

BRIGHOUSE TOWN A.F.C.



COVID-19

CLUB RISK ASSESSMENT

(Government Roadmap Step 4 – from the 19th July 2021)

v.10 – 16th July 2021



INTRODUCTION

In previous Risk Assessments, FA guidance required adaptations to the playing of the game, to align to the Government's team sports framework. This included not prolonging elements of the game where players will be in close proximity and avoiding team huddles and handshakes (for example).

As part of **Step Four**, these adaptations will no longer be required by the Government and so have been removed from the FA guidance and consequently from this latest risk assessment. However, clubs are being asked to consider whether they should tailor their approach as needed (for example, continuing to discourage players from shaking hands or maintaining distancing in and around the field of play – such as dugouts).

CLOSE CONTACT AND SELF-ISOLATION

It is important to note that the **definition of close contact** remains the same in Step Four. Examples of close contact include:

- Face-to-face contact under one metre for any length of time – including talking to someone or being coughed on;
- Being within one metre of each other for one minute or longer;
- Being within two metres of each other for more than 15 minutes in total in one day;
- Travelling in the same private vehicle.

If a player tests positive on a team there is not a need for the other players to self-isolate (or a game to be postponed), unless:-

1. **They were in close contact (as defined above) with that person**
2. **They have been contacted by Test and Trace**
3. **They have developed symptoms or tested positive themselves.**

Therefore we must try to avoid close contact at all times.

Training and matches are NOT classed as close contact, as long as distancing is followed between breaks in such activity.

From the 16th August, those who are fully vaccinated and under-18s will not have to self-isolate, unless they test positive for Covid or develop symptoms, in which case they must isolate. There must also be a two-week (14 day) gap between your second vaccination and this exemption coming into effect. If you are over 18 and not fully vaccinated, you will still need to isolate if you come into close contact with someone who has tested positive with Covid.

It is important to note that players must continue to self- assess and if they are experiencing any symptoms and awaiting a test result, they must stay at home.



1. PLANNING & PREPARATION OF A RISK ASSESSMENT BY THE CLUB

Create a risk assessment in order to eliminate or reduce risk of spreading Covid-19 whilst using the facilities at Brighouse Town AFC.

Who might be harmed	Controls required	Additional controls
Staff Players Public Officials	<p>1.1 ALL PERSONS ATTENDING THE CLUB STADIUM</p> <p>All players, officials, volunteers and spectators must undergo a self-assessment for any Covid-19- symptoms. No-one should leave home to participate in any activities at this Club if they, or someone they live with, has any Covid-19 symptoms.</p>	<p>This guidance will be posted on the official Club website with advice to follow NHS and Government guidelines regarding self-isolating and requesting a Covid-19 test.</p>
Staff Players Public	<p>1.2 COVID-19 OFFICERS</p> <p>Appointment of Covid-19 officers who are responsible for producing an action plan</p>	<p>Andrew Eccles and Ray McLaughlin are the appointed Covid Officers and are responsible for:-</p> <ul style="list-style-type: none"> • Risk assessment to be updated in accordance with latest government and F.A. and N.P.L.guidelines and ensure any changes are communicated via the correct channels • The risk assessment should be made available within the clubhouse and via the official website and social media. • It is still the responsibility of the management committee to implement any necessary changes.
Staff Players Public Officials	<p>1.3 NHS TEST & TRACE</p> <p>The Club support NHS test and trace efforts</p>	<p>The Club support NHS test and trace efforts by collecting name and contact information of participants and other attendees at both training and matches.</p> <p>This information will be stored for a minimum of 21 days in-line with the Government Recreational Team Sport Framework. Data Protection Act 2018 regs. will be followed and the data will only be used for the purpose of NHS test and trace.</p>
Staff Players	<p>1.4 COVID SCREENING</p>	<p>The following advice has been given to persons connected with the club:-</p> <ul style="list-style-type: none"> • Rapid lateral flow testing is now available free to anybody without symptoms. • Testing twice a week will help make sure you don't have COVID-19, reducing the risk to those around you. • Persons with symptoms you should continue to get a PCR test, details are available online.

Staff Players	1.5 TRAVELLING TO GAMES	<p>Players and officials should try to help to reduce the likelihood of close contact occurring especially on travelling to and from fixtures.</p> <p>Social distancing where coach travel is used should be encouraged as should the use of face masks.</p>
Staff Players	1.6 LATERAL FLOW TESTS	<p>The FA strongly recommends clubs may wish to follow Government guidance and consider following a community- testing programme.</p> <p>Brighouse Town AFC encourage that all players and staff should take a Lateral Flow Test 48 hours prior to any fixture.</p> <p>Rapid lateral flow tests help to find cases in people who may have no symptoms but are still infectious and can give the virus to others. These are currently distributed free by the Government and you can order packs to be sent to a home address.</p>



2. TRAINING PITCHES, CHANGING ROOMS and TOILETS

Ensuring that the pitches, changing rooms and toilets are made ready for use whilst adhering to the guidelines that will eliminate/reduce risk of the spread of Covid-19

Staff Players Volunteers Public Officials	<p>2.1</p> <p>PROMOTING GOOD HYGIENE</p> <p>Promoting good hygiene throughout the Club by providing sanitisers, sufficient disposable towels, waste bins.</p>	<ul style="list-style-type: none"> • Hand sanitisers are provided at the entrance and exit of your pitches and advise users to bring their own hand sanitiser, marked with their own name. • A rigid cleaning regime has been devised. • Additional waste facilities are provided and more frequent rubbish collections arranged. • After use, thorough cleaning of all maintenance equipment or machinery used by multiple operators/personnel is carried out. • External contractors are fully briefed on our Covid-19 risk assessment and they must agree to observe these along with their own company guidelines.
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<p>Players Officials Volunteers Public</p>	<p>2.2 COMMUNICATING CLEARLY AND REGULARLY</p>	<p>Communicate with all external user groups about the steps we have taken to make our facility safe. We have created posters and signage throughout all areas to promote our new protocols regarding:-</p> <ul style="list-style-type: none"> • Hygiene (hand washing/sanitisers); • Traffic flow (entrance/exits); • Restricted areas.
<p>Staff Players</p>	<p>2.3 CHANGING ROOMS & SHOWERS</p>	<p>Changing rooms and showers will only be available for matchdays and not for training sessions.</p> <p>As changing rooms provide a greater risk of transmission, they will be used for changing and showering only which should be done as quickly as possible. Staggering the use to minimise numbers will take place.</p> <p>Indoor spaces need to have maximum ventilation as possible (such as opening windows and doors) and a one-way system to be considered where relevant.</p>
<p>Staff Players</p>	<p>2.4 TOILET FACILITIES</p>	<p>Indoor toilet facilities in the changing room block can be used during training sessions.</p> <p>Persons using toilets should spray the areas of bodily contact before and after use ie. toilet seat and flush/door handle and then wash hands thoroughly. Anti-bacterial sprays will be provided in the toilet cubicles.</p> <p>Avoid touching surfaces where possible.</p> <p>Toilets should be cleaned regularly and all surfaces cleaned thoroughly. Liquid hand soap and paper towels must be provided.</p>
<p>Staff Players</p>	<p>2.5 EQUIPMENT & SHARING EQUIPMENT</p>	<p>Sharing of equipment with other groups should be limited.</p> <p>Ideally, other groups should use their own equipment but if sharing is necessary, hand hygiene (soaps or gels) should be utilised both before and after use.</p> <p>Bibs should not be used unless they are washed after EVERY session.</p> <p>All equipment must be cleaned after use. This includes footballs. A named person should be identified as being responsible after each session and not just assumed that someone else will do the job.</p>



Staff Officials Players	2.6 SOCIAL DISTANCING DURING BREAKS (eg. HALF TIME)	<p>Players should arrive changed and ready for the session ahead.</p> <p>Players should refrain from spitting AT ALL TIMES. Any tissues used should be placed in a bin which must be emptied after each session.</p> <p>Where equipment is handled by more than one person, those involved must wash their hands thoroughly on completion of the session.</p> <p>Players should bring their own bottles of water which are clearly marked with their name. Shared drinking bottles are not permitted.</p> <p>Players should be encouraged to bring their own hand sanitising gel in a clearly marked bottle.</p> <p>All personally owned equipment should be wiped down with anti-bacterial wipes or disinfectant after each session.</p>
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Staff Players Officials	2.7 ADMINISTERING FIRST AID	<p>First aiders and physios to update themselves on the latest guidance when treating patients, whether players or members of the public, to protect themselves and others.</p> <p>The Club has ensured that they have the appropriate PPE to be able to deal with any circumstance which may put them into conflict with social-distancing guidance. ie. face coverings, face shields, disposable gloves & aprons and sanitising gels.</p>
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Staff Players Officials	2.8 MAINTAINING THE WELLBEING AND SAFETY OF STAFF AND CUSTOMERS	<p>Any person who becomes symptomatic of Covid-19 during a session must be removed immediately from the session. Cleaning protocols should then be put in place to reduce the risk of passing the infection on to other people.</p> <p>Any player who finds signs of Covid-19 symptoms whilst at home must inform a coaching staff or committee member and self-isolate, following current NHS guidelines.</p> <p>The Club will support any player or staff member who have concerns regarding personal mental health issues.</p> <p>Any suggestions regarding improvement of the risk assessment should be forwarded via email to Andy Eccles at landecc@gmail.com</p>
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Staff Players Officials	2.9 MANAGEMENT AND SUPERVISION OF USERS	<p>Positive encouragement and reinforcement is welcomed, but repeat offenders and those who totally disregard Government guidance should be requested to leave the premises.</p> <p>The club has ensured that everyone is on board with the new measures. This included making staff or volunteers fully aware of the changes to our protocols so they are clear about any additional expectations we have of them.</p>
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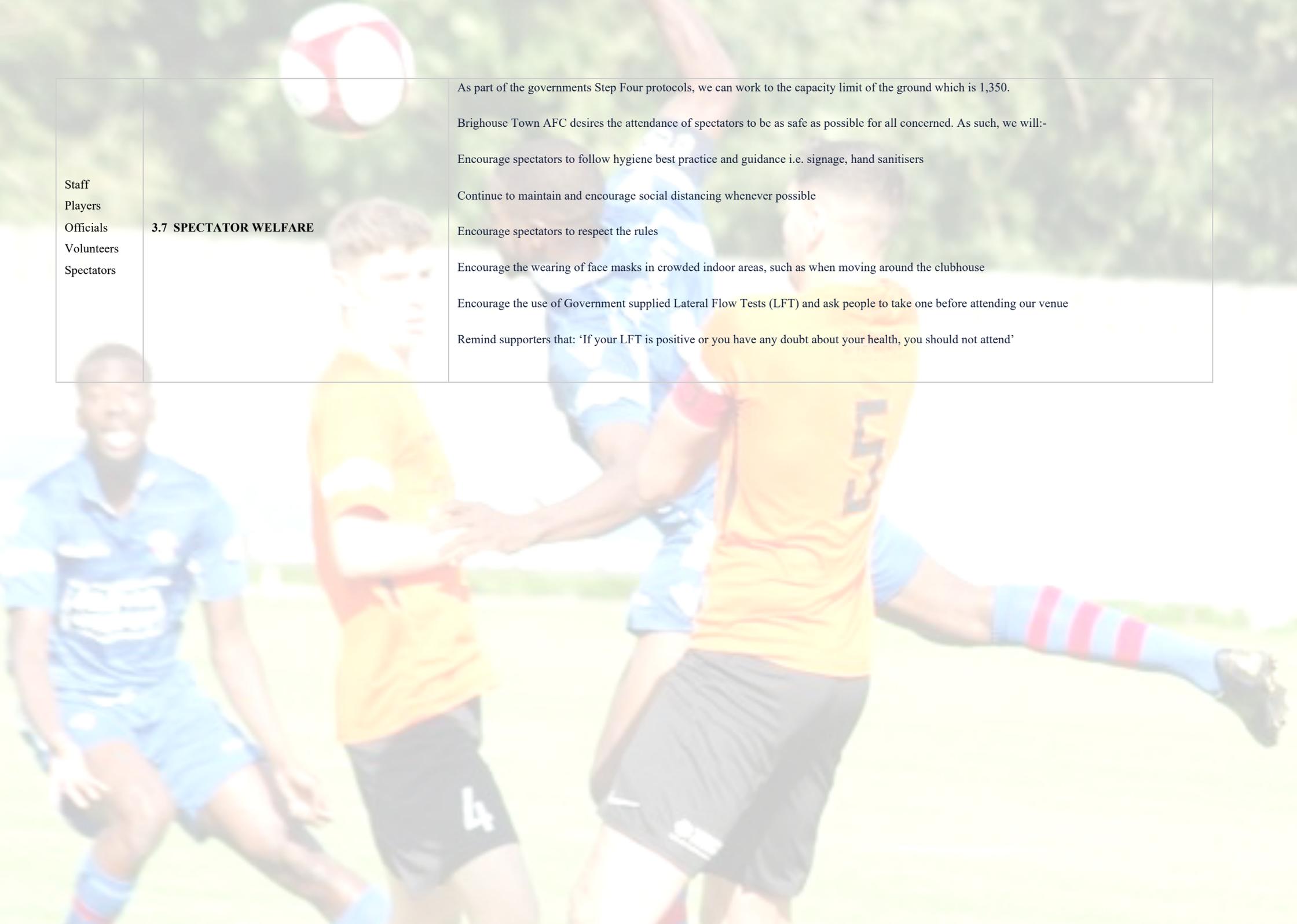


3. CLUBHOUSE, BAR & CATERING FACILITIES

The clubhouse should create an environment that encourages and allows all users to maintain good levels of hygiene through handwashing, sanitisation facilities and toilets. Steps have been considered to educate users to be responsible for their own hygiene and to ensure you minimise the chance of transmission of Covid-19 within our facility.

Who might be harmed	Controls required	Additional controls
Staff Players Officials Volunteers Spectators	3.1 PROMOTING GOOD HYGIENE	<ul style="list-style-type: none"> • Hand sanitisers are provided throughout many areas of the clubhouse and ground for customer use • A more rigid cleaning regime has been created. • We have provided additional waste facilities and more frequent rubbish collection. • After use, we have ensured thorough cleaning of all maintenance equipment or machinery used by multiple operators/personnel. • External contractors are fully briefed on our Covid-19 risk assessment and they must agree to observe these along with their own company guidelines.
Staff Players Officials Volunteers Spectators	3.2 KEEPING CLUBHOUSE & EQUIPMENT CLEAN Keeping the clubhouse clean will reduce the risk of passing the infection onto other people. To achieve this, cleaning procedures should be thorough and rigorous.	<p>We have implemented a cleaning schedule to include:-</p> <ul style="list-style-type: none"> • Regular cleaning throughout the clubhouse; • Identify high-contact touch points for more regular cleaning (e.g. door handles, fridges, ovens, cupboards); • Frequent cleaning of work areas and equipment between use; • Cleaning of shared training equipment after each individual use; • Having waste facilities and more frequent rubbish collection; • Removing any non-essential items that may be difficult to clean; <p>Follow the Public Health England guidance to reduce the risk of passing the infection on to other people.</p>

<p>Staff Players Officials Volunteers Spectators</p>	<p>3.3 MAINTAINING SOCIAL DISTANCING AND AVOIDING CONGESTION</p> <p>We will endeavour to keep the clubhouse clean thereby reducing the risk of passing on the infection to other people.</p>	<p>The cleaning schedule includes:</p> <ul style="list-style-type: none"> Identifying high-contact touch points for more regular cleaning (door handles, furniture such as tables and chairs etc) Frequent cleaning of work areas and equipment between use More frequent rubbish collection from bins Removing any non-essential items that may be difficult to clean.
<p>Staff Players Officials Volunteers Spectators</p>	<p>3.4 BAR AREA</p>	<p>We have adapted the bar area to ensure maximum safety for staff and customers by:-</p> <ul style="list-style-type: none"> Reducing cash payment where possible Avoiding handling items used by customers and by providing PPE Ensuring relevant cleaning products are available Maintaining social distancing where possible Creating a one-way system when feasible Providing adequate provision of bins for customers to use Issuing safety guidelines to bar staff
<p>Staff Players Officials Volunteers Spectators</p>	<p>3.5 KITCHEN AREA</p>	<p>We have adapted the kitchen area to ensure maximum safety for staff and customers by:-</p> <p>Same as above with the addition of hygiene training to all kitchen staff .</p>
<p>Staff Players Officials Volunteers Spectators</p>	<p>3.6 VOLUNTEER WELFARE</p>	<p>Brighouse Town AFC relies heavily upon volunteers to effectively operate the club so we must take time to consider all our Volunteers and how they can adapt their normal roles to maximise safety.</p> <p>Such people include turnstile operators, bar/catering staff, stewards and Half Time Draw & Golden Goal ticket sellers.</p> <p>To safely work, volunteers may wish to wear PPE for those undertaking cleaning of equipment or indoor spaces;</p>



<p>Staff Players Officials Volunteers Spectators</p>	<p>3.7 SPECTATOR WELFARE</p>	<p>As part of the governments Step Four protocols, we can work to the capacity limit of the ground which is 1,350.</p> <p>Brighouse Town AFC desires the attendance of spectators to be as safe as possible for all concerned. As such, we will:-</p> <p>Encourage spectators to follow hygiene best practice and guidance i.e. signage, hand sanitisers</p> <p>Continue to maintain and encourage social distancing whenever possible</p> <p>Encourage spectators to respect the rules</p> <p>Encourage the wearing of face masks in crowded indoor areas, such as when moving around the clubhouse</p> <p>Encourage the use of Government supplied Lateral Flow Tests (LFT) and ask people to take one before attending our venue</p> <p>Remind supporters that: 'If your LFT is positive or you have any doubt about your health, you should not attend'</p>
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