

In Class routines:

To minimise the number of pupils and staff assembling for periods of time, we have made the following changes to what will be happening within the classroom environment:

- Children will be in class bubbles of 30 pupils. Nursery will be in a year group bubble
- They will have one teacher and may also have a teaching assistant within the bubble
- Your child will take part in P.E lessons but they can come into school in PE kit on these days. Please ensure they are dressed appropriately.
- Every child will be provided with their own basic equipment. Please do not send in any pencil cases, bags or other equipment from home.
- Every child will be provided with their own book to read in school. Please do not send in any books from home.
- Each child will be allocated a work space in their classroom which is where they will spend the majority of the session
- The curriculum will continue learning but we will increase opportunities for focus on mental health and wellbeing, hygiene practice and physical activity
- Home learning will continue for pupils from week 2
- Staff will wear full PPE kit, including visors, facemasks and gloves in the event of a child needing intimate care, having had a toileting accident or if a child has vomited. Children who vomit in school or have diarrhoea will be expected to remain at home for 48 hours minimum.
- In order to maintain social distancing, and a safe space, we have made some adjustments to our behaviour policy which you can find here.
- All groups will have staggered playtimes and learning time outside. Bubbles will not be able to mix.
- There will be no assemblies or whole school gatherings, assemblies will be virtual
- No balls or additional toys will be available at playtime. Please do not send your child to school with their own football or equipment.
- The playgrounds will be demarcated into different zones for different group bubbles.
- All water fountains have been turned off to maintain hygiene. All children are required to bring a named water bottle to school to ensure they remain hydrated. These bottles will be sent home each day be washed, sanitised and refilled for the next day.

Arrangements for the start and end of the school session

Families will agree to the following instructions around the start and end of the school session.

- Children will have set start and finish times which will be staggered, e.g. 8.00 – 8.15am drop off and collection at 3.00pm. These have been designated by surname
- Protocols and queuing safely will be in place for drop off and pick ups
- Hand sanitiser stations will be set up near the classrooms and children will wash their hands immediately upon arrival
- Staff will stand in the playground to welcome your child and get them into their allocated classroom safely. Doors will be open so pupils can go straight into class. In younger years, teachers will be around on the doors.
- Only 1 adult is allowed to accompany your child to and from school. You will drop your child in the playground. Year 6 families may arrange a suitable drop off/pick up point.
- Families are encouraged not to use public transport wherever possible and follow government advice if you do.
- There will be a one way system in operation – in through 5/6 main gate and out through gate near 1/2 Latimer Gardens.
- Additional adults will be limited on site. Staff or school contractors will be allowed on site.
- Please monitor your own social distancing and remain at least 1m apart from others. Please use the markings on the playgrounds to help manage this.
- We are encouraging families not to drive to school. This will add to the congestion and make safety more difficult. You will be asked to move your car if you park on the yellow zig zags or idle and attempt to drop off from the middle of the road. If you must drive please avoid parking in Latimer Gardens.
- Adults will have to take any scooters or bicycles home with them as school does not have facility for these to be kept in school safely at the moment.

School Environment

These are the measures that we are putting in place to ensure the safety of staff, pupils and our wider community. We have put the following preventative measures in place in order to minimise the spread of infection.

As per the advice from the government, the following actions for infection control remain in place:

- Displaying coronavirus infection control measures information posters around the school.
- Encouraging good hygiene by promoting the importance of handwashing for at least 20 seconds with warm water and soap in the following circumstances:
 - Before leaving home
 - On arrival at school
 - After using the toilet
 - After breaks and sporting activities
 - Before food preparation
 - Before eating any food, including snacks
 - Before leaving school
 - At regular intervals throughout the day
- Installing alcohol-based hand sanitiser dispensers that contain at least 60 percent alcohol (which is the NHS recommendation) throughout the school.
- Ensuring pupils and staff understand that they must cover their cough or sneeze with a tissue, then throw the tissue away.
- Ensuring frequently touched objects and surfaces are cleaned and disinfected more regularly than usual.
- Calling NHS 111 if someone becomes unwell, isolating any unwell people in a separate room, and providing a separate bathroom, where possible.
- Telling staff to stay at home for seven days if they develop symptoms of coronavirus.
- Providing additional antibacterial gel and hand wash in classrooms.
- Referring anyone with symptoms to 119 to get a covid test
- Engaging in the Governments track and trace system