

Minutes of the first term Governing Body meeting of Bhavan's College (Autonomous)

Date: 8th. Dec 2020

Time: 2 pm

Venue: Virtual Zoom Platform

<https://us02web.zoom.us/j/86437499119?pwd=UzR5dVFuR0tleDVoNTFtK2tRMjZJZz09.>

Members present:					
1	Chairperson- Adv. Asif Mulla Chairman Management Board	5	Dr. Vijay Joshi Management Member	9	Dr. H. C Pokhriyal UGC Nominee
2	Dr. M N. Welling Management Member	6	Dr. Gita Shetty Senior faculty nominated by Principal	10	Dr. Suhasani Sant University Nominee
3	Dr. Ranjan Banerjee Management Member	7	Prof. Prasad Patki Senior faculty nominated by Principal	11	Dr. Z. P. Bhathena Principal & Ex-officio member
4	Dr. Surendra Singh Rathod Management Member	8	Mr. Ravi Kamat Industrialist nominated by management	12	State Government nominee- Awaited

Agenda:

item no	Particulars
1	Welcome address Roles and Responsibilities of Governing council members
2a	Introduction of our college Introduction to the Autonomy System of the College
2b	• Rationale for Revision of Syllabi of the various courses and introduction of certificate and diploma courses
2c	• Examination Rules and Evaluation Guidelines • Continuous internal assessment system • Non-academic credit Program
3	Review of the autonomy of Bhavan's college as envisaged by the GB members
4	Passing of resolutions (i) Scope & eligibility of autonomy (ii) Constitution of Statutory Committees <ul style="list-style-type: none"> • Nomination of Four Members to the Academic Council

	<ul style="list-style-type: none"> • Nomination of One Member to the Finance Committee (iii) Constituting the Examination Cell, Admission committee and ratifying the existing IQAC. (iv) Constitution of Non-Statutory Committees (v) Admissions <ul style="list-style-type: none"> • Review of Admission of 20-21 • UG & PG programs for the academic year 2021-2022 (vi) Finance <ul style="list-style-type: none"> • Approval of proposed budget for 20-21 • Approval of budget for financial grant for autonomy (vii) Examination Matters
5	Quality mechanisms
6	Any other item with the permission of the Chair Vote of thanks

Minutes of the meeting

- The meeting was presided by Chairman, Governing Body Adv. Asif Mulla,

Item 1

- The Chairman welcomed all the members to the meeting and thanked them for their kind acceptance as members of the Governing body of Autonomous Bhavan's College.
- All the members were then acquainted with the roles and responsibilities entrusted on them as per the Ministry of Human Resource Development notification titled UGC (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018 dated 12th. Feb 2018
- The honorable members pointed out that Ministry of Human Resource Development notification titled UGC (Conferment of Autonomous Status upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018 dated 12th. Feb 2018 along with the Govt of Maharashtra notification "Uniform Statute No 3 of 2019" dated 14th Jan 2019 would be applicable to the College.

Item 2 a

- Principal of the college Dr. Z. Bhathena through a power point presentation introduced the College to the esteemed members. She showcased the college history, its mission and vision, its strength, its results and the achievements of the faculty and students in academic, research and extracurricular activities.
- She also introduced the steps that the college had taken for attaining autonomy and highlighted the College's goals, and the changes envisaged during the autonomous status period.

Item 2b

- Vice Principal Dr Gita Shetty through her presentation introduced the choice based semester and credit system that the college wishes to follow, the rationale for revision of the syllabi and the various short term courses that the college plans to introduce.
- She elaborated that NSFQ had approved the 1 year diploma course on “Food safety regulations, audit and start-ups” which would be initiated very soon
- Honourable members discussed the notion of credits and pointed out the different learning hours that would go to constitute 1 credit
- They also emphasised the need to allocate the credits proportional to the students learning hours when devising the syllabi.

Item 2c

Vice Principal Mr Prasad Patki through his presentation informed the house about the examination and evaluation guidelines that the college proposes to follow, the two continuous internal assessments per term that would be given to the students and the non-academic credit program that would be followed which involves learning foreign language, digital competence and CSR activities.

The Governing Body took note of the same and passed the following resolution.

“Resolved that the governing body accepts in principle to have a system that assesses the students of Bhavan’s College enrolled in the academic year 2020-21 by the 60:40 (Semester End Exam: Continuous Internal assessment) evaluation pattern.

Item 3

The members of the Governing body highlighted the following

- a. As per **Section 5.3 of UGC Regulations dated 12th Feb 2018 and Uniform Statute No. 3 of 2019 dated 14th Jan 19**, the State Govt is mandated to ensure that 85% of the sanctioned teaching positions are filled. The members thus recommended that a continuous correspondence to this effect needs to be undertaken by the College with the Govt to ensure that the vacant teaching positions are given the NOC required so that appointment of teachers can be undertaken.
- b. As per **Section 3.5 of UGC Regulations dated 12th Feb 2018 and Section 3.2 of Uniform Statute No. 3 of 2019 dated 14th Jan 2019**, autonomous College is not mandated to pay affiliation or recognition fees to the parent University, though a onetime fee at the time of conferment of autonomous status needs to be paid. The members recommended that a continuous correspondence to this effect needs to be undertaken by the College with the University to ensure its implementation.

RESOLVED THAT consent of governing body members be and is hereby given to pay only a one-time affiliation fee to the parent University.

- c. The members suggested that the number of credits both academic and non-academic allocated to each course, once passed by the BOS should be passed through the academic council, while the exams rules and regulation framed as policies and procedure by the examination committee should be

passed by Academic council and then approved by the governing body . The attendance and moderation norms also need to be passed along with the examination policy. The members also suggested that UGC ODL & Online regulations of 2020 be studied

- d. The members also suggested that rubric for evaluation and the process of question paper audit be set in place
- e. The members suggested that open and distance learning courses should be taken up by students and the college should work to create their own online courses and blended learning should be encouraged
- f. The members suggested that the college should work to develop the quality of teachers and plan for faculty development programs that would help to enhance both pedagogy and subject content

Item 4

Resolutions that were tabled and unanimously passed are as follows

(i) Scope and eligibility of autonomy

- Based on **Section 3.11 of UGC Regulations dated 12th Feb 2018 and Section No.3.5 of the Uniform Statute no 3 of 2019 dated 14th Jan 19** it was
“**RESOLVED THAT** autonomy granted to Bhavan’s College was institutional and not partial and would cover programs at all level of UG, PG and PhD offered by the college.
“**RESOLVED FURTHER THAT** all the students enrolled at the time of granting autonomy to the College will be covered under autonomy.”
- Based on **Section 4.3 of UGC Regulations dated 12th Feb 2018 and Section No 3.4 of the Uniform Statute no 3 of 2019 dated 14th Jan 19** it was accepted and
“**RESOLVED THAT** Autonomous Bhavan’s College will continue to be affiliated to the affiliating parent University. The parent university will confer the degrees to the students and such degrees certificates will bear the name of the Autonomous College.

(ii) Constitution of Statutory Committees

- **Nomination of Four Members to the Academic Council**
 - In accordance to **Section 13.4 of UGC Regulations dated 12th Feb 2018 and Section No.12.4(d) of the Uniform Statute no 3 of 2019 dated 14th Jan 2019** ,it was
“**RESOLVED THAT** four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences proposed be nominated as members of Academic Council
 - “**FURTHER RESOLVED THAT** the Self Financing Courses subjects or group of subjects may be brought under aided Board of Studies if required
- **Nomination of One Member to the Finance Committee**

- In accordance to **Section 13.6 of UGC Regulations dated 12th Feb 2018 and Section No. 12.5(b) of the Uniform Statute no 3 of 2019 dated 14th. Jan 2019** , it was
“RESOLVED that the proposed candidate is unanimously approved as governing body nominee to the finance committee of Autonomous Bhavan’s College.

(iii) Information about the formation of Examination Cell, Admission committee, and ratifying the existing IQAC.

- In accordance to **Section 9.4 and 9.1 of UGC Regulations dated 12th Feb 2018 and Section No.12.2 of the Uniform statute No 3 of 2019 dated 14th Jan 2019**, the Governing body was informed about the constitution of various committees like Examination cell, Admission committee, and the IQAC for Bhavan’s Autonomous college.
“RESOLVED THAT consent of governing body members be and is hereby given for constituting the above mentioned committees/cell and acceptance is given for its nominated members.

(iv) Constitution of Non-Statutory Committees

In accordance to **Section 13.2 of UGC Regulations dated 12th Feb 2018 and Section No.12.2 (a) of the Uniform statute No 3 of 2019, dated 14th.Jan 2019**, the Governing body was informed about the constitution of various non-statutory committees of the College like Grievance redressal committee, Library committee, Students welfare committee, Internal complaints and Prevention of sexual harassment committee, Extracurricular activities committee and Academic audit committee.

“RESOLVED THAT consent of governing body members be and is hereby given for constituting the above mentioned committees and acceptance is given for its nominated members

(v) Admissions

The members were informed about the admission status in the various UG and PG courses for the academic year 2020-21 and a detailed document was circulated for their reference.

- **UG & PG programs for the academic year 2021-2022**

- **Increase in fees**
 In accordance to **Section 3.7 of UGC Regulations dated 12th Feb 2018 and Section No 3(vi) of the Uniform statute No 3 of 2019 dated 14th. Jan 2019** autonomous colleges can fix fees of the courses at their own level .After due discussion it was

“RESOLVED THAT this item be passed in the finance committee and then be tabled in the governing body meeting for increasing fees during the next academic year.

- **Increase in M.Sc. (unaided) seats**

In accordance to **Section 10.2 of UGC Regulations dated 12th Feb 2018 and Section No 10(2) of the Uniform statute No 3 of 2019, dated 14th Jan 2019**, approval was sought to apply for increase in PG unaided seats in subject of physics, chemistry, zoology, botany, microbiology from the next academic year. After due discussion it was

“RESOLVED THAT this item be passed in the academic council meeting and then be tabled in the governing body meeting. Similarly for conversion of all the aided M.Sc. seats in physical and inorganic Chemistry to Organic Chemistry, the matter needs to be placed in the academic council after which it can be tabled in governing body meeting.

(vi) Finance :

Approval of 20-21 proposed budget and budget for obtaining UGC financial grant for autonomy

The members requested that this item be passed in the finance committee and then be tabled in the governing body meeting for acceptance .It was suggested that due to paucity of time the budget for obtaining UGC financial grant for autonomy after its sanction by the finance committee can be sent as circulation resolution to the Governing body members for their approval so that it can be forwarded to UGC for its acceptance.

(vii) Examination matters

- The members were informed that the college wishes to implement autonomy during the academic year 2020-21 by initiating 60:40 (Semester End exam :Continuous Internal assessment) evaluation system
- The members requested that this item also be passed in the academic council meeting and then be tabled in the governing body meeting.

5. Quality Mechanisms

- Quality Mechanism document was circulated for reference to all the members. The member requested that the college follows the new UGC guidelines for Quality 2020
- It was also suggested that as per **Section 9.1 of UGC Regulations dated 12th Feb 2018 and Section No 9 of Uniform statute No. 3 of 2019 dated 14th.Jan 2019**, IQAC shall have an external peer team comprising of academicians of repute who would undertake an external peer review once a year and send to UGC its report regarding the performance of the college.

6. Any other matter

- The matter of default of students with respect to class attendance was tabled .It was noted that the rules and regulation with respect to attendance should be passed in the academic council and then tabled in the governing body meeting for approval. In the meantime, the University Ordinance 0.6086 with respect to attendance of students will be implemented.
- The members also commented that the probable cause of poor attendance needs to be reflected.

With no other matter, the meeting concluded with the vote of thanks to all the members.

Approved

Date : _____

Sd/-

Adv. Asif Mulla
Chairman, Governing Body
Bhavan's College (Autonomous)
Andheri, Mumbai 58



Prof (Dr) Z. P. Bhathena
Principal ,
Bhavan's College (Autonomous)
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