



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

Annual Quality Assurance Report (AQAR)
2017-18
in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
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The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, June 1, 2014 to May 31st, 2015)

Part – A

1. Details of the Institution

1.1 Name of the Institution

BHARATIYA VIDYA BHAVAN, BHAVAN'S COLLEGE,
(M.M. COLLEGE OF ARTS, N.M. INSTITUTE OF
SCIENCE & H.R.J. COLLEGE OF COMMERCE)

1.2 Address Line 1

J.P. ROAD, MUNSHI NAGAR,

Address Line 2

ANDHERI (W)

City/Town

MUMBAI

State

MAHARASHTRA

Pin Code

400 058

Institution e-mail address

bhavanscollegeandheri@gmail.com

Contact Nos.

022-26256451/52

Name of the Head of the Institution:

I/C Principal Dr. Gita Shetty

Tel. No. with STD Code:

022-26256451/52

Mobile:

09322509007

Name of the IQAC Co-ordinator:

Dr. Sandhya Shrivastava

Mobile:

09821675569

IQAC e-mail address:

iqacbhavans@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11013

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/06/RAR/025 Dated 01-05-2015

1.5 Website address:

www.bhavans.ac.in

Web-link of the AQAR:

http://www.bhavans.ac.in/naac/AQAR_2017-18.pdf



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1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	82%	2004	2004-2009
2	2nd Cycle	A	3.02	2015	2015-2020

1.7 Date of Establishment of IQAC: **July 2002**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: 2013-14 4th Sept 2014
- ii. AQAR: 2012-13 4th Sept 2014
- iii. AQAR: 2011-12 4th Sept 2014
- iv. AQAR: 2010-11 4th Sept 2014
- v. AQAR: 2009-10 4th Sept 2014
- vi. AQAR: 2008-09 4th Sept 2014
- vii. AQAR: 2007-08 4th Sept 2014
- viii. AQAR: 2006-07 4th Sept 2014
- ix. AQAR: 2005-06 4th Sept 2014

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing



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1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
TEI (Edu) Engineering Health Science Management
Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

NIL

Autonomy by State/Central Govt. / University NA

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01



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2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC:

Total Nos. International National State Institution Level

(ii) Themes

- Development of ICT skills for faculties in order to empower them with skills to deliver the content using ICT resources.
- Workshop on First Aid and emergency preparedness for Non Teaching staff to enable them to handle any accidents due to fire.
- Two day seminar on 'Women's Empowerment and Gender Sensitization', with the aim to sensitize them towards gender issues.



2.14. Significant Activities and contributions made by IQAC

1. Centralized system of faculty feed-back evaluation was implemented in a transparent manner, based on which IQAC provided the quantitative data and asked the departments to summarize the strengths and weaknesses enlisted by the students, analyse all data and submit action to be taken report to the IQAC committee.
2. The Convener submitted the quantitative data as well as strengths and weaknesses of all departments to the Principal of the College for action to be taken, if necessary.
3. Most departments also submitted a report on improvements made during the year in the teaching learning process.
4. Formats were devised for taking feedback from the teaching staff and students on administrative staff, library and laboratory staff.
5. To enhance College governance, a feedback form has been designed for taking feedback on Office of the Principal as well as the Conveners of different Committees of the College.
6. All heads were requested to prepare annual plan for their respective department and present to the College authorities.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Outcome
Data on impact of action taken from the previous year's feedback evaluation planned to be obtained from the Heads of the departments	The Heads analysed the feedback data along with the staff members and submitted action to be taken report
IQAC committee to take a feedback on impact of getting equipment from the FIST grant in teaching and research	Feedback has revealed that all Science departments have been making very good use of the equipment, especially for UG teaching. Research students and guides are also using the equipment and some good publications are in process.
Feedback on office staff, laboratory & library staff as well as College governance to be obtained.	Feedback forms designed, and implementation is scheduled in Academic year 2018-19

* Attach the Academic Calendar of the year as Annexure-1.

2.15 Whether the AQAR was placed in statutory body Yes No

Management No Syndicate No Any other body No

Provide the details of the action taken NA



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Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	04	NIL	NIL	NIL
PG	06	NIL	01	NIL
UG	08	NIL	05	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	01	NIL	NIL	01
Others	NIL	NIL	NIL	NIL
Total	19	NIL	06	01

Interdisciplinary	01	NIL	01	NIL
Innovative	01	NIL	01	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/SBCGSS/Core/Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG-08, PG-06
Trimester	Nil
Annual	Nil

1.3

1.3 Feedback from stakeholders* Alumni YES Parents YES Employers YES Students YES
(On all aspects)
Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure 2*



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1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College is affiliated to the University of Mumbai and the syllabi revision done by the Board of Studies of the University of various subjects is followed.

In the ACADEMIC YEAR 2017-18 the syllabus revision of the following subjects was done by the University

STREAMS	NO.OF PROG.REVISED	SALIENT FEATURES
ARTS	02	MARATHI –TYBA PAPER VI HINDI-FY,SY, AND TYBA ALL PAPERS
SCIENCE	03	MICROBIOLOGY-SYBSC STATISTICS-SYBSC BOTANY-TYBSC
COMMERCE	01	SYBCOM
SFC	05	ALL COURSES FOR SY AND TYBSC COMP.SC.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

1.6 Details of the staff inducted in the syllabus committee, in Mumbai university, other university. No. of meetings attended. Enlist contribution of each staff in the committee.

1. Dr.V.I. Katchi as convener of BOS, University of Mumbai, worked on the syllabus committees for SYBSC and TYBSC Zoology. She was also the Convener for the workshop in zoology on revised syllabus and textbook review.
2. Dr. Z. P. Bhathena, as a member of BOS, University of Mumbai, revised the contents of Medical Paper 2 to address 100 marks evaluation for TYBSc(Microbiology).
3. Dr. Kranti Gawali was elected as a member of the BOS of University of Mumbai, and prepared the syllabus for FYBA and TYBA Psychology papers. She also prepared the syllabus for the SPIT College in Industrial Psychology.
4. Dr. S. L. Samant as a member of BOS, University of Mumbai, revised the contents of Microbial Biochemistry paper to address 100 marks evaluation for TYBSc(Microbiology).
5. Dr. S. V. Raut, as a member of BOS, University of Mumbai, revised the contents of Paper-501 and Paper-601, implemented from year 2018-19 for TYBSc(Microbiology)
6. Dr. U. A. Phatak, as a member of BOS, University of Mumbai, revised the syllabus for paper III USST503
7. Dr. S. M. Mane, was a member of Syllabus Committee, University of Mumbai, for TYBSc(Zoology).
8. Prof. P. Patki was a member of BOS of Ruia College and Somaiya College and drafted the syllabus for TYBSc for Use of R Software and Python.
9. Dr. Nitin Labhane, member of BOS, Xaviers' College and Somaiya College(autonomous) revised the syllabus for B.Sc and M.Sc (Botany)
10. Dr Rekha Sharma was a member of BOS of K.J. Somaiya College of Arts and Commerce(autonomous) for SYBA, prepared new syllabus for SYBA
11. Mrs Neha Sawant prepared a syllabus for Sardar Patel Institute of Technology on Dramatics.



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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others CHB/Contract
69	29	38	02	CHB – 21 TEMPORARY – 19 VISITING - 68

2.2 No. of permanent faculty with Ph.D.

43

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	37+ 01 PT	NIL	NIL	NIL	02	NIL	NIL	NIL	39+ 1PT

2.4 No. of Guest and Visiting faculty and Temporary faculty

VISITING 37	TEMPORARY 19	GUEST 07
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	10	03
Presented papers	10	14	02
Resource Persons	01	05	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The College has declared some lectures as Library and Tutorial periods in which faculties of various departments organize a library visit or conduct classroom discussions on topics related to their subjects or any current issues.

Many departments from Arts faculty use Audio visual aids like movies, documentaries, models eg Brain model and discussion thereafter. Field visits, Industrial visits and study tours are organized for experiential learning. Some of the Departments organize poster, power point presentation competitions on subject related topics eg Department of Psychology.

Short Film making on contemporary issues by BMM, development of Mobile apps, embedded projects in Computer Science and exhibitions of photos by students of the self finance Programmes are organized regularly.



2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The Digital Exam Paper Delivery (DEPD) system was extended and implemented for Sem III and IV from the academic year 2017-18 by the University of Mumbai.

In view of this, the college took the following steps to implement the above system for the smooth conduct of the examinations.

- 1. An exclusive room was provided with CCTV surveillance to maintain confidentiality according University norms.**
- 2. The room is equipped with computers and laptops with webcams, printer and two photocopier machines to enable the college to speedily process the downloaded papers to be sent to respective blocks on time.**
- 3. The junior supervisor's blocks were prepared and sealed in an envelope in the exam room which were opened by the respective block supervisors only after taking the signature of one student from the block on the sealed envelope. This practice has helped to maintain the confidentiality upto the distribution of the papers.**

The Examination Committee, in coordination with Office of the Principal and CAP committee works for declaration of results within the stipulated time. The committee also facilitates for photocopying and reevaluation of papers to address the grievances of the students.

The University pattern of examinations is followed by college. However college departments have been conducting regular class tests /surprise tests.

The Self Finance Courses such as Computer science conduct online internal examination.

The University of Mumbai has adopted the On Screen Marking (OSM)system for the TY exam assessment .This is a system of assessment implemented for the final year Degree and PG exams. The answer sheets are scanned and the copies are sent to appointed examiners and moderators on their dedicated account to be operated with a use of a specially designed software for the exam purpose. To meet with this requirement the college has taken a proactive initiative and set up a dedicated computer centre for onscreen marking for the TY and PG exam assessment.

This computer centre has been functioning as a Macro centre where teachers from the nearby colleges can also report and avail the facility, and as a micro centre i.e teachers from same college can carry out assessment in the centre.



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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 09

2.10 Average percentage of attendance of students 61.00%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Grade								Pass %
		O	A	B	C	D	E	F	Abs	
TYBA	188	04	42	49	26	10	-	49	08	69.68
TYBCom	399	02	73	66	81	57	07	109	04	71.67
TYBSc	412	24	106	76	35	06	04	149	11	60.92
TYBMM	63	-	05	13	24	13	-	07	1	88.88
TYBMS	116	-	58	38	07	-	-	13	-	88.79
TYBT	25	02	11	08	-	-	-	02	02	84.00
TYIT	51	-	25	12	03	01	-	10	-	80.39
TYCS	32	-	05	04	04	03	-	16	-	50.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Two workshops under the Faculty development programmes were organized by the college inhouse faculty, to enhance the ICT and research skills of teachers.

1. **“ICT in teaching, Learning and Evaluation.”**
2. **“Academic and Research skills for teachers in the Digital world”.**

The “ICT in teaching, Learning and Evaluation” workshop trained teachers in forming blogs and devising a Google Classroom. This helped the teachers to configure Google Classroom with hands-on experience during the session itself. The Second workshop “Academic and Resesarch skills for teachers in the Digital world”, included sessions like reference of journals online, calculation of H-index, Scopus etc...these have helped the teachers to refer to research references online.

The IQAC committee collected students’ feedback about the quality of teaching. This feedback was duly analysed and the reports of the students feedback were submitted to the HOD’s of each department. The Department heads were urged to conduct meeting with department staff and discuss the strengths and concerns expressed by the students, to develop and adopt corrective measures.

The department heads have also submitted an action taken report based on the previous years feedback , describing the strategies implemented and its outcome.



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2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	03
HRD programmes(Short Term Course)	06
Orientation programmes	nil
Faculty exchange programme	nil
Staff training conducted by the university	04
Staff training conducted by other institutions	16
Summer / Winter schools, Workshops, etc.	55,52,10
Others (Fire safety)	37

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	42	14	NIL	37
Technical Staff	69	19	NIL	14



Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The **Research and Consultancy Monitoring Committee (RCMC)** in the College continues to support and guide staff members to pursue research goals. The staff has to present before the committee, their proposals as well as synopsis, before being submitted to the University.
2. The RCMC keeps track for the optimum utilization of equipment obtained from FIST grant.
3. The RCMC encourages and extends support to the research guides and students for writing application for Major and Minor research projects for acquiring funding from the UGC, Unniversity and Other funding.
4. An **Institutional Ethical Committee** has been constituted ,which monitors and ensures that the research in the institute is following the ethical guidelines.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	01	01	05
Outlay in Rs. Lakhs	NIL	39.25	39.25	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	01		01 submitted Oct 2017
Outlay in Rs. Lakhs			0.30 +0.22	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	NIL	NIL
Non-Peer Review Journals	01	01	NIL
e-Journals	06	NIL	NIL
Conference proceedings	02	02	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS



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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisation

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2017-20	Dst	39.9L	18.65L
Minor Projects		Univ.	0.22L	0.08L
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (other than compulsory by the University)	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total			40.12L	18.73L

3.7 No. of books published

i) With ISBN No.

19

Chapters in Edited Books

01

ii) Without ISBN No.

01

3.8 No. of University Departments receiving funds from **NA**

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)
DST-FIST

7L

3.10 Revenue generated through consultancy

0.25L- Zoology

5.0L- Microbiology

3.5L- Microbiology

Total = 8.75L

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	NIL	NIL	NIL	NIL
Sponsoring agencies	NSF, Industries (HUL, Excel)	NIL	NIL	NIL	NIL



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3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:
 From Funding agency From Management of University/College
 Total

3.16 No. of patents received this

Type of Patent	Number	
National	Applied	01
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
02	NIL	01	01	NIL	NIL	NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
 JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: University level State level
 National level International level



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3.22 No. of students participated in NCC events:

University level	100	State level	1
National level	12	International level	NIL

3.23 No. of Awards won in NSS:

University level	06	State level	NIL
National level	NIL	International level	NIL

3.24 No. of Awards won in NCC:

University level	06	State level	08
National level	03	International level	NIL

3.25 No. of Extension activities organized

University forum	NIL	College forum	NIL		
NCC	16	NSS	41	Any other	NIL

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The NCC & NSS of the college has organized the extension activities for the students such as Ganpati Visarjan duty, Coast guard duty, Blood donation camp in college, Beach cleaning, Tree plantation. The students attended a seminar on Protecting the Coastline, at Dadar.

The college organized awareness programmes like National Voters Day, Constitution Day, Marathi Bhasha Pandharwada.

The college also organized activities aimed at gender sensitization including a two day seminar on “Women Empowerment and Gender Sensitization”, in collaboration with the Maharashtra State Women’s Commission which granted a funding of Rs.75000/-, and an intracollegiate competition in collaboration with the NGO Majlis and the University Women’s Development Cell.

The college upholds the responsibility towards environment protection and awareness about it. To achieve the same, the college organizes a tree plantation drive VANAMOHOTSAVA annually. During the year the college also organized a National Seminar on Forests and Climate Change in collaboration with Godrej and Friends of Trees.



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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	45 ACRES			
Class rooms	47			
Laboratories	30	+05sfc		
Seminar Halls	01			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		1.36LAC 04 MICRO	DEPT FUND DSTMICRO	1.36
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Administration:

- ❖ **The Accounts office is computerized with MENSOFTEchnologies for producing Fee receipts and Tally ERP for financial transactions of the College.**
- ❖ **The Administrative office and Accounts have 12 computers with Internet Connectivity.**

Library:

- ❖ **The library functions and services are computerized with LIBSYS Software (College Edition). Library activities like Acquisition, Cataloguing, Circulation, Periodicals, Stock Verification and OPAC are performed with the help of computers. Barcode Printer and Scanners are used in Circulation Section and for stock verification.**
- ❖ **Library has Internet connection with 2 Mbps Speed. Staff and students can access the internet during the working hours of the library. The Library is a member of INFLIBNET's N-LIST E-Resources Consortium.**



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4.3 Library services:

	Exiting		2017-18		Total	
	No.	Value	No.	Value	No.	Value
Textbooks	60723	9085838	882	105634	62092	9422379
Reference Books			487	230907		
E-Books	97000**	5750	97008**	5900	97008**	5900
Journals	78	184958	81	171878	81	171878
E-Journals	6000**	Consortia	6000**	Consortia	6000**	Consortia
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	399	79960	07	Nil	406	Nil
Other (Specify) DN	Nil	Nil	104	Nil	104	Nil
Bound Volumes	1884	Nil	Nil	Nil	1884	Nil
Maps	42	4615	Nil	Nil	42	4615

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others (library)
Existing	179	06	179	01	01	12	149	18
Added	24	Nil	24	Nil	Nil	02	24	-2
Total	203	06	203	01	01	14	173	16



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The SPSS software has been installed in Statistics Department laboratory and UGC-resource center in the library.

JAWS software is available in Library for Visually Challenged Students.

Two workshops under the Faculty development programmes were organized by the college inhouse faculty, to enhance the ICT and research skills of teachers.

1. "ICT in Teaching, Learning and Evaluation."

2. "Academic and Research skills for teachers in the Digital world".

The "ICT in Teaching, Learning and Evaluation" trained teachers in forming blogs and devising a Google Classroom. This helped the teachers to configure Google Classroom with hands-on experience during the session itself. The Second workshop "Academic and Resesarch skills for teachers in the Digital world", included sessions like reference of journals online, calculation of H index, Scopus etc...these have helped the teachers to refer to research references online.

4.6 Amount spent on maintenance in lakhs :

i) ICT	02.13
ii) Campus Infrastructure and facilities	26.84
iii) Equipments	00.61
iv) Others	00.25
Total:	29.83



Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. The IQAC assists the Office of the Principal for organizing various events in college, like the Orientation, Graduation Day etc.

2. The college publishes an Academic Diary called the INFOMATE. This diary contains information about the programmes offered, examination schedules and rules, committees and the list of staff who can be contacted for particular purposes. It also contains various application formats and tables for filling in information regarding students activities attended, progression, and remarks if any. The information about grievance redressal committees like the Grievance Cell, Anti-Ragging Committee, is printed in the Infomate. The members of the staff are encouraged to urge the students to use the Infomate and carry it to college every day.

5.2 Efforts made by the institution for tracking the progression

Progression report maintained at college level and at department level.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3482	127	06	NIL

(b) No. of students outside the state

23

(c) No. of international students

02

MEN	
No	%
1603	46.92

WOMEN	
No	%
2001	53.09

Demand ratio 1:8 Dropout %



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

Last Year						This Year					
General	SC	ST	OBC +SB +C	Physically Challenged + LD	Total	General +NRI	SC	ST	OBC +SB +C+N T/DT	Physically Challenged	Total
2693	616	62	533+22=555	03+01	3930	2528+01=2529	422	24	569+18+59=646	04	3625

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Guidance provided by faculty members.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The Attendance committee organises Parents Meeting during which the defaulter students and their parents are counselled.

The college has a Career guidance and Placement Cell. Arts and commerce departments organize lectures on careers, and career guidance is offered by the Department of Psychology.

Current year students are given guidance from alumni.

No. of students benefitted-

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
10	329	22	09



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
 (Established – 1946 – Accredited A by NAAC-2015)

5.8 Details of gender sensitization programmes

- 1. Intercollegiate Competition “Expressions” was organized for girls and boys students, wherein expressions with respect to women’s rights and issues related to violence were discussed.**
- 2. Two day national seminar on Women’s Empowerment and Gender Sensitization was organized in collaboration with Maharashtra State Women’s Commission which had granted a funding of RS 75000/- for organizing the same.**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	177	1976808
Financial support from other sources	02	1500
Number of students who received International/ National recognitions	05	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____NIL_____



Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

KNOWLEDGE IS NECTAR

VISION OF THE COLLEGE

- **Bhavan's Education Must Teach All, To read the Heart of our Religion, Our Society, Philosophy, Politics, Literature, Jurisprudence, Science, Thought, Everything That Was And Is Ours.**
- **Develop the College as a centre in which ancient learning and intellectual aspirations of this land might combine to create new history, new literature, new culture.**
- **Bharatiya Vidya as education must necessarily follow the lines of our culture. This culture is not a mere matter of religion, not a particular social system, nor a philosophy by itself; it is a way of life.**
- **To fulfill the purpose of education elucidated by Kulapati Dr. K. M. Munshi; and translate Munshiji's vision into reality is the mission of the College.**
- **To achieve a holistic development of personality through education which is in view of the Bharatiya Vidya Bhavan both modern and traditional.**
- **To provide creative education as an art of Self -Sculpture with a motto.**

6.2 Does the Institution has a management Information System - **YES**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty are members of BOS, University of Mumbai and contribute to syllabus revision and restructuring.

The Department of Zoology had organized a workshop for faculties from colleges affiliated to the University of Mumbai, focusing on the revised syllabus for the UG courses. The Zoology faculties have been writing Textbooks for the UG courses.

A workshop widening Horizons...as a teacher was organized in the Academic Year 2015-16, to train teachers to use their creativity in making teaching learning effective and interesting, this has helped teachers to bring out the best in their syllabus during their class sessions.



6.3.2 Teaching and Learning

Many departments and teachers use, and some more are starting to use the following teaching methods to make teaching-learning process more effective:

- **Teachers attend seminars and workshops to enhance their knowledge base to add value to teaching**
- **Use of Audio visual aids and Power point presentation.**
- **Teaching through case-studies, group discussions, assignments, seminars and presentations.**
- **Management games, Educational games like treasure hunts, creative projects.**
- **Field Visits, including industry & research institutes and library visits/sessions.**
- **Forming study groups for better understanding of the subject and to develop better student teacher personal relationship.**
- **Student mentoring by senior students.**
- **Students are encouraged to participate in various competitions including research paper presentations in order to develop a deeper understanding and interest in the subjects.**
- **Remedial classes are organized for weak students.**
- **Students feedback about teaching quality was collected, analysed and reports are provided to the Heads of the departments. The heads discuss the feedback with faculty members of their departments, which provides them a insight about areas for improvement.**
- **Parents and teachers meetings to appraise parents about student's progression.**

Faculty development programmes were organized by the college to enhance the ICT skills ' ICT in teaching ,learning and Evaluation' and the research skills of faculty members ' Academic and Research Skills for Teachers in the digital World'.This has equipped the teachers with better skills for using ICT and pursuing their research.



6.3.3 Examination and Evaluation

The college has to conform to norms prescribed by University of Mumbai for examination system, in particular, Semester Based Credit and Grading System (SBCGS), some of the Departments have developed additional evaluation criteria like:

1. Most departments conduct Regular class tests.
2. Open Book tests are conducted by some departments.
3. Exhaustive question banks are provided to the students
4. In the Self Financing Courses students are encouraged to prepare short films as a part of internal assessment by the BMM department, computer science department conducts the internal exam online.
5. Students and research scholars are encouraged by some departments to write research papers and to present the same in seminars and conferences, and credits are assigned to the Ph. D students.
6. Web link delivery of question papers i.e. The Digital Exam Paper Delivery (DEPD) system introduced for the Semester I and II and all TY exams during Academic year 2016-17 was extended and implemented for Sem III and IV from the academic year 2017-18 by the University of Mumbai.

In view of this the college has taken the following steps to implement the above system for the smooth conduct of the examinations.

- An exclusive room was provided with CCTV surveillance to maintain confidentiality according University norms.
- The room is equipped with computers and laptops with webcams, printer and two photocopier machines to enable the college to make number of photocopies to be made to be provided to the candidates.
- The junior supervisor's blocks were prepared and sealed in an envelope in the exam room which were opened by the respective block supervisors only after taking the signature of one student from the block on the sealed envelope. This practice has helped to maintain the confidentiality upto the distribution of the papers.

Centralized Assessment Program CAP

- The Examination Committee, in coordination with Office of the Principal and CAP committee, works for declaration of results within the stipulated time. The committee also facilitates for photocopying and revaluation of papers to address the grievances of the students.

On screen Marking

- The university of Mumbai has adopted the On Screen Marking (OSM) system for the TY exam assessment. This is a system of assessment implemented for the final year Degree and PG exams. The answersheets are scanned by the university and the copies are sent to of appointed examiners and moderators on their dedicated account to be operated with a use of a specially designed software for the exam purpose. To meet with this requirement the Institute has taken a proactive initiative and set up a dedicated computer centre for onscreen marking for the TY and PG exam assessment.
- Our college computer centre has been functioning as a Macro centre where teacher examiners from the nearby colleges can also report and avail the facility. It also functions as a micro centre for teachers form various subjects ,from same college can carry out assessment in the centre.



6.3.4 Research and Development

- 1. The Institutional Ethics Committee has been constituted to monitor the research proposals for adherence to the ethical guidelines.**
- 2. The college has constituted a Research and Consultancy Monitoring Committee (RCMC), which consistently guides and monitors research proposals of staff and students.**
- 3. Staff and students are encouraged to attend seminars, symposia and workshops at the National and International Level and present their research work.**
- 4. Staff and students are encouraged to undertake minor and major research projects. Faculties of Departments of Chemistry and Microbiology have applied for the grants.**
- 5. Staff and students are encouraged to enrol for PhD programme. Three students from microbiology and chemistry have been awarded the doctoral degree.**
- 6. Staff and students are encouraged to undertake collaborative research with industry.**
- 7. Staff from the Self Finance Courses accept live projects from industry, projects on emerging technologies like IT, multimedia editing, visual studio 2010. Android/Java based live projects for the society have been completed.**
- 8. Some staff members from Microbiology, Zoology provide consultancy services to Industry, Government or other organizations.**
- 9. Bhavan's Research Centre carries out research and development activities in collaboration with Industry. Students are also encouraged for creative and analytical thinking to provide robust solutions for industrial needs.**
- 10. Students are encouraged to participate in research activities like Avishkar, Dr. Dhalla Felicitation Fund- Research Paper Presentation (DFF-RPP).**
- 11. The College has organized a FDP on "Academics and Research Skills for teachers in the Digital World" with an aim to equip the staff with research and online referencing skills.**



6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- New reference books are purchased annually and students are encouraged to use the library by organizing library visits and training them for using OPAC.
- Besides the central college library, several departments are maintaining books in the respective departments for lending and long-term home issue.
- The library offers the BOOK BANK facility for the students from the underprivileged section.

ICT

- Computers with internet facility available in the library.
- The Library is fully automated.
- The Library houses a Network resource centre developed with funding received from UGC. It has computers with internet facility for students, to conduct reference and aid in their study.
- The data related to students records/attendance/fees payment/internal marks are fully automated.
- The administrative office and accounts department maintains data related to purchase/salary of staff/other accounts related data in a fully computerized format.
- Additional LCD projector and Laptop with relevant software are available for staff for facilitating teaching.
- A seminar hall with LCD projector installed and internet connection to the laptop has been set up, and is useful for screening AV teaching aids and PPT.
- Some subjects are now encouraging e-learning support through common class wise e-mail ids.
- Teachers have been trained in ICT skills to form a Google classroom to facilitate and enrich the teaching learning process.
- Students are encouraged to use/attend workshops on advance instrument facilities with computer related software for data entry, processing, etc., available in reputed centres and share their knowledge with other students.
- Power point presentation competition is organized by some departments annually.

Physical Infrastructure

- Special internet & computer room created for referencing.
- Library infrastructure has been upgraded to create more space for books.
- Reading room, which was earlier being used for other purposes, now is exclusively dedicated for students who wish to study in the college.
- A seminar hall with LCD projector installed and internet connection to the laptop has been set up.



6.3.6 Human Resource Management

- **The college has a well laid policy for recruitment / upward mobility. Faculty Members are encouraged to conduct research and complete training courses, which helps them to be promoted to higher stages of Career Advancement Scheme.**
- **The college organizes in-house faculty development programs.**
- **College has an Employees Co-operative Credit Society which offers emergency medical loans and large loans based on eligibility, to all staff members. The credit society also has been successful in inculcating healthy practice of saving money among staff, by offering good interest on the Recurring deposits and the Fixed deposits.**

6.3.7 Faculty and Staff recruitment

Since there has been a ban on staff recruitment by the State Government, the college has no scope to appoint permanent staff. However, the college appoints Contractual and temporary staff annually to manage the teaching workload.

6.3.8 Industry Interaction / Collaboration

The Microbiology Department has collaborated with industries for organizing international conferences.

6.3.9 Admission of Students

The Application process for Admissions is online.

The College follows the schedule provided by the University of Mumbai for the First year admissions.

Admissions are granted on the basis of merit and preferences offered by the students.

All the required constitutional and social reservations are observed while granting seats.

The students of the Reserved categories can avail of the freeship and scholarship facilities offered by the Government.



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

6.4 Welfare schemes for

Teaching	Bhavan's College Employee's Credit society for availing loans, and investment.
Non teaching	Bhavan's College Employee's Credit society for availing loans and investment.
Students	<p>Book bank facility for the underprivileged students. All students are covered under "Yuva Raksha" group insurance scheme.</p> <p>Availability of 'JAWS' software computers for students who are visually challenged.</p> <p>Students from socio-economically weaker background are provided the facility to pay the fees in instalments. Learn and earn scheme has been offering jobs to students in need of financial support, as well as allows staff desiring to improve their qualifications to do so. Accessibility to computers for visually challenged students and staff through a software "JAWS".</p>

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO	NO	NO	NO
Administrative	NO	NO	NO	NO

6.8 Does the College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Alumni of the college are invited as Guest for the Prize distribution functions, their message and life stories inspire students.

- **Reputed Alumni step forward for support whenever the need arises.**
- **Some Departments have their own Alumni associations, and conduct various activities with their support.**

6.12 Activities and support from the Parent – Teacher Association

The college has established a system for interaction with parents. Parent Teachers Association meetings are organised at least twice in an academic year to update about their wards attendance, to distribute the marksheets, and to discuss any other matter brought up by the parents /guardians.

6.13 Development programmes for support staff

A First Aid Training and emergency preparedness workshop was organized for the Non teaching staff, to equip them with the Knowledge and skills to handle emergencies.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **The founder of the college, Dr.K.M. Munshi was a nationally renowned environmentalist who introduced the tradition of tree plantation at the national level in the form of “VANAMOHOTSAVA” and the college strives hard to maintain the green campus at munshinagar at Andheri, a campus created by Munshiji in the 1930s.**
- **The college has a large campus with a rich and diverse flora and fauna being nurtured in it.**
- **It has a botanical garden, which preserves rare species of plants, and the attached nursery sells saplings and manure to customers.**
- **The college also has a large lake which is the major reservoir for water harvesting It is habitat for diverse species of plants, insects and aquatic creatures.**
- **Vanamahotsava is organized annually to inculcate respect for plants and environment and to continue the tradition of the founder Dr.K.M Munshi**
- **National seminars were organized by college in collaboration with the Sanctuary Asia and Godrej, on Forests and Climate change. The sessions were attended by students, faculties and common people and has gone a long way in creating sensitivity towards environment issues and its management strategies.**
- **Faculty Dr. Parvish Pandya and an Alumini Nikita has been felicitated with the GREEN TEACHER Award by Sanctury Asia.**
- **Anand Pendharkar, an alumnus, is the President of the NGO “SPROUTS” which distributes seeds of plants and is promoting tree plantation.**
- **An Alumna of the college, Dr Anish is the President of the Wild Life Conservation Trust.**



Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The Radio Frequency Identification (RFID) System was introduced for recording Students Attendance. This system enabled generation of reports of various types such as class-wise, faculty-wise, and attendance percentage of each student. **This also helped to improve the average attendance of the students.**

A Computer centre was set up with dedicated computers for TY assessment under the On Screen Marking scheme started by the University of Mumbai.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Centralized system of faculty feed-back evaluation was implemented in a transparent manner, based on which IQAC provided the quantitative data and asked the departments to summarize the strengths and weaknesses enlisted by the students, analyse all data and submit action to be taken report to the IQAC committee.
2. The Convener submitted the quantitative data as well as strengths and weaknesses of all departments to the Principal of the College for action to be taken, if necessary.
3. Most departments also submitted a report on improvements made during the year in the teaching learning process.
4. Formats were devised for taking feedback from the teaching staff and students on administrative staff, library and laboratory staff.
5. To enhance College governance, a feedback form has been designed for taking feedback on Office of the Principal as well as the Conveners of different Committees of the College.
6. All heads were requested to prepare annual plan for their respective department and present to the College authorities.
7. Feedback has revealed that all Science departments have been making very good use of the equipment, especially for UG teaching. Research students and guides are also using the equipment and some good publications are in process.
8. The Heads analysed the feedback data along with the staff members and submitted action to be taken report
9. Feedback forms designed, and implementation is scheduled in Academic year 2018-19



7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

STUDENT MENTORING –the department of Psychology has a student mentoring programme in place. Students are adopted by the mentor senior students who provide support and guidance to junior students when needed. They also guide students for exam preparations and study methods.

MOCK ELECTION-the Department of Political Science organizes annually a mock election to acquaint students to the mechanism of elections by the Union and State Government.

Bhavan's college nature club continues to function, spreads awareness about nature.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- **Vanamahotsava is organized annually-to inculcate respect for plants and environment.**
- **National seminars were organized by college in collaboration with the Sanctuary Asia and Godrej on Forests and Climate Change.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

STRENGTHS

- A time-tested vision and mission.
- Green campus with area of 45 acres.
- Transparent admission procedure abiding by the constitutional and social reservations.
- Academic flexibility.
- Student centric pedagogy.
- ICT enabled teaching-learning.
- Students Feedback system.
- Co-curricular and extra-curricular activities to provide rich learning experience.
- Competent staff, with 50% Ph.D. remaining are pursuing Ph.D. 30%are NET/SET qualified.
- Formative and Summative evaluation.
- Bhavan's Research Centre.
- Integrated teaching-research.
- Funded Research Projects.
- Physical space-new building, huge playground.



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

- Gender friendly, healthy environment for teaching and learning.
- Concern and facilities for differently-abled students and staff.
- Optimum utilization of resources.
- Internal and external audits.
- Computerised administrative and library functions.
- Representation by staff members on Academic bodies of the University of Mumbai.
- Identified as a 'lead' College by the University.
- Research and consultancy monitoring committee.
- Avishkar committee.
- ICT-committee.
- Capacity for receiving web-linked –delivery of question papers from the University and reprographic capacity for the same.
- Bhavan's Nature Club.
- Cooperation from other sister –institutes on the Campus.
- Shared facility for security, auditorium, etc.
- Dedicated Seminar room.
- Add-on courses for academic improvement.

WEAKNESSES

- Constraints on recruitment and lack of full complement of teaching and non-teaching staff.
- Infrastructure for promoting curricular & co-curricular activities.

OPPORTUNITIES

- Locational advantage due to easy access by various means of transport.
- Expanding academic flexibility with availability of increased physical facilities in the new building.
- Explore development of Research facilities.
- ICT growth.
- Scope for consultancy and collaborations.

CHALLENGES

- Security of campus.
- Lack of full complement of competent faculty.
- Sustaining quality of infrastructure.
- Limited resources in terms of electric power supply and water supply.
- The increase in number of students who need concession in fees / fee waiver.
- Delay in terms of time receipt of funds for freship and scholarship many a times received after the students have graduated and left the College.
- Containing and restraining the increasing misuse of mobile phones with computing facility and the resultant discord between teachers and students.



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

8. Plans of institution for next year

The college is planning to apply for the **College with Potential for Excellence award, Star college and the Best college award by the University.**

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



BHARATIYA VIDYA BHAVAN'S
M.M. College of Arts, N.M. Institute of Science, H.R.J. College of Commerce
BHAVAN'S COLLEGE
(Established – 1946 – Accredited A by NAAC-2015)

Annexure II

Feedback Analysis Report for Bhavan's College Faculty for the Academic year 2017-18

Period of Feedback collection from students: Sept 2017 & Jan 2018

Report

Feedback for faculty evaluation was taken by the Committee members IQAC during Sept 17 for the SY & TY classes and in Jan 2018 for the FY class, during the course of regular lectures. This ensured that the feedback was largely given by students, who were regular in attending lectures. It was also ensured that the feedback was taken by faculty who were not being evaluated by the students giving the feedback, such that there is no fear of giving truthful assessment of the teacher

Feedback was taken from around 50-70% students, across all three streams Arts, Science and Commerce covering analysis of 74 faculty.

Analysis was done as follows:

- A. By drawing average score given by students on a scale of 1-5, where 1 was excellent and 5 was poor. Band for performance was thus made as below based on average score for each staff:

Score Range	Performance	Action to be taken	Follow up Requirement
>86%	Excellent	None, maintain the score	None
76-85%	Good	Strengthen the weak areas	By the concerned staff only, self- improvement, watch score in the next evaluation
65-75%	Average	Critically look into evaluation, needs working on all points	At departmental level, discuss with colleagues for improvement. Follow-up at departmental level, with report submitted to OOP
< 64%	Below average	Critically look into evaluation, needs working on all points.	Special discussion and support required by office of the principal. Special feedback to be taken in the next semester to monitor improvement

- B. By reviewing the comments given by students and enlisting the significant ones, particularly those requiring attention and improvement

Outcome of analysis:

In the year 2017-18, the quantitative analysis of the staff feedback was forwarded to the individual departments. The responsibility of action to be taken on staff feedback analysis is transferred to the Heads of the departments.



Annexure III

ACADEMIC SESSIONS & EXAMINATIONS

- (1) **I Term / Odd semesters - 05th June to 16th October 2017**
* There Will be a break for Mid Term from 25th August to 29th August 2017 (both day inclusive)
- II Term / Even semesters - 09th November 2017 to 30th April 2018**
* There will be break for winter from 26 December 2017 to 1 January 2018 (both days inclusive)

(2) **TYPE OF EXAMINATION/EVALUATION CONDUCTED BY COLLEGE FOR EACH COURSE :**

1. Regular Internal Examination (at the end of the semester) 25% component (S.F.C)
2. Additional Internal Examination (before 15 days of external Semester End examination) (S.F.C)
3. Regular Internal Examination (at the end of the Semester) 75% component. (for S.F.C) Regular Semester End Examination(at the end of the Semester) 100% Component (for F.Y. & S.Y).
Semester End examination consists of theory and practical examination as per the pattern prescribed by Mumbai University.

(3) **Number of Examinations in each semester: (Period is Tentative*)**

Internal	Period*		Internal	Period*
* Class Test	August		Class Test	December
Practical	September		Practical	January 2018
Ext Theory	October 2017		Ext Theory	March 2018
Practical Exam	October	<I Sem II>	Practical Exam	February 2018
Sem I, III	October 2017	<III Sem IV>	Sem II, IV	March 2018

*** Where ever applicable**

Semester Examination for FY & SY (Semester I,II,III,IV) will be conducted by the College on behalf of University of Mumbai in the Month of October / March / April, respectively.

Final confirmed dates for various examinations are displayed by the College on notice boards.

It is the responsibility of the students to keep themselves informed by regularly reading the notices.