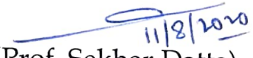


Dated 11/08/2020

Notice

This is to notify that the provisional academic activities in online mode (live class) for the 3rd, 5th and 7th semester of Undergraduate programs and 3rd and 5th semester for Diploma programs are to be started from 17th August, 2020 for 2020-21 academic session. Accordingly, HODs of all Degree and Diploma engineering branches are hereby requested to prepare special class routine in the enclosed format and notify the same to students (Annex-I). The class routine will primarily include theoretical subjects whereas practical/sessional/project classes may also be included if possible to conduct in online mode. Faculty members may use institutional facilities and suitable open source platform to conduct online live classes from their respective departments.

HODs are further requested to submit day wise class conduction report in prescribed format to be shared through email shortly.


(Prof. Sekhar Datta)
Principal

Copy to:

- 1) Dr. Bijoy Kumar Upadhyaya, Associate Professor & Academic Supervisor for information.
- 2) HOD of CE / CSE / ECE / ME / EE / AE / AA / FPT / Sc. And Hu. Department for information and necessary action. Copy of such class routine to be shared in mail2tit@gmail.com.
- 3) For website upload.
- 4) For circulation among all faculty members.

Format for special class routine for live online classes

Name of the Department:

Module: Degree / Diploma*

Day	11:00am-1:00pm	1:00-1:30 pm	1:30pm-3:30pm
Monday		Break	
Tuesday			
Wednesday			
Thursday			
Friday			

* Prepare separate routine for Degree and Diploma

A handwritten signature in blue ink, followed by the date 11/8/2020, also written in blue ink.