

# GREAT MASSINGHAM PARISH COUNCIL

## Minutes of the Extraordinary meeting

held on

5.45pm – 6.10pm, Tuesday 9th, JUL 2019

at

Village Hall Great Massingham

### Present:

Mick Wingell - Chair

Victor Cross

Caroline Boyden

Mark Eldridge

Sue Nash – Vice-chair (minutes)

Jonathan Cole

1 **Declarations of Interest** - None

2 **Apologies for Absence** - M Hipkin and D Speake. P James was also absent

3 **Update following the resignation of the Clerk**

- Mr Wingell explained that as the Clerk had resigned without notice after the June meeting the Council would have to function without a Clerk for the time being. All the Parish Council paperwork in the Clerk's possession had been collected on Friday 28<sup>th</sup> June and at present is in the Chairman's house.
- All emails are being forwarded to Mr Wingell.
- At present everything is under control except the addition of signatories at the bank. Mr Cross has been trying to sort this out but it will possibly have to be deferred until the main meeting on 15<sup>th</sup> July.
- At present there is no paperwork regarding the Clerk's pay and conditions.
- Necessary to check if a Councillor acting as Clerk can still vote on motions.

4 **Plan in order to function effectively until a Clerk is recruited**

Members present discussed the best way forward. Mr Cross said there is a need to appoint an experienced Clerk in order to run the Council efficiently and legally. Mr Cole agreed with this view. There was a discussion on the pros and cons of this and Mr Cross proposed the Parish Council contact Di Dann at PTS for further advice and to place an advert. This was seconded by Mr Cole and all agreed. Mr Wingell to let Mrs Nash have the contact details so that she can 'get the ball rolling' as he is away for a while. Mr Eldridge said he would be happy to put the advert details in the shop when appropriate.

5 **To elect a group of Councillors to recruit a new Clerk**

It was agreed there should be three or four Councillors on the interviewing panel. Mr Cole said he would be happy to provide some ideas for interview/selection. Mrs Nash indicated that she would like to be on the panel. It was agreed that the Chairman, the Vice-Chair, Mr Eldridge and Mr Cross would form the panel. There was discussion on management for the next Clerk.

There being no other business the meeting closed at 6.10p.m.