

GREAT MASSINGHAM PARISH COUNCIL

7.30pm – 8.55pm, Monday 15th July 2019

Village Hall Great Massingham

Minutes

Present:

Sue Nash - Chair

Victor Cross

Caroline Boyden – Minute Taker

One parishioner

Peter James

David Speake

Malcolm Hipkin

Peter James

Jonathan Cole

1 **Declarations of Interest** – Mark Eldridge – planning application

2 **Apologies for Absence** - Mick Wingell & Mark Eldridge

3 **Minutes of the meeting held on 17th May 2019:**

All agreed that the minutes be signed as a true copy. (Proposed by P.James and seconded by M.Hipkin).

Minutes of the Extraordinary Meeting held on the 9th of July 2019:

All agreed that the minutes to be signed as a true copy. (Proposed by J.Cole and seconded by V.Cross).

4 **Matters arising from June Minutes**

8/9 Massingham Heath chains are still on the gates of the bridle path and no update received on the re-siting of the fences. Mrs Nash to contact David Miles at NCC. **Mrs Nash**

8/16 – Village incidents – M Wingell to update on accuracy with the Police

M. Wingell

16 Bank signatories – names to be added and some to be removed but as we do not have a copy of the original mandate, the removals cannot be made.

Amendments cannot be made until the new Clerk is appointed as their address etc., is required. To be deferred to next meeting.

24 Mrs Nash attended the Houghton Hall Festival information event on the 12th of July and advised that the website contact for any complaints is www.residents.houghtonfestival.co.uk.

26 Highway matters – the problems with water near the Post Office Pit are on the list of agreed works but still outstanding. V.Cross to contact. **V.Cross**

Matters arising from the Extraordinary Meeting - A separate meeting is required to approve the advertisement for the new Clerk. To be arranged upon the return of M. Wingell.

5. Public Participation

A parishioner asked why the clerk had resigned and was informed that this was a private matter between the Clerk and the Parish Council.

The same parishioner was concerned that his letter to the Parish Council in June was not discussed at the June meeting. It was explained that no parishioners present at that meeting had anything to say when asked.

The letter was discussed involving the management of the greens, ponds and the close mowing of the verges. Could some verges be left uncut and also around the ponds to encourage wildlife.

M. Hipkin and D. Speake stated that complaints had been received from parishioners that the ponds are looking untidy and overgrown.

V. Cross pointed out that the balance has be correct for all parishioners and gave the example of the verges at the end of Abbey Road, running into Walcups were untouched. The seating areas need to be maintained and kept neat and tidy to ensure the ponds can be seen.

Mrs Nash has received complaints from some residents facing the Post Office Pit regarding blocked views. CGM to be asked to tidy.

It was agreed that a flexible and sensible approach is required.

It was proposed by J Cole, seconded by D Speake and agreed by 4 votes to 3 that the biodiversity group be asked to come up with a plan to suit all residents. The Parish Council will have the final decision.

6 Financial Matters

It was proposed by V. Cross, seconded by Mrs Boyden and all agreed that all outstanding accounts be approved and paid.

Expenditure:

15.7.19	K&M Lighting Services (maintenance – July)	£ 72.84
15.7.19	CGM (mowing greens – June)	£144.44
15.7.19	SSE (street lighting electricity for June)	£ 244.99
15.7.19	CAN (Thinking Rural) Payroll for Clerk April, May & June	£ 12.00
15.7.19	BCKLWN (PC Election recharge)	£ 51.05

Income NIL

Balance (7.6.19) £38371.86 credit - Awaiting New Statement

7 Members' Responsibilities

Mrs Boyden thanked all Councillors for returning their responsibility lists and these are now on the website.

8 Parish Council Website

Approval proposed by J Cole and seconded by D.Speake. Mrs. Boyden to ask the Mallard to add a link to our website. **Mrs. Boyden**
It was agreed that each councillor provide a couple of lines biography for the Parish Councillor page. **ALL**

9 Planning Applications

Application for the alterations to make a Tea Room behind the Village Store discussed. There were no objections.

10 Neighbourhood Plan

J. Cole has arranged for a meeting with Mr Tate who is part of the Castle Acre Plan. The 30th of July was proposed with J. Cole, P. James, M. Eldridge & M. Wingell to attend. J. Cole to contact and arrange. **J. Cole**
J. Cole has also sent out a SWOT analysis for all to review.
Mrs. Nash asked if we could also speak to a council who have already set up a Plan and J.Cole to find one.

11 Council members funding

It was agreed that funding for members attending training should be included as a new category in future budgets. Funding for other requests will be agreed on a case by case basis. (Proposed by J. Cole and seconded by P.James)

12 Fowl Management

Ryan Lawson from NBC Environment has met with Mrs. Nash and V Cross to take a look at the birds and will prepare a, free of cost, report on future management. This will be discussed further at the August Meeting.
Complaints have been received from parishioners that the bird mess is bad around the Abbey Road/Walcups Lane corner and there is no view across the pit due to weeds. At the opposite end of the pond the bench on which the new plaque has been attached is filthy from the Muscovy ducks in particular and the weeds around Scotsman's Pit are not helping to reduce the number of wildfowl. M. Hipkin will visit the area. **M. Hipkin**

13 Play Equipment

The ROSPA annual visit is due anytime and a full clean will take place after this visit. 2 baby swing seats and more spikes have been requested. The purchase of these was proposed by J. Cole and seconded by Mrs. Boyden, and all agreed. Colin Whitmore inspects weekly. **S Nash**

14 Dog Fouling

Reports of more deposits along the back of Sunnyside Road and at the start of Abbey Road. A parishioner has contacted the council asking for a "hotspot map" of fouling to be available – he is willing to check those areas regularly and report back. It was also decided to use the PUP notices for signs and V. Cross to copy the original notices and email to The Mallard for inclusion in next publication. **V. Cross**

15 Borough, County and Police Reports

None received.

16 Land between Sunnyside Road and Charles Dewar Close

Following a complaint from a parishioner it was agreed to inspect the area with a view to rectifying the situation. Mr Cross agreed to lead the group of Mrs Nash, Peter James and David Speake with a meeting on site on the 22nd of July at 09.00hrs.

17 Allotments

Nothing to report.

18 Greens, Fishing and Streetlights

Nothing to report.

18 General Maintenance in the Village

One of the seats on Station Road needs replacing and the Well Sign will be erected within the next 10 days.

A request for positioning of Neighbourhood Watch signage has been received and will be discussed at the August Meeting.

19 Village Incidents

None to report.

20 Items for the Mallard and Website

The BT fraud calls have started again and Mrs. Boyden to send a piece to The Mallard for residents information. **Mrs. Boyden**

21 Highway Matters

Items still outstanding include the utility covers on Station Road and water issue on Lynn Lane. V. Cross to contact Sally Bettinson for an update. **V. Cross**

30 Items for Next Agenda

Neighbourhood Plan update
Fowl Management Report
Neighbourhood Watch signage
Bank Signatories update
New Parish Clerk update

24 Date of next meeting

Monday, 19th August 2019 at 7.30 pm.

The meeting closed at 8.55p.m.

Acceptance of minutes of the meeting held on 15th July 2019:

Signed as a definitive record of the meeting

..... (Chair of the meeting) (Date)