

XBRL Excel Utility	
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### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of shareholding pattern. Shareholding pattern XBRL filing consists of two processes. Firstly, creation of shareholding pattern, and upload of generated XBRL/XML file to BSE Listing.

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office 2010 or later.
2. The system should have a file compression software to unzip excel utility.
3. Make sure that you have downloaded the latest Excel Utility from BSE V.
4. Make sure that you have downloaded the Chrome Browser to view reports.
5. Please enable the Macros (if disabled) as per instructions given in manual. If the Excel Utility works fine. Please first go through Enable Macro - Manual attachment.

### 3. Index

1	Details of general information about company
2	Declaration
3	Summary
4	Shareholding Pattern

### 4. Steps for Filing Shareholding Pattern

I. Fill up the data: Navigate to each field of every section in the sheet in the same format. (Formats will get reflected while filling data.)  
 - Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "Validate" button to ensure that the data has been furnished in proper format. If there are some errors on the sheet, correct them about the same.

III. Validate All Sheets: Click on the "Home" button. And then click on the "Validate All Sheets" button that all sheets have been properly filled and validated successfully. If there are any errors, the utility will prompt you about the same and stop validation at the same time. Repeat the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all e

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML until the sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.  
- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now generate HTML report.  
- Save the HTML Report file in your desired folder in local system.  
- To view HTML Report open "Chrome Web Browser" .  
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file to the BSE Listing Center and upload generated xml file. On Upload screen provide details to select XML file and submit the XML.

### **5. Fill up the Shareholding Pattern**

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not enter any data in the field.

5. Data provided must be in correct format, otherwise Utility will not allow you to generate XML.

6. Adding new rows: Sections such as Promoters details allow you to enter more rows. You can Click on "Add" to add more rows.

7. Deleting rows: Rows that has been added can be removed by clicking on "Delete" button. You have to provide the range of rows you want to delete.

8. Select data from "Dropdown list" wherever applicable.

9. Adding Notes: Click on "Add Notes" button to add notes




Shareholding pattern.

generation of XBRL/XML file of the  
Reg Center.

Excel 2007 and above.  
zip file.  
Upload website to your local system.  
Report generated from Excel utility  
annual, so that all the functionalities of  
are included with zip file.

<a href="#">General Info</a>
<a href="#">Declaration</a>
<a href="#">Summary</a>
<a href="#">Shareholding Pattern</a>

**Pattern**

to provide applicable data in correct

sheet has been properly filled and also  
the sheet, excel utility will prompt you

Click "Validate All Sheet" button to ensure  
there are some errors on the sheet, excel  
message. After correction, once again follow

rrors.

XML unless successful validation of all  
e.

click on 'Generate Report'' to generate

file generated through Utility, login to  
de the required information and browse

d further for generating XML.

ot insert Zero unless it is a mandatory

v you to proceed further for generating

er as much data in a tabular form. You

the button "Delete". A popup will ask

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## General information about company

Scrip code

NSE Symbol

MSEI Symbol

ISIN

Name of the company

Whether company is SME

Class of Security

Type of report

Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)

Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date

Shareholding pattern filed under

540686
NA
SMRUTHI
INE172E01011
Smruthi Organics Ltd
No
Equity Shares
Quarterly
30-06-2018
Regulation 31 (1) (b)

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Sr. No.	Particular
1	Whether the Listed Entity has issued any partly paid up shares?
2	Whether the Listed Entity has issued any Convertible Securities ?
3	Whether the Listed Entity has issued any Warrants ?
4	Whether the Listed Entity has any shares against which depository receipts are issued?
5	Whether the Listed Entity has any shares in locked-in?
6	Whether any shares held by promoters are pledge or otherwise encumbered?
7	Whether company has equity shares with differential voting rights?

Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public
No	No	No	No
No	No	No	No
No	No	No	No
No	No	No	No
Yes	Yes	No	No
No	No		
No	No	No	No



**Table I - Summary Statement holding of specified securities****Note : Data will be automatically populated from shareholding pattern sheet - Data Entry Re**

Category (I)	Category of shareholder (II)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)
(A)	Promoter & Promoter Group	7	2435341
(B)	Public	1476	1380089
(C)	Non Promoter- Non Public		
(C1)	<b>Shares underlying DRs</b>		
(C2)	<b>Shares held by Employee Trusts</b>		
	<b>Total</b>	<b>1483</b>	<b>3815430</b>

**stricted in this sheet**

No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Num
				Class eg: X
		2435341	63.83	2,435,341.00
		1380089	36.17	1380089.00
		<b>3815430</b>	<b>100</b>	<b>3815430.00</b>

Number of Voting Rights held in each class of securities (IX)			
No of Voting (XIV) Rights			No. Of Shares Underlying Outstanding convertible securities (X)
Class eg:y	Total	Total as a % of (A+B+C)	
	2435341.00	63.83	
	1380089.00	36.17	
	<b>3815430.00</b>	<b>100.00</b>	

No. of Shares Underlying Outstanding Warrants (Xi)	No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities ( as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Lock (XII)  No. (a)
		63.83	2434666
		36.17	
		<b>100</b>	<b>2434666</b>

ed in shares )	Number of Shares pledged or otherwise encumbered (XIII)		Number of equity shares held in dematerialized form (XIV)
	As a % of total Shares held (b)	No. (a)	
	99.97		2435341
			1051444
	<b>63.81</b>		<b>3486785</b>

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Sr.	Category & Name of the Shareholders (I)	Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)
<b>A</b>	<b>Table II - Statement showing shareholding pattern of the Promoter and Promoter Group</b>		
<b>(1)</b>	<b>Indian</b>		
(a)	<a href="#">Individuals/Hindu undivided Family</a>		
(b)	<a href="#">Central Government/ State Government(s)</a>		
(c)	<a href="#">Financial Institutions/ Banks</a>		
(d)	<a href="#">Any Other (specify)</a>	7	2435341
<b>Sub-Total (A)(1)</b>		7	2435341
<b>(2)</b>	<b>Foreign</b>		
(a)	<a href="#">Individuals (NonResident Individuals/ Foreign Individuals)</a>		
(b)	<a href="#">Government</a>		
(c)	<a href="#">Institutions</a>		
(d)	<a href="#">Foreign Portfolio Investor</a>		
(e)	<a href="#">Any Other (specify)</a>		
<b>Sub-Total (A)(2)</b>			
<b>Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2)</b>		7	2435341
	<a href="#">Details of Shares which remain unclaimed for Promoter &amp; Promoter Group</a>		
<b>B</b>	<b>Table III - Statement showing shareholding pattern of the Public shareholder</b> <b>Note : Kindly show details of shareh</b>		
<b>(1)</b>	<b>Institutions</b>		
(a)	<a href="#">Mutual Funds</a>		
(b)	<a href="#">Venture Capital Funds</a>		
(c)	<a href="#">Alternate Investment Funds</a>		
(d)	<a href="#">Foreign Venture Capital Investors</a>		
(e)	<a href="#">Foreign Portfolio Investors</a>		

(f)	<a href="#">Financial Institutions/ Banks</a>		
(g)	<a href="#">Insurance Companies</a>		
(h)	<a href="#">Provident Funds/ Pension Funds</a>		
(i)	<a href="#">Any Other (specify)</a>		
<b>Sub-Total (B)(1)</b>			
( 2 )	<a href="#">Central Government/ State Government(s)/ President of India</a>		
<b>Sub-Total (B)(2)</b>			
<b>( 3 )</b>	<b>Non-institutions</b>		
(a(i))	<a href="#">Individuals - i. Individual shareholders holding nominal share capital up to Rs. 2 lakhs.</a>	1384	869939
(a(ii))	<a href="#">Individuals - ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs.</a>	5	207927
(b)	<a href="#">NBFCs registered with RBI</a>		
(c)	<a href="#">Employee Trusts</a>		
(d)	<a href="#">Overseas Depositories (holding DRs) (balancing figure)</a>		
(e)	<a href="#">Any Other (specify)</a>	87	302223
<b>Sub-Total (B)(3)</b>		1476	1380089
<b>Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)</b>		1476	1380089

[Details of the shareholders acting as persons in Concert for Public](#)

[Details of Shares which remain unclaimed for Public](#)

<b>C</b>	<b>Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public sha</b>		
( 1 )	<a href="#">Custodian/DR Holder - Name of DR Holders (If Available)</a>		
( 2 )	<a href="#">Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)</a>		
<b>Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)</b>			
<b>Total ( A+B+C2 )</b>		1483	3815430
<b>Total (A+B+C )</b>		1483	3815430

	<b>Disclosure of notes in case</b>
	<b>Disc</b>
	<b>Disclo:</b>



No. Of Partly paid-up equity shares held (V)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of
				Number of
				Class eg: X

Group				
		2435341	63.83	2435341.00
		2435341	63.83	2435341.00

		2435341	63.83	2435341.00

**holders having more than one percentage of total no of shares. Please refer software manual.**


		869939	22.80	869939
		207927	5.45	207927
		302223	7.92	302223
		1380089	36.17	1380089.00
		1380089	36.17	1380089.00

<b>Shareholder</b>				
		3815430	100.00	3815430.00
		3815430	100.00	3815430.00
<b>Disclosure of notes on shareholding pattern</b>				<b>Add Note</b>

<b>Percentage of promoter holding in dematerialised form is less than 100 percentage</b>	<b>Add Note</b>
<b>Percentage of public share holding is less than 25 percentage</b>	<b>Add Note</b>
<b>Disclosure of notes on shareholding pattern for company remarks explanatory</b>	<b>Add Note</b>

of Voting Rights held in each class of securities(IX)			No. Of Shares Underlying Outstanding convertible securities (X)	No. of Shares Underlying Outstanding Warrants (Xi)
of Voting (XIV)Rights		Total as a % of Total Voting rights		
Class eg:y	Total			

	2435341	63.83		
	2435341	63.83		

	2435341	63.83		



	869939	22.80		
	207927	5.45		
	302223	7.92		
	1380089	36.17		
	1380089	36.17		

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	3815430	100.00		
	3815430	100.00		

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No. Of Shares Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	Shareholding , as a % assuming full conversion of convertible securities ( as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of Locked in shares (XII)		Number of Shares otherwise er (XII)
		No. (a)	As a % of total Shares held (b)	No. (a)

	63.83	2434666	99.97	
	63.83	2434666	99.97	

	63.83	2434666	99.97	


	22.80			
	5.45			
	7.92			
	36.17			
	36.17			

	100.00	2434666	63.81	
	100.00	2434666	63.81	




Shares pledged or encumbered (I)	Number of equity shares held in dematerialized form (XIV)
As a % of total Shares held (b)	
	2435341
	2435341
	2435341





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Serial No.	Name of the Shareholders (I)	PAN (II)	No. of fully paid up equity shares held (IV)
<b>B3(a(i))</b>	<b>Individuals - i.Individual shareholders holding nominal share capital up</b>		
<a href="#">Add</a>		<a href="#">Delete</a>	Disclosure of shareholder holding r
<a href="#">Click here to go back</a>		<a href="#">Total</a>	

Total nos. shares held (VII) = (IV)+(V)+(VI)	Shareholding as a % of total no. of shares (calculated as per SCRR, 1957) (VIII) As a % of (A+B+C2)	Number of Voting Rights held in each class of securities		
		No of Voting (XIV) Rights		Total as a % of Total Voting rights
		Class eg: X	Total	

to Rs. 2 lakhs.

more than 1% of total number of shares

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Shareholding , as a % assuming full conversion of convertible securities (as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	Number of equity shares held in dematerialized form (XIV)	Reason for not providing PAN