



# WE'VE GOT YOUR SIX.



Hi! Chris here ...

Thanks so much for grabbing our FREE Checklists!

I've included one for Retail, one for Office/Industrial and one for Multi-Family ... so use the one that pertains to you and walk your property/building with checklist in hand!

Realize that ADA is always changing and evolving, so while the items I cover are pretty standard for your particular property type, there are many more things you should be looking out for.

That said, if you don't yet have a CASp Report, YOU SHOULD!

Our CASp Reports are tools ... tools to help you bring your facility into compliance in a way that makes sense. Call us at 888.375.3134 to get your CASp Report scheduled.

Talk soon ... Chris.

# We Know ADA.

How do you stack up? Below, I've highlighted the **Top 10 Outside and Inside Barriers** affecting owners and operators of Multi-Family properties. While this checklist is a great start, it's no substitute for our CASp Reports. They tell you the condition of your property (with photos and written support) AND what you need to do to make it ADA compliant.

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## Top 10 Outside Barriers Affecting Multi-Family:

1. Lack of/ or non-compliant loading zones and van access aisles.
2. Lack of/ or insufficient accessible parking spaces for visitors & residents.
3. Lack of/ or non-compliant accessible parking signage at visitor stalls.
4. Accessible stalls and loading zones located under carports.
5. Insufficient path of travel to/from the parking lot and the public sidewalk.
6. Entry doors not accessible or missing ISA symbol.
7. Curb ramps not accessible or lacking all together.
8. Lack of/ or non-compliant truncated domes at path of travel/ curb ramps.
9. Improper or missing tow away sign at public right of way.
10. Sloped door landings and/ or raised thresholds to leasing office.

**FREE ADA  
CHECKLIST FOR  
MULTI-FAMILY**

## Top 10 Inside Barriers Affecting Multi-Family:

1. Door Hardware: round knob/ operating pressure over 5 pounds.
2. Lack of accessible route and EXIT signage.
3. Non-tactile/ non-braille permanent room identification signs.
4. Non-compliant surface heights and knee clearances at reception desk.
5. Office hallways narrow & stored boxes along the accessible route.
6. Toilet room entries not accessible with incorrect or lacking door signage, sign height and door pressures.
7. Insufficient clear space inside and restroom fixtures mounted too high or are protruding into the required maneuvering space.
8. Excessive reach range or height of rent drop box slot.
9. Insufficient clear space from main entry to manager's desk.
10. Reception counter cluttered with merchandise.

Notes

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How do you stack up? Below, I've highlighted the **Top 10 Outside and Inside Barriers** affecting owners and operators of Office and/or Industrial properties. While this checklist is a great start, it's no substitute for our CASp Reports. They tell you the condition of your property (with photos and written support) AND what you need to do to make it ADA compliant.

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## Top 10 Outside Barriers Affecting Office and Industrial:

1. Lack of/ or non-compliant loading zones and van access aisles.
2. Lack of/ or insufficient accessible parking spaces.
3. Lack of/ or non-compliant accessible parking signage.
4. Incorrect number of accessible stalls.
5. Insufficient path of travel to/from the parking lot and the public sidewalk.
6. Entry doors not accessible or missing ISA symbol.
7. Curb ramps not accessible and located in wrong locations.
8. Lack of/ or non-compliant truncated domes at curb ramps and path of travel.
9. Improper or missing tow away sign at the public right of way.
10. Sloped door landings and/ or raised thresholds.

## Top 10 Inside Barriers Affecting Office and Industrial:

1. Door Hardware: round knob/ operating pressure over 5 pounds.
2. Lack of accessible route and EXIT signage.
3. Non-tactile/ braille permanent room identification signs.
4. Non-compliant surface heights and knee clearances for reception/ sales counters, bar counters, and/ or work/ dining tables.
5. Access aisles non-compliant with items not located on an accessible route.
6. Toilet room entries not accessible with incorrect or lacking door signage, sign height and door pressures.
7. Insufficient clear space inside and restroom fixtures mounted too high or are protruding into the required maneuvering space.
8. Excessive reach range of displayed merchandise or marketing material.
9. Insufficient clear space from main entry to reception or security counter.
10. Security or reception counter cluttered with merchandise.

## Notes

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# We Know ADA.

How do you stack up? Below, I've highlighted the **Top 10 Outside and Inside Barriers** affecting Retail owners and operators. While this checklist is a great start, it's no substitute for our CASp Reports. They tell you the condition of your property (with photos and written support) AND what you need to do to make it ADA compliant.

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### Top 10 Outside Barriers Affecting Retail:

1. Lack of/ or non-compliant loading zones and van access aisles.
2. Lack of/ or insufficient accessible parking spaces.
3. Lack of/ or non-compliant accessible parking and fine signage.
4. Incorrect number of accessible stalls through out the property.
5. Insufficient path of travel to/from the parking lot and the public sidewalk.
6. Entry doors not accessible or missing ISA symbol.
7. Curb ramps not accessible or lacking in required areas.
8. Lack of/ or non-compliant truncated domes on curb ramps and path of travel.
9. Improper or missing tow away sign at the public right of way.
10. Sloped door landings, raised thresholds and low profile horizontal bar hardware.

### Top 10 Inside Barriers Affecting Retail:

1. Door Hardware: round knob/ operating pressure over 5 pounds.
2. Product placed too close to door maneuvering space.
3. Lacking directional or informational signs at cash register counter.
4. Non-compliant surface heights and knee clearances at sales counters, bar counters, and/ or work/ dining tables.
5. Access aisles non-compliant with items not located on an accessible route.
6. Toilet room entries not accessible with incorrect or lacking door signage, sign height and door pressures.
7. Insufficient clear space inside and restroom fixtures mounted too high or are protruding into the required maneuvering space.
8. Excessive reach range of displayed merchandise.
9. Insufficient clear space from main entry to sales counter.
10. Sales/ Reception counter cluttered with merchandise.

### Notes

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