

CGPA : 3.02 Grade A (Validity Extension up to 2025)

Autonomous institute Affiliated to Mumbai University

From Principal Desk

Dr. Z. P. Bhatena

13.2.21

**Degree College Notice
For TY students (AIDED & UNAIDED COURSES)
To be implemented only after BMC approval for reopening is received**

As per the Higher And Technical Education Maharashtra Govt , Circular Sankirna 2021/Pra.Kra6/vishi-3 dated 3rd Feb 21 and University of Mumbai circular REG/ICD/2020-21/26 dated 5th Feb 21 ; regular classes in all nonagricultural universities and their affiliated college have been approved to be started from 15th Feb 21, **pending receiving approval from BMC Disaster Management Cell**

As per the guidelines of UGC dated 5TH Nov 2020, up to 50% of the students will be admitted to the class on rotation basis. To enable maintenance of social distancing and work out the feasibility during the Covid 19 pandemic times, this will be **implemented first only for TY classes (theory and practicals) from 15th feb 21** which will then later be extrapolated for fy and sy classes only if the approval is received.

In view of this, TY students are requested to note that their class will be divided into two halves on the basis of Roll numbers such that students with even numbers will be permitted to attend all their classes in **Bhavan's college** on Monday , Wednesday and Friday and through **on line mode from home** on Tuesday , Thursday and Saturday while students with odd roll nos will attend all their classes in **Bhavan's College** on Tuesday , Thursday and Saturday and through **on line mode from home** on Monday , Wednesday and Friday

Students will be informed if any minor changes have been made in the departmental timetable (without disturbing the timetable of other departments) so that the teacher concerned can also schedule their presence in college comfortably.

Lectures for the theory classes will continue to be taken using the **online mode** as it has been done till now, with the only difference being that some students will join from college premises while others will join from their home using their mobile or computers .

Attendance will continue to be taken through use of Google form; the link of which will be put **ONLY** in the chat box

Students will be allowed to attend in the College on showing of their fee receipt to the security. WEARING OF FACE MASK AT ALL TIMES IN CAMPUS IS MANDATORY .They will have to provide an undertaking, (attached herewith), duly signed by them and their parents and submitted to the heads of their dept on the first day they attend the college.

For practicals, depts. will make arrangements to divide the batch such that at a time 50% attendance is achieved. Based on the availability of laboratory infrastructure, students will be informed by their respective depts. about their batches always making sure that 50% class strength is maintained

At all times Central and State guidelines regarding Prevention of Covid 19 transmission shall be

followed some of which are attached herewith

No student/staff from containment zone should visit college and such staff and student will attend through online mode only till their containment period is over.

UNDERTAKING

DECLARATION BY STUDENT

I Mr/Ms _____ of _____ Class, Roll No _____ for the academic year 2020-21 , Mobile No _____ E mail Address _____

hereby, through this undertaking give my willing consent to attend to my studies (theory/practical) through the **off line mode** during the period of Covid 19 pandemic as specified in Higher And Technical Education Maharashtra Govt Circular Sankirna 2021/Pra.Kra6/vishi-3 dated 3rd Feb 21 and will attend the same per the schedule specified.

I hereby also declare that all precautions will be taken as per the Govt. guidelines when attending the lectures and practical in offline/on line mode and I will download on my mobile and use the Aarogya Setu app

Date

Place

Signature of student

DECLARATION BY PARENT/GUARDIAN

I _____ (mother/Father/Guardian) of Mr/Ms _____ of _____ Class (Roll No _____) hereby fully endorse the above declaration /undertaking given by my child/ward and give my consent to allow my child/ward to attend his/her lectures in the **offline mode** . I will further encourage my child/ward to do his/her best to observe the above stated undertaking in letter and spirit and see that all precautions are taken as per the Govt. guidelines when attending the lectures/practical in offline mode

Date

Place

Signature of Mother/Father/Guardian

Contact Number _____ E mail address _____

SAFETY INSTRUCTIONS TO BE FOLLOWED WHEN IN CAMPUS

SAFETY WHILE COMMUTING FROM HOME TO COLLEGE AND VICE VERSA

- Always wear a mask while travelling.
- Try to avoid crowded bus & train, thus keep enough time margin
- Try to maintain distance while travelling
- If possible share a transport with known people while traveling
- Avoid unnecessary touching of any surfaces inside the vehicle.
- Carry a sanitizer with you at all times & use it as required
- Avoid touching nose, mouth, eyes (in general, face) when outside, especially while travelling
- Once you reach home, avoid speaking with any of your family, neighbors or friends till you have followed all the safety guidelines of disinfecting yourself and items carried by you
- Use lift as instructed by your society management.
- Do not forget to dispose your mask and gloves appropriately.
- It is suggested to keep your belongings such as carry bags and bottles in disposable bags which can be later disposed off once you arrive at home.

MASK MANAGEMENT

- It is suggested that **3-ply** cloth masks are used all the time (while travelling & while in the campus)
- It is mandatory to wash the masks with soap on a daily basis
- Masks are to be placed properly, ensuring it covers the nose, mouth and chin, and tied securely to minimize any gaps between the face and the mask.
- Avoid touching the mask while wearing it.
- Remove the mask using the appropriate technique: do not touch the front of the mask but untie it from behind.
- After removal or whenever a used mask is inadvertently touched, clean hands using an alcohol-based hand rub or soap.
- Do not re-use single-use masks.
- Discard single-use masks after each use by cutting them in two
- Masks/Sanitizers will be available in the campus at a cost

SAFETY PRECAUTIONS AT THE ENTRANCE

- All entrances must be open and manned by security staff
- Entry will be in orderly fashion thro a que, marking at distance of 6 feet must be done to maintaining physical distance.
- At security, all should allow themselves to be checked for temperature and any abnormal temperature will be noted
- No entry will be permitted without a mask and **fee receipt**
- All entrances will be equipped with sanitizer

SAFETY PRECAUTIONS IN THE CAMPUS

- When entering the College building/classrooms/labs/office/staff room, each one has to sanitise their hands with sanitiser placed at the entrance
- There will be no loitering and students will directly go to class
- Students will submit their undertaking form duly signed by themselves and parent at the security counter in the box allocated

- Students are advised to download Arogya Setu app on their mobile
- NO STUDENT WILL ENTER THE CAMPUS WITHOUT THEIR FACE MASK

SAFETY MEASURES INSIDE CLASSROOM/LABORATORY

- Seating places in classroom will be marked either by leaving 1 seat in between two or by keeping only half the number of benches in the classroom
- Only one student will be allowed to seat on one bench seated at opposite ends
- Each student should disinfect their desks before occupying it though it will be done also by the cleaning staff once either at the start or end of the day
- Safe distance of 3 meters to be maintained while in the classroom & laboratories
- There should be minimum movement of the students in the classroom
- In classes/ laboratories where AC is used, the temperature must be in 24-30°C range.

CANTEEN/LUNCH

- College canteen will remain closed until further orders
- Students/staff shall carry their food & water from home
- Since masks are removed while eating & drinking, greater care and precautions are to be taken during these high high-risk situations.
- While eating, safe distance of 2 meters should be maintained between individuals
- Sharing of food, water **should be avoided**

COVID 19 TASK FORCE GROUP

- Consisting of senior persons from faculty and staff, students, volunteers from communities, NGOs, health organizations and Government officials etc will be available to handle varied situations and issues related to the COVID-19 pandemic

MENTAL WELL BEING

- For psychological well-being everyone must be acquainted with Web page named "Manodarpan" – created on the Ministry of Education which may provide psycho-social support for Mental Health & Well-being during COVID-19.

Sd/-
Principal