



Application Procedure

1. Complete an Application Form (Appendix A) in its entirety and submit it, with the non-refundable Application Fee, to Central Baptist Academy's office. If you attend a church on a regular basis, we ask that you have your pastor complete and mail the Pastor's Family Reference Form (Appendix B) directly to the school.
2. After an interview with the principal and receipt of all information requested, you will be contacted about acceptance or the need for an appointment with an Interview Committee. Interviews are meant to assist both parents and school in discerning whether CBA would be the best situation for their child in all domains of his/her life.
3. When meeting with the principal, various aspects of the Academy's history, philosophy, organization, and practices will be discussed. As well, parents and potential students will be free to ask questions that will determine the suitability of the school to work with the family and students. Because of the increasing social dynamic of peer pressure at the Grade 7 & 8 levels, students being considered for these grades must want to attend CBA in order to be admitted.
4. An acceptance of an application to a particular grade may be conditional upon Central Baptist Academy's entrance testing. New students in Grades 1-8 may be tested to confirm placement, subject to the discretion of the principal. This testing will be done by a designated teacher. You will be notified concerning the precise date and time. The child may be placed in a grade higher or lower than that which was initially applied for depending on the results of this testing.
5. Parents must then decide whether or not to accept the invitation and register their child at Central Baptist Academy. If the invitation is accepted, the parents will follow the official Registration procedure. This will involve sending in the various items requested, including, but not necessarily limited to, a copy of the child's birth certificate, the registration card, the non-refundable registration fee*, and ten or twelve post-dated, monthly tuition cheques made out to CBA in the appropriate amount. Payments may also be made by direct withdrawal. Official enrolment of the child is not complete until all of the requested items have been received/fulfilled.

*Should your acceptance to CBA be conditional upon a placement opening up in a particular grade, the registration fee will only be refunded if a placement does not become available.