

**BHAVANS COLLEGE, ANDHERI(WEST), MUMBAI 400058**

**Guidelines for Candidates appearing at Semester End Examinations of FY/SYBA/BSc/BCom/SELF FINANCING PROGRAMMES (Semester I/II/III/IV), January 2021.**

**(FOR ATKT/REPEATER CANDIDATES ONLY UNDER CBCS)**

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- Semester end examinations (**Theory**) at **SEMESTERS I/II/III/IV FOR ATKT/REPEATER CANDIDATES UNDER CBCS** are tentatively commencing from **19<sup>th</sup> January, 2021**.
- Examinations shall be conducted via online mode using **Google Classroom and Google Forms in MCQ format** as per the timetable to be displayed on the website [www.bhavans.ac.in](http://www.bhavans.ac.in) in due course of time.
- Candidates, who have registered for **ATKT/REPEATERS Examinations**, are required to contact respective Department Heads/Coordinators in connection with formation of whatsapp/telegram group for receiving instructions and link for the conduct of online examinations.
- Seat numbers of the candidates shall be displayed on the College website [www.bhavans.ac.in](http://www.bhavans.ac.in) in due course of time.
- Examination shall be based on the **entire syllabus taught during the semester in the academic year 2019-20**. All the units of the syllabus shall have proportionate weightage in the question paper.
- The question paper shall be of **50 marks and of one-hour duration**.
- There will be **40 MCQs (30 questions of 1-mark each and 10 questions of 2 marks each as per the difficulty levels)**. All questions are mandatory and there shall not be any edit facility after the **SUBMIT** button is clicked.
- Each MCQ shall consist of a definite question statement and a list of three /four suggested options of which only one shall be the correct answer.
- Questions shall test conceptual understanding / skill enhancement / analytical ability/numerical ability of the candidates
- Candidates are required to take the examination as per the timetable schedule prescribed by the college and make all the requisite arrangements for appearing for the online examination.
- **Make necessary arrangements to have the following during the examination period**
  - **Smartphone/Laptop/Tablet/Desktop with camera facility.**

- **internet connectivity with Proper band width.**
- **knowledge about your Seat Number, Subject/Paper and the paper title.**
- Challenged candidates can avail of all necessary facilities as specified by the University ordinance (extra 20 mins, use of a writer after informing the college authority concerned well in advance, with necessary documentation).
- **Candidates, who have registered for Foundation Course Subject for internal component of 25 marks, are required to contact Dr. Aparna Jadhav (For Semesters III and IV) and/or Dr. Medini Anjanikar (For Semesters I and II) for topic of project work and dateline for its submission.**

### **DURING THE EXAMINATION**

- The candidates shall receive on whatsapp / telegram group of their relevant class /subject, a link through which they will be able to join the Google Meet. **Kindly note that this link MUST NOT BE SHARED. Unauthorised sharing of this link shall be considered as a USE OF UNFAIR MEANS PRACTICE and shall be liable for punishment as per the Ordinance 0.5050.**
- Candidates are required to log in 15 minutes before the scheduled time using their e mail id.
- Candidates are required to give their examination in a quiet preferably a separate room devoid of all other personnel and activities.
- At the allotted time, the question paper link shall be provided.
- Candidates will have to confirm the subject name on the question paper and then initiate to attempt the questions.
- Candidates will have to attempt all questions failing which the form cannot be submitted.
- **Candidates are hereby warned that they shall not resort to use any unfair means and shall be dealt with very strictly as per the University Ordinance 0.5050.**
- Candidates are requested to keep a note of the time as after the stipulated time no answer papers can be submitted.
- Please see that the paper is submitted well within the stipulated time by clicking on the submit button. Once submitted no editing is possible.

- In case of connectivity disruption during the examination, the candidate is required to contact Head/Coordinator of the respective Department.
- Candidates are required to visit the website **www.bhavans.ac.in** routinely to receive the latest update.

Convener

PRINCIPAL

26/12/2020