

Proposed By Law revisions

Our current membership is 235, our quorum is 12 members. We did not have a quorum at the AGM to take a vote on changes so we will complete the vote via email.

a) Years ago, the responsibility for membership database was assigned to the secretary. The change to the job responsibilities was done at that time but was never submitted to Corporations for federal approval. This will correct that error.

Proposed change to 6.04 is to remove the crossed-out section below;

6.04 *Treasurer*. The treasurer shall have the custody of the funds and securities of the Corporation and shall keep full and accurate accounts of the assets, liabilities, receipts and disbursements of the Corporation in the books belonging to the Corporation and shall deposit all monies, securities and other valuable effects in the name and to the credit of the Corporation in such chartered bank of trust company, or, in the case of securities, in such registered dealer in securities as may be designated by the board of directors from time to time. He shall disburse the funds of the Corporation as may be directed by proper authority taking proper vouchers for such disbursements, and shall render to the president and directors at the regular meeting of the board of directors, or whenever they may require it, an accounting of all the transactions and a statement of the financial position, of the Corporation. The Treasurer shall present an annual financial statement for the preceding financial year and proposed budget for the upcoming financial year at each annual meeting. ~~The treasurer shall receive and process all applications for membership, and maintain an accurate current membership list.~~ The treasurer shall also perform such other duties as may from time to time be directed by the board of directors.

Proposed addition to 6.03 to add in responsibilities to Secretary as underlined below -

6.03 *Secretary*. The secretary shall be empowered by the board to carry on the affairs of the Corporation generally under the supervision of the president. The secretary shall attend and be the secretary of all meetings of the board, members and committees of the board, and shall enter or cause to be entered in records kept for that purpose, minutes of all proceedings thereat. The secretary shall give or cause to be given, as and when instructed, all notices to members, directors, officers, public accountants, and members of committees of the board and shall publish an agenda for the annual meeting and all special general meetings. The secretary shall receive and appropriately distribute all correspondence directed to the Corporation. The secretary shall receive and process all applications for membership and maintain an accurate current membership list. The secretary shall have such other powers and duties as otherwise may be specified.

b) Change in the timeline for having AGM with some flexibility for when the dates can be set.

Proposed change to 9.01 is to remove the crossed-out section.

9.01 *Annual Meetings*. The annual meeting of members shall be held at such time in each year and, subject to section 9.03, at such place as the board, or the president may from time to time determine. Such meetings are to occur not later than 15 (fifteen) months after the last preceding annual meeting ~~and not more than 6 (six) months following the end of the Corporation's preceding financial year.~~ The annual meeting is held for the purpose of considering the financial statements of the Corporation placed before the meeting, the report of the Corporation's public accountant thereon and report of the board, electing directors, appointing a public accountant and for the transaction of such other business as may properly be brought before the meeting.

c) Change to charity to receive funds if CAMATA was to dissolve
Currently, the funds are to go to a charity – The Lung Association
Proposed change that funds would be donated to neonatal/pediatric transport teams in Canada and divided up according to membership in CAMATA at the time of dissolve. (i.e. if 25% of the members are from Saskatchewan, 10 % from Manitoba, 15 % from Quebec etc. the funds would be distributed based on that information) to com

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Step 1- review proposed changes to BY LAW

Step 2 – complete ballot with your vote for the 3 changes

Step 3 – send complete ballot to info@camata.ca by Oct. 25, 2019

Cheryl Thiessen
CAMATA President