<b>How/when will rooms be cleaned?</b>	<p>Rooms will be thoroughly cleaned at the end of each day. We have cleaners in school over lunchtime who will clean desks, door handles, toilets etc. (areas of high usage).</p> <p>The school is 'fogged' with disinfectant every Friday.</p>

<p><b>Will PW behaviour rules still apply?</b></p>	<p>Yes. We will also be teaching the importance of social distancing, washing hands, minimising contact with other groups etc. In order to keep us all safe. Social distancing is not expected of children, just staff but we will still minimise prolonged contact and resource sharing between pupils.</p> <p>We recognise some pupils will feel anxious about the changes and will focus a lot of our time in school discussing feelings and making them feel comfortable.</p>
<p><b>What happens if a child misbehaves?</b></p>	<p>We are trying to avoid crossing of the bubbles so our strategies will be more limited as we cannot send to another class or member of staff.</p> <p>Our strategies:</p> <ol style="list-style-type: none"> <li>1. Class teacher' will try to get to the root of the issue through discussion etc.</li> <li>2. If not resolved – we will offer 'thinking time' in the bubble.</li> <li>3. If not resolved – a member of SLT will be on hand to support the pupil.</li> <li>4. If still not resolved – parents/carers will be called – it may be needed for the pupils to go home to calm down for the day, before returning to school on their next day.</li> </ol>
<p><b>Will assemblies happen?</b></p>	<p>We will not be bringing bubbles of pupils together at any point, so will not meet for shared assemblies. We will continue to deliver these virtually throughout the week. We will stream live into the classrooms.</p>
<p><b>Will there be additional Pastoral support?</b></p>	<p>Yes, a lot of our focus will be on children's mental fitness and the return to school. Discussing our time away and talking about emotions.</p> <p>Mrs Bennett (Learning Mentor) will be on hand to support pupils and families.</p> <p>Our Play therapist Michelle Maguire will also be at Pinner Wood.</p>
<p><b>If my child falls over or is upset will they be comforted?</b></p>	<p>Yes, staff will do all they can to ensure pupils feel safe and happy. We will observe social distancing but understand when we need to support a child.</p>
<p><b>How can I speak to the class teachers?</b></p>	<p>Teachers won't be available for 'doorstep' discussions – which feels unfriendly and is not our normal policy. However, you can e-mail the office and they will put you in contact.</p>
<p><b>Will safeguarding rules apply?</b></p>	<p>Yes – if we have any concerns we will follow our safeguarding policy.</p> <p>If you have a concern about a pupil, please contact us on <a href="mailto:safeguarding@pinnerwood.co.uk">safeguarding@pinnerwood.co.uk</a> or</p>

	out of hours contact Harrow MASH on 0208 901 2690.
<b>What if my child becomes ill?</b>	<p>Welfare will run as usual but we are trying to avoid cross mixing of pupils.</p> <p>If a child's illness/injury can be dealt with in the bubble e.g. a cut knee (plaster), a headache (drink of water) – it will be. We will be telling our staff to still offer comfort for children even if this does not involve close contact.</p> <p>If a child is ill and it cannot be dealt with within the bubble they will be sent to welfare. They will sit in a well-ventilated room. If needed a parent will be called/informed.</p>
<b>What if a child/staff member is displaying symptoms of COVID-19?</b>	<p>Firstly, and most importantly, please keep them at home and follow current guidelines. Please inform the school.</p> <p><a href="#">Government guidelines</a></p> <p>If they become ill at school, they will be isolated in a separate room by a member of staff wearing PPE. Parents will be called and they will be sent home immediately.</p> <p><b>YOU MUST TAKE YOUR CHILD FOR A TEST</b> this can be arranged by following this link: <a href="#">Apply for a test</a></p>
<b>What if my child or a member of our household test positive?</b>	<p><b>You MUST inform us immediately if your child or a member of your family test positive. Please contact us on:</b> <a href="mailto:office@pinnerwood.co.uk">office@pinnerwood.co.uk</a> or 0208 868 2468</p> <p>The e-mail is checked at weekends for any positive results.</p>
<b>What if a child or adult in the bubble tests positive?</b>	If they test positive for COVID-19 – the child who is ill and contacts – which in primary school is usually the bubble and other contacts will have to self-isolate for 10 days, even if they do not display symptoms.
<b>What if an adult in our household or someone we have been in contact with test positive for COVID-19?</b>	The child/children will be asked to self-isolate for 10 days even if they are symptom free.
<b>If the test comes back negative?</b>	If they test negative – they can return to school once they are symptom free.

<b>Track and Trace</b>	Local Authorities are asking everyone to engage with the national track and trace <a href="#">Track and trace link</a> to keep everyone safe and fight the virus.
<b>Staff Testing</b>	All staff at Pinner Wood have the option to test using lateral flow testing twice a week. This is with the aim to identify any asymptomatic people who could then spread the virus. There is no requirements for primary aged pupils to take these tests.
<b>Vaccines</b>	Some of our staff have now had the vaccine but not all. Staff in school are not on the priority list as yet.
<b>Does my child have to attend school?</b>	Yes, all children should attend school. Guidance has been updated so there will be fewer children and adults that are shielding and can return school.
<b>Pupils with specific needs</b>	There will be a few children, who for medical reasons, still cannot attend – please contact the office to talk to a member of the team if this impacts your child. We will need to seek medical guidance.
<b>Pupils with specific needs that can come to school.</b>	Pupils with specific needs will have strategies and support outlined in the individual support plans. However, if individual pupils need a risk assessment, we will work with families to put this in place.

### **Social Story – For Pupils**

In September Mrs Bretayne wrote a ‘social story’ to share with children. This is a simple way to explain to them what to expect. You may wish to read this again before they return. We also have a wealth of resources and stories on our website about returning to school. [Website resources](#)

### **Part Two – What will they learn?**

We will continue teaching the full curriculum offer that is appropriate for their year group, as has been set virtually during lockdown. We will be moving forward and not heading back.

Our teachers will be using their expert knowledge to plan in assessments to gauge where the pupils are in a topic and fill any gaps. They are aware that all children will be at different points and planning and teaching will account for this.

We will be keeping classes contained in 'bubbles' and limiting movement around the school so all learning will take place within the classroom or outside, in the first instance. Computing will be classed based and on iPads and all PE outside.

### **Our Approach 'No Child Misses out'**

We know that all children will have had very different experiences of lockdown. Some may have had positive experiences and others not so much. This approach was started in September and continued in January is based on careful assessment and planning to give pupils the opportunities and experiences that they may have missed out on whilst not in school. It is possible they may have 'missed out' in one or more of these ways:

- *Academically- gaps in learning*
- *Socially- not being at school, interacting with peers*
- *Attendance of school - through not being at school for at least two months*
- *Emotionally (their mental health may have suffered in the time away)*
- *Physically – they may not have had the opportunities to have as much physical activity over lockdown.*

*We recognise though that not all children will have missed out academically. Some will have had one to one tuition from parents and may have improved in areas more than they would at school. Others' mental health will not be affected, and they will just want to get on with the normal routines of school – this was evident after the last lockdown.*

We have set out three priorities to build back the whole child

**Priority 1:** Supporting pupils and staffs mental health, emotional health and wellbeing

**Priority 2:** To promote reading and oracy

**Priority 3:** Addressing gaps – Socially, emotionally and academically

Our action plan for this can be found on our website.- [here](#).

### **Values Week**

We are so excited to finally be launching our PW values. On the 8<sup>th</sup> March, the whole school will take part in a values week. We will be looking at our values and coming up with learning to answer the question '**What do the PW Values mean to me?**'

More details will be sent next week but we hope this will be an inviting and motivating week for children – which reflects our values of enjoying learning and being at the heart of our community.

We hope that this information addresses your questions.

Thank you for your continued support of Pinner Wood during the Lockdown and your kind words. We are excited about being back together in March. I feel that the children have learnt a lot over lockdown and it is our job to use this to bounce back stronger and even better than ever!

Many thanks

Miss Marriott and the PW Team