



Derby Rowing Club

FIRE PROCEDURE

If you discover a fire:

- Raise the alarm by shouting 'FIRE'
- Check for persons at risk.
- Leave the building by the main stair case and front door. Only in the event of the main staircase being inaccessible, should you leave via the fire escape and assemble at the rear of the compound.
- Assemble on the car park at the front of the building.
- Use mobile phone to dial 999.

EMERGENCY EVACUATION

On hearing someone shout 'FIRE':

- Leave the building by the main stair case and front door.
- Assemble on the car park a safe distance away from the building.
- **Do** close windows and doors.
- **Do not** tackle the fire unless you are competent to do so.
- **Do not** stop to collect personal belongings.
- **Do not** return to the building until instructed to do so by the person in charge.
- **DO NOT PUT YOURSELF AT RISK.**