

## MINUTES OF THE MEETING OF THE PLACEMENT CELL

Date SATURDAY, 26<sup>TH</sup> SEPTEMBER 2020 AT 5.30 P.M. ON ZOOM PLATFORM.

Members Present:

CA Mrs. Ruby Parekh- Convenor  
Dr. Ajay Kamble  
Dr. R.C. Patil  
Mr. Dhawal Shah  
Mr. Rutam Mulay  
Ms. Nikita Dalvi  
Ms. Vinaya Kolte

The meeting was originally scheduled at 7.00 pm but due to another meeting called by the principal at the same time, it was preponed to 5.30 pm.

Vice-Principal in charge of Placement Cell, Prof. Dr. Gita S. Shetty and Mr. Ronald George were unable to attend, and were granted leave of absence.

The agenda was discussed as follows:

1. Mrs. Parekh informed the members that a new gmail id was made for the Placement Cell, [placement@bhavans.ac.in](mailto:placement@bhavans.ac.in)
2. Considering the present conditions due to the pandemic, members discussed the course of action to be taken by the placement cell. Mrs. Parekh informed the members that Registration could be done through Google forms and a preliminary form was already devised by Ms. Vinaya Kolte. The same would be shared with the members for suggestions/amendments if any, taking into account the present requirements, and past experience of the placement activity. It was agreed that no Registration fees should be charged for the same.
3. Mr. Dhawal Shah outlined the present scenario of jobs in the market, and suggested that the present semester could be taken up in conducting seminars online for the students to upgrade their skills, specially soft skills.
4. Dr. Ajay Kamble suggested that till the lockdown continues, efforts should be made to contact the Companies, asking if on-line internships were available, so that the students could occupy themselves and possibly be retained by the same companies at a later date.
5. Dr. R. C. Patil informed the members about the Placement activity done by the Microbiology Department in the past. viz., inviting alumni to address the students, and conducting skill development programmes for 3 to 5 days, etc.
6. Mr. Rutam Mulay raised the point that different students have different requirements as to timings, etc. hence should the forms be categorized... however it was decided to issue common forms and subsequently categorize them.
7. It was also discussed to educate the students about various scholarships available and also about entrepreneurship opportunities.

All the above suggestions were accepted by the members and it was decided to work towards the same.

The meeting ended with a vote of thanks.

Sd/-  
CA Ruby Parekh  
Convenor

**Minutes of the Placement Cell meeting held on 6<sup>th</sup> October 2020 at 5 pm through on line mode .**

Present: Dr. Gita S. Shetty, Vice Principal in charge of Placement Cell  
CA Ruby Parekh, Convenor  
Ms. Nikita Dalvi, Committee Member  
Ms. Vinaya Kolte, Committee Member

The following points were discussed:

1. The Placement Registration form prepared by Ms. Kolte was sent to the members, and was duly approved by all. It was decided to be sent to the students on 7<sup>th</sup> Oct 2020 by giving the Notice to students and Google form link. All the committee members were requested to post the same in their respective student groups.
2. It was also decided to create the Whatsapp Group and invite students to join. All communication regarding placements to be made to students via this group.
3. The meeting ended with a vote of thanks.

Sd/-  
Dr. G.S. Shetty

Sd/-  
CA Ruby Parekh

Sd/-  
Ms. Nikita Dalvi

Sd/-  
Ms. Vinaya Kolte

**Minutes of Placement Cell meeting held on 29th November 2020.**

Present: Dr. Gita S. Shetty, Vice Principal in charge of Placement Cell  
CA Ruby Parekh, Convenor  
Ms. Nikita Dalvi, Committee Member  
Ms. Vinaya Kolte, Committee Member

The following points were discussed:

1. The Whatsapp group was formed on 16<sup>th</sup> Oct 2020. However, due to the large number of students, it was not feasible to work on the same, hence a Telegram group was formed on 26<sup>th</sup> Oct 2020 to accommodate all the students.
2. Total responses to the Google registration form as on 20<sup>th</sup> November 2020, was 846 students.
3. The students were sent link to the Telegram group on 26<sup>th</sup> October, where notices could be put.
4. On-line internship opportunities were searched on the internet, and leads obtained from the same were posted on the Telegram group. Till date, 8 such internship notices were put.
5. The meeting concluded with a vote of thanks.

Sd/-  
Dr. G.S. Shetty

Sd/-  
CA Ruby Parekh

Sd/-  
Ms. Nikita Dalvi

Sd/-  
Ms. Vinaya Kolte

**Minutes of the Placement Cell meeting held on 21<sup>st</sup> Feb 2021.**

Present: Dr. Gita S. Shetty, Vice Principal in charge of Placement Cell  
CA Ruby Parekh, Convenor  
Ms. Nikita Dalvi, Committee Member  
Ms. Vinaya Kolte, Committee Member

The following points were discussed:

1. Members took stock of activities conducted to date. In December 2020 and January 2021, a total of respectively 19 and 17 online internships notices were communicated to the students.
2. Ms. Vinaya Kolte devised a Feedback form to ascertain how many students have availed of the internship opportunities to date. The link for the same to be given to the students.
3. The meeting ended with a vote of thanks.

Sd/-  
Dr. G.S. Shetty

Sd/-  
CA Ruby Parekh

Sd/-  
Ms. Nikita Dalvi

Sd/-  
Ms. Vinaya Kolte