

Dated: 26/09/2019

NOTICE

The Assistant Professors (NPIU), under TEQIP-III Project of this Institute are requested to register their Finger Print and other details (Name, Designation, Date of Birth, AADHAAR No., email Id, Mobile Phone No., Soft Copy of Photo within 150Kb) in the AADHAR based Biometric Attendance System, at the under mentioned Registration Help Desk, from 27/09/2019 to 30/09/2019 positively and without fail, during working hours of the Institute so that their attendance can be recorded from 01/10/2019. The registration is mandatory and obligatory on the part of all such employees of the Institute for maintaining their attendance and working report related to salary disbursement and for onward transmission of the reports to the appropriate authorities if necessary.

Registration Help Desk No.	Registration Help Desk Venue	Registration Help Desk operated by	Registration Help Desk guided by
1	TEQIP-III Office, Administrative Building, Second Floor, New Campus	Sri Bappaditya Ghosh, Computer Assistant, TEQIP-III	Sri Bibhash Roy, Assistant Professor (CSE) & Nodal Officer Biometric Attendance System

All such employees who are computer savvy and have Smart Phone are requested to get themselves registered by visiting the link <https://cntit.bas.nicsi.com/register/myemp>. The entire process of registration will be supervised by the Nodal Officer Biometric Attendance System.

The matter may be treated as most urgent and of highest priority.


(Prof. Sekhar Datta)

Principal

Tripura Institute of Technology

Copy to:-

1. Dr. Bijoy Kumar Upadhyaya, Associate Professor & Academic Supervisor, TIT, for information
2. The HOD, EE/ECE/ME/CSE/CE Department, for circulation among all NPIU faculty under their control
3. Sri Bibhash Roy, Assistant Professor (CSE) & Nodal Officer Biometric Attendance System, for action
5. Sri Gaurab Bhattacharjee, Assistant Professor (CSE), for uploading the Notice in the Institutional website
6. Sri Somdeep Chakraborty, Assistant Professor & Coordinator, TEQIP-III, for circulation among all NPIU faculty
7. Sri Bappaditya Ghosh, Computer Assistant, TEQIP-III, for necessary action
8. For wide circulation among all Assistant Professor (NPIU), under TEQIP-III Project of this Institute
9. All Notice Boards of the Institute