



**BYFLEET
CRICKET CLUB**

FOUNDED 1876

Byfleet Cricket Club Accounts and Hon. Treasurer's Report

Year Ended 31st October 2015

Hon. Treasurer's Report – Year ended 31st October 2015

I am pleased to present my 5th report as Treasurer. Whilst the Club has continued to generate significant profits throughout the year, both revenue and profit have dropped when compared to the prior year. Turnover for the year is £68,103 (2014: £71,400), a drop of 5% from the previous year, whilst net profit is £15,073 (2014: £17,952) down 16%. Despite these drops we have been able to contribute over £14,000 to the Pavilion Fund this year, and this now stands at £58,451 (2014: £44,255). I feel it is important to note that 5 years ago the Club had no savings, and the fundraising target for the new pavilion seemed like a long way off. The fact that we have been able to generate this much cash is due to the hard work of everyone involved with the Club, right through from those organising events to those who give up their time free of charge to ensure that every aspect of the Club, from the Colts through to the Adult teams, is organised and operating successfully. As a result, this has left us as one of the most financially successful clubs in the county, which along with our successes on the pitch is certainly something to be proud of. Going forward, as we continue to work towards the long term goal of the new pavilion, we must all continue to support Club events in order to be able to generate the funds needed to both run the Club on a day to day basis and finance long term projects.

I would like to draw the attention of the membership to the new format I have decided to introduce to the financial statements this year. As the club grows we are undertaking an increasing number of transactions, and it is no longer appropriate to continue to account for all of our activities on a cash basis. To this end, and with the looming acquisition of the land behind the Pavilion, the Committee have agreed to being to capitalise significant purchases which have an on-going value to the Club, and depreciate these over their useful lives. Therefore, you will notice a new line on the face of the financial statements and a new note detailing fixed assets acquired in the year. This year, these constitute the investments we have made in the new containers and the bar fridges, and will be depreciated over their useful lives, which we expect to be at least 5 years.

I have also this year included a line detailing some significant creditors which existed at the year end. As you are all aware, the Club's policy is to pay all creditors as soon as they arise, and as such creditors are expected to be minimal at any point of the year. However, in some instances creditors are unavoidable, and should be included in order to present a fair picture of the position of the Club at the year end and its activity during the year. Creditors this year consist of two items which are detailed in Note 6: the cost of flights for our overseas player for 2015, and the remaining insurance costs due as part of the payment plan agreed with the insurers. We have agreed with Craig Van Dyk to pay the flight costs back to him next year, however these are still costs which should be incurred in 2015 and therefore I have included them as such. As part of our insurance payment plan we have extended our terms to pay this in instalments through to February next year, assisting in our cash flow and also helping to secure a better deal from the insurers.

I appreciate that the above changes are a departure from our usual methodology of presenting what is effectively a statement reconciling the movement in cash from the prior year to the current year, however I believe it is necessary given the increasing activity and complexity of the operations of the Club. The Club will also acquire further assets as part of the imminent land purchase and the pavilion renovation, and as these will represent assets of value to the Club, they should and will be recorded and reflected as such in future.

With regard to our overall trading position this year, Bar profits have dropped this year to £6,461 (2014: £7,591). However this is a slightly false position due to the prior year profits including capital spending (which would have increased the profits) being included last year but separated out this year. Should a comparable basis be used, profits have dropped two main factors – increased prices from suppliers, and a drop in income of £4,292. It is worth noting that this brings our bar income back to the level in 2013, showing the boost that the 2014 Club events managed to generate, and the impact of weather conditions throughout the summer. Despite this, the bar continues to be our main source of revenue, generating 36% of our income for the year, and it is pleasing to report that there have been fewer issues arising this year that may cause a threat to our license to continue operations. I urge all Members to continue to respect the licensing laws that we are required to comply with, as any loss of our license would have a significant impact on the ability of the Club to continue to function. Thanks must go especially to Ken Savage, and also all the volunteers who give up their own time serving, stocking up and cleaning so that the bar can continue to operate. The volume of work involved with operating the bar continues to grow, and we have taken steps to attempt to lessen the burden this year, although it is clear a disproportionate amount of work in this area falls on a few individuals. As I reported last year, it may soon be necessary to employ a full time bar manager which would add considerable extra cost to the Club. This would have already been necessary without the time given by many Club members, and I would request that all Club members continue to ask themselves how they can help out, even if it is to only give a small amount of time, so ensure that we can continue to generate cash to keep match fees and subscriptions at an acceptable level and also invest in the future development of the Club.

Net profit on the Colts section has decreased to £6,559 (2014: £8,347), which appears to be mainly due to a drop in Colts membership. However, this is somewhat mitigated by the fact that several of our Colts have graduated to our Senior teams and thus a reduced membership is not unexpected. The Colts were also impacted by cancellation of Colts Day due to bad weather this year, which has reduced revenue and may have had some impact on bar profits also. The new subscription structure introduced in the year has proved to be more equitable and easier to understand, however has also slightly impacted on revenues generated. Colts match and training fees are down by £521, subscriptions are down by £79 and Colts numbers are down from 118 to 107. Expenses related to the Colts have remained steady, and I am pleased to report that we have continued to purchase equipment as and when needed for our Colts, and I am strongly committed to continuing this policy given the clear importance of the Colts section to the Club. The benefits of this investment are now being clearly felt by the Club, with the 3rd team mostly made up of graduates from our Colts system, and several players appearing regularly in both the 1st and 2nd teams. The Colts section is vital to both the present and the future of the Club, and the Committee will continue working with both the coaches and the Colts Committee to identify any needs for additional equipment, and will not hesitate to make the funds available for these as soon as any requirements are identified on an ongoing basis.

In brighter news, Adult memberships have increased to £2,025 (2014: £1,905) despite the Committee's decision last year to maintain membership fees at their current level. Adult membership numbers have increased by 4 this year, and the Committee has continued to ensure that all regular playing Members and Colts pay their subs on time, otherwise they become ineligible for selection. Given the increased competition for places, the 30th April deadline for payment of subscriptions will be enforced much more vigorously in the coming year, and the Committee will be

looking to all team captains for assistance with this. Membership fees have remained unchanged for 4 years despite the increasing costs to the Club, and this year the Committee have taken the difficult decision to increase subscriptions next year, as outlined by the Committee separately to this Report. Membership payments will remain due on the 30th April, and all players wishing to be considered for league games must make sure that their subs are paid up by this date.

Adult match fees have increased to £6,950 (2014: £4,932), primarily due to the increase in match fees introduced this year and the increased number of matches played now that the 3rd team have joined a league. The Club played over 80 senior games this year, and it is clear that this is also a key source of revenue for the Club. For the first time this year I have been able to track all unpaid match fees throughout the season, and this has totalled approximately £72 unpaid throughout the season. Given the number of games played this is not a significant figure, however it could always be improved and I am aware of all individuals who make up this number. The Committee has decided on this occasion not to pursue any further action in this regard, however will be considering action in future should this situation persist in the coming season.

Grants have totalled £3,240 this year (2014: £2,250), despite the increasing difficulty in securing grants in a competitive environment. The Committee continues to look for available grants both locally and from national bodies, and have had some encouraging successes on this front. Most grants are receivable once the expenditure has taken place, and as such this success cannot be reflected in the financial statements. The main grant received this year was from the ECB for £2,500, which was used to purchase the new bar fridges and equipment. The expenditure related to this was capitalised in the year. There are several grants available and we are continuing to apply for these, and we will keep the Members updated on our progress regarding this.

The grant process continues to be arduous with ever increasing amounts of data being requested by the bodies providing grants, and these are required to be supported not just by our Strategic Plan but also our Financial Plan and forecasts. To this end, it remains vitally important that accurate information is available in order to prepare these. I reported last year that the quality of team sheets was declining at all levels, and despite my pleas the follow up to this has been mixed at best. Whilst the Colts have shown a dramatic improvement, Adult team sheets still continue to be poorly prepared, in some cases containing no information at all except a number which is assumed to be the fee collected. It is the responsibility of the captains and coaches of each team to ensure that all the information is collated, including the total cash put into the bar, the date and the opposition. Once collated the team sheets must either be returned to the bar or emailed to me directly. As I mentioned last year, I will not hesitate to name and shame individuals who do not prepare match sheets properly, but it appears I have been defeated in this regard as I have literally no information available to go on in some cases. Please can I ask all captains and players to take responsibility for this – all team sheets must be completed in full and legibly and left in the bar along with all cash received from the match.

Although costs have been mostly consistent with the prior year, there are some notable movements on individual areas which should be mentioned. The main increases in costs have been due to pitch hire for the 3rd team, teas arising from extra games played, and league fees given the additional competitions entered by the Club and the higher cost of league entry due to the success of the 1st team. This has also resulted in a need to pay officials such as scorers and umpires lest we be fined by

the League, and as such there are increased expenses related to this this year. All these costs are to be expected given the increasing size and standing of the Club, and would not be expected to decrease going forward should the Club continue to enjoy its current level of success. It is also worth informing the Membership that the Club has been able to significantly increase its donations made this year, and the Committee will continue to make donations to support the local community where practical.

I am pleased that we have been able to make savings in certain other expense areas. Andy has renegotiated our electricity tariff and this has resulted in a £455 saving, and ground upkeep expenses have reduced given the increased spending in this area in the prior year. Furthermore, last year's purchases of equipment have held up well, this reducing our equipment expenditure this year. Indeed, Malcolm has even managed to sell some old machinery, the income from which is included in the 'Miscellaneous' heading. Finally, some 'one-off' costs such as planning application renewals have reduced this year, helping the overall costs for the Club to remain in step with the prior year. The Committee has continued to work hard to try and keep all costs to a minimum during the year, and as a result of this I have no further comments to make on any of the other movements noted in the year.

As has been the case in the previous 4 years, and as I alluded to in my earlier comments, we have continued this year to build up the level of funding in the Pavilion Account in order to finance as much as possible of the cost of new pavilion. The fund currently stands at £58,451 (2014: £44,255) which continues to be a fantastic achievement for the Club. Of the increase during the year of £14,196, £9,550 (2014: £9,000) has been generated from the general operation of the Club, and £4,557 (2014: £7,230) has come from specific Club fundraising activities, including the Beer Festival, the Golf Day, the 100 Club and the Parish Day. All of these events take a considerable amount of time and effort to organise and staff, and without individuals such as Iain & Linda Bowman, Graham Pullen, Shelagh Denham, Nancy Savage and Linda Dodwell, it would not have been possible to raise this amount of money, so thanks must go them. Without the selfless time and commitment offered by these people and others (sorry if I have forgotten anyone!) we would not be in the healthy position we are currently in. However, I would like to specifically highlight the continuing work both Lucy Collins and Corinne Mickley have been doing for the Club on the fundraising front. It takes a lot of time and organisation to put on the events that we see, and a lot of work goes on behind the scenes. Without the commitment of these two a lot of our events simply wouldn't occur, and the Club certainly owes them thanks for all the work they have put in, not just this season but throughout the past few years. It is important that all Club Members, both adults and colts, continue to support these events, as a lot of time and effort is put into organising them by a limited number of people, all with the aim of securing the future of the Club.

The 100 Club has continued this year, although there has been a slight drop off in members by the end of the season from 47 to 45 contributing on a monthly basis. Despite this drop, fluctuations in numbers during the year and one-off contributions have led to an increase in the profit generated to £1,425 (2014: £1,345) which was transferred directly to the Pavilion Fund. We have been on occasion able to increase the prizes on offer in particular months due to increased contributions that month, and this is something I would very much like to do on a regular basis. However, this is only possible if we can increase membership, and as such I would like to take this opportunity to once

again urge all Club members to sign up with a direct debit, as all profits from this are allocated directly into the Pavilion Fund.

The Club has received fewer direct donations to the Pavilion Fund this year, however this is expected given the extraordinary generosity shown in previous years, and the Club cannot expect to rely on a high level of donations each year in order to support its future plans. We have been extremely lucky to benefit from the generosity of both members and our local supporters in the past, and we must not take this for granted and continue to be a Club that people feel proud to be associated with. We often get hung up on the monetary aspect of donations, but it is equally important to appreciate the time given freely by people every week to the Club, without which we wouldn't be in anywhere near the position of strength we are currently. We are fortunate to have several selfless individuals who contribute in this way, and I would like to personally thank those involved for their support. Special mention must as always however go to those who have contributed to our fundraising efforts through their own misfortune, either with the bat or in the field - personally, this has been a very expensive year for me in that regard! The Duck and Clown will of course be returning next year, so please continue to contribute (as long as it doesn't cost us a game)!

Looking forward, as I have just mentioned the Committee are looking to conclude the purchase of the land behind the pavilion in the next few weeks, and this will be financed using the Pavilion Fund. There will continue to be financial opportunities for the Club in the next 12 months, and it is the Committee's intention to introduce further fundraising initiatives as we continue to clear hurdles in relation to the new pavilion. These will include the 'Buy a Brick' scheme which is already live on the Club website, and further events and initiatives which will be communicated in due course. I hope all Club Members are able to support the efforts of the Club to raise funds and also to provide events that people genuinely enjoy. If anyone has any suggestions or thoughts on future events they wish to be involved with, please don't hesitate to approach any member of the Committee with your ideas – the more the better!

Finally, as always, I'd like to thank Ken Savage and Bernie Dodwell for all their help with regards to getting the cash and any other documents to me, and Andy Savage for all the time he spends generating invoices for me to pay! Without the help of these guys I certainly wouldn't be able to do my job at all, and they deserve not just my thanks but the thanks of the whole of the Club for what is mostly an unseen contribution.

Greg Dodwell
Hon. Treasurer 2014-15

Byfleet CC Income & Expenditure Account for the year ended 31 October 2015

	Note	2015 £	2014 £
Turnover	1	68,103	71,400
Operating expenses	2	56,699	59,647
Gross profit		11,404	11,753
Other income	3	3,669	6,198
Other expenses	4	-	-
Profit for the year		15,073	17,952

Assets and liabilities as at 31 October 2015

<i>Fixed assets</i>	5	4,230	-
<i>Cash</i>			
Current account		875	3,350
Pavilion account		58,451	44,255
Petty Cash		445	221
		<u>59,770</u>	<u>47,826</u>
Total assets		64,000	47,826
<i>Creditors</i>	6	- 1,101	-
Net asset position		62,899	47,826

Note 1

Turnover is made up of the following:-

	Note	2015 £	2014 £
Subs			
Senior Playing Members		2,025	1,905
Senior Non-Playing Members		160	180
Colts	7	<u>2,685</u>	<u>2,764</u>
		<u>4,870</u>	<u>4,849</u>
Bar	7	<u>24,302</u>	<u>28,594</u>
Match fees			
Senior		6,950	4,932
Colts (includes coaching)	7	<u>4,909</u>	<u>5,430</u>
		<u>11,859</u>	<u>10,362</u>
Training			
Nets		1,119	1,044
Coaching refunds	7	<u>-</u>	<u>30</u>
		<u>1,119</u>	<u>1,074</u>
Nursery			
Rent		4,316	4,204
Utilities		<u>1,642</u>	<u>1,556</u>
		<u>5,958</u>	<u>5,760</u>
Sponsorship			
Club Hire		190	430
Ground Sponsorship		<u>1,600</u>	<u>1,000</u>
		<u>1,790</u>	<u>1,430</u>
Events			
Golf Day	7	2,560	2,350
Colts Day		-	1,135
President's Day		370	114
End of season event		<u>820</u>	<u>1,435</u>
		<u>3,750</u>	<u>5,034</u>
Fundraising			
Club Nights		1,057	2,123
100 Club		2,765	2,605
Colts		605	307
Beer festival		8,424	8,120
Halloween party		-	70
Buy A Brick		<u>100</u>	<u>-</u>
		<u>12,951</u>	<u>13,225</u>

Other income

Teas		865	760
Kit		-	16
League Dinner		120	240
Other colts income	7	-	40
Miscellaneous		520	16
		<u>1,505</u>	<u>1,072</u>

Total turnover

68,103

71,400

Note 2

Operating expenses are made up of the following:-

	Note	2015 £	2014 £
Utilities			
Telephone/internet		433	392
Water		246	244
Television		146	146
Electricity		1,797	2,252
Sewerage		274	360
		<u>2,897</u>	<u>3,393</u>
Bar	7	<u>17,841</u>	<u>21,003</u>
Events			
Golf Day	7	1,886	1,592
Colts Day	7	-	339
End of season event		820	1,240
Beer festival		7,023	5,273
President's Day		163	-
Club nights		169	290
		<u>10,062</u>	<u>8,734</u>
Pavilion Maintenance			
Cleaning		600	651
		<u>600</u>	<u>651</u>
Ground Maintenance			
Upkeep		5,235	5,436
Club Repairs		576	543
Pitch hire		539	-
Equipment		1,356	3,413
		<u>7,706</u>	<u>9,392</u>
Equipment			
Balls		285	412
Club facilities		711	293
		<u>996</u>	<u>704</u>
Legal fees			
Insurance		1,502	1,776
Planning applications		594	1,065
		<u>2,096</u>	<u>2,841</u>
Fundraising costs			
100 Club		1,340	1,260
Miscellaneous		22	38
		<u>1,362</u>	<u>1,298</u>

Other expenses

Teas		3,735	3,261
Coaching courses and expenses	7	405	405
Nets		965	943
Clothing - Adult		48	426
Equipment - Colts	7	629	277
Overseas player		4,192	4,450
League Fees		1,089	474
Fixture cards		407	361
League Dinner	7	231	327
Trophies/awards		272	339
Donations		386	50
Officials		175	-
Colts food		147	-
Depreciation		172	-
Miscellaneous		286	316
		<u>13,140</u>	<u>11,630</u>

Total operating expenses

56,699

59,647

Note 3

Other income is made up of the following:-

	2015 £	2014 £
Grants	3,240	2,250
Donations	410	3,937
Interest	19	11
	<u>3,669</u>	<u>6,198</u>

Note 4

Exceptional costs are made up of the following:-

	2015 £	2014 £
Pavilion Construction:		
Project management	-	-
	<u>-</u>	<u>-</u>

Note 5

	Bar Equipment	Ground Equipment	Total
Cost brought forward	-	-	-
Additions	2,902	1,500	4,402
Disposals	<u>-</u>	<u>-</u>	<u>-</u>
	2,902	1,500	4,402
Depreciation brought forward	-	-	-
Charge for the year	97	75	172
Depreciation disposed of	<u>-</u>	<u>-</u>	<u>-</u>
	97	75	172
Net book value at 31 October 2015	<u>2,805</u>	<u>1,425</u>	<u>4,230</u>
Net book value at 31 October 2014	<u>-</u>	<u>-</u>	<u>-</u>

Note 6

Creditors are made up of the following:-

	2015	2014
	£	£
Overseas player	600	-
Insurance	501	-
	<u>1,101</u>	<u>-</u>

Note 7

Analysis of profit and loss on key events during the year:-

	Income	Expenditure	Net profit/(loss)	2014
Bar	24,302	17,841	6,461	7,591
Colts	7,594	1,034	6,559	8,347
Golf day	2,560	1,886	674	759
League Dinner	120	231	- 111	- 87
Fundraising	12,951	1,362	11,589	11,927
Beer festival	8,424	7,023	1,400	2,847

Byfleet CC Members 2015

Adults

Shakel Ahmed	Tim Buzaglo	Richard Hackney	David O'Brien
Jayson Allen	Glyn Clough	Tom Hansom	Ed Oxborough
Bala Annamalai	Greg Clough	Jack Harrison	Andy Pelling
Waseem Ashraf	Sam Coyne	Ged Hill	Ashley Rannie
Jamie Austin	Sam Crabtree	Josh Hill	Matt Rannie
Callum Batten	Will Crabtree	Roly Hockin	Tim Richards
Charlie Black	Malcolm Denham	Matt Hockin	Andy Savage
Liam Blake	Lewis Deven	Simon Hockin	Darren Thorne
Dan Bowman	Rob Deven	Ish Hussain	Sam Tyler
Iain Bowman	Greg Dodwell	Neal Jones	

Non-Playing subs

Maurice Adler	Chris Glasow	Sarah Norville	Chris Trevor-Wilson
Paul Brieley	Ross Norville	Matt Savage	

Colts

Ben Barber	Alex Gandy	Alfie Mickley	Ben Tugwell
Joshua Bateman	Adam Gardner	George Mickley	James Wallis-Maclachlan
Luke Bateman	Thomas Gardner	George Miller	Sarim Waseem
Corinne Beadle	Elizabeth Hackney	Harry Miller	Talha Waseem
Henry Boast	Louis Hansom	Reece Mitchell	Zain Waseem
Charlotte Borgars	Margot Hansom	Asam Moloney	Felix Watson
Jennifer Bowman	Rory Harrison	Joseph Moloney	Ries Willemssen
Freddie Bradbury	Ewan Hockin	Fintan Neale	Thomas Wilson
Toby Bradbury	Lily Hockin	Joseph Newland	
Ryan Brown	Max Hogben	Phillip Newland#	
Harry Burnett	Maxwell Hurst	Elliott Norman	
William Carroll-Baigrie	Tom Ingram	Jack Norman	
William Clements	Christopher Joannides-Gray	Callum O'Brien	
Lennon Collins	Harry Jones	William O'Neill	
Leo Collins	Max Jones	Ben Owen	
Louis Collins	Nathan Jones	Michael Oxborough	
Presley Compton	Rhys Jones	Ben Painter	
Dolly Compton	Adam Khan	Hayden Palmer-Cowlard	
James Cook	Iesa Khan	George Philpott	
Jack Cosentino	Sultan Khan	Callum Powell	
Jasper Cox	Hamza Lal	Daksh Praveen	
Callum Coyne	Rayhan Lal	Srikar Praveen	
Kieran Croall	Joseph Lewis	Jack Randall	
Zachary Davies	Samuel Lewis	Alfie Silver	
Scott Davis	Max Ling	Haider Ali Sohail	
Oscar Day	Azzam Majid Qayyum	Ismail Sohail	
Nathan Deven	William Marchant	Gareth Stead	
Isaac Dixon	Lewis Mavis	Thomas Stidwill	
Noah Duke	Ben McCourt	Callum Swainston	
George Evans	Thomas McCourt	Luke Tanner	
Tristan Fahey	James McGuirk	Rees Tanner	
Oliver Fenton	Thomas McLean	Callum Thake	
Oliver Foster	Daniel Meaden	Charlie Townsend	