

DONNINGTON PRIMARY SCHOOL

Uffington Road, Willesden, London NW10 3TL

Headteacher: Ms O. Harrison

TEL: 020 8451 0761 FAX: 020 8459 1145

Thursday 16th July 2020

Dear Parents/Carers,

I hope this letter finds you and your loved ones well. Normally at this time of year we would be writing to families with details of Sports Day, prize giving, end of term trips and the Summer BBQ.

Unfortunately, none of those end of year rites of passage have been able to take place due to the COVID-19 pandemic- this is very sad. However, we have been able to say goodbye to Year 6 and wish them well in secondary school.

As you may already know, the Government have given the go ahead for all pupils to return to school in September. In this letter we will be outlining the plans that Donnington have put into place. We are aware that a significant number of pupils have not been in school since the middle of March and therefore, we need to share with you our detailed plans for a recovery curriculum, start of term arrangements, health & safety priorities and behaviour standards.

The school has carried out a detailed risk assessment and is following guidelines from the Government. These guidelines may change during the summer break and parents need to check their emails and the school website for up-to-date information.

In order to open the school safely, we will:

Comply fully with Health & Safety Guidance, which requires us to assess risk and put in place proportionate control measures. Essential measures include:

- A requirement that staff/pupils/visitors who are ill stay at home
- Good hand hygiene by washing hands frequently and for 20 seconds, frequent use of hand sanitiser
- Enhanced cleaning arrangements
- Active engagement with NHS Test & Trace

We will ensure reduced contacts across the school by:

- Grouping pupils together in 'bubbles'
- Reducing contact between 'bubbles' by having staggered start/end times, different gates for arrival and departure, bubble zones at break and staggered lunch breaks.
- Arranging classrooms with forward facing desks, where this is practicable.
- Staff will maintain social distancing from pupils and other staff as much as possible

Start of term arrangements

Thursday 3rd September- Reception-Year 6 pupils return

Thursday 1st October- Nursery pupils start

Email: admin@donnington.brent.sch.uk



Website: www.donnington.brent.sch.uk



Start and finish times

Class	Start Times	Arrival & Departure gate	Finish Times
Nursery	9:00am	Early Years Gate Donnington Road	12:00pm
Reception	8:45am	Early Years Gate Donnington Road	3:20pm
Year 1	8:45	Playground Gate Harlesden Road	3:00pm
Year 2	9:00	Playground Gate Harlesden Road	3:15pm
Year 3	9:15	Playground Gate Harlesden Road	3:30pm
Year 4	8:45	Playground Gate Donnington Road	3:15pm
Year 5	9:00	Playground Gate Donnington Road	3:30pm
Year 6	9:15	Playground Gate Donnington Road	3:45pm

It is very important that pupils use the correct gate and adhere to the timings. There will be no before or after school activities for September. This will be reviewed at the end of the month. Please also note that parents and carers have not been allowed onto the school site since March 2020 and this will continue.

Timings of the school day

Break times

Break times will be taken in 'bubbles'. Social distancing and playground rules continue to apply. No football will be allowed as this is a close contact sport. The children will have access to sports equipment organised by the teachers but will not be able to bring any personal equipment into school.

Lunch times

Lunches will be staggered and taken in 'bubbles' in the dining hall. Every child will be told where to sit and social distancing and dinner hall rules continue to apply. Children will be expected to stay in their seats until directed to leave the dining hall.

Curriculum

We recognise that all pupils' education has been significantly disrupted in the last 6 months therefore, a 'Recovery Curriculum' for English and Maths will be in place.

We will be providing **a broad and balanced curriculum** for pupils in all year groups and will continue our use of virtual learning.

Details of transition arrangements for September have previously been communicated to you in the school newsletter which is available to view on the school website.

School Uniform

In order to get back into normal school life, pupils will be expected to wear **full school uniform** from September. On the day of the week that your child has PE they can come to school in their PE kit which should consist of:

- White T-shirt (plain)
- Black tracksuit bottoms or shorts
- Trainers or plimsolls

This measure limits close contact when getting changed and will be reviewed at the end of September.

Behaviour

We have updated our Behaviour Policy in light of the COVID-19 outbreak. The updates include references to social distancing and infection control. The updated Policy is on the School's website and will be shared with pupils on their return to school in September.

Attendance

The Government has updated the guidance for schools and parents/carers. It is vital for all children to return to school in September to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development.

School attendance will again be mandatory from the beginning of the new academic year so please ensure that your child attends from 3rd September (Reception to Y6) or 1st October 2020.

Illness

IF YOUR CHILD OR ANYONE IN YOUR HOUSEHOLD STARTS TO DISPLAY THE FOLLOWING COVID-19 COMMON SYMPTOMS:

- Loss of smell/taste
- A new, continuous cough
- High temperature
- Unusual shortness of breath/unusual fatigue/fever
- Diarrhoea/abdominal pain

Follow the government guidelines, phone NHS 111 and inform the school. **Do not send your child to school.**

If a child develops symptoms in school, they will be isolated in a separate room. Parents will be informed immediately and asked to collect their child.

It is vital that you follow the government guidelines, phone NHS 111 and book a test for your child as soon as possible. The test results must be passed to the Ms Harrison, who will make the decision if the child can return in school.

All parents of children within this bubble will be contacted and advised to follow government guidelines. If a child develops symptoms, ring NHS 111, book a test for the child and inform the school.

We recognise that there have been a number of significant changes to school life which many of our families will need to get to know in September and we politely request that you are patient when waiting to drop off your child/children or pick them up.

We look forward to seeing you all in September and moving, 'Forward together for future success'.

Best Wishes,

A handwritten signature in blue ink, appearing to read 'Ms Harrison', with a horizontal line underneath.

Ms Harrison

A handwritten signature in blue ink, appearing to read 'Ms Adae'.

Ms Adae